

Manchester City Council Report for Information

Report to: Resources and Governance Scrutiny Committee – 7 March 2023

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for Information

Recommendation

The Committee is invited to discuss and note the information provided and agree the work programme.

Wards Affected: All

Contact Officer:

Name: Charlotte Lynch
Position: Governance and Scrutiny Team Leader
Telephone: 0161 219 2119
E-mail: charlotte.lynch@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
There are no outstanding recommendations				

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **27 February 2023**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
Manchester City Centre Triangle (2021/01/14A) The approval of capital expenditure for the construction of a scheme to connect travel hubs in the city centre	City Treasurer (Deputy Chief Executive)	Not before 31st Aug 2022		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Contract for Provision of	City Treasurer	Not before		Report &	Joanna Thorne

<p>ICT and Digital resources to Manchester City Council (2022/01/31A)</p> <p>The appointment ICT and Digital resources to Manchester City Council.</p>	<p>(Deputy Chief Executive)</p>	<p>28th Feb 2022</p>		<p>Recommendation</p>	<p>joanna.thorne@manchester.gov.uk</p>
<p>Write off of EoN Reality loan (2022/03/01B)</p> <p>Under the delegation agreed at February 2022's Executive, write off of existing £1.1m loan to EoN Reality Ltd and outstanding interest, following confirmation that the company has been liquidated.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Apr 2022</p>		<p>Companies House – liquidation progress report</p>	<p>Tim Seagrave T.Seagrave@manchester.gov.uk</p>
<p>Framework Agreement for Senior Permanent and Interim Executive Search (2022/06/09A)</p> <p>The appointment of Agencies to deliver Permanent and Interim Senior Recruitment Services.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 9th Jul 2022</p>		<p>Report & Recommendation</p>	<p>Mike Worsley mike.worsley@manchester.gov.uk</p>
<p>Framework Agreement for the Provision of</p>	<p>City Treasurer (Deputy Chief</p>	<p>Not before 4th Sep 2022</p>		<p>Report and recommendations</p>	<p>Mike Worsley mike.worsley@manchester.gov.</p>

<p>Commercial Office Furniture and Furniture Services (2022/08/04A)</p> <p>The appointment of Provider to deliver Commercial Office Furniture and Furniture Services.</p>	Executive)				uk
<p>Award of Electricity Supply contracts from existing Framework Agreements (2022/08/22A)</p> <p>To award a contract for the supply of Electricity from the Council's existing HH (large sites) and NHH (smaller sites) frameworks via direct award to the incumbent suppliers.</p>	City Treasurer (Deputy Chief Executive)	Before 30 Sep 2022		Award Report	Peter Schofield peter.schofield@manchester.gov.uk, Walter Dooley w.dooley@manchester.gov.uk
<p>Framework Agreement for the Provision of Specialist and Hard to Fill Agency Roles (2022/08/26B)</p> <p>The appointment of Agencies to provide Specialist and Hard to Fill Agency Roles</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Sep 2022		Report and recommendations	Mike Worsley mike.worsley@manchester.gov.uk
<p>Framework for the</p>	Strategic	Not before		Report &	

<p>provision of GM Online Library Service (2022/10/27B)</p> <p>The appointment of Provider(s) for GM Online Library Service</p>	<p>Director (Neighbourhoods)</p>	<p>27th Nov 2022</p>		<p>Recommendation</p>	
<p>Council Tax 2022/23 Balance (2022/11/11B)</p> <p>To agree the estimated council tax surplus or deficit for 2022/23</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Jan 2023</p>		<p>Council Tax Balance report</p>	<p>Neil Doherty neil.doherty1@manchester.gov.uk</p>
<p>Council Tax Base 2023/24 (2022/11/11D)</p> <p>To set the 2023/24 Council Tax Base</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Jan 2023</p>		<p>Council Tax Base report</p>	<p>Neil Doherty neil.doherty1@manchester.gov.uk</p>
<p>TC1135 - Provision and supply of a System to Enforce Moving Traffic Offences, including maintenance (2022/11/23B)</p> <p>The appointment of Provider for supply of a System to Enforce Moving Traffic Offences, including maintenance.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 23rd Dec 2022</p>		<p>Report & Recommendation</p>	

<p>Electricity contract for street lighting (2022/12/02A)</p> <p>To enter into a new electricity contract for the supply of electricity for street lighting.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 2nd Jan 2023</p>		<p>Report and recommendation</p>	<p>Peter Schofield peter.schofielod@manchester.gov.uk</p>
<p>Funding towards City Centre Free Bus (2023/02/07A)</p> <p>Award a 3 year contract and enter into a funding agreement with Transport for Greater Manchester (TFGM)</p>	<p>Executive</p>	<p>22 Mar 2023</p>		<p>Report to Executive</p>	<p>Phil Havenhand, Interim Head of Infrastructure & Environment Phil.Havenhand@manchester.gov.uk</p>
<p>Energy Bills Support Scheme Alternative Funding (2023/02/14B)</p> <p>Approval of delivery of Energy Bills Support Scheme Alternative Funding programme</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 28th Feb 2023</p>		<p>BEIS EBSSAF draft guidance 8/2/2023 EBSSAF Grant Determination 2023 – 7/2/2023</p>	<p>Matthew Hassall, Head of Corporate Assessments matthew.hassall@manchester.gov.uk</p>
<p>Development and Growth</p>					
<p>The 2-bed rate in temporary accommodation</p>	<p>Strategic Director (Neighbourhood</p>	<p>Not before 24th Dec 2022</p>		<p>Commercially Sensitive</p>	<p>Nicola Rea nicola.rea@manchester.gov.uk</p>

(2022/11/24A)	s)				
Equalise the 2-bed rate for properties in temporary accommodation.					
Strategic land and buildings acquisition 2019/06/03C	City Treasurer (Deputy Chief Executive)	Not before 1st Dec 2022		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework					
Disposal of site of former Chorlton Leisure Centre for residential development (21/05/13A)	Strategic Director - (Growth and Development)	Not before 13th Jun 2021		Report to the Strategic Director of Growth and Development	Mike Robertson m.robertson@manchester.gov.uk
Approval to the terms for the leasehold disposal of the site of the former Chorlton Leisure Centre for residential development.					
Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease (2021/07/16A)	Strategic Director - (Growth and Development)	Not before 16th Aug 2021		Report and recommendations	Mike Robertson m.robertson@manchester.gov.uk

Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease.					
<p>Strategic approach to developments of social homes via a city-wide New Build Local Lettings Policy (LLP) (2021/08/10A)</p> <p>Executive adopts the New Build LLP for immediate implementation.</p>	Executive	16 Nov 2022		Report and recommendations	Martin Oldfield m.oldfield@manchester.gov.uk
<p>Land at Downley Drive, New Islington/Ancoats (2022/02/18B)</p> <p>Land disposal by way of lease for residential development at Downley Drive, New Islington/Ancoats.</p>	Strategic Director - (Growth and Development)	Not before 18th Mar 2022		Report and recommendations	
<p>Disposal of the former Gala Bingo, Rowlandsway, Manchester, M22 5RS (2022/05/19A)</p> <p>Approval to the terms for</p>	Strategic Director - (Growth and Development)	Not before 19th Jun 2022		Report to the Strategic Director of Growth and Development	Joe Martin, Development Surveyor joe.martin@manchester.gov.uk

the leasehold disposal of the former Gala Bingo, Rowlandsway, Manchester, M22 5RS.					
<p>This City - new scheme development (2022/06/17B)</p> <p>To give capital expenditure approval to build a mixed development of market and accessible rent properties, initially through the Council before transferring to a Council-owned company during the build.</p>	City Treasurer (Deputy Chief Executive)	Not before 17th Jul 2022		Report and recommendation	Alan Caddick, Interim Director of Housing and Residential Growth Alan.Caddick@manchester.gov.uk
<p>Housing Affordability Fund Budget (2022/06/28B)</p> <p>The approval of capital expenditure for affordable housing via a dedicated HAF budget.</p>	City Treasurer (Deputy Chief Executive)	Not before 28th Jul 2022		Checkpoint 4 Business Case	Yvette Ryle, Project Manager Yvette.ryle@manchester.gov.uk
<p>Large Scale Renewable Energy Project (2022/07/13B)</p> <p>To purchase a large scale solar farm, associated storage and maintenance</p>	Executive	18 Jan 2023		Executive Report	Leader

arrangements.					
<p>Lower Campfield and Upper Campfield - granting of new ground leases (2022/09/07A)</p> <p>Approval to the granting of new ground leases to allow the repair and refurbishment of both buildings by the lessee.</p>	Chief Executive	Not before 6th Oct 2022		Report to the Chief Executive and Strategic Director of Growth and Development	David Norbury david.norbury@manchester.gov.uk
<p>This City: Contractor and Design Team Fees (2022/08/10A)</p> <p>To approve capital expenditure for the delivery of This City: Norther Quarter (Postal Street) in order to appoint a contractor under a Pre-Construction Services Agreement to progress work on a mixed development of market and Manchester Living Rent properties until planning permission has been granted.</p>	City Treasurer (Deputy Chief Executive)	Not before 10th Sep 2022		Checkpoint 4 Business Case	Sarah Narici sarah.narici@manchester.gov.uk
<p>Land at Kelbrook Road (2022/11/14A)</p>	Strategic Director -	4 Jan 2023		Report to the Strategic Director	Thomas Pyatt, Development Surveyor Tel: 0161 234 5469

Approval to dispose of land at Kelbrook Road for development	(Growth and Development)			– Growth & Development	thomas.pyatt@manchester.gov.uk
Gorton District Centre Masterplan (2022/12/12A) To approve the masterplan for future development and investment within Gorton District Centre	Executive	18 Jan 2023			Richard Cohen r.cohen@manchester.gov.uk
Leasehold disposal of Unit 5, Nuovo A, Great Ancoats Street (2022/12/13B) To approve a 15 year lease of Unit 5, Nuovo A	Strategic Director - (Growth and Development)	Not before 11th Jan 2023		Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
Local Authority Housing Fund to obtain and refurbish property for sustainable housing (2022/01/18A) To approve capital expenditure to obtain and refurbish property in order to provide sustainable housing for those unable to	Executive	Not before 18th Feb 2023		Capital Strategy report	Martin Oldfield m.oldfield@manchester.gov.uk

<p>secure their own accommodation under the Afghan Citizen Resettlement Scheme (ACRS), Afghan Relocations and Assistance Policy (ARAP) (collectively referred to as the Afghan Schemes), Ukraine Family Scheme, the Homes for Ukraine and the Ukraine Extension Scheme (collectively referred to as Ukraine schemes).</p>					
<p>Lease Renewal to National Express at Chorlton Street Bus Station (2023/01/31A)</p> <p>Approval to renew the lease to National Express for a period of up to 10 years.</p>	<p>Director of Development</p>	<p>28 Feb 2023</p>		<p>Delegated Decision Report to Head of Development and Director of Development</p>	<p>Ken Richards k.richards@manchester.gov.uk</p>
<p>Disposal of land at Central Park (2023/02/16B)</p> <p>To approve the disposal of a plot of land at the site known as Central Park</p>	<p>Director of Housing and Residential Growth</p>	<p>Not before 16th Mar 2023</p>		<p>A report to Director of Strategic Housing & Development</p>	
<p>Disposal of land and buildings at Vaughan St,</p>	<p>Executive</p>	<p>22 Mar 2023</p>		<p>Part A and Part B report to the</p>	<p>Ken Richards k.richards@manchester.gov.uk</p>

<p>Manchester M12 5FQ (Space Studios) (2023/02/23A)</p> <p>To agree the disposal of land and buildings at Vaughan St, Manchester M12 5FQ (Space Studios) on a 250-year leasehold, subject to delegations to finalise the terms, commercial and legal agreements</p>				<p>Council's Executive on 22nd March 2023</p>	
<p>Neighbourhoods</p>					
<p>Extension of the waste & street cleansing contract (2022/03/30B)</p> <p>To fund the increase in contract fee from 2023 for the remainder of the contract period - £7.95m.</p>	<p>Executive</p>	<p>1 Jun 2022</p>		<p>Waste Report to Environment & Climate Change Scrutiny Committee (10 March 2022)</p>	<p>Matthew Bennett matthew.bennett@manchester.gov.uk</p>
<p>Q20516 – Ashton Canal Bridge (2022/11/25B)</p> <p>The works are referred to as: Victoria Northern Eastern Gateway Scheme Phase 3 – Ashton Canal Bridge. Scope of Works</p>	<p>Strategic Director (Neighbourhoods), Deputy City Treasurer</p>	<p>27 Feb 2023</p>		<p>Confidential Contract Report and Recommendations</p>	<p>Joshua Ward, Procurement Officer joshua.ward@manchester.gov.uk, Nikoo Nikousokhan, Project Manager nikoo.nikousokhan@manchester.gov.uk</p>

<p>comprises the construction of a new bridge and access ramps over the Ashton Canal at New Islington</p>					
<p>Q20515 – Bridge Maintenance, Refurbishment and Replacement (2022/11/25C)</p> <p>Manchester City Council is proposing to employ a single-stage procurement process comprising of Quality, Price and Social Value elements as set out within this document.</p> <p>This ITT is composed of 4 separate lots, each of which will be awarded separately to the most economically advantageous tender for each lot. The lots are as follows:</p> <p>Lot 1: Rodger Street Union Bridge Maintenance Scheme Lot 2: Hoyle Street Parapet Replacement Scheme</p>	<p>Deputy City Treasurer, Strategic Director (Neighbourhoods)</p>	<p>27 Feb 2023</p>		<p>Confidential Contract Report and Recommendations</p>	<p>Joshua Ward, Procurement Officer joshua.ward@manchester.gov.uk, Paul Gee, Contracts Manager p.gee@manchester.gov.uk</p>

<p>Lot 3: Boggart Bridge Retaining Wall Refurbishment Scheme Lot 4: Camelia Road Retaining Wall Replacement Scheme</p>					
<p>Q20509 - Victoria Northern Eastern Gateway Phase 2 (2022/11/29A)</p> <p>The works are to undertake improvement works along the Victoria North / Eastern Walking and Cycling Route, Phase 2 comprises of one location Rochdale Road / Thompson Street / Oldham Road, the scheme identified as Victoria North / Eastern Walking and Cycling Scheme Phase 2. The works will be undertaken in the following locations: • Area G Rochdale Road and Thompson Street Junction • Area G Thompson Street • Area G Oldham Road, Thompson Street and Sherratt Street Junction • Additional Route Signage</p>	<p>Deputy City Treasurer</p>	<p>Not before 29th Dec 2022</p>		<p>Confidential Contract Report with Recommendations</p>	<p>Joshua Ward, Procurement Officer joshua.ward@manchester.gov.uk</p>

<p>Homelessness Lease Agreement (2023/01/24A)</p> <p>To enter into long term leases with private accommodation providers, to house homeless households.</p>	<p>Director of Homelessness</p>	<p>Not before 24th Feb 2023</p>		<p>Commercially Sensitive</p>	<p>Rob McCartney, Assistant Director rob.mccartney@manchester.gov.uk</p>
<p>Environmental Health, Trading Standards and Housing Compliance and Enforcement Fees (2023/02/27A)</p> <p>To increase fees associated with chargeable work in Environmental Health, Trading Standards and Housing Compliance.</p>	<p>Strategic Director (Neighbourhoods)</p>	<p>Not before 27th Mar 2023</p>		<p>Report requesting approval for setting fees and new fee and charge levels</p>	<p>Tim Birch, Neighbourhood Manager tim.birch@manchester.gov.uk</p>

3. Resources and Governance Scrutiny Committee - Work Programme – March 2023

Tuesday, 7 March 2023, 2.00pm (Report deadline Friday 24 February 2023)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Progress on Council Motions Over Last 12 Months	To receive an update on the progress made in respect of motions that have been passed before Manchester City Council since the last update in March 2022.	Cllr Craig (Leader) Cllr Rahman (Statutory Deputy Leader)	Fiona Ledden Mike Williamson	
Revenues and Benefits Update	To receive an update on collection of business rates and council tax, ethical collection and an update on Council Tax Scheme and resident support schemes with a focus on cost-of-living and the use of discretionary welfare funds.	Cllr Akbar (Finance and Resources)	Lee Owen	
Manchester's Parks Development Programme Update	To receive an update on the progress of Manchester's Parks Development Programme 2021-2025 and an overview of the financial position for parks.	Cllr Akbar (Finance and Resources) Cllr Igbon (Vibrant Neighbourhoods)	Carol Culley Neil Fairlamb	Extend invitation to the Chair of CESC.
Community Asset Transfer Policy Update	To receive an update on the Community Asset Transfer Policy.	Cllr Rahman (Statutory Deputy Leader)	Richard Munns	
Progress Update on the Major Contracts Oversight Board	To receive an update on the work of the Major Contracts Oversight Board since July 2022.	Cllr Akbar (Finance and Resources)	Carol Culley	

Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	
-----------------	--	-----	------------------	--

Thursday, 25 May 2023, 10:00am (Report deadline Monday 15 May 2023)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Factory International Progress Update	To receive a progress report on Factory International ahead of the project's completion and opening.	Cllr Rahman (Statutory Deputy Leader)	Carol Culley Becca Heron Jared Allen Pat Bartoli	
Commercial Activity	To receive a report on the Council's commercial activity, including the impact of the Covid lockdown, cost of living, inflation and other factors on the Council's ability to maintain rental incomes from commercial properties with leaseholders.	Cllr Akbar (Finance and Resources)	Carol Culley	Deferred from Feb 2023 with Chair's agreement.
Work programming	To draft the committee's work programme for the 2023/24 municipal year.	N/A	Carol Culley Charlotte Lynch	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Items to be Scheduled

(Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).

(New items added are highlighted in blue)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Contract Monitoring	Precise Details to be confirmed	Councillor Akbar	Carol Culley	
Review of investments being made by the Council into its Capital Strategy in terms of delivering future VFM post COVID19	Precise scope to be determined	Councillor Akbar	TBC	
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Councillor Craig	TBC	
Revenue and Benefits	Themed meeting to include activity around position of Business Rates and Council Tax and impact on residents and how to target support most effectively	TBC	TBC	
Annual Section 106 Monitoring	To receive a report on the Governance arrangements relating to Section 106.	Councillor White	Julie Roscoe/Des Jones	Report to be considered around Sept 2023
Our Town Hall Project Update	To receive an update on the progress of the refurbishment and partial restoration of the Town Hall and Albert Square under the Our Town Hall (OTH) project	Councillor Rahman	Carol Culley Jared Allen Paul Candelent	Report to be considered in October 2023
Governance and	TBC	Cllr Akbar	Carol Culley	Will be confirmed

Management of Complaints				following Nov 2022 Audit Committee meeting.
--------------------------	--	--	--	---

Items for Information

In response to a query at the meeting on 7 February 2023 regarding the implications of probate on council tax exemption (see *minute RGSC/23/11*), the Head of Corporate Revenues has provided the following information:

“If a property has been left unoccupied since the date of death of the deceased person who was formerly liable as the owner or tenant, an exemption applies. This exemption, class F, applies for as long as the property remains unoccupied or until the land registry has been updated with the name of the new owner.

*Ownership of a property cannot pass to the new owner (beneficiary) until it is transferred into his or her name by the Executors of the estate **AFTER** probate has been granted **and** the land registry has been updated with the name of the new owner*

After probate has been granted and if the property is still unoccupied, a further six months exemption can be granted. After the further six months, if the property is still unoccupied the charge should be Long Term Empty Class C. If it has taken more than two years for probate to be granted, the exemption will continue for a further six months after probate and then the Long-Term Empty Premium will be charged.”