

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee –
7 January 2020

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work programme
- Items for information

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Wards Affected: All

Contact Officer:

Name: Mike Williamson
Position: Team Leader- Scrutiny Support
Telephone: 0161 234 3071
E-mail: m.williamson@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
3 Sept 2019	RGSC/19/44 Revenue and Benefits Annual Report	To request the Director of Homelessness provide a briefing note on the level of debt owed to the Council through the use of dispersed temporary accommodation and that this includes a comparison with Local Housing Allowance rates on a ward basis.	Still awaiting response from the Director of Homelessness	Mike Wright
3 Sept 2019	RGSC19/48&50 Domestic Violence and Abuse Review	<p>To request that the Director of Homelessness provides Members with information on:-</p> <ul style="list-style-type: none">• how quickly support was accessible by individuals placed in dispersed accommodation;• when the strategic review was intended to be fully scoped; and• the projected timescale for	Still awaiting response from the Director of Homelessness	Mike Wright Fiona Worrall Nicola Rea

		<p>the strategic review to be completed and anticipated costs.</p> <ul style="list-style-type: none"> • Who will be involved in the review; and • The budget provision afforded to the review 		
3 Dec 2019	RGS/19/71 GDPR communications update	To recommend that the City Solicitor circulates the number of reportable breaches that had been reported to the Information Commissioner's Office	This information was emailed to the Committee on Monday 23 Decembers 2019	Fiona Ledden

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **20 December 2019**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Chief Executive

Corporate Core					
Subject/Decision	Decision Maker	Decision Due Date	Consultation	Background Documents	Officer Contact
National Taekwondo Centre 2018/10/19A Enter into a 39 year lease with Sport Taekwondo UK	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk

Ltd for areas within the building.					
TC821 - Framework for the supply of Desktop Hardware 2019/03/01A The Council is looking for a supplier not only for the supply of desktop hardware and peripherals but to also support in the development and deployment of the ongoing end user device strategy.	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
Collyhurst Regeneration Ref: 15/005 The approval of capital expenditure for land and buildings in Collyhurst.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Eddie Smith, Strategic Director (Development) e.smith@manchester.gov.uk
Leisure Services - External Ref: 2016/02/01C The approval of capital expenditure on external Leisure Services land and buildings.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Lee Preston l.preston2@manchester.gov.uk

Capital Investment in schools Ref: 2016/02/01D The approval of capital expenditure in relation to the creation of school places through new builds or expansions.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
Estates Transformation Ref:2017/06/30D The approval of capital spend to ensure that the operational estate is fit for purpose.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Richard Munns r.munns@manchester.gov.uk
Silver Offices Refurbishment (located at One Central Park) Ref: 2017/07/18B Capital expenditure approval for the cost of refurbishment works at part of the facility.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Reports to the Executive and Full Council dated 28 June 2017	Ken Richards k.richards@manchester.gov.uk
TC969 - Provision of LAN AND WLAN 2019/03/01E MCC requires a delivery partner to refresh the hardware in the Comms	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Andrew Blore a.blore@manchester.gov.uk

Rooms and to design, test and implement a fit for purpose Software Defined LAN and Wifi.					
TC986 - SAP support and maintenance (2019/03/01F) To provide support to the SAP team in order to resolve incidents.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
Provision of Telephony / Unified Communications 2019/03/01G To seek approval to award a contract to a single supplier for the provision of Telephony / Unified Communications across the Council.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Confidential Contract Report with Recommendations	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
Wide Area Network provision 2019/03/01L To appoint a supplier to provide our Wide Area Network Solution.	City Treasurer (Deputy Chief Executive)	Not before 29th Mar 2019		Report and Recommendation.	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk

Heron House 2019/03/01P Disposal by Leasehold of office accommodation at Heron House.	Chief Executive	Not before 1st Apr 2019		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk
Manchester Active Annual Contract Renewal 2020 2019/04/02B To consider the renewal of the contract for the delivery of the Manchester Sport and Leisure Strategy.	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Contract report and performance report for the 2019/20 annual contract.	Rebecca Livesey r.livesey@mcractive.com
The Manchester College property, Ashley Lane, Moston. 2019/05/21A Approval of Capital Expenditure for the acquisition of the property and future demolition.	City Treasurer (Deputy Chief Executive)	Not before 21st Jun 2019		Checkpoint 4 Business Case	Nick Mason n.mason@manchester.gov.uk
Strategic land and buildings acquisition 2019/06/03B The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands	City Treasurer (Deputy Chief Executive)	Not before 3rd Jul 2019		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk

Regeneration Framework.					
Strategic land and buildings acquisition 2019/06/03C The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2020		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
House of Sport (2019/07/26A) Remodelling of the Regional Athletics Arena/National Squash Centre to incorporate and accommodate the relocation of sports and related institutions to be known as the House of Sport.	City Treasurer (Deputy Chief Executive)	Not before 3rd Oct 2019		Report to Executive (Eastlands Regeneration Framework – 13.12.17, 25.07.18 (update), 25.07.19) Eastlands Update Executive Report – 11.09.19 & Full Council 02.10.19	Richard Cohen r.cohen@manchester.gov.uk
Hammerstone Road Depot refurbishment (2019/07/30A) The approval of capital expenditure to refurbish the depot to increase utilisation, reduce carbon emissions	City Treasurer (Deputy Chief Executive)	Not before 2nd Sep 2019		Checkpoint 4 Business Case	Georgia Cayton, Estates Service Lead Tel: 0161 234 4659 g.cayton@manchester.gov.uk

and improve the accommodation.					
Manchester Regional Arena - Indoor & Outdoor Athletics Track Replacement (2019/08/01A) The approval of capital expenditure for the refurbishment works on both the indoor and outdoor athletics tracks at Manchester Regional Arena.	City Treasurer (Deputy Chief Executive)	Not before 30th Sep 2019		Checkpoint 4 Business Case	Neil Fairlamb N.Fairlamb@manchester.gov.uk
CCTV System Replacement (2019/08/19A) To appoint a supplier to replace the Council's CCTV operating system and associated storage servers.	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential Contract Report with recommendation	Danny Holden d.holden1@manchester.gov.uk
OTH - Early Works (3) prior to Notice to Proceed (2019/09/12B) Approval to spend Capital Budget on Early Works	City Treasurer (Deputy Chief Executive)	Not before 11th Oct 2019		Business Case Early Works (3) prior to Notice To Proceed	Jared Allen j.allen4@manchester.gov.uk

<p>Section 22 Empty Homes Pilot Agreement with Mosscares St Vincent's Housing Group (2019/09/23A)</p> <p>The approval of £2m capital expenditure from the Housing Affordability Fund for Section 22 Empty Homes Pilot Agreement with Mosscares St Vincent's, to acquire, refurbish and sell empty homes/stock surplus to requirement to first time buyers/owner occupiers.</p>	City Treasurer (Deputy Chief Executive)	Not before 22nd Oct 2019		Checkpoint 4	Martin Oldfield m.oldfield@manchester.gov.uk
<p>Commercial Wharf Lease and Refurbishment (2019/09/24A)</p> <p>To enter into a lease for a term of 5 years and to complete a refurbishment of the property</p>	City Treasurer (Deputy Chief Executive)	Not before 31st Oct 2019		Draft Lease document and Checkpoint application	Julie Heslop julie.heslop@manchester.gov.uk
<p>Highways Structures Improvements (Ref:2019/10/23A)</p> <p>The approval of capital expenditure to undertake</p>	City Treasurer (Deputy Chief Executive)	Not before 23rd Nov 2019		Checkpoint 4 Business Case	Colin Butterworth c.butterworth@manchester.gov.uk

remedial works on highway structures identified from Principal Bridge Inspections					
Great Ancoats Street Improvement Works (Ref:2019/10/23B) The approval of capital expenditure for the purpose of highway improvement works to Great Ancoats Street.	City Treasurer (Deputy Chief Executive)	Not before 23rd Nov 2019		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Blackley Cremator Replacement Strategy (2019/11/04C) To seek approval of capital expenditure to replace three current cremators with two, and replace mercury abatement plant at Blackley Crematorium.	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2019		Feasibility report costings and Checkpoint 4	Barrie Jones b.jones@manchester.gov.uk
Our Town Hall - Early Works (4) prior to Notice to Proceed (2019/11/04D) To seek approval to spend Capital Budget on Early Works.	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2019		Business Case Early Works (3) prior to Notice To Proceed	Jared Allen j.allen4@manchester.gov.uk

Microsoft Consultancy engagement piece Q20377 (2019/11/05A) To award a contract to allow for the Microsoft engagement and consultancy piece as part of the transition to Microsoft Office 365	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
Microsoft Licenses TC718 (2019/11/05B) To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
Council Tax Base 2020/21 (2019/11/13A) To set the 2020/21 Council Tax Base	City Treasurer (Deputy Chief Executive)	Not before 31st Jan 2020	In consultation with the Executive Member for Finance and Human Resources.	Council Tax Base report	Julie Hardman julie.hardman@manchester.gov.uk
Business Rates Base 2020/21 (2019/11/13B) To set the 2020/21 Business Rates Base.	City Treasurer (Deputy Chief Executive)	Not before 31st Jan 2020	In consultation with the Executive Member for Finance and	Business Rates Base report	Julie Hardman julie.hardman@manchester.gov.uk

			Human Resources.		
Council Tax 2019/20 Balance (2019/11/13C) To agree the estimated council tax surplus or deficit	City Treasurer (Deputy Chief Executive)	Not before 15th Jan 2020	In consultation with the Executive Member for Finance and Human Resources.	Council Tax balance report	Julie Hardman julie.hardman@manchester.gov.uk
Business Rates 2019/20 balance (2019/11/13D) To agree the estimated business rates surplus or deficit.	City Treasurer (Deputy Chief Executive)	Not before 15th Jan 2020	In consultation with the Executive Member for Finance and Human Resources.	Business Rates balance report	Julie Hardman julie.hardman@manchester.gov.uk
Microsoft 365 Migration (2019/11/13E) To seek approval of capital expenditure for a collaboration project and to enter into separate contracts for additional Microsoft User Licenses with an appropriate reseller and for consultancy support for migration to the new collaboration platform.	City Treasurer (Deputy Chief Executive)	Not before 12th Dec 2019		Checkpoint 4 Business Case	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk

<p>Northwards Harpurhey 200 Estate Internal Works (2019/11/19A)</p> <p>To grant approval of capital expenditure for the purpose of replacing the kitchen or bathroom (including installation of electric shower) where not previously replaced, and full rewires to properties (where required) to 139 properties.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 18th Dec 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Martin Oldfield m.oldfield@manchester.gov.uk</p>
<p>Wide Area Network (WAN) Replacement (2019/11/19B)</p> <p>To grant the approval of capital expenditure for the procurement and implementation of an updated WAN for Manchester City Council.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 18th Dec 2019</p>		<p>Checkpoint 4 Buisness Case</p>	<p>Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk</p>
<p>Highways Northern/Eastern Gateway Walking & Cycling Scheme (2019/12/03A)</p> <p>The approval of capital expenditure for the purpose</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Jan 2020</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>

of development costs for the scheme.					
Highways Corridor Scheme Development and Implementation (2019/12/03B) The approval of capital expenditure to develop and implement the highway corridor schemes.	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Public Realm Asset Management Programme 2019/20 and 2020/21 (2019/12/03C) The approval of capital expenditure on public realm works in both Piccadilly and Deansgate Wards	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Contract for the Provision of Insurance Coverage TC1031 (2019/12/03D) To appoint a Provider to deliver the service.	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Report and Recommendation	Samantha Wilson samantha.wilson@manchester.gov.uk

Development and Growth					
Delivering Manchester's Affordable Homes to 2025 - Disposal of sites (2019/09/05B) To agree the disposal of sites in Council ownership for the provision of affordable homes	City Treasurer (Deputy Chief Executive)	Not before 4th Oct 2019	In consultation with Strategic Director (Growth and Development) and Executive Members for Housing and Regeneration and Finance and HR	Report and Recommendations	Steve Sheen s.sheen@manchester.gov.uk

<p>Land Disposal at Blackrock Street, Beswick (2019/09/11C)</p> <p>To agree the disposal of land at Blackrock Street, Beswick to One Manchester to facilitate the delivery of 25 social rent homes.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 10th Oct 2019</p>		<p>Executive report - 16.10.19 Executive Report - Eastlands Regeneration Framework 13.12.17 and 13.03.19 Economy Scrutiny and Executive Report – Delivering Manchester’s Affordable Homes to 2025 06.09.19 & 11.09.19</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
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Neighbourhoods					
Provision of Neighbourhood Services Case Management System TC1024 (2019/09/10A) To appoint a supplier to provide a Neighbourhood Services Case Management System . This is a Software case management application for public protection and licensing services.	City Treasurer (Deputy Chief Executive)	Not before 3rd Feb 2020		Confidential Report with Recommendation	Rachel Williams rachael.williams@manchester.gov.uk
Liquid Fuels Award (2019/11/22A) To seek approval to award a Contract to 1 supplier to supply liquid fuels to the City Council and is used by Fleet Services.	City Treasurer (Deputy Chief Executive)	Not before 21st Dec 2019		Confidential Contract Report with recommendation	Gary Campin g.campin@manchester.gov.uk
Young Manchester Funding (2019/12/06A) To finalise the contract value for the continuation of funding to Young Manchester	City Treasurer (Deputy Chief Executive)	Not before 4th Jan 2020		Manchester Youth Offer Strategy	Lisa Harvey Nebil lisa.harvey-nebil@manchester.gov.uk

Highways					
A6 Stockport Road 2019/03/01K The approval of capital expenditure to provide additional lane width to the A6 Stockport Road and a cycle bus stop bypass.	City Treasurer (Deputy Chief Executive)	Not before 29th Mar 2019		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/08/07B) To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential Contract Report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk
Framework for The Supply of Dense Bituminous Macadam (DBM) & Associated Products TC012 (2019/08/29B) To appoint more than one supplier to a framework for the supply Dense	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk

Bituminous Macadam (DBM) & Associated Products					
Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B) To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential contract report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk
Highways Investment Programme - Large Patching Programme (2019/10/02A) The approval of capital expenditure for the purpose of Highways Investment Programme Patching Programme 2019/20 & 2020/21	City Treasurer (Deputy Chief Executive)	Not before 30th Oct 2019		Checkpoint 4 Business Case	Kevin Gillham k.gillham@manchester.gov.uk

Highways Maintenance Defect Repairs TC1039 (2019/09/03C) To seek approval to award a Contract to one supplier to undertake a backlog of all current highway defect repairs	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential contract report with recommendation	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
Surfacing of Carriageways - TC040 (2019/09/11B) To seek approval to award a Framework agreement to 3 suppliers to undertake the re-surfacing of carriageways within the Manchester boundaries.	City Treasurer (Deputy Chief Executive)	Not before 2nd Dec 2019		Confidential Contract Report with Recommendation	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
Proprietary treatments to Carriageways & Footways TC041 (2019/09/11D) To seek approval to award a Framework agreement to 4 suppliers to provide proprietary treatments to carriageways and footways within the Manchester boundaries.	City Treasurer (Deputy Chief Executive)	Not before 2nd Dec 2019		Confidential contract report and recommendation	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

Car Park Management Services TC1054 (2019/11/04E) To appoint a supplier to provide Car Park Management Services	City Treasurer (Deputy Chief Executive)	Not before 1st Sep 2020		Report and Recommendation	Danny Holden d.holden1@manchester.gov.uk
Children and Families					
Extra Care - Russell Road LGBT Project 2019/03/01H The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
Extra Care - Millwright Street Project 2018/03/01I The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk

Adults Social Care and Health					
TC1041 - TEC Phase 1 - Falls protection / Panic Alarm and GPS Tracking (2019/08/23A) To appoint a supplier to provide falls protection / panic alarms with GPS Tracking.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
TC1042 - TEC Phase 1 - Movement and Environmental Sensors that analyse and sense those at risk of falling (2019/08/23B) To appoint a supplier to provide movement and environmental sensors that analyse and sense those at risk of falling	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
TC1043 - TEC Phase 1 - Movement and Environmental Sensors that analyse movement patterns (2019/08/23C) To appoint a supplier to provide movement and	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

environmental sensors that analyse movement patterns.					
TC1044 - TEC Phase 1 - Movement and sensors that allows remote physio (2019/08/23D) To appoint a supplier to provide movement sensors to allow remote physio	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
TC1045 - TEC Phase 1 - Falls Prevention (2019/08/23E) To appoint a supplier to provide specialist ICT equipment that prevents falls in the home	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
TC1046 - TEC Phase 1 - TEC Digital Platform (2019/08/23F) To appoint a supplier to create a central database to collate and analyse the data received from the TEC devices.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

Adult Social Care Commissioned Service Fees Uplift (2019/10/11A) To approve uplifts to fees for adult social care providers for financial year 2019/20.	Executive Director of Adult Social Services	Not before 11th Nov 2019		Report and recommendation	David Roberts david.roberts28@nhs.net
Education and Skills					
Q20347 Consultant for EYES data Migration. 2019/04/25A Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	Jon Nickson j.nickson@manchester.gov.uk

Decisions that were taken before the publication of this report are marked * (none)

4. Resources and Governance Scrutiny Committee - Work Programme – January 2020

Work Programme – January 2020

Tuesday 7 January 2020, 10.00am (Report deadline Friday 20 December 2019) ** DUE TO CHRISTMAS BREAK PLEASE CAN ALL REPORTS BE SUBMITTED BY FRIDAY 20 DECEMBER 2019**				
Theme –				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Budget 2020/21 – Officer proposals	<p>The Committee will receive a report outlining the main changes to delivery and funding arrangements.</p> <p>Savings included as officer options to be debated.</p>	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley	There will be no detailed business plans for Directorates included in this report
The Council's Capital Projects pipeline	To receive a report that on the Council's capital projects pipeline, including any major changes to the capital strategy	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Janice Gotts	
Draft Peoples Strategy	<p>To receive a report on the Council's draft Peoples Strategy.</p> <p>To include an update on staff vacancies</p>	Cllr Ollerhead (Exec Member for Finance and HR)	Helen Grantham	

Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	
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Tuesday 4 February 2020, 10.00am
(Report deadline Friday 24 January 2020)

Theme – Budget and Corp Core updates

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Budget 2020/21 – final proposals	The Committee will consider refreshed budget proposals following consideration of original proposals at its January 2020 meeting.	Councillor Ollerhead (Exec Member for Finance and HR)	Carol Culley	There will be no detailed business plans for Directorates included in this report
ICT update	To provide a further update on work around resiliency for Manchester's IT network and service. To include an update on the implementation of Liquid Logic including how it is being utilised and the benefits that are being derived from its use.	Councillor Ollerhead (Exec Member for Finance and HR)	Ian Grant	
Legal Services Update	To receive a report on the work of the Council's Legal Services Department. Details of the report to be confirmed	Councillor Ollerhead (Exec Member for Finance and HR)	Fiona Ledden Jacqui Dennis	
Delivering the Our Manchester Strategy	This report provides an overview of work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for	Cllr Ollerhead (Exec Member for Finance	Cllr Ollerhead	

	those areas within the portfolio of the Executive Member for Finance and Human Resources	and HR)		
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

Monday 24 February 2020, 10.00am – BUDGET MEETING
(Report deadline Thursday 13 February 2020)

Theme – Budget

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
The Council's Budget 2020/21	<p>To receive an update on the Councils Budget options prior to submission to the Executive and Full Council.</p> <p>To include an update on the Global Revenue and Monitoring position.</p>	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley	There will be no detailed business plans for Directorates included in this report

Tuesday 3 March 2020, 10.00am
(Report deadline Friday 21 February 2020)

Theme – Policy and Performance – Our Manchester Approach and Our Transformation Programme

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Evaluation of the Our Manchester approach	To receive a further report evaluating how of Our Manchester and how this is helping to deliver the required Council savings targets.	Cllr Ollerhead (Executive Member for Finance and HR)	Carol Culley James Binks	See minute RGSC/19/20 from March 2019 meeting
Our Transformation Programme – progress update	To receive an update on the progress of work and outcomes of the Our Transformation Programme. To include practical examples of the difference being made as part of this piece of work.	Cllr Ollerhead (Executive Member for Finance and HR)	Carol Culley Fiona Ledden James Binks	See minute RGSC/19/56 from October 2019 meeting
Policy and Performance Priorities	To receive a report on the priorities and performance of the Council's Performance, Policy and Reform department for the 2020/21 Municipal Year.	Cllr Ollerhead (Executive Member for Finance and HR)	James Binks	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

Items to be Scheduled
(Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).
(New items added are highlighted in blue)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
S106 governance arrangements	<p>To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:-</p> <ul style="list-style-type: none"> • An indication of affordable housing being provided from S106 contributions • How Developers are encouraged to mitigate any harm from their developments • Best practice and comparison of S106 arrangements with other GM local authorities; and • The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road, Mancunian Way And Former Bridgewater Canal Offices and Land Bounded by Jackson Row, Bootle Street, Southmill Street and 201 Deansgate. 	Cllr Stogia (Exec Member for Environment, Planning and Transport)	Julie Roscoe Eddie Smith	Representatives from Neighbourhoods and Capital Programmes attend to help address the Committees concerns around the rate of spend of S106 agreements
Income Generation	<p>To receive a more detailed report on income generation across key areas of the Council and include:-</p> <ul style="list-style-type: none"> • responses to queries around the shortfall in actual income for 2018/19 and the projected level of income to be generated in 2019/20 for Legal and Democratic Services; 	Cllr Ollerhead (Exec Member for Finance and Human Resources)	Carol Culley Fiona Ledden	<p>Date to be confirmed</p> <p>Requested at RGSC meeting on 16 July 2019</p> <p>(see minute</p>

	<ul style="list-style-type: none"> • future opportunities connected to innovative income opportunities; • distinctions between the amount of income generated from cores services the Council provides for social reasons and those it provides solely to make profit; and • what other local authorities are doing around income generation which the Council could possibly look to emulate 			RGSC/19/40)
Council Communications themed meeting	<p>To include:-</p> <ul style="list-style-type: none"> • Review of the Council's communications plan for 2019/20; • Review of the Council's Christmas 2019 Communications plan; • The Council's approach to consultation with Manchester residents; • The Council's approach to consultation with Manchester residents on its budget process for 2020 and beyond; and • Update on how successful the Council has been communicating with staff on the requirements of GDPR. 	<p>Cllr Nigel Murphy (Deputy Leader)</p> <p>Cllr Ollerhead (Exec Member for Finance and HR)</p>	<p>Jen Green Fiona Ledden Carol Culley Janice Gotts Kate Waterhouse</p>	<p>Date to be confirmed</p> <p>Potentially December 2019</p>
HR Workforce themed meeting	<p>To include:-</p> <ul style="list-style-type: none"> • Scrutiny of equalities within the workforce; • BHeard survey 2019 results and outcomes; and • Case and performance management (including the management of staff suspension) 	Cllr Ollerhead (Exec Member for Finance and HR)	Helen Grantham	<p>Date to be confirmed</p> <p>Potentially February 2020</p>
State of the City 2019	To receive the State of the City report 2019	Cllr Leese (Leader)	TBC	Date to be confirmed
GMCA Governance and Public Sector	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed

Reform				
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