

**Environment and Climate Change Scrutiny Committee
Climate Change Ward Action Plans Subgroup
Work Programme – 2023**

Meeting 1: Thursday 23 February 2023 Council Antechamber at 2pm Deadline for reports: Monday 13 February 2023				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Climate Change Action Ward Plans - Introduction	To receive a report that describes the rationale and purpose of Climate Change Action Ward Plans; the framework on which these are produced and the role of Climate Change Officers within Neighbourhood Teams. This will include two examples from each neighbourhood team.	Councillor Rawlins Councillor Igbon	Shefali Kapoor	
Terms of Reference and Work Programme	To review and agree the Subgroup's terms of reference and work programme and consider any changes or additions that are necessary.		Lee Walker	

Meeting 2: Thursday 23 March 2023 Council Antechamber at 2pm Deadline for reports: Monday 13 March 2023				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Climate Change Action Ward Plans – Measuring Outcomes	To receive a report that considers the options and approach taken to establishing SMART reporting of the outcomes of Climate Change Ward Action Plans. This will include consideration of best practice and challenges.	Councillor Rawlins Councillor Igbon	Shefali Kapoor	
Terms of Reference	To review and agree the Subgroup's terms of		Lee Walker	

and Work Programme	reference and work programme and consider any changes or additions that are necessary.			
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Meeting 3: To be confirmed				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Climate Change Action Ward Plans – Next Steps	To receive a report that considers next steps, including consideration of future aspirations and how to address gaps that have been identified during previous discussions.	Councillor Rawlins Councillor Igbon	Shefali Kapoor	
Final Recommendations	To agree the final recommendations of the Task and Finish Group.		Lee Walker	