Communities and Equalities Scrutiny Committee
Review of Advice Services in Manchester Task and Finish Group
Work Programme

Monday 30 September 2019, 4.30 pm				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Introduction to the Terms of Reference	To receive the Terms of Reference for the Task and Finish Group.		Mike Wright/ Rachel McKeon	
The Current Position	To receive an overview of the current situation in relation to Advice Services in Manchester, including the current provision for different groups and geographic areas, what the Council is doing and what can and cannot be done from a procurement perspective.	Councillor Craig	Mike Wright	
Gaps in Provision	Member-led discussion to identify gaps in the provision of Advice Services.	Councillor Craig	Rachel McKeon	
Work Programme	To review and agree the Task and Finish Group's work programme, and consider any changes or additions that are necessary.		Rachel McKeon	

Wednesday 30 October 2019, 2.00 pm				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Perspectives of External Stakeholders	To hear the perspectives of a range of external stakeholders.	Councillor Craig	Rachel McKeon	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and		Rachel McKeon	

	consider any changes or additions that are necessary.			

Friday 15 November 2019, 2.00 pm				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Mapping of Local Advice Provision and Proposals for In-house Homelessness Prevention Advice	To receive a report on the mapping of local advice provision, both in terms of the ward and the type of venue, and on proposals for in-house advice relating to homelessness prevention.	Councillor Craig	Mike Wright	See September 2019 minutes
Final Recommendations	To agree the Task and Finish Group's final recommendations. (To be incorporated into a Final Report which will be agreed by Members via email prior to submission to the Communities and Equalities Scrutiny Committee.)		Rachel McKeon	
Terms of Reference and Work Programme	To review and agree the Task and Finish Group's terms of reference and work programme, and consider any changes or additions that are necessary. To consider whether the three substantive meetings that the Task and Finish Group has had have been sufficient to meet the Group's objectives, or whether further meetings are necessary.		Rachel McKeon	