

**Manchester City Council  
Report for Resolution**

**Report to:** Standards Committee – 13 June 2019

**Subject:** Work Programme for the Standards Committee

**Report of:** Governance and Scrutiny Support Unit

---

**Summary**

To allow the Committee to consider and revise its work programme for future meetings.

**Recommendation**

The Committee is invited to discuss the work programme and agree any changes.

---

**Wards Affected:** All

---

**Financial Consequences for Revenue Budget**

None directly.

**Financial Consequences for the Capital Budget**

None directly.

---

**Contact Officers:**

Name: Fiona Ledden  
Position: City Solicitor  
Tel: 0161 234 3087  
Email: [fiona.ledden@manchester.gov.uk](mailto:fiona.ledden@manchester.gov.uk)

Name: Andrew Woods  
Position: Governance Team Leader  
Tel: 0161 234 3011  
Email: [andrew.woods@manchester.gov.uk](mailto:andrew.woods@manchester.gov.uk)

**Background documents (available for public inspection):**

None

## Standards Committee Work Programme – 13 June 2019

### Meeting – 13 June 2019

Item	Purpose of the report	Report Author	Comments
Arrangements for dealing with complaints against Members	To review the operation and efficacy of the current arrangements.	Poornima Karkera	
Dispensations	To review the operation and efficacy of the process for granting dispensations.	Poornima Karkera	
To consider the Member/Officer Protocol	To provide an update to the Standards Committee following a review of the Member/Officer Relations Protocol.	Sam McVaigh	As requested by the Committee at their meeting of 21 March 2019.
Planning Protocol	To review the operation and efficacy of the Protocol.	Robert Irvine / Julie Roscoe	
Standing item - Work Programme	To review and (amend if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

### Meeting – 31 October 2019

Item	Purpose of the report	Report Author	Comments
Standing item if needed – Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council's arrangements for ethical governance.	Poornima Karkera	
Code of Corporate Governance	To review the operation and efficacy of the Code.	Sean Pratt	
Whistleblowing Policy	To review the operation and efficacy of the Policy.	Tom Powell	
Annual standards committee report	To note and review the work done in the last year to promote and maintain high standards of conduct by members.	Poornima Karkera	
Standing item - Work	To review and (amend if necessary) items to be	Andrew Woods	

## Standards Committee Work Programme – 13 June 2019

Programme	considered at future meetings of the Committee.		
-----------	---	--	--

### 19 March 2020

Item	Purpose of the report	Report Author	Comments
Standing item, if needed - Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council's arrangements for ethical governance.	Poornima Karkera	
Social Media Guidance for Members	To consider any revisions proposed to the guidance and the efficacy of the guidance.	Poornima Karkera	Last reported March 2019
Consultation outcome on Updating Disqualification Criteria for Local Authority Members	Committee notes the report and requests that a report be brought to a future meeting once the legislation has been introduced.	Poornima Karkera	
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

### Unscheduled Items

Disqualification criteria for members	To be scheduled once primary legislation is introduced
Report on separate bodies the Council has set up or which they own as part of their annual governance statement, including a full picture of their relationship with those bodies as set out in the Committee on Standards in Public Life best practice recommendation no 14.	

## Standards Committee Work Programme – 13 June 2019

### Documents/Procedures/Protocols – within the remit of the Committee

Document/Procedure/Protocol	Last Reviewed	Date Due for Review	Comments
The Code of Corporate Governance	March 2019	November 2019	
The Annual Governance Statement	March 2019	March 2020	
Members' Code of Conduct	Updated annually as needed as part of annual review of constitution.		AGMA wide review
Arrangements for Investigating Complaints made under the Members' Code of Conduct	March 2017	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
Gifts and Hospitality Guidance for Members	March 2018	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
The Member/ Officer Relations Protocol	March 2018	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
The Use of Council Resources Guidance for Members	March 2018	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
Social Media Guidance for Members	March 2018	March 2020 or earlier where there is a change in the law or	

## Standards Committee Work Programme – 13 June 2019

		circumstances warrant an earlier review.	
The Planning Protocol for Members	November 2017	June 2019	Reviewed 2 November 2017
Council's Whistleblowing Policy	November 2017	October 2019	Reviewed 2 November 2017
Procedure for the Local Hearing of Allegations of Misconduct by Members of the Council	Reviewed November 2017	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review.	Reviewed 2 November 2017
Register of Members Interests	Considered as part of annual report. Last considered March 2018.		