

Schedule of Licence Conditions

Conditions consistent with the operating schedule	Agreed
<ol style="list-style-type: none"> 1. Signs shall be placed stating that alcohol should not be bought for children and will not be served to anybody under 18 2. Security screens for staff shall be used along with a delayed entry button 3. Signs shall be placed requesting respect for nearby residences upon entry and exit 4. A notice shall be placed stating anyone displaying anti-social behaviour will be banned from the shop and reported to the police 	<p style="text-align: center;">N/A</p>
Conditions proposed by Trading Standards	Agreed
<p>Removal of conditions:</p> <ol style="list-style-type: none"> 1. Signs to request alcohol should not be bought for children and not served to anybody under 18 2. Signs stating no alcohol served or bought for children <p>Additional conditions requested:</p> <ol style="list-style-type: none"> 1. The Challenge 25 scheme must be operated to ensure that any person who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age shall only comprise a passport, photo card driving licence, an EU/EEA national ID card or similar document, an HM Forces warrant card, a card bearing the PASS hologram, or any electronic or biometric age verification technology approved by the licensing authority. 2. The premises shall display prominent signage indicating at any point of sale and at the entrance to the premises that the Challenge 25 scheme is in operation. 3. The premises shall display prominent signage indicating at any point of sale and at the entrance to the premises that it is an offence to buy or attempt to buy alcohol for a person who is under 18 and for a person under the age of 18 to buy or attempt to buy alcohol. 4. A refusals record must be kept at the premises which details all refusals to sell alcohol. This record must include the date and time of the incident, the name of the staff member who refused 	<p style="text-align: center;">No</p>

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the sale, and the reason the sale was refused. All entries must be made within 24 hours of the refusal. The record must be made available for inspection and copying within 24 hours of a request by an officer of a Responsible Authority.

5. All staff authorised to sell alcohol shall be trained in:
 - a. Relevant age restrictions in respect of products
 - b. Prevent underage sales
 - c. Prevent proxy sales
 - d. Maintain the refusals log
 - e. Enter sales correctly on the tills so the prompts show as appropriate
 - f. Recognising signs of drunkenness and vulnerability
 - g. How overservice of alcohol impacts on the four objectives of the Licensing Act 2003
 - h. How to refuse service
 - i. The conditions in force under this licence.
6. Training must include evidence that the trainee has gained knowledge and understanding of the training, which may consist of a test or quiz, completed by the trainee.
7. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council.