

**Manchester City Council
Report for Resolution**

Report to: Communities and Equalities Scrutiny Committee – 5 September 2019

Subject: Review of Advice Services in Manchester Task and Finish Group – Terms of Reference and Work Programme

Report of: Governance and Scrutiny Support Unit

Summary

This report sets out the proposed terms of reference and work programme for the Review of Advice Services in Manchester Task and Finish Group.

Recommendations

The Committee is invited to:

1. Agree the membership of the Task and Finish Group.
 2. Agree the terms of reference for the Task and Finish Group.
 3. Agree the work programme of the Task and Finish Group, which will be reviewed by the group at each of its meetings.
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Wards Affected: All

Contact Officers:

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Background documents (available for public inspection):

None

Appendices

Appendix 1 – Terms of Reference
Appendix 2 – Work Programme

1.0 Introduction

- 1.1 At its meeting on 7 February 2019, the Resources and Governance Scrutiny Committee considered a call in of the decision taken by the Acting Executive Director Strategic Commissioning (with Director of Adult Social Services responsibilities) relating to the appointment of a provider to deliver city wide advice services.
- 1.2 The Committee recommended that the Communities and Equalities Scrutiny Committee establish a Task and Finish Group to consider the availability of advice services across the city, with a view to producing recommendations to be considered in the budget in the next financial year.
- 1.3 The draft terms of reference and work programme for this Task and Finish Group are attached as appendices 1 and 2.

2.0 Membership

- 2.1 Members are invited to express an interest in joining the Task and Finish Group.

3.0 Recommendations

- 3.1 The Committee is invited to consider the draft terms of reference and work programme attached to this report, and make any amendments that they wish.
- 3.2 The Committee is also invited to agree the membership of the Task and Finish Group.