

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 7 November 2024

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme

Recommendation

The Committee is invited to discuss and note the information provided and agree the work programme.

Wards Affected: All

Contact Officer:

Name: Charlotte Lynch
Position: Governance and Scrutiny Team Leader
Telephone: 0161 219 2119
E-mail: charlotte.lynch@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

There are no outstanding recommendations.

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **29 October 2024**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Officer Contact
Corporate Core					
Framework Agreement for	City Treasurer	Not before		Report &	Mike Worsley, Procurement

<p>the Provision of TC067 - Provision of Transportation for Officers and Members (2024/04/17A)</p> <p>The appointment of Providers to deliver Provision of Transportation for Officers and Members</p>		17th May 2024		Recommendation	<p>Manager mike.worsley@manchester.gov.uk</p>
<p>TC473 - Award for gas supply contract from existing Framework Agreement (2024/04/29C)</p> <p>To enter into a flexible contract with SEFE Energy who are appointed as the Council's commercial gas supplier via the Councils' Framework Agreement (TC473), for the supply of gas from April 2025 to March 2026.</p>	City Treasurer	Not before 26th May 2024			<p>Christopher Watkins Christopher.watkins@manchester.gov.uk</p>
<p>TC1005 - Provision of Security Services (further competition against Crown Commercial Services Framework RM6257 - Lot 1 - Total Security) (2024/07/03B)</p>	City Treasurer	Not before 31st Jul 2024		Report and recommendation	<p>Louise Causley, Procurement Officer louise.causley@manchester.gov.uk, Steve Southern, Head of Facilities Management steven.southern@manchester.gov.uk</p>

To appoint a provider for security services.					
TC494 - Cleaning of Galleries (2024/07/02D)	City Treasurer	Not before 1st Aug 2024			Damayanti Tailor, Procurement Officer (Integrated Commissioning and Procurement) damayanti.tailor@manchester.gov.uk
To establish a Framework for water provision and related services. (2024/07/12A) This decision relates to the requirement to tender a new competitive water services framework, to ensure provision of water supply and related services to Manchester City Council's corporate estate and associated bodies (Manchester schools and academies, as underpinned by an annual SLA).	City Treasurer	Not before 12th Aug 2024		Report and Recommendation	
Household Support Fund 6 - Free School Meals provision (2024/10/09A)	Deputy Chief Executive	Not before 1st Oct 2024		Briefing Paper on the Delivery of Household	Matthew Hassall, Head of Corporate Assessments matthew.hassall@manchester.gov.uk

<p>Approval for the funding of Free School Meals (FSM) from the Household Support Fund 6 grant of £6.453m allocated to the Council by the Department for Work and Pensions.</p>				Support Fund 6	ov.uk
<p>Household Suprt Fund 6 - remaining elements (2024/10/11A)</p> <p>Approval of the delivery of all remaining elements of the Household Support Fund 6 grant allocation of £6.453m in accordance with the grant criteria issued on 24 September 2024 by the Department for Work and Pensions to support vulnerable residents across Manchester impacted by the energy and cost of living crisis.</p>	Deputy Chief Executive	Not before 10th Oct 2024		Recommendations on Delivery of Household Support Fund 6	Matthew Hassall, Head of Corporate Assessments matthew.hassall@manchester.gov.uk
<p>P-0200 Provision of the Managed Print Service and Multifunctional Devices (2024/10/17A)</p> <p>To award a contract to a</p>	City Treasurer	Not before 14th Nov 2024		Contract Report	Lorna Carey, Senior ICT Project Manager lorna.carey@manchester.gov.uk

selected supplier for the provision of multifunctional print devices and associated print management services.					
Development and Growth					
<p>Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease (2021/07/16A)</p> <p>Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease.</p>	Strategic Director (Growth and Development)	Not before 30th Sep 2024		Report and recommendations	Mike Robertson, Principal Development Surveyor mike.robertson@manchester.gov.uk
<p>Disposal of land at Upper Brook Street, Manchester, M13 9XH (2023/07/24B)</p> <p>Approval of terms for disposal of land to facilitate mixed use development.</p>	Strategic Director (Growth and Development)	Not before 30th Sep 2024		Report to the Strategic Director of Growth and Development	Mike Robertson, Principal Development Surveyor mike.robertson@manchester.gov.uk
<p>Disposal of land at Hinchley Road, Charlestown, Manchester, M9 7FG (2023/08/21A)</p>	Strategic Director (Growth and Development)	Not before 21st Sep 2023		Report and Recommendation	

Approval to the freehold disposal of land at Hinchley Road for residential development.					
<p>Land at 1-7 Gorton Road, M11 (22/08/2023A)</p> <p>Grant a Deed of Variation to the existing lease of land that will consent to subletting and change of use.</p>	Strategic Director (Growth and Development)	Not before 1st Aug 2024		Report & Heads of Terms	
<p>Disposal of Land at Lord North Street (2023/10/12A)</p> <p>To agree the disposal of land at Lord North Street on a 250-year leasehold interest to facilitate redevelopment for employment use.</p>	Strategic Director (Growth and Development)	Not before 12th Nov 2023		Delegated Decision Report to Head of Development and Director of Strategic Housing & Development	
<p>Disposal of Land at Dryden Street, Manchester, M13 9NT (2024/01/02A)</p> <p>Approval of terms for disposal of land to facilitate development of Purpose-</p>	Strategic Director (Growth and Development)	Not before 30th Jan 2024		Report to the Strategic Director of Growth and Development	Jamie Ferguson, Development Surveyor Jamie.ferguson@manchester.gov.uk

Built Student Accommodation.					
<p>Replacement of critical Business Application for Planning, Licensing and Building Control (2024/01/30A)</p> <p>To award funding to enable the purchase of a replacement critical line of business application to support the statutory services conducted by the Licensing, Planning and Land Charges departments and will also include replacing the address management system which provides address data to critical front-line applications.</p>	City Treasurer	Not before 1st Jul 2024		Business Case	Andrew Blore, ICT Strategic Business Partner andrew.blore@manchester.gov.uk
<p>Lease Renewal of Licensed Premises Accommodation at Heron House, Manchester (2024/02/15A)</p> <p>Approval to renew Lease Agreement.</p>	Strategic Director (Growth and Development)	Not before 15th Mar 2024		Report to the Strategic Director of Growth and Development	Elliot Hines, Graduate Development Surveyor elliot.hines@manchester.gov.uk

<p>Disposal of part of Corn Exchange, Exchange Square, Manchester (2024/04/19B)</p> <p>Approval to the disposal of the Council's freehold interest to the majority landowner</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 1st Jun 2024</p>		<p>Report to the Strategic Director of Growth and Development</p>	<p>David Norbury, Strategic Lead Development City Centre david.norbury@manchester.gov.uk</p>
<p>Acquisition of leasehold interest at Nicholls College Campus, Hyde Road, Ardwick (2024/09/02A)</p> <p>To acquire the leasehold interest of Nicholls College Campus.</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 2nd Oct 2024</p>		<p>Confidential Delegated Approval Report & Heads of Terms</p>	<p>Richard Cohen, Strategic Lead - Development (South and East) richard.cohen@manchester.gov.uk</p>
<p>Former Gamecock Public House - Disposal of Leasehold (2024/09/09A)</p> <p>Disposal by long leasehold of the site for development</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 8th Oct 2024</p>		<p>Report & Heads of Terms</p>	<p>Mike Robertson, Principal Development Surveyor mike.robertson@manchester.gov.uk</p>
<p>Acquisition of leasehold interests at Wythenshawe District Centre (2024/09/12A)</p> <p>To approve the commercial</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 11th Oct 2024</p>		<p>Confidential report to the City Treasurer and the Strategic Director of Growth and Development</p>	<p>Joe Martin, Senior Development Surveyor joe.martin@manchester.gov.uk</p>

terms for the acquisition of leasehold interests at Wythenshawe District Centre to support the wider regeneration project					
<p>Disposal of land at Elsa Rd, Manchester, M19 3JG (2024/10/08B)</p> <p>Approval of terms for disposal of land to facilitate affordable residential development.</p>	Strategic Director (Growth and Development)	Not before 6th Nov 2024		Report to the Strategic Director of Growth and Development	Jamie Ferguson, Development Surveyor jamie.ferguson@manchester.gov.uk
Neighbourhoods					
<p>Financial approval of MCR Active Contract 2025/26 (2024/10/14A)</p> <p>Financial approval of 7th year of MCR Active Contract for period 1st April 2025 to 31st March 2026.</p>	City Treasurer	Not before 14th Nov 2024		Report to City Treasurer	Yvonne O'Malley, Head of Leisure, Events and Contracts yvonne.o'malley@manchester.gov.uk

Resources and Governance Scrutiny Committee - Work Programme – November 2024

Thursday 7 November 2024, 10:00am (Report deadline Monday 28 October 2024)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Anti-Poverty Budget Update	To receive a mid-year review and update of the Anti-Poverty budgets, including the Household Support Fund.	Councillor Midgley (Deputy Leader) Councillor Akbar (Finance and Resources)	Tom Wilkinson Cordelle Ofori Angela Harrington Matthew Hassall	
Workforce Strategy Progress Update (incl. Workforce Equalities and Health and Wellbeing)	To provide members with an update on progress to date to increase diversity, to ensure the Council is an inclusive employer and to challenge discrimination.	Councillor Akbar (Finance and Resources)	Paul Marshall Mark Bennett	Deferred from October at request of Chair.
Manchester Energy Network Business Plan Update	To receive an update on performance against the 2024/25 business plan for the Manchester Energy Network Special Purpose Vehicle (SPV), which is wholly owned by Manchester City Council. This report will also outline the SPV's approach to securing new customers to the Network and the decarbonisation of the asset.	Councillor Akbar (Finance and Resources) Councillor Rawlins (Clean Air, Environment and Transport)	Tom Wilkinson Sarah Narici	This will be a Part B report. Invite Chair of ECCNSC.

Update on the Autumn Statement	To receive a short update on the impact of the Autumn Statement on the Council's Medium-Term Financial Plan (MTFP) and budget position for 2024/25.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Sam McArdle	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Thursday 5 December 2024, 10:00am (Report deadline Monday 25 November 2024)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Jacobs Insourcing Progress Update	To receive a report on the insourcing of the contract for provision of property management and professional services from Jacobs UK and the impact of insourcing this contract and any lessons to be learned from this.	Councillor White (Housing and Development)	David Lynch	Deferred from October with Chair's agreement.
Social Value Policy	To consider an updated Social Value Policy, including a draft of the new policy and a summary of work and engagement activity undertaken to develop it.	Councillor Akbar (Finance and Resources)	Peter Norris	
Housing Revenue Account (HRA) Update	To receive a report on the proposed Housing Revenue Account (HRA) budget process for 2025/26 and a refresh of the 30-year business plan.	Councillor Akbar (Finance and Resources) Councillor White (Housing and Development)	Tom Wilkinson	
Setting of the Council Tax Base and Business Rates Shares for Budget-Setting Purposes	To receive a report that details the outcome of the consultation and the decision to set the Council Tax Base and Business Rates shares for budget setting purposes.	Councillor Akbar (Finance and Resources)	Tom Wilkinson	
Sales, Fees, and Charges	To review the Council's commercial activities through trading operations and the setting of fees	Councillor Akbar	Tom Wilkinson Paul Hindle	

	and charges.	(Finance and Resources)		
Our Manchester Strategy 2025-2035	To receive the draft Our Manchester Strategy 2025-2035.	Councillor Craig (Leader)	James Binks Peter Norris	To be considered by all Scrutiny Committees.
Corporate Core Budget 2025/26	To receive a report outlining the budget position for 2025/26 and progress in reaching a balanced budget, including preliminary savings and investment options.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Paul Hindle	Deferred from November.
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Thursday 16 January 2025, 10:00am (Report deadline Monday 6 January 2025)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Budget Settlement	To receive a report on the Provisional Local Government Finance Settlement to outline the impact on the Council's budget position for 2025/26.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Sam McArdle	
Exceptions to New Council Tax Premium on Second Homes	To receive a report on the proposed exceptions from the 100% premium to be charged on empty, furnished properties from 1 April 2025.	Councillor Akbar (Finance and Resources)	Lee Owen Charles Metcalfe	
Digital Strategy Update	To receive a report on the progress of the Council's Digital Strategy and its future direction, including alignment with the Manchester Strategy and benefits for Manchester and its residents.	Councillor Akbar (Finance and Resources)	Paul Marshall Chris Wanley Angela Harrington	
Commercial Activity Update	To receive an overview of the performance of the portfolio of Council commercial activities including companies, Joint Ventures, loans, equity investments and development agreements.	Councillor Akbar (Finance and Resources) Councillor White (Housing and Development)	Tom Wilkinson Sarah Narici David Lynch	This report will be divided into a Part A and a Part B report.
Advertising Income	To receive a report on the Council's income derived from advertising and its relationship with the Council's zero carbon ambitions.	Councillor Akbar (Finance and Resources)	Tom Wilkinson John Rooney	This will be a Part B report. Invite Chair of ECCNSC.
Overview Report	The monthly report includes the recommendations	N/A	Scrutiny	

	monitor, relevant key decisions, the Committee's work programme and any items for information.		Support	
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Thursday 13 February 2025, 10:00am (Report deadline Monday 3 February 2025)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Corporate Core Budget 2025/26	To receive and consider the final 2025/26 budget proposals that will go onto February Budget Executive and Scrutiny, and March Council.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Paul Hindle	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Wednesday 26 February 2025, 10:00am **BUDGET (Report deadline Friday 14 February 2025)**

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
The Council's Budget 2025/26	To receive a suite of reports from all Scrutiny Committees on the budget proposals for 2025/26 subject to Executive and Council approval.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Sam McArdle	

Thursday 6 March 2025, 10:00am (Report deadline Monday 24 February 2025)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Our Town Hall Project Progress Update	To receive a report that outlines progress made to date on the Council's restoration and refurbishment of Manchester Town Hall since the last report to the committee in October 2024.	Councillor Bridges (Deputy Leader) Councillor Akbar (Finance and Resources)	Paul Marshall Jared Allen Paul Candelent	
Manchester Energy Network Medium-Term Business Plan	To receive the medium-term business plan from 1 April 2025 for the Manchester Energy Network Special Purpose Vehicle (SPV), which is wholly owned by Manchester City Council.	Councillor Akbar (Finance and Resources) Councillor Rawlins (Clean Air, Environment and Transport)	Tom Wilkinson Sarah Narici	This will be a Part B report. Invite members of ECCNSC.
Progress Made with Council Motions	To receive a report on progress made against the Council's agreed motions over the last 12 months.	Councillor Akbar (Finance and Resources)	Fiona Ledden	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	