

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 18 July 2024

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme

Recommendation

The Committee is invited to discuss and note the information provided and agree the work programme.

Wards Affected: All

Contact Officer:

Name: Charlotte Lynch
Position: Governance and Scrutiny Team Leader
Telephone: 0161 219 2119
E-mail: charlotte.lynch@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Date	Item	Recommendation	Action	Contact Officer
23 May 2024	RGSC/24/38 Manchester City Council Connections with the Greater Manchester Combined Authority (GMCA)	A list of key officers at GMCA be developed to help members know who to contact.	This will be developed by officers and shared with members by the end of July 2024.	James Binks (Assistant Chief Executive)

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **8 July 2024**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Officer Contact
Corporate Core					
<p>Irish World Heritage Centre Loan Refinancing and Restructuring (2024/03/04A)</p> <p>The decision relates to restructuring and refinancing of existing loan finance arrangements between Irish Diaspora Foundation Limited and a third party, in order for Manchester City Council to acquire these third party interests.</p>	City Treasurer	Not before 1st Apr 2024		Part A Decision-Making Report	Sarah Narici, Head of Programme Office sarah.narici@manchester.gov.uk
<p>Framework Agreement for the Provision of TC067 - Provision of Transportation for Officers and Members</p>	City Treasurer	Not before 17th May 2024		Report & Recommendation	Mike Worsley, Procurement Manager mike.worsley@manchester.gov.uk

<p>(2024/04/17A)</p> <p>The appointment of Providers to deliver Provision of Transportation for Officers and Members</p>					
<p>Apprenticeship Training and Assessment Providers (2024/04/17B)</p> <p>Created a register of approved Apprenticeship Providers for Manchester City Council</p>	<p>Director of Human Resources, Organisation Development and Transformation</p>	<p>Not before 17th May 2024</p>		<p>Submitted Tenders from providers</p>	<p>Council Petitions Inbox council.petitions@manchester.gov.uk</p>
<p>TC970 - Award for electricity supply contract from existing Framework Agreement (2024/04/29B)</p> <p>To call-off a flexible contract for the supply of electricity and related services to MCC's corporate estate (including street lighting) and for associated organisations (e.g. Manchester schools etc).</p>	<p>City Treasurer</p>	<p>Not before 26th May 2024</p>		<p>Report and Recommendation.</p>	<p>Christopher Watkins Christopher.watkins@manchester.gov.uk</p>
<p>TC473 - Award for gas supply contract from existing Framework</p>	<p>City Treasurer</p>	<p>Not before 26th May 2024</p>			<p>Christopher Watkins Christopher.watkins@manchester.gov.uk</p>

<p>Agreement (2024/0429C)</p> <p>To enter into a flexible contract with SEFE Energy who are appointed as the Council's commercial gas supplier via the Councils' Framework Agreement (TC473), for the supply of gas from April 2025 to March 2026.</p>					
<p>Contract extension for the provision of a digital workspace solution for device-independent access to desktops, applications and data. (2024/05/01A)</p> <p>To award a contract to purchase a digital workplace solution.</p>	Deputy Chief Executive	Not before 1st Jun 2024		Reoport and recommendations	Sarah Fannon, Head of Service Operations sarah.fannon@manchester.gov.uk
<p>TC1005 - Provision of Security Services (further competition against Crown Commercial Services Framework RM6257 - Lot 1 - Total Security) (2024/07/03B)</p> <p>To appoint a provider for</p>	City Treasurer	Not before 31st Jul 2024		Report and recommendation	Louise Causley, Procurement Officer louise.causley@manchester.gov.uk, Steve Southern, Head of Facilities Management steven.southern@manchester.gov.uk

security services.					
TC494 - Cleaning of Galleries (2024/07/02D)	City Treasurer	Not before 1st Aug 2024			Damayanti Tailor, Procurement Officer (Integrated Commissioning and Procurement) damayanti.tailor@manchester.gov.uk
Contract extension for the provision of a Social Care Case Management System (2024/07/04A) To award a contract to purchase a Social Care Case Management System	Deputy Chief Executive	Not before 2nd Aug 2024		Report & Recommendation	Sarah Fannon, Head of Service Operations sarah.fannon@manchester.gov.uk
Development and Growth					
Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease (2021/07/16A) Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease.	Strategic Director (Growth and Development)	Not before 1st Sep 2023		Report and recommendations	Mike Robertson, Principal Development Surveyor mike.robertson@manchester.gov.uk

<p>Disposal of land at the back of Ancoats, Manchester (2023/03/23A)</p> <p>To approve the disposal of land bounded by Naval Street, Radium Street, Poland Street and Jersey Street.</p>	<p>Strategic Director (Growth and Development)</p>	<p>23 Apr 2023</p>		<p>Briefing Note</p>	<p>Pippa Lavery, Principal Development Surveyor pippa.lavery@manchester.gov.uk</p>
<p>Promotion Agreement for disposal of land (2023/06/29A)</p> <p>To approve the terms agreed for entering into a promotion agreement to dispose of land for residential development</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 28th Jul 2023</p>		<p>Delegated approval report to the Strategic Director of Growth and Development</p>	<p>Mike Robertson, Principal Development Surveyor mike.robertson@manchester.gov.uk</p>
<p>Disposal of Elizabeth Yarwood Court, Kincardine Road, Manchester, M13 9SY (2023/07/24A)</p> <p>Approval of terms for disposal of site to facilitate commercial development</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 22nd Aug 2023</p>		<p>Report to the Strategic Director of Growth and Development</p>	<p>Joe Martin, Senior Development Surveyor joe.martin@manchester.gov.uk</p>
<p>Disposal of land at Upper Brook Street, Manchester, M13 9XH (2023/07/24B)</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 22nd Aug 2023</p>		<p>Report to the Strategic Director of Growth and Development</p>	<p>Joe Martin, Senior Development Surveyor joe.martin@manchester.gov.uk</p>

Approval of terms for disposal of land to facilitate mixed use development.					
<p>Disposal of land at Hinchley Road, Charlestown, Manchester, M9 7FG (2023/08/21A)</p> <p>Approval to the freehold disposal of land at Hinchley Road for residential development.</p>	Strategic Director (Growth and Development)	Not before 21st Sep 2023		Report and Recommendation	
<p>Land at 1-7 Gorton Road, M11 (22/08/2023A)</p> <p>Grant a Deed of Variation to the existing lease of land that will consent to subletting and change of use.</p>	Strategic Director (Growth and Development)	Not before 22nd Sep 2023		Report & Heads of Terms	
<p>Disposal of Land at Lord North Street (2023/10/12A)</p> <p>To agree the disposal of land at Lord North Street on a 250-year leasehold interest to facilitate redevelopment for employment use.</p>	Strategic Director (Growth and Development)	Not before 12th Nov 2023		Delegated Decision Report to Head of Development and Director of Strategic Housing & Development	
Disposal of Land at	Strategic	Not before		Report to the	Jamie Ferguson, Development

<p>Dryden Street, Manchester, M13 9NT (2024/01/02A)</p> <p>Approval of terms for disposal of land to facilitate development of Purpose Built Student Accommodation.</p>	<p>Director (Growth and Development)</p>	<p>30th Jan 2024</p>		<p>Strategic Director of Growth and Development</p>	<p>Surveyor Jamie.ferguson@manchester.gov.uk</p>
<p>Replacement of critical Business Application for Planning, Licensing and Building Control (2024/01/30A)</p> <p>To award funding to enable the purchase of a replacement critical line of business application to support the statutory services conducted by the Licensing, Planning and Land Charges departments and will also include replacing the address management system which provides address data to critical front line applications.</p>	<p>City Treasurer</p>	<p>Not before 1st Jul 2024</p>		<p>Business Case</p>	<p>Andrew Blore, ICT Strategic Business Partner andrew.blore@manchester.gov.uk</p>
<p>Lease Renewal of Licensed Premises</p>	<p>Strategic Director</p>	<p>Not before 15th Mar</p>		<p>Report to the Strategic Director</p>	<p>Elliot Hines, Graduate Development Surveyor</p>

<p>Accommodation at Heron House, Manchester (2024/02/15A)</p> <p>Approval to renew Lease Agreement.</p>	<p>(Growth and Development)</p>	<p>2024</p>		<p>of Growth and Development</p>	<p>elliott.hines@manchester.gov.uk</p>
<p>Disposal of part of Corn Exchange, Exchange Square, Manchester (2024/04/19B)</p> <p>Approval to the disposal of the Council's freehold interest to the majority landowner</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 1st Jun 2024</p>		<p>Report to the Strategic Director of Growth and Development</p>	<p>David Norbury, Strategic Lead Development City Centre david.norbury@manchester.gov.uk</p>
<p>Grant of lease at Wythenshawe Civic Centre (2024/0516A)</p> <p>Approval of terms for the granting of a lease at Wythenshawe Civic Centre</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 14th Jun 2024</p>		<p>Confidential Report to the Strategic Director of Growth and Development</p>	<p>Joe Martin, Senior Development Surveyor joe.martin@manchester.gov.uk</p>
<p>Asset Management Programme (2024/05/31A)</p> <p>To approve capital expenditure to address numerous pressures emerging from business areas and specific buildings relating to repair or</p>	<p>City Treasurer</p>	<p>Not before 28th Jun 2024</p>		<p>Checkpoint 4</p>	<p>Richard Munns, Head of Corporate Estates and Facilities richard.munns@manchester.gov.uk</p>

replacement of end-of-life office fixtures, as well as changes required due to a change in ways of working and new technology deployed.					
<p>Housing Operations 2024-25 Investment (2024/06/05A)</p> <p>To approve capital expenditure to undertake a series of specific investment works in response to immediate priorities resulting from asset condition, demand and/or surveys.</p>	City Treasurer	Not before 3rd Jul 2024		Checkpoint 4	Paul Hare Paul.Hare@manchester.gov.uk
<p>Wythenshawe Civic Centre - Appointment of long-term regeneration partner</p> <p>To agree the final commercial arrangements of the long-term partnership to deliver regeneration at Wythenshawe Civic Centre</p>	Executive	24 Jul 2024		Report to Executive meeting of 24 July 2024	Joe Martin, Senior Development Surveyor joe.martin@manchester.gov.uk
<p>Strategic acquisition of property in Clayton and Openshaw (2024/07/03A)</p>	Strategic Director (Growth and	Not before 31st Jul 2024		Checkpoint 4 Business Case and Briefing Note	Georgia Buckley, Development Surveyor Georgia.buckley@manchester.g

<p>The approval of capital expenditure for the purpose of the strategic acquisition of property within the Clayton and Openshaw ward.</p>	<p>Development)</p>				<p>ov.uk</p>
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3. Resources and Governance Scrutiny Committee - Work Programme – July 2024

Thursday 18 July 2024, 10:00am (Report deadline Monday 8 July 2024)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Section 106 Governance	To receive a report on the governance arrangements relating to Section 106 agreements.	Councillor Akbar (Finance and Resources) Councillor White (Housing and Development)	Julie Roscoe	
Review of Development Agreements	To receive a report on the Council's development agreements, monitoring arrangements and overages secured.	Councillor White (Housing and Development)	David Lynch	
Update on Progress for Aviva Studios	To receive a report on the handover of Aviva Studios to Factory International and the venue's management and performance to date.	Councillor Bridges (Deputy Leader) Councillor Akbar (Finance and Resources)	Paul Marshall Jared Allen	
Enterprise Resource Planning (ERP) System Replacement	To receive a report on the replacement of the Council's core finance and HR system (ERP), progress to date, programme update, change management and communications plan.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Mark Bennett Chris Wanley	

Our Manchester Strategy Engagement Update	To receive a report on the development of the new Our Manchester Strategy 2025-2035, with particular focus on engagement and emerging messages and themes from public and stakeholder consultation.	Councillor Craig (Leader)	James Binks Peter Norris	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Thursday 5 September 2024, 10:00am (Report deadline Friday 23 August 2024 to account for Bank Holiday)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Manchester City Council Connections with the Greater Manchester Integrated Care System and the Manchester Locality	To update the committee on Manchester's links with the Greater Manchester Integrated Care System, including governance and financial arrangements.	Cllr Akbar (Finance and Resources) Cllr T Robinson (Healthy Manchester and Adult Social Care)	Tom Hinchcliffe	
Review of Capital Investment Programme	To receive a report on the Council's capital investments being made through the Capital Strategy in terms of delivering future value for money.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Timothy Seagrave	
Annual Property Report	To receive an annual update on the work of the Estates and Facilities Service (Corporate Core responsible for the operational estate) and the Development Team (Growth and Development directorate, responsible for the investment estate and assets held for development).	Councillor Bridges (Deputy Leader) Councillor White (Housing and Development)	Paul Marshall Becca Heron Richard Munns	
Update from the Revenues and Benefits Unit	To receive an update on the activity of the Revenues and Benefits Unit, including details of ongoing cost-of-living schemes and activities delivered by the service.	Councillor Akbar (Finance and Resources)	Paul Marshall Lee Owen Matthew Hassall Charles	

			Metcalfe	
Resident and Business Digital Experience Programme (RBDxP) Update	To receive an update on the delivery of the Resident and Business Digital Experience Programme, which is a key workstream and part of the Future Shape programme.	Councillor Akbar (Finance and Resources)	Paul Marshall Lee Owen Jon Burt Alexander Forbes	
Update on Progress for the Our Town Hall Project	To receive a report on the Council's restoration and refurbishment of Manchester Town Hall.	Councillor Bridges (Deputy Leader) Councillor Akbar (Finance and Resources)	Paul Marshall Jared Allen Paul Candeleant	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Thursday 10 October 2024, 10:00am (Report deadline Monday 30 September 2024)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
2025/26 Budget Process	To receive a short report on the current position of the Medium-Term Financial Plan (MTFP) and the planned approach to setting the 2025/26 budget process.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Sam McArdle	
Major Contracts	To receive a report on the Council's key contracts, its approach to the procurement of these contracts and assessments of how to source contracts due for renewal and/or extension.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Peter Schofield	This will be a Part B report.
Workforce Strategy Progress Update (incl. Workforce Equalities and Health and Wellbeing)	To provide members with an update on progress to date to increase diversity, to ensure the Council is an inclusive employer and to challenge discrimination.	Councillor Akbar (Finance and Resources)	Paul Marshall Mark Bennett	
Future Shape of the Council Update	To provide members with an update on progress to date with the Future Shape of the Council programme, which is evolving the Council's ways of working in order to meet current challenges.	Councillor Akbar (Finance and Resources)	Paul Marshall Mark Bennett	
Manchester Energy Network Business Plan Update	To receive an update on performance against the 2024/25 business plan for the Manchester Energy Network Special Purpose Vehicle (SPV), which is wholly owned by Manchester City Council. This report will also outline the SPV's approach to securing new customers to the Network and the decarbonisation of the asset.	Councillor Akbar (Finance and Resources) Councillor Rawlins (Clean Air,	Tom Wilkinson Sarah Narici	This will be a Part B report. Invite Chair of ECCNSC.

		Environment and Transport)		
Our Manchester Strategy 2025-2035	To receive the draft Our Manchester Strategy 2025-2035.	Councillor Craig (Leader)	James Binks Peter Norris	To be considered by all Scrutiny Committees.
Jacobs Insourcing Progress Update	To receive an update on the insourcing of the Jacobs contract.	Councillor White (Housing and Development)	David Lynch	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Thursday 7 November 2024, 10:00am (Report deadline Monday 28 October 2024)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Corporate Core Budget 2025/26	To receive a report outlining the budget position for 2025/26 and progress in reaching a balanced budget, including preliminary savings and investment options.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Paul Hindle	
Anti-Poverty Budget Update	To receive a mid-year review and update of the Anti-Poverty budgets, including the Household Support Fund.	Councillor Midgley (Deputy Leader) Councillor Akbar (Finance and Resources)	Tom Wilkinson Angela Harrington Matthew Hassall	
Exceptions to New Council Tax Premium on Second Homes	To receive a report on the proposed exceptions from the 100% premium to be charged on empty, furnished properties from 1 April 2025.	Councillor Akbar (Finance and Resources)	Lee Owen Charles Metcalfe	
Digital Strategy Update	To receive a report on the Council's new Digital Strategy.	Councillor Akbar (Finance and Resources)	Paul Marshall Chris Wanley	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Thursday 5 December 2024, 10:00am (Report deadline Monday 25 November 2024)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Housing Revenue Account (HRA) Update	To receive a report on the proposed Housing Revenue Account (HRA) budget process for 2025/26 and a refresh of the 30-year business plan.	Councillor Akbar (Finance and Resources) Councillor White (Housing and Development)	Tom Wilkinson	
Update on the Autumn Statement	To receive a short update on the impact of the Autumn Statement on the Council's Medium-Term Financial Plan (MTFP) and budget position for 2024/25.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Sam McArdle	
Setting of the Council Tax Base and Business Rates Shares for Budget-Setting Purposes	To receive a report that details the setting of the Council Tax Base and Business Rates shares for budget setting purposes.	Councillor Akbar (Finance and Resources)	Tom Wilkinson	
Sales, Fees, and Charges	To review the Council's commercial activities through trading operations and the setting of fees and charges.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Paul Hindle	
Advertising Income	To receive a report on the Council's income derived from advertising.	Councillor Akbar (Finance and	Tom Wilkinson John Rooney	This will be a Part B report.

		Resources)		
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Thursday 16 January 2025, 10:00am (Report deadline Monday 6 January 2025)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Budget Settlement	To receive a report on the Provisional Local Government Finance Settlement to outline the impact on the Council's budget position for 2025/26.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Sam McArdle	
Commercial Activity Update	To receive an overview of the performance of the portfolio of Council commercial activities including companies, Joint Ventures, loans, equity investments and development agreements.	Councillor Akbar (Finance and Resources) Councillor White (Housing and Development)	Tom Wilkinson Sarah Narici David Lynch	This report will be divided into a Part A and a Part B report.
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Thursday 13 February 2025, 10:00am (Report deadline Monday 3 February 2025)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Corporate Core Budget 2025/26	To receive and consider the final 2025/26 budget proposals that will go onto February Budget Executive and Scrutiny, and March Council.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Paul Hindle	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Monday 24 February 2025, 10:00am **BUDGET (Report deadline Wednesday 12 February 2025)**

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
The Council's Budget 2025/26	To receive a suite of reports from all Scrutiny Committees on the budget proposals for 2025/26 subject to Executive and Council approval.	Councillor Akbar (Finance and Resources)	Tom Wilkinson Sam McArdle	

Thursday 6 March 2025, 10:00am (Report deadline Monday 24 February 2025)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Manchester Energy Network Medium-Term Business Plan	To receive the medium-term business plan from 1 April 2025 for the Manchester Energy Network Special Purpose Vehicle (SPV), which is wholly owned by Manchester City Council.	Councillor Akbar (Finance and Resources) Councillor Rawlins (Clean Air, Environment and Transport)	Tom Wilkinson Sarah Narici	This will be a Part B report. Invite Chair of ECCNSC.
Progress Made with Council Motions	To receive a report on progress made against the Council's agreed motions over the last 12 months.	Councillor Akbar (Finance and Resources)	Fiona Ledden	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	