

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee - 7 March 2019
Subject: Overview Report
Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work programme
- Items for information

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officer:

Name: Mike Williamson
Position: Team Leader- Scrutiny Support
Telephone: 0161 234 3071
E-mail: m.williamson@manchester.gov.uk

Wards Affected: All

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

| Date | Item | Recommendation | Action | Contact Officer |
|------------------|---|---|--|-----------------|
| 21 June 2018 | RGSC/18/28 Health and Social Care Governance and Budget arrangements | To request Officers provide information to all members of the Council on VCS funding available from MHCC and how this can be accessed | MHCC has contributed £929K to a Targeted VCS Grant Fund under the Our Manchester VCS Board. Monies from the Greater Manchester Transformation Fund will be added into this fund and grants will be allocated later this year to specifically target Priorities 1 and 4 of Manchester's Population Health Plan. A co-design process is currently underway and elected members will be informed further about the Fund, and the opportunities for organisations to bid for grants, once the co-design process has been completed and more detail is available. | Ed Dyson |
| 6 September 2018 | RGSC/18/47 Blacklisting | To request that the City Solicitor provides a view on whether there is a contradiction within the Council's self-cleaning regime as identified by the Committee | This will be explored at the Ethical Procurement Sub Group committee meeting and update provided. | Fiona Ledden |

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| | | | <ul style="list-style-type: none">• Sponsor Halle Youth Orchestra.• Signed up to City of Trees and Give as you Earn initiatives <p>Staff are paid above minimum wage and the lowest paid (in the year prior to the bid 15/16) were given a 10% pay rise.</p> <p>Comprehensive package of health and wellbeing initiatives and they have a long established apprenticeship programme.</p> <p>Monitoring</p> <p>The contract was awarded mid 2018 (there was a relatively lengthy review process) and so we are still within the first 12 months of the bid. We have just commenced the annual review of the Social Value outcomes. We have requested information relating to the performance against the objectives outlined in the bid and will be analysing the outcomes, relevance of these and whether there are more appropriate indicators or outcomes in line with the City's corporate plan outcomes. This review will be undertaken over the next 2 months.</p> | |
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| 6 December 2018 | RGSC/19/66 Update on Revenue Financial Strategy and Business Plan Process 2019/20 | To request that a report is submitted to a future meeting on how the Council can influence advertisers, as part of the tender process, on the appropriateness of adverts when advertising on Council owned land. | A report was submitted to the Ethical Procurement Sub Group for consideration on 21 February 2019 | Eddie Smith |
| 10 Jan 2019 | RGSC/19/03 Management of staff performance and misconduct | The Committee recommends that a report on the management of staff performance and misconduct that includes the information requested be submitted for consideration at the next meeting | A further report was submitted to the 6 February 2019 meeting for consideration | Lynne Ridsdale |
| 10 Jan 2019 | RGSC/19/04 Progress report on Manchester City Council's action on Modern Slavery | To recommend that the Ethical Procurement Policy include the relevant contact information for the Police | Officers to action accordingly | Ian Brown |
| 10 Jan 2019 | RGSC/19/05 Living Wage Accreditation Update | To recommend that an update report be submitted for consideration at its meeting in May 2019 | An item will be added to the Committees work programme for consideration at its May 2019 meeting subject to the necessary information being available for Officer top produce the required report | Janice Gotts |

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| 7 Feb 2019 | RGSC/19/9 Updated Financial Strategy and Directorate Business Plans 2019-20 | To request the City Treasurer to provide a briefing note on the €3million European approved grants that the Council currently had access to | This information will be provided to Committee Members in due course | Carol Culley |
| 7 Feb 2019 | RGSC/19/9 Updated Financial Strategy and Directorate Business Plans 2019-20 | To request that a report is submitted to a future meeting of the HR Sub Group on the management of absence across the Council | An item will be added to the work programme of the HR Sub Group, with a date for consideration to be agreed by the Chair of the Sub Group | Mike Williamson |
| 7 Feb 2019 | RGSC/19/10 The impact of welfare reform agenda on the Council's finances and its ability to provide support to residents of Manchester | To request that the Scrutiny Team Leader liaises with the Director of Customer Services and Transactions to arrange a site visit to the Revenue and Benefits department at a suitable time | Following discussions with the Director of Customer Services and Transactions, it is suggested that a site visit takes place following the local elections as the Revenue and Benefits Team are relocating offices throughout March and to take into account Purdah | Mike Williamson |

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **12 February 2019**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Directorate - Corporate Core

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|---|---|----------------|--------------------------|----------------------------------|---|
| Strategic Land Acquisition Ref: 15/003 | The approval of capital expenditure for the purpose of the strategic acquisition of land. | City Treasurer | March 2018 or later | Gateway 5 (procurement document) | Eddie Smith 0161 234 4821 e.smith@manchester.gov.uk |
| Collyhurst Regeneration Ref: 15/005 | The approval of capital expenditure for land and buildings in Collyhurst. | City Treasurer | March 2018 or later | Gateway 5 (procurement document) | Eddie Smith 0161 234 4821 e.smith@manchester.gov.uk |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|---|--|-----------------------|---------------------------------|---|--|
| Depots Programme Ref: 15/007 | The approval of capital expenditure on the council's depots. | City Treasurer | March 2018 or later | Gateway 5 (procurement document) | Julie McMurray Tel: 0161 234 6702 j.mcmurray@manchester.gov.uk |
| Factory Project Ref: 15/012 | The approval of capital expenditure in relation to the creation of the Factory. | City Treasurer | March 2018 or later | Gateway 5 (procurement document) | Dave Carty 0161 219 6501 d.carty@manchester.gov.uk |
| Allocation of Central Contingencies/ Reserves Ref: 15/023 | To fund currently unplanned expenditure or expenditure the exact amount of which has yet to be determined. | The Executive | March 2018 or later | Report to the Executive as part of the Global Monitoring Report | Carol Culley 0161 234 3590 carol.culley@manchester.gov.uk |
| Allocations for General/Earmarked Reserves Ref: 15/024 | | The Executive | March 2018 or later | Report and recommendation | Carol Culley 0161 234 3590 carol.culley@manchester.gov.uk |
| Clean and Green Fund Ref: 15/025 | Long-term improvements to cleanliness and environment of the city. | City Treasurer | March 2018 or later | Requests from Growth and Neighbourhoods Directorate | Carol Culley 0161 234 3590 carol.culley@manchester.gov.uk |
| Leisure Services – External Ref: 2016/02/01C | The approval of capital expenditure. | City Treasurer | March 2018 or later | Gateway 5 procurement document | Lee Preston 07852957286 l.preston2@manchester.gov.uk |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|--|---|---|---|---|--|
| Capital Investment in schools Ref: 2016/02/01D | The approval of capital expenditure in relation to the creation of school places through new builds or expansions. | City Treasurer | January 2018 or later | Gateway 5 (procurement document) | Amanda Corcoran 0161 234 4314 a.corcoran@manchester.gov.uk |
| Our Manchester Strategy 2016-19 Ref: 2016/01/14 | To adopt the "Our Manchester ICT Strategy 2016-19". | The Executive | March 2018 or later | Our Manchester ICT Strategy 2016-19 | Bob Brown 0161 234 5998 bob.brown@manchester.gov.uk |
| Construction and Property Professional Services Framework (CAPPS) for the Capital Programmes and Property Dept. Contract TC859 Ref: 2016/07/21 | To seek approval to award Framework Agreements a range of professional services in connection with construction and property related matters. This will consist of 21 individual Framework Lots, each relating to a specific professional discipline, for the use of the Capital Programmes and Property Dept. Each will operate for 2 years with an option to extend for up to a further 2 years. The anticipated commencement dates | Chief Executive in consultation with the City Treasurer | Phased in batches of Lots according to priority, between September 2016 and September 2018 or later | Confidential contract report with recommendations and supporting documents. | John Finlay 0161 219 6530 j.finlay@manchester.gov.uk Neil Davies 0161 234 3005 n.davies@manchester.gov.uk |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|--|--|---|--------------------------|---|--|
| | for various Lots are phased between August and October 2016. | | | | |
| Provision of licenses for improved SAP provision Ref: 2017/02/02A | To seek approval to award a contract to a single supplier for license provision allowing the Council access to an improved SAP interface. | City Treasurer in consultation with the Chief Executive | March 2018 or later | Confidential contract report with recommendations | Bob Brown 0161 234 5998 bob.brown@manchester.gov.uk Michael Shields 0161 234 1009 m.shields@manchester.gov.uk |
| Carbon Reduction Programme Ref:2017/06/30C | The Approval of Capital Spend in order to achieve a reduction in carbon emissions. | City Treasurer | March 2018 or later | Gateway 5 | Julie McMurray Strategic Development 0161 219 6791 Mobile : 07950 790533 j.mcmurray@manchester.gov.uk |
| Estates Transformation Ref:2017/06/30D | The approval of capital spend to ensure that the operational estate is fit for purpose. | City Treasurer | March 2018 or later | Gateway 5 | Julie McMurray Strategic Development 0161 219 6791 / 07950 790533 j.mcmurray@manchester.gov.uk |
| Security Services (Contract TC888) Ref:2017/09/04B | To seek approval to appoint a company/s for the provision of Security Services, covering all city requirements within Manchester. The contract will be for a 3 year period with | City Treasurer in consultation with the Chief Executive | March 2018 or later | Confidential contract report with recommendations | Steve Southern Head of Facilities Management Corporate Estates Team 0161 234 3683 s.southern@manchester.gov.uk Colin Butterworth Senior Procurement Officer 0161 234 3434 |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|---|---|----------------|--------------------------|---|--|
| | the option to extend for a further 2 years. | | | | c.butterworth@manchester.gov.uk |
| Lincoln Square/Brazennose St Ref: 2017/12/04A | To approve the signing of a collaboration agreement among landowners, as a precursor to the Council investing £1.2m of a total of £4.08m in a new public square and public realm. | City Treasurer | March 2018 | Draft collaboration agreement Draft public realm development plans High level cost schedule | Pat Bartoli Head of City Centre Growth and Regeneration 0161 234 3329 p.bartoli@manchester.gov.uk |
| Greater Manchester Waste Disposal Authority (GMWDA) - GM Waste Disposal Levy Allocation Methodology and Approval of a Revised Levy Allocation Model 2017/12/13 | Approve the revised GMWDA Levy Apportionment Methodology Agreement which is to be applied in full from 2019/20 and with transitional arrangements for 2018/19. | City Solicitor | March 2018 | GMWDA Waste Management Levy Allocation Methodology (LAMA) Agreement | Fiona Worrall 0161 234 3926 f.worrall@manchester.gov.uk |
| Extra Care Ref: 2018/02/1A | The approval of capital expenditure that will provide 72 new units as part of the City's Extra Care Programme | City Treasurer | March 2018 or later | Business Case | Steve Sheen 234 4115 s.sheen@manchester5.gov.uk |
| Empty Homes Clusters Phase 2 Ref: 2018/02/28D | The approval of capital expenditure for the purchase and refurbishment of long | City Treasurer | March 2018 or later | Business Case and Gateway 5 (procurement document) | Ian Runacres 0161 234 4953 i.runacres@manchester.gov.uk |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|---|---|--|--------------------------|--|---|
| | term empty properties in North and East Manchester | | | | |
| Manchester Health and Care Commissioning Pooled Budget Arrangements Ref: 2018/03/15/A | To finalise and agree the Section 75 agreement between the Council and the Manchester Clinical Commissioning Group to enter into a pooled budget arrangement. | City Treasurer, Interim City Solicitor in consultation with Executive Member for Finance and Human Resources | 30/04/18 | Report to Executive 21/03/18 The Section 75 Agreement | Carol Culley City Treasurer 0161 234 3406 c.culley@manchester.gov.uk Jacqui Dennis Interim City Solicitor 0161 234 3087 j.dennis@manchester.gov.uk |
| National Productivity Investment Fund – Mancunian Way Junctions with Princess Parkway Improvements Ref: 2018/04/03/B | The approval of capital spend to improve and increase capacity throughout by signalling two key junctions of the Mancunian Way; Princess Road/Medlock Street and Cambridge Street/Higher Cambridge Street | City Treasurer | April 2018 or later | Gateway 5 & Business Case | Kim Dorrington 0161 234 4828 k.dorrington@manchester.gov.uk |
| Provision of Telephony / Unified Communications Ref: 2018/04/03/F | To seek approval to award a contract to a single supplier for the provision of Telephony / Unified | City Treasurer / SMT | October 2018 | Confidential Contract Report with Recommendations | Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|---|--|----------------|--------------------------|---|--|
| | Communications across the Council | | | | Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk |
| North West Construction Hub High Value Framework (2018-2022) Reprocurement Ref: 2018/05/1A | Approval to appoint contractors to the North West Construction Hub High Value Framework 2018, for the delivery of construction projects of a value between £8m – over £35m for public sector organisations within the North West of England. | City Treasurer | November 2018 | Confidential High Value Report 2018 (will be attached at Key Decision stage once outcome of process is known) | Name: Jared Allen Position: Director of Capital Programmes and Property Tel no: 0161 219 6213 Email address:j.allen@manchester.gov.uk Name: John Finlay Position: Capital Programme Procurement Manager Email: j.finlay@manchester.gov.uk 0161 219 6213 |
| TC969 – Provision of Comms Room Phase 2 Project and Delivery 2018/09/24C | MCC requires a delivery partner to refresh the hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN. | City Treasurer | December 18 onwards | Report and Recommendation | Andrew Blore ICT Strategic Business Partner 0161 234 1882 a.blore@manchester.gov.uk |
| Replace On Street Parking Pay and Display Machines 2018/09/28C | The approval of capital spend on the replacing of pay and display machines to allow for newer payment types. | City Treasurer | October 2018 or later | Business Case | Steve Robinson 0161 234 4828 Steve.robinson@manchester.gov.uk |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|---|---|--|--------------------------|---|--|
| Peterloo Memorial 2018/10/04D | The approval of capital expenditure in relation to the creation of the Peterloo Memorial. | City Treasurer | December 2018 or later | Checkpoint 4 Business Case | Dave Carty d.carty@manchester.gov.uk 0161 234 5908 |
| Award of Print Contract for Elections and Registration 2018/10/04E | To appoint a supplier to provide print services for Elections and Registration materials for a period of 2 years with the ability to extend for a further 2 years, dependent on performance and delivery. The intended commencement date of the contract is January 2019. | City Solicitor | November 2018 | Tender Responses and sample materials submitted by bidders as part of the competitive tendering process (being managed by STaR procurement on behalf of AGMA authorities) | Emma Burnett Head of Electoral Services e.burnett@manchester.gov.uk 0161 234 3146 Clare Travers Electoral Services Team Manager c.travers@manchester.gov.uk 0161 219 6949 |
| Metroshuttle Funding 2018/10/05A | To finalise and agree the terms for a new funding agreement with Transport for Greater Manchester for the City Council funding contribution towards the Metroshuttle costs. | City Treasurer and City Solicitor in consultation with Lead Member for Finance and Human Resources | Nov 18 | Funding agreement and Executive Report | Name: Paul Hindle Position: Head of Finance Email:- p.hindle@manchester.gov.uk Telephone:0161 234 3025 Name: Richard Elliot Position: Head of City Policy Email: r.elliott@manchester.gov.uk Telephone: 0161 219 6494 |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|--|--|---|--------------------------|---|--|
| Supply, installation, and maintenance of Pay and Display ticket machines 2018/10/11A | To seek approval to award a Contract to 1 supplier to Supply, install, and provide maintenance of all Pay and Display ticket machines across the city centre | City Treasurer & Deputy Chief Executive | Dec 2018 | Confidential Contract Report with recommendation | Daniel Holden Contracts Manager Tel: 07534 956491 d.holden@manchester.gov.uk Stephen Polese Procurement Officer 0161 234 3265 s.polese@manchester.gov.uk |
| House and Institute of Sport 2018/10/17A | To undertake feasibility works around the National Squash Centre and Athletics Arena in advance of development of MMU – Institute of Sport and Council’s House of Sport. Feasibility works £1.5m (Council contribution £450k, MMU £1.05m). | The City Treasurer | October 2018 | Report to Executive: Eastlands Regeneration Framework - 13.12.17 & 25.07.18 (update). | Name: Richard Cohen Position: Senior Development Surveyor Tel no: 234 3019 Email address: r.cohen@manchester.gov.uk |
| North West Construction Hub Medium Value Framework (2019-2023) Reprourement 2018/11/02A | Approval to appoint contractors to the North West Construction Hub Medium Value Framework 2019, for the delivery of construction projects of a value between £2m – £10m | City Treasurer | March 2019 | Confidential Medium Value Report 2019 (will be attached at Key Decision stage once outcome of process is known) | Name: Jared Allen Position: Director of Capital Programmes and Property Tel no: 0161 219 6213 Email address:j.allen@manchester.gov.uk Name: John Finlay Position: Capital Programme |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|---|--|----------------|--------------------------|---|---|
| | split as follows: Lot 1 – Cumbria, £2m - £5m Lot 2 – Lancashire, £2m - £5m Lot 3 – Greater Manchester, £2m - £5m Lot 4 – Merseyside, £2m - £5m Lot 5 – Cheshire, £2m - £5m Lot 6 – North West, £5m - £10m for public sector organisations within the North West of England. | | | | Procurement Manager Email: j.finlay@manchester.gov.uk 0161 219 6213 |
| Smallworks Construction Framework (2019) 2018/11/20J | Approval to appoint contractors to the Smallworks Construction Framework, for the delivery of construction projects of a value between £2k - £500k for Manchester City Council and other public bodies as outlined in the OJEU notice for a | City Treasurer | April 2019 | Confidential Smallworks Construction Framework Tender Report (2019) (will be attached at Key Decision stage once outcome of process is known) | Name: Jared Allen Position: Director of Capital Programmes and Property Tel no: 0161 219 6213 Email address:j.allen@manchester.gov.uk ----- Name: John Finlay Position: Capital Programme Procurement Manager Email: j.finlay@manchester.gov.uk 0161 219 6213 |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|---|---|--------------------|----------------------------|--|---|
| | duration of 3 years with the option to extend for a further 1 year. | | | | |
| Heron House 2018/11/20L | Disposal by Leasehold of office accommodation at Heron House | Chief Executive | From December 2018 onwards | Briefing Note and Heads of Terms | Name: Richard Cohen Position: Senior Development Surveyor Email: r.cohen@manchester.gov.uk Tel: 0161 234 3019 |
| Airport Car Park Investment 2018/12/14B | The approval of capital spend for the purpose of an investment into further development at the Airport. | City Treasurer | January 2019 or later | Business Case | Carol Culley City Treasurer Carol.culley@manchester.gov.uk 234 3406 |
| College Loan 2018/12/14C | The approval of capital spend for the purpose of providing a loan to LTE Group as per the Report to Executive on 12 th December 2018 | City Treasurer | January 2019 or later | Business Case | Carol Culley City Treasurer Carol.culley@manchester.gov.uk 234 3406 |
| Refurbishment of the Exchange Square Water Feature 2018/12/20A | To agree the release of capital from Borrowings to enable the letting of a contract to fund the refurbishment of the Exchange Square Water Feature. | City Treasurer | January 2019 | <ul style="list-style-type: none"> - Contract note - Checkpoint 1 report. - Document that confirms how the contract will be let | Name: Steve Robinson Position: Director of Operations (Highways) Tel no: 0161 234 4828 Email address: steve.robinson@manchester.gov.uk |
| The Factory – MCC Contribution to the Factory and Land | Approval to spend MCC capital funding on the Factory Project and | The City Treasurer | Feb 19 | Factory Manchester 1.Report to The | Jared Allen Director of Capital Programmes |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|--|--|-------------------------------|--------------------------|--|---|
| <p>Acquisition's in St Johns</p> <p>2019/01/02A</p> | <p>Land Acquisition's in St Johns</p> | | | <p>Executive 29 July 2015</p> <p>2.Factory Manchester Project Overview 31st May 2016</p> <p>3.Report to The Executive 26 July 2017</p> <p>4.Report to The Executive January 2017</p> <p>5. Report to The Executive 21 March 2018</p> <p>6.Report to The Executive 14 November 2018</p> | <p>Tel: 0161 234 5683</p> <p>Mobile: 07866 989671</p> <p>email: j.allen4@manchester.gov.uk</p> |
| <p>Lease of space within Lowry Mill</p> <p>2019/01/04A</p> | <p>To Exercise the option within the existing lease to enter into a lease for between 5 and 8 years for additional space at the Lowry Mill, from 1st March 2019. The Council can break the lease after year 5 on 6 months' notice and will strive to break at the earliest possibility to save costs. The annual</p> | <p>Deputy Chief Executive</p> | <p>1 February 2019</p> | <p>Lowry Mill Lease</p> | <p>Name:Georgia Cayton</p> <p>Position:Estates Service Lead</p> <p>Tel no:0161 234 4659</p> <p>Email address:g.cayton@manchester.gov.uk</p> |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|--|--|----------------|--------------------------|---|---|
| | rents are all inclusive and include all outgoing costs including repairs, maintenance, renewal, utilities, business rates, security and any other costs. | | | | |
| Liquid Logic 2018/01/08A | The approval of additional capital spend for the purpose of completing the implementation of the new social care system. | City Treasurer | February 2019 or later | Business Case | Bob Brown 0161 234 5998 Bob.brown@manchester.gov.uk |
| To adopt a revised and updated Ethical Procurement Policy 2019/02/01A | To incorporate into the Policy the Unite Construction Charter (to put into effect the resolution of the Council on a Motion considered on 30 January 2019), and any other revisions necessary. | The Executive | 13 March 2019 | Draft of the proposed revised Ethical Procurement Policy, copy of the Construction Charter agreed with Unite, officers' report. | Name: Ian Brown Position: Head of Corporate Procurement Tel no: Email address: i.brown@manchester.gov.uk |
| Outdoor Major Events Framework 2019/02/01C | To seek approval to award a Framework to up to 3 suppliers (per Lot) to provide equipment and advice for the Events Team for upcoming Major Events throughout the City | City Treasurer | May 2019 | Confidential Contract Report with recommendation | Mike Parrott Events Manager Tel: 07798 698 785 M.Parrott@manchester.gov.uk Stephen Polese Procurement Officer 0161 234 3265 s.polese@manchester.gov.uk |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|--|---|----------------|--------------------------|----------------------------|---|
| TC993 – Manchester Active Membership Scheme and Integration Hub 2019/02/01D | Introduce a new city-wide membership reporting ICT solution (MCRActive). | City Treasurer | June 19 onwards | Report and Recommendation | Robert Kelk Procurement Manager 0161 245 7897 r.kelk@manchester.gov.uk Bob Brown Chief Information Officer 0161 234 5998 bob.brown@manchester.gov.uk |
| Silk Street 2019/02/20A | The approval of capital expenditure to develop design for the Silk Street Project | City Treasurer | March 2019 or later | Checkpoint 4 Business Case | Ian Runacres 234 4953 i.runacres@manchester.gov.uk |
| End User Experience 2019/02/20B | The approval of capital expenditure to deliver equipment, ICT collaboration and productivity tools to ensure staff can effectively undertake their jobs. | City Treasurer | March 2019 or later | Checkpoint 4 Business Case | Bob Brown 0161 234 5998 Bob.brown@manchester.gov.uk |
| Northwards ERDF Ground Source Heat Pumps 2019/02/20C | The approval of capital expenditure on ground source heat pumps to 270 flats, PV and battery installations and other energy efficiency improvements to a small number of properties | City Treasurer | March 2019 or later | Checkpoint 4 Business Case | Ian Runacres 234 4953 i.runacres@manchester.gov.uk |

| Decision title | What is the decision? | Decision maker | Planned date of decision | Documents to be considered | Contact officer details |
|--|--|----------------|--------------------------|--|--|
| Civic Quarter Heat Network 2019/02/20D | The approval of capital expenditure in relation to the creation of low carbon Energy Centre. | City Treasurer | March 2019 or later | Checkpoint 4 Business Case | Eddie Smith 0161 234 4821 e.smith@manchester.gov.uk |
| Wi-Fi 2019/02/20E | The approval of capital expenditure on the provision of Wi-Fi across the Council's estate. | City Treasurer | March 2019 or later | Checkpoint 4 Business Case | Bob Brown 0161 234 5998 Bob.brown@manchester.gov.uk |
| Northern Gateway Commercial Loan Facility 2019/02/22A | The approval of capital expenditure in the form of a loan facility to the Northern Gateway Development Manager of up to £11m, on a phased payment basis, for strategic land acquisitions within the Northern Gateway SRF area. | Full Council | 27 March 2019 | Report and recommendation and Heads of Terms contained within Part B report. | Name: Carol Culley Position: City Treasurer Tel no: 0161 234 3406 Email address: Carol.culley@manchester.gov.uk |

Decisions that were taken before the publication of this report are marked * (none)

3. Resources and Governance Scrutiny Committee - Work Programme – March 2019

| Thursday 7 March 2019, 2.00pm (Report deadline Tuesday 26 February 2019) | | | | |
|---|---|---|-----------------------------------|-----------------------------|
| Item | Purpose | Executive Member | Strategic Director / Lead Officer | Comments |
| Our Manchester – financial impact on decision making and business planning | To receive a report on the evaluation of Our Manchester and how this is helping to deliver the required Council savings targets and the effect that it will have on the Council's future budget process | Councillor Ollerhead (Executive Member for Finance and HR) | Sara Todd Carol Culley | This will be a presentation |
| Responses to Government Consultations | To receive a report for information on the Council's responses to the following consultations:- Fair Funding Review Business Rates | Councillor Ollerhead (Executive Member for Finance and Human Resources) | Carol Culley Janice Gotts | |
| Overview Report | The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information. | | Mike Williamson | |

Tuesday 21 May 2019, 10.00am PLEASE NOTE NEW DATE FOR THE MEETING
(Report deadline Thursday 9 May 2019)**

| Item | Purpose | Executive Member | Strategic Director / Lead Officer | Comments |
|---------------------------------|---|------------------|-----------------------------------|--|
| To be determined | | | | |
| Annual Work Programming Session | The meeting will close for the annual work programming session where members determine the work programme for the forthcoming year. To follow a presentation from the City Treasurer and City Solicitor on upcoming issues and challenges within the Committee's remit. | | Carol Culley Fiona Ledden | This part of the meeting will be closed to the public. |
| Overview Report | The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information. | | Mike Williamson | |

Items to be Scheduled
 (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings)

| Item | Purpose | Executive Member | Strategic Director / Lead Officer | Comments |
|---|---|--|--|----------|
| Review of the Council's Christmas 2018 communications | To receive a report that reviews the level of success the Council's Christmas 2018 communications | Councillor Nigel Murphy (Deputy Leader) | Jen Green | |
| Update on Capital Projects | To receive an update on the progress with a number of following Capital projects against the agreed costs:- <ul style="list-style-type: none"> • Manchester College • The Factory • Central Retail Park • Life Sciences Development | Councillor Leese (Leader) Councillor Ollerhead (Executive Member for Finance and Human Resources) | Carol Culley Eddie Smith Jared Allen | |
| Update on Highways Maintenance Capital projects | To receive a report on the progress of Capital projects within Highways Maintenance, against the agreed costs | Cllr Stogia (Executive Member for Highways, Planning and Transport) Councillor Ollerhead | Steve Robinson Carol Culley | |

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| | | (Executive Member for Finance and Human Resources) | | |
| Global Revenue Budget Monitoring | To receive an update on the forecasted financial position for 2017/18 through to 2018/19 | Councillor Ollerhead (Executive Member for Finance and Human Resources) | Carol Culley Janice Gotts | This will be considered as part of the suite of reports at the Budget meeting of 25 February 2019. |
| Section 106 and the Councils associated financial obligations - update | To receive a further update that includes:- The governance arrangements in the delivery of S106 agreements; Progress made following the Council motion passed in March 2018 on Transparent Viability Assessments; Practical examples of the delivery and spend of S106 funding The structure of consultation with Ward Councillors; Consideration of the use of CIL within the City Centre | Councillor Nigel Murphy (Deputy Leader) | Eddie Smith Julie Roscoe | Date to be confirmed |
| The Factory Project – update | To receive an update on the progress of The Factory project against the agreed costs | Councillor Leese (Leader) | Eddie Smith Carol Culley | To receive this update every quarter |
| Progress of spend against the Northern Gateway and Eastern Gateway programmes | To receive a report on the progress of spend against the Northern Gateway and Eastern Gateway programmes | Councillor Leese (Leader) Councillor | Eddie Smith Carol Culley | See December 2018 minutes |

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| | | Ollerhead (Executive Member for Finance and Human Resources) | | |
| The Council's Communication Plan 2019/20 | To receive a draft of the Council's proposed communications plan for 2019/20 | Councillor Nigel Murphy (Deputy Leader) | Jen Green | Provisionally scheduled for May 2019 |
| The Council's approach to consultation | To receive a report on the Council's approach to consultation with Manchester residents | Councillor Nigel Murphy (Deputy Leader) | Jen Green Kate Waterhouse | Provisionally scheduled for September 2019 as part of a communication themed meeting |
| The Council's proposed communications strategy for setting its budget for 2020 onwards | To receive a report that outlines how the Council intends to communicate and consult with Manchester residents on its budget process for 2020 and beyond | Councillor Nigel Murphy (Deputy Leader) Councillor Ollerhead (Executive Member for Finance and Human Resources) | Jen Green Carol Culley Janice Gotts | Provisionally scheduled for September 2019 as part of a communication themed meeting |

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| Update on progress made with GDPR communications | To receive a report that provides an update on how successful the Council has been in communicating with staff on the requirements of GDPR | | Jen Green Fiona Ledden | Provisionally scheduled for September 2019 as part of a communication themed meeting |
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