

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee –
3 December 2019

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work programme
- Items for information

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Wards Affected: All

Contact Officer:

Name: Mike Williamson
Position: Team Leader- Scrutiny Support
Telephone: 0161 234 3071
E-mail: m.williamson@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
3 Sept 2019	RGSC/19/44 Revenue and Benefits Annual Report	To request the Director of Homelessness provide a briefing note on the level of debt owed to the Council through the use of dispersed temporary accommodation and that this includes a comparison with Local Housing Allowance rates on a ward basis.	Still awaiting response from the Director of Homelessness	Mike Wright
3 Sept 2019	RGSC19/48&50 Domestic Violence and Abuse Review	<p>To request that the Director of Homelessness provides Members with information on:-</p> <ul style="list-style-type: none"> • how quickly support was accessible by individuals placed in dispersed accommodation; • when the strategic review was intended to be fully scoped; and • the projected timescale for 	Still awaiting response from the Director of Homelessness	Mike Wright Fiona Worrall Nicola Rea

		<p>the strategic review to be completed and anticipated costs.</p> <ul style="list-style-type: none">• Who will be involved in the review; and• The budget provision afforded to the review		
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2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **25 November 2019**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Chief Executive

Corporate Core					
Subject/Decision	Decision Maker	Decision Due Date	Consultation	Background Documents	Officer Contact
National Taekwondo Centre 2018/10/19A Enter into a 39 year lease with Sport Taekwondo UK	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk

Ltd for areas within the building.					
<p>TC821 - Framework for the supply of Desktop Hardware 2019/03/01A</p> <p>The Council is looking for a supplier not only for the supply of desktop hardware and peripherals but to also support in the development and deployment of the ongoing end user device strategy.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
<p>Collyhurst Regeneration Ref: 15/005</p> <p>The approval of capital expenditure for land and buildings in Collyhurst.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Eddie Smith, Strategic Director (Development) e.smith@manchester.gov.uk
<p>Leisure Services - External Ref: 2016/02/01C</p> <p>The approval of capital expenditure on external Leisure Services land and buildings.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Lee Preston l.preston2@manchester.gov.uk

<p>Capital Investment in schools Ref: 2016/02/01D</p> <p>The approval of capital expenditure in relation to the creation of school places through new builds or expansions.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk</p>
<p>Estates Transformation Ref:2017/06/30D</p> <p>The approval of capital spend to ensure that the operational estate is fit for purpose.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Richard Munns r.munns@manchester.gov.uk</p>
<p>Silver Offices Refurbishment (located at One Central Park) Ref: 2017/07/18B</p> <p>Capital expenditure approval for the cost of refurbishment works at part of the facility.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Reports to the Executive and Full Council dated 28 June 2017</p>	<p>Ken Richards k.richards@manchester.gov.uk</p>
<p>TC969 - Provision of LAN AND WLAN 2019/03/01E</p> <p>MCC requires a delivery partner to refresh the</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st May 2019</p>		<p>Report and Recommendation</p>	<p>Andrew Blore a.blore@manchester.gov.uk</p>

hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN and Wifi.					
<p>TC986 - SAP support and maintenance (2019/03/01F)</p> <p>To provide support to the SAP team in order to resolve incidents.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
<p>Provision of Telephony / Unified Communications 2019/03/01G</p> <p>To seek approval to award a contract to a single supplier for the provision of Telephony / Unified Communications across the Council.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Confidential Contract Report with Recommendations	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
<p>Wide Area Network provision 2019/03/01L</p> <p>To appoint a supplier to provide our Wide Area Network Solution.</p>	City Treasurer (Deputy Chief Executive)	Not before 29th Mar 2019		Report and Recommendation.	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk

<p>Heron House 2019/03/01P</p> <p>Disposal by Leasehold of office accommodation at Heron House.</p>	<p>Chief Executive</p>	<p>Not before 1st Apr 2019</p>		<p>Briefing Note and Heads of Terms</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p>Manchester Active Annual Contract Renewal 2020 2019/04/02B</p> <p>To consider the renewal of the contract for the delivery of the Manchester Sport and Leisure Strategy.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Jan 2020</p>		<p>Contract report and performance report for the 2019/20 annual contract.</p>	<p>Rebecca Livesey r.livesey@mcractive.com</p>
<p>To report on changes to the Council's Allocations Scheme. 2019/04/25D</p> <p>To agree the changes to the Allocations Scheme.</p>	<p>Executive</p>	<p>16 Oct 2019</p>		<p>Revised Allocations Scheme</p>	<p>Martin Oldfield m.oldfield@manchester.gov.uk</p>
<p>The Manchester College property, Ashley Lane, Moston. 2019/05/21A</p> <p>Approval of Capital Expenditure for the acquisition of the property and future demolition.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 21st Jun 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Nick Mason n.mason@manchester.gov.uk</p>

<p>Strategic land and buildings acquisition 2019/06/03B</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Jul 2019</p>		<p>Checkpoint 4 Business Case & Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p>Strategic land and buildings acquisition 2019/06/03C</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2020</p>		<p>Checkpoint 4 Business Case & Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p>House of Sport (2019/07/26A)</p> <p>Remodelling of the Regional Athletics Arena/National Squash Centre to incorporate and accommodate the relocation of sports and related institutions to be known as the House of</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Oct 2019</p>		<p>Report to Executive (Eastlands Regeneration Framework – 13.12.17, 25.07.18 (update), 25.07.19) Eastlands Update Executive Report – 11.09.19 & Full</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>

Sport.				Council 02.10.19	
<p>Hammerstone Road Depot refurbishment (2019/07/30A)</p> <p>The approval of capital expenditure to refurbish the depot to increase utilisation, reduce carbon emissions and improve the accommodation.</p>	City Treasurer (Deputy Chief Executive)	Not before 2nd Sep 2019		Checkpoint 4 Business Case	Georgia Cayton, Estates Service Lead Tel: 0161 234 4659 g.cayton@manchester.gov.uk
<p>Manchester Regional Arena - Indoor & Outdoor Athletics Track Replacement (2019/08/01A)</p> <p>The approval of capital expenditure for the refurbishment works on both the indoor and outdoor athletics tracks at Manchester Regional Arena.</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Sep 2019		Checkpoint 4 Business Case	Neil Fairlamb N.Fairlamb@manchester.gov.uk
<p>CCTV System Replacement (2019/08/19A)</p> <p>To appoint a supplier to replace the Council's CCTV</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential Contract Report with recommendation	Danny Holden d.holden1@manchester.gov.uk

operating system and associated storage servers.					
OTH - Early Works (3) prior to Notice to Proceed (2019/09/12B) Approval to spend Capital Budget on Early Works	City Treasurer (Deputy Chief Executive)	Not before 11th Oct 2019		Business Case Early Works (3) prior to Notice To Proceed	Jared Allen j.allen4@manchester.gov.uk
Section 22 Empty Homes Pilot Agreement with Mosscafe St Vincent's Housing Group (2019/09/23A) The approval of £2m capital expenditure from the Housing Affordability Fund for Section 22 Empty Homes Pilot Agreement with Mosscafe St Vincent's, to acquire, refurbish and sell empty homes/stock surplus to requirement to first time buyers/owner occupiers.	City Treasurer (Deputy Chief Executive)	Not before 22nd Oct 2019		Checkpoint 4	Martin Oldfield m.oldfield@manchester.gov.uk
Commercial Wharf Lease and Refurbishment (2019/09/24A) To enter into a lease for a	City Treasurer (Deputy Chief Executive)	Not before 31st Oct 2019		Draft Lease document and Checkpoint application	Julie Heslop julie.heslop@manchester.gov.uk

term of 5 years and to complete a refurbishment of the property					
<p>Highways Structures Improvements (Ref:2019/10/23A)</p> <p>The approval of capital expenditure to undertake remedial works on highway structures identified from Principal Bridge Inspections</p>	City Treasurer (Deputy Chief Executive)	Not before 23rd Nov 2019		Checkpoint 4 Business Case	Colin Butterworth c.butterworth@manchester.gov.uk
<p>Great Ancoats Street Improvement Works (Ref:2019/10/23B)</p> <p>The approval of capital expenditure for the purpose of highway improvement works to Great Ancoats Street.</p>	City Treasurer (Deputy Chief Executive)	Not before 23rd Nov 2019		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
<p>Blackley Cremator Replacement Strategy (2019/11/04C)</p> <p>To seek approval of capital expenditure to replace three current cremators with two, and replace mercury abatement plant at Blackley</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2019		Feasibility report costings and Checkpoint 4	Barrie Jones b.jones@manchester.gov.uk

Crematorium.					
<p>Our Town Hall - Early Works (4) prior to Notice to Proceed (2019/11/04D)</p> <p>To seek approval to spend Capital Budget on Early Works.</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2019		Business Case Early Works (3) prior to Notice To Proceed	Jared Allen j.allen4@manchester.gov.uk
<p>Microsoft Consultancy engagement piece Q20377 (2019/11/05A)</p> <p>To award a contract to allow for the Microsoft engagement and consultancy piece as part of the transition to Microsoft Office 365</p>	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
<p>Microsoft Licenses TC718 (2019/11/05B)</p> <p>To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.</p>	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
<p>Council Tax Base 2020/21 (2019/11/13A)</p> <p>To set the 2020/21 Council Tax Base</p>	City Treasurer (Deputy Chief Executive)	Not before 31st Jan 2020	In consultation with the Executive Member for	Council Tax Base report	Julie Hardman julie.hardman@manchester.gov.uk

			Finance and Human Resources.		
<p>Business Rates Base 2020/21 (2019/11/13B)</p> <p>To set the 2020/21 Business Rates Base.</p>	City Treasurer (Deputy Chief Executive)	Not before 31st Jan 2020	In consultation with the Executive Member for Finance and Human Resources.	Business Rates Base report	Julie Hardman julie.hardman@manchester.gov.uk
<p>Council Tax 2019/20 Balance (2019/11/13C)</p> <p>To agree the estimated council tax surplus or deficit</p>	City Treasurer (Deputy Chief Executive)	Not before 15th Jan 2020	In consultation with the Executive Member for Finance and Human Resources.	Council Tax balance report	Julie Hardman julie.hardman@manchester.gov.uk
<p>Business Rates 2019/20 balance (2019/11/13D)</p> <p>To agree the estimated business rates surplus or deficit.</p>	City Treasurer (Deputy Chief Executive)	Not before 15th Jan 2020	In consultation with the Executive Member for Finance and Human Resources.	Business Rates balance report	Julie Hardman julie.hardman@manchester.gov.uk
<p>Microsoft 365 Migration (2019/11/13E)</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Dec 2019		Checkpoint 4 Business Case	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk

<p>To seek approval of capital expenditure for a collaboration project and to enter into separate contacts for additional Microsoft User Licenses with an appropriate reseller and for consultancy support for migration to the new collaboration platform.</p>					
<p>Northwards Harpurhey 200 Estate Internal Works (2019/11/19A)</p> <p>To grant approval of capital expenditure for the purpose of replacing the kitchen or bathroom (including installation of electric shower) where not previously replaced, and full rewires to properties (where required) to 139 properties.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 18th Dec 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Martin Oldfield m.oldfield@manchester.gov.uk</p>
<p>Wide Area Network (WAN) Replacement (2019/11/19B)</p> <p>To grant the approval of capital expenditure for the procurement and implementation of an</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 18th Dec 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk</p>

updated WAN for Manchester City Council.					
Development and Growth					
<p>Delivering Manchester's Affordable Homes to 2025 - Disposal of sites (2019/09/05B)</p> <p>To agree the disposal of sites in Council ownership for the provision of affordable homes</p>	City Treasurer (Deputy Chief Executive)	Not before 4th Oct 2019	In consultation with Strategic Director (Growth and Development) and Executive Members for Housing and Regeneration and Finance and HR	Report and Recommendations	Steve Sheen s.sheen@manchester.gov.uk
<p>Land Disposal at Blackrock Street, Beswick (2019/09/11C)</p> <p>To agree the disposal of land at Blackrock Street, Beswick to One Manchester to facilitate the delivery of 25 social rent homes.</p>	City Treasurer (Deputy Chief Executive)	Not before 10th Oct 2019		Executive report - 16.10.19 Executive Report - Eastlands Regeneration Framework 13.12.17 and 13.03.19 Economy Scrutiny and Executive Report – Delivering Manchester's Affordable Homes to 2025 06.09.19 & 11.09.19	Richard Cohen r.cohen@manchester.gov.uk

Neighbourhoods

<p>Provision of Neighbourhood Services Case Management System TC1024 (2019/09/10A)</p> <p>To appoint a supplier to provide a Neighbourhood Services Case Management System . This is a Software case management application for public protection and licensing services.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Feb 2020</p>		<p>Confidential Report with Recommendation</p>	<p>Rachel Williams rachael.williams@manchester.gov.uk</p>
<p>Liquid Fuels Award (2019/11/22A)</p> <p>To seek approval to award a Contract to 1 supplier to supply liquid fuels to the City Council and is used by Fleet Services.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 21st Dec 2019</p>		<p>Confidential Contract Report with recommendation</p>	<p>Gary Campin g.campin@manchester.gov.uk</p>

Highways					
<p>A6 Stockport Road 2019/03/01K</p> <p>The approval of capital expenditure to provide additional lane width to the A6 Stockport Road and a cycle bus stop bypass.</p>	City Treasurer (Deputy Chief Executive)	Not before 29th Mar 2019		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<p>Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/08/07B)</p> <p>To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential Contract Report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk
<p>Framework for The Supply of Dense Bituminous Macadam (DBM) & Associated Products TC012 (2019/08/29B)</p> <p>To appoint more than one supplier to a framework for the supply Dense</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk

Bituminous Macadam (DBM) & Associated Products					
<p>Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B)</p> <p>To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential contract report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk
<p>Highways Investment Programme - Large Patching Programme (2019/10/02A)</p> <p>The approval of capital expenditure for the purpose of Highways Investment Programme Patching Programme 2019/20 & 2020/21</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Oct 2019		Checkpoint 4 Business Case	Kevin Gillham k.gillham@manchester.gov.uk

<p>Highways Maintenance Defect Repairs TC1039 (2019/09/03C)</p> <p>To seek approval to award a Contract to one supplier to undertake a backlog of all current highway defect repairs</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Nov 2019</p>		<p>Confidential contract report with recommendation</p>	<p>Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk</p>
<p>Surfacing of Carriageways - TC040 (2019/09/11B)</p> <p>To seek approval to award a Framework agreement to 3 suppliers to undertake the re-surfacing of carriageways within the Manchester boundaries.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 2nd Dec 2019</p>		<p>Confidential Contract Report with Recommendation</p>	<p>Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk</p>
<p>Proprietary treatments to Carriageways & Footways TC041 (2019/09/11D)</p> <p>To seek approval to award a Framework agreement to 4 suppliers to provide proprietary treatments to carriageways and footways within the Manchester boundaries.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 2nd Dec 2019</p>		<p>Confidential contract report and recommendation</p>	<p>Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk</p>

<p>Car Park Management Services TC1054 (2019/11/04E)</p> <p>To appoint a supplier to provide Car Park Management Services</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Sep 2020</p>		<p>Report and Recommendation</p>	<p>Danny Holden d.holden1@manchester.gov.uk</p>
<p>Children and Families</p>					
<p>Extra Care - Russell Road LGBT Project 2019/03/01H</p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>
<p>Extra Care - Millwright Street Project 2018/03/01I</p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>

Adults Social Care and Health

<p>TC1041 - TEC Phase 1 - Falls protection / Panic Alarm and GPS Tracking (2019/08/23A)</p> <p>To appoint a supplier to provide falls protection / panic alarms with GPS Tracking.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>
<p>TC1042 - TEC Phase 1 - Movement and Environmental Sensors that analyse and sense those at risk of falling (2019/08/23B)</p> <p>To appoint a supplier to provide movement and environmental sensors that analyse and sense those at risk of falling</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>
<p>TC1043 - TEC Phase 1 - Movement and Environmental Sensors that analyse movement patterns (2019/08/23C)</p> <p>To appoint a supplier to provide movement and</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>

environmental sensors that analyse movement patterns.					
<p>TC1044 - TEC Phase 1 - Movement and sensors that allows remote physio (2019/08/23D)</p> <p>To appoint a supplier to provide movement sensors to allow remote physio</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<p>TC1045 - TEC Phase 1 - Falls Prevention (2019/08/23E)</p> <p>To appoint a supplier to provide specialist ICT equipment that prevents falls in the home</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<p>TC1046 - TEC Phase 1 - TEC Digital Platform (2019/08/23F)</p> <p>To appoint a supplier to create a central database to collate and analyse the data received from the TEC devices.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

<p>Adult Social Care Commissioned Service Fees Uplift (2019/10/11A)</p> <p>To approve uplifts to fees for adult social care providers for financial year 2019/20.</p>	<p>Executive Director of Adult Social Services</p>	<p>Not before 11th Nov 2019</p>		<p>Report and recommendation</p>	<p>David Roberts david.roberts28@nhs.net</p>
<p>Education and Skills</p>					
<p>Q20347 Consultant for EYES data Migration. 2019/04/25A</p> <p>Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Jun 2019</p>		<p>Report and Recommendation</p>	<p>Jon Nickson j.nickson@manchester.gov.uk</p>

Decisions that were taken before the publication of this report are marked * (none)

4. Resources and Governance Scrutiny Committee - Work Programme – December 2019

Work Programme – December 2019

Tuesday 3 December 2019, 10.00am (Report deadline Friday 22 November 2019)				
Theme –				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
The Council's approach to Communications and Consultation	<p>To receive a report on how the Council's approach to communication and consultation. To include:-</p> <ul style="list-style-type: none"> • A review of the Council's communications plan for 2019/20; • The Council's approach to consultation with Manchester residents; • An update on how successful the Council has been communicating with staff on the requirements of GDPR 	<p>Cllr Nigel Murphy (Deputy Leader)</p> <p>Cllr Ollerhead (Exec Member for Finance and HR)</p>	<p>Jen Green James Binks Carol Culley</p>	
Setting of the Council Tax base and Business Rates shares for budget setting purposes	To receive a report that details the method of calculating the Council's Council Tax base for tax setting purposes and Business Rates income for budget setting purposes for the 2020/21 financial year	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Julie Price	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work		Mike Williamson	

	programme and any items for information.			
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Tuesday 7 January 2020, 10.00am
(Report deadline Friday 20 December 2019) ** DUE TO CHRISTMAS BREAK PLEASE CAN ALL REPORTS BE SUBMITTED BY FRIDAY 20 DECEMBER 2019**

Theme –

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Budget 2020/21 – Officer proposals	The Committee will receive a report outlining the main changes to delivery and funding arrangements. Savings included as officer options to be debated.	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley	There will be no detailed business plans for Directorates included in this report
The Council's Capital Projects pipeline	To receive a report that on the Council's capital projects pipeline, including any major changes to the capital strategy	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Janice Gotts	
Draft Peoples Strategy	To receive a report on the Council's draft Peoples Strategy. To include an update on staff vacancies	Cllr Ollerhead (Exec Member for Finance and HR)	Helen Grantham	
Delivering the Our Manchester Strategy	This report provides an overview of work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for those areas within the portfolio of the Executive Member	Cllr Ollerhead (Exec Member for Finance and HR)	Cllr Ollerhead	

	for Finance and Human Resources			
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

**Tuesday 4 February 2020, 10.00am
(Report deadline Friday 24 January 2020)**

Theme – Budget and Corp Core updates

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Budget 2020/21 – final proposals	The Committee will consider refreshed budget proposals following consideration of original proposals at its January 2020 meeting.	Councillor Ollerhead (Exec Member for Finance and HR)	Carol Culley	There will be no detailed business plans for Directorates included in this report
ICT update	To provide a further update on work around resiliency for Manchester's IT network and service. To include an update on the implementation of Liquid Logic including how it is being utilised and the benefits that are being derived from its use.	Councillor Ollerhead (Exec Member for Finance and HR)	Ian Grant	
Legal Services Update	To receive a report on the work of the Council's Legal Services Department. Details of the report to be confirmed	Councillor Ollerhead (Exec Member for Finance and HR)	Fiona Ledden Jacqui Dennis	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

Monday 24 February 2020, 10.00am – BUDGET MEETING
(Report deadline Thursday 13 February 2020)

Theme – Budget

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
The Council's Budget 2020/21	To receive an update on the Councils Budget options prior to submission to the Executive and Full Council. To include an update on the Global Revenue and Monitoring position.	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley	There will be no detailed business plans for Directorates included in this report

**Tuesday 3 March 2020, 10.00am
(Report deadline Friday 21 February 2020)**

Theme – Policy and Performance – Our Manchester Approach and Our Transformation Programme

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Evaluation of the Our Manchester approach	To receive a further report evaluating how of Our Manchester and how this is helping to deliver the required Council savings targets.	Cllr Ollerhead (Executive Member for Finance and HR)	Carol Culley James Binks	See minute RGSC/19/20 from March 2019 meeting
Our Transformation Programme – progress update	To receive an update on the progress of work and outcomes of the Our Transformation Programme. To include practical examples of the difference being made as part of this piece of work.	Cllr Ollerhead (Executive Member for Finance and HR)	Carol Culley Fiona Ledden James Binks	See minute RGSC/19/56 from October 2019 meeting
Policy and Performance Priorities	To receive a report on the priorities and performance of the Council’s Performance, Policy and Reform department for the 2020/21 Municipal Year.	Cllr Ollerhead (Executive Member for Finance and HR)	James Binks	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee’s work programme and any items for information.		Mike Williamson	

Items to be Scheduled
(Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).
(New items added are highlighted in blue)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
S106 governance arrangements	To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:- <ul style="list-style-type: none"> • An indication of affordable housing being provided from S106 contributions • How Developers are encouraged to mitigate any harm from their developments • Best practice and comparison of S106 arrangements with other GM local authorities; and • The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road, Mancunian Way And Former Bridgewater Canal Offices and Land Bounbd by Jackson Row, Bootle Street, Southmill Street and 201 Deansgate. 	Cllr Stogia (Exec Member for Environment, Planing and Transport)	Julie Roscoe Eddie Smith	Representatives from Neighbourhoods and Capital Programmes attend to help address the Committees concerns around the rate of spend of S106 agreements
Implementation of Liquid Logic	To receive a report on how the implementation of Liquid Logic has gone, including how it is being utilised and the benefits that are being derived from its use	Cllr Ollerhead (Exec Member for Finance and Human Resources)	Ian Grant	Scheduled for 4 Feb 2020 meeting as part of ICT update
Our Transformation – progress update	To receive progress report which will include practical examples of the difference being made as part of this piece of work	Cllr Ollerhead (Exec Member for Finance)	Carol Culley Fiona Ledden	Scheduled for 3 March 2020 meeting

		and Human Resources		
Income Generation	<p>To receive a more detailed report on income generation across key areas of the Council and include:-</p> <ul style="list-style-type: none"> • responses to queries around the shortfall in actual income for 2018/19 and the projected level of income to be generated in 2019/20 for Legal and Democratic Services; • future opportunities connected to innovative income opportunities; • distinctions between the amount of income generated from cores services the Council provides for social reasons and those it provides solely to make profit; and • what other local authorities are doing around income generation which the Council could possibly look to emulate 	Cllr Ollerhead (Exec Member for Finance and Human Resources)	Carol Culley Fiona Ledden	<p>Date to be confirmed</p> <p>Requested at RGSC meeting on 16 July 2019</p> <p>(see minute RGSC/19/40)</p>
Council Communications themed meeting	<p>To include:-</p> <ul style="list-style-type: none"> • Review of the Council's communications plan for 2019/20; • Review of the Council's Christmas 2019 Communications plan; • The Council's approach to consultation with Manchester residents; • The Council's approach to consultation with Manchester residents on its budget process for 2020 and beyond; and • Update on how successful the Council has been communicating with staff on the requirements of GDPR. 	<p>Cllr Nigel Murphy (Deputy Leader)</p> <p>Cllr Ollerhead (Exec Member for Finance and HR)</p>	Jen Green Fiona Ledden Carol Culley Janice Gotts Kate Waterhouse	<p>Date to be confirmed</p> <p>Potentially December 2019</p>

HR Workforce themed meeting	To include:- <ul style="list-style-type: none"> • Scrutiny of equalities within the workforce; • BHeard survey 2019 results and outcomes; and • Case and performance management (including the management of staff suspension) 	Cllr Ollerhead (Exec Member for Finance and HR)	Helen Grantham	Date to be confirmed Potentially February 2020
The Council's Budget and Business Planning Process for 2020/21 and beyond	To include:- <ul style="list-style-type: none"> • An update on national process (Spending Review, Autumn Statement and Finance Settlement, Fairer Funding and Business Rates Reform); • Lobbying work carried out by the council; • Review of business plans/proposals under the committee's remit, • The Council Tax and Business Rates key decision reports; and • The equalities impact of council budget decisions. 	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Janice Gotts	Jan and Feb 2020
State of the City 2019	To receive the State of the City report 2019	Cllr Leese (Leader)	TBC	Date to be confirmed
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed