

Social Value Governance Board Terms of Reference

Purpose

The Social Value Governance Board exists to ensure that the Council is maximising Social Value across all activity.

Priorities

The Social Value Governance Board is a strategic group who will monitor delivery of and set the future direction of travel for Social Value in the Council.

The Board will ensure that Social Value is fully embedded within the Council's day-to-day operations to maximise the benefits to residents of the City and that achievements will be publicised appropriately

The key priorities of the Board are:

1. Monitor and review delivery of Social Value including an annual review and reset of the direction of travel for Social Value in the organisation
2. Ensure that links are put in place to broker opportunities to connect suppliers, community groups and residents
3. Provide support and resources for Council officers and partners involved in this agenda
4. Build relationships with anchor institutions to develop shared and complementary Social Value approaches
5. Ensure that robust contract management arrangements are in place to ensure delivery of Social Value commitments and to monitor delivery of the Social Value priorities in the Council's Social Value Policy
6. To have oversight of the work of other groups in delivering social value
7. To allocate the available budget within the Social Value Fund
8. Ensure that the Council's work on Social Value is promoted as widely as possible

Meetings

The Social Value Governance Board will meet every 2 months from September 2022 with the frequency of meetings being reconsidered in March 2023.

Agenda Standing Items

1. Actions from previous meeting

2. Dashboard (details of performance, KPIs and achievements – possibly each directorate in rotation)
3. Procurement pipeline (identifying future opportunities for specific Social Value to be delivered from selected contracts)
4. Actions from improvements to Social Value delivery recommended in the annual CLES analysis
5. Update on GM wide activity
6. Updates on the use of banked hours and the Social Value Fund
7. Considering requests for inclusion of new priorities or to sign up to Charters etc
8. Overseeing delivery of social value objectives including anti-poverty agenda and diversity in the supply chain

Governance

The Social Value Governance Board will be responsible for reviewing the effectiveness of Social Value delivery arrangements across the council including in service design and procurement and commissioning activity and for ensuring that Social Value delivery is targeted at the designated priority cohorts.

The Social Value, Contracts and Commissioning Group will have responsibility for preparation of reports on delivery of Social Value for consideration by the Social Value Governance Board.

Other subject specific reports will be requested as appropriate

Membership

The Board will have the following core membership and will co-opt additional members as necessary:

- Deputy Chief Executive and City Treasurer (Chair)
- Executive Member for Finance and Resources
- Deputy Executive Member for Finance and Resources
- Director of Capital Programmes
- Head of Integrated Commissioning and Procurement
- Director of Inclusive Economy
- Head of City Policy
- Representative from Communications Team
- Chair of Social Value, Contracts and Commissioning Group