

Schedule of Licence Conditions

Conditions consistent with the operating schedule	Agreed	Proposed by
<ol style="list-style-type: none"> 1. A full risk assessment shall be undertaken at the premises to identify potential hazards posed to staff and/or customers and set out precautions to manage the hazards. This risk assessment shall be regularly reviewed (at least every 12 months). All staff shall be made aware of the risk assessment and the precautionary measures to take. A copy shall be kept on the premises and made available for inspection. 2. The premises shall display prominent signage indicating in all areas where alcohol is located that it is an offence to sell alcohol to anyone who is drunk. 3. A 'Duty of Care' policy regarding persons suffering adversely from the effects of drink shall be in place. The policy shall express that every effort shall be made by staff to prevent patrons from deteriorating to an uncontrolled intoxicated extent and all staff shall be briefed on the policy. 4. Drink-aware posters shall be displayed in the premises to remind customers of the unit content in alcoholic drinks and the safe alcohol consumption limits. 5. Trained First-Aider(s) shall be on duty whenever the premises licence is in use. All staff shall be given basic first aid training. 6. A First Aid/Quiet room shall be located downstairs and shall be available to anyone that requires medical attention. 7. The premises shall, at all times, provide potable water from a dispenser, and tell all customers where it is and to help themselves. 8. No promotional social media communication shall be carried on for the purpose of encouraging the sale or supply of alcohol at the premises, which can reasonably be considered to condone, encourage or glamorise antisocial behaviour or to refer to the effects of drunkenness in any favourable manner. 9. Customers permitted to temporarily leave then re-enter the premises to smoke shall be restricted to a designated smoking area defined as by the area outside the front of the café. No more than 10 customers shall be permitted to remain in the designated smoking area at any one time. 10. At 4.30pm each day the area immediately outside the premises at the front shall be swept and/or washed, and litter and sweepings collected and disposed of correctly. 11. A noise-limiting device shall be installed and shall operate at all times regulated entertainment takes place at the premises. The device shall be of a type, in a location and set at a level of 41dB, as per professional Acoustic Consultants recommendation. 	N/A	Applicant

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| <p>12. There shall be no noise or odours caused by the kitchen extraction equipment that gives rise to a nuisance.</p> <p>13. The Premises Licence Holder shall, so far as is reasonably practicable, take such steps as to ensure that people on, or leaving, the licensed premises conduct themselves in an orderly manner, and do not cause annoyance to the neighbourhood.</p> <p>14. Disposal of refuse, such as waste bottles, into external receptacles (where the noise shall be audible to neighbouring properties) shall be done before 6.00pm.</p> <p>15. The maximum number of customers permitted to use the public highway at the front of the premises shall be limited to 10 (ten) at any time.</p> <p>16. To these ends, a 'Noise Management' policy shall be put in place that sets out measures to prevent noise breakout from the premises caused by excessively loud customers. Staff shall be briefed on this policy.</p> <p>17. Any and all of the following incidents shall be noted, including pertinent details and, as appropriate, reported promptly so that investigations can be made and action taken:</p> <ul style="list-style-type: none">a) alleged crimes reported to the venue or by the venue to the police;b) complaints received;c) incidents of disorder;d) seizures of drugs, offensive weapons, fraudulent ID or other items;e) faults in the CCTV system, searching equipment or scanning equipment;f) refusal of the sale of alcohol;g) any visit by a responsible authority or emergency service. <p>18. An incident log (which may be kept electronically) shall be kept at the premises for at least six months and made available on request to the police or an authorised officer of the licensing authority.</p> <p>19. No person under the age of 16 years of age shall be permitted to enter or remain on the licensed premises when alcohol is being sold or supplied unless they are accompanied by an adult.</p> <p>20. The 'Challenge 25' Scheme shall be operated to ensure that any person who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age shall only comprise a passport, photo card driving licence, an EU/EEA national ID card or similar document, an HM Forces warrant card, a card bearing the PASS hologram, or any electronic or biometric age verification technology approved by the licensing authority.</p> | | |
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<p>21. The premises shall display prominent signage in all areas where alcohol is located that the Challenge 25 scheme is in operation.</p> <p>22. The premises shall display prominent signage indicating at the entrance to the premises, or in all areas where alcohol is located that it is an offence to buy or attempt to buy alcohol for a person who is under 18 and for a person under the age of 18 to buy or attempt to buy alcohol.</p> <p>23. A refusals record shall be kept at the premises which details all refusals to sell alcohol. This record shall include the date and time of the incident, the name of the staff member who refused the sale, and the reason the sale was refused. All entries must be made within 24 hours of the refusal. The record shall be made available for inspection and copying within 24hrs of a request by an officer of a Responsible Authority.</p> <p>24. Unopened spirits and bar supplies shall be behind a locked door.</p> <p>25. CCTV cameras shall be located within the premises to cover all public areas including all entrances and exits (as specified in Cafe Cameras Layout image).</p> <p>26. The CCTV system shall record clear images permitting the identification of individuals.</p> <p>27. The CCTV system shall be able to a minimum of 24 frames per second and all recorded footage shall be securely retained for a minimum of 28 days.</p> <p>28. The CCTV system shall operate at all times while the premises are open to the public or whenever it is activated by movement.</p> <p>29. All CCTV equipment shall have a constant and accurate time and date generation.</p> <p>30. The CCTV equipment shall be fitted with security functions to prevent recordings being tampered with, i.e. password protected.</p> <p>31. There shall be at least one member of trained staff at the premises during operating hours able to provide viewable copies on request to police or authorised local authority officers as soon as is reasonably practicable in accordance with the Data Protection Act 1998 (or any replacement legislation).</p> <p>32. All staff authorised to sell alcohol shall be trained in:</p> <ul style="list-style-type: none">a) basic first aid;b) relevant age restrictions in respect of products;c) preventing underage sales;d) preventing proxy sales;e) maintaining the refusals log;f) recognising signs of drunkenness and vulnerability;g) how over-service of alcohol impacts on the four objectives of the Licensing Act 2003;		
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<p>h) how to refuse service;</p> <p>i) the premises' duty of care policy, understanding and dealing with situations involving vulnerable people, and incidents of harassment; and how to report issues of modern slavery and trafficking;</p> <p>j) action to be taken in the event of an emergency, including the preservation of a crime scene and reporting an incident to the emergency services;</p> <p>k) the conditions in force under this licence.</p> <p>33. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council.</p> <p>34. Training shall be done 1:1 by the DPS and shall include test questions to evidence that the trainee has gained knowledge and understanding of the training.</p>		
Conditions proposed by objectors	Agreed	Proposed by
<p>35. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.</p> <p>36. Staff shall monitor customers smoking outside the premises on a regular basis and ensure patrons do not cause a public nuisance.</p> <p>37. Notices shall be displayed in any area used for smoking requesting that patrons respect the needs of local residents and to use the area quietly.</p> <p>38. A prominent, clear and legible notice shall be displayed at the exit to the premises asking customers to respect the needs of local residents and to leave the area quietly.</p> <p>39. The emptying of bins into skips, and refuse collections, shall not take place between 2200 and 0800hours.</p>	Yes	Licensing and Out of Hours