

**Manchester City Council
Report for Information**

Report to: Audit Committee – 29 November 2022
Subject: Work Programme and Decisions Monitor
Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Decisions Monitor
- Items for information
- The draft Work Programme

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Wards Affected: All

Contact Officers:

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Position: Governance Officer
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Background document (available for public inspection):

None

1. Monitoring Previous Audit Committee Decisions

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Date	Item	Decision	Response	Contact Officer
18 October 2022	Work Programme and Decisions Monitor	To request that the report on Governance and Management of Complaints provides information on the management of requests for information in relation to Christie Parking Extension Scheme. (AC/22/44)	To confirm that the Corporate Complaints Manager has issued a separate note to the Chair and the Councillors who raised this matter as it falls outside the scope of the 2021/22 complaints report as it relates to arrangements in 2022/23. As such this request was addressed thought the provision of a separate note to relevant Committee members.	Assistant Chief Executive
18 October 2022	Work Programme and Decisions Monitor	The Committee suggested the following additions to its annual training event: <ul style="list-style-type: none"> • ICT systems and governance considerations • Treasury Management • Capital / Revenue budgets (AC/22/44)	Added to the scope of the training (see	The Head of Audit and Risk Management

2. Items for Information

Audit Committee – Annual Training Event - 13 December 2022

See proposed focus of the training below:

Theme	Focus
<ul style="list-style-type: none">• ICT	<ul style="list-style-type: none">• Governance• Strategy• Approach• Priorities• Plan.• To include an update on actions being taken to respond to cyber risk
<ul style="list-style-type: none">• Treasury management	<ul style="list-style-type: none">• Governance• Strategy• Definitions• Capital vs Revenue implications• Budget setting and reporting

**Audit Committee
Work Programme – November 2022**

Meeting Date: 29 November 2022, 10am (Agenda published: 21 November 2022)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
External Audit Update	To receive the report of the External Auditors (Mazars)		Mazars (External Auditors)
Letters from those charged with Governance	To note letters from the Council to the External Audit in response to standard questions to management and the Chair of the Audit Committee as part of the audit completion process	Councillor Akbar	The Deputy Chief Executive and City Treasurer
Treasury Management Interim Update	To report the Treasury Management activities of the Council during the first six months of 2022-23	Councillor Akbar	The Deputy Chief Executive and City Treasurer
Risk Review: Governance and Management of Complaints	<p>To provide a summary of the Council's annual performance for 2021/22 in respect of the management of corporate and social care complaints, Councillor and MP enquiries, as well as information requests.</p> <p>To include directorate specific overviews of complaints management procedures and information where indicated on service change as a direct outcome of complaints. (AC/21/40)</p> <p>To also include reference to Annual Review learning</p> <p>To request that update provides information on the management of requests for information in relation to Christie Parking Extension Scheme. (AC/22/44)</p>	Councillor Akbar	<p>The Deputy Chief Executive and City Treasurer</p> <p>Please see response to this request as described in Section 1 of this report.</p>

Code of Corporate Governance	To receive the updated Code of Corporate Governance.	Councillor Akbar	The Deputy Chief Executive and City Treasurer
Corporate Risk Register	To receive the Corporate Risk Register. To include information which discusses measures to mitigate inflationary risk.	Councillor Akbar	The Deputy Chief Executive and City Treasurer and the Head of Audit and Risk Management
Register of Significant Partnerships	To receive the 6 monthly update on partnerships where a 'Reasonable' or 'Limited' rating was recorded.	Councillor Akbar	The Deputy Chief Executive and City Treasurer
Work Programme and Decisions Monitor	To receive the Committee's Work Programme and Decisions Monitor To include an overview of the scope of training for the December annual training event (AC/22/44)		Governance and Scrutiny Support Unit An outline of the proposed focus of training is listed in Section 2 (Items for Information)

Meeting Date: 13 December 2022

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
This meeting date is reserved for the Committee's annual training event			

Meeting Date: 17 January 2023,10am (Agenda published: 9 January 2023)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
Internal Audit Assurance (Q3)	To receive a report which summarises summary audit work undertaken and opinions issued quarter 3 of the municipal year.	Councillor Akbar	The Head of Audit and Risk Management
Outstanding Audit Recommendations (Q3)	To receive a summary of the current implementation position and arrangements for monitoring and reporting internal and external audit recommendations for Quarter 3, in accordance with Public Sector Internal Audit Standards.	Councillor Akbar	The Head of Audit and Risk Management
Audit Strategy Memorandum / External Audit Plan	To receive the Audit Strategy memorandum / external audit plan.	Councillor Akbar	The Head of Audit and Risk Management
Work Programme and Decisions Monitor	To receive a report on current activity to mitigate inflationary risk To receive the Committee's Work Programme and Decisions Monitor	Councillor Akbar	The Deputy Chief Executive and City Treasurer Governance and Scrutiny Support Unit

Meeting Date: 14 March 2023,10am (Agenda published: 6 March 2023)

Item	Purpose	Executive Member	Strategic Director/ Lead Officer
Accounting concepts and policies critical accounting judgements and key sources of estimation uncertainty	To receive a report that discusses the accounting concepts and policies, critical accounting judgements and key sources of estimation uncertainty that will be used in preparing the 2022/23 annual accounts	Councillor Akbar	The Deputy Chief Executive and City Treasurer

Annual Internal Audit Plan	To provide the Internal Audit Strategy and annual internal audit work plan for Audit Committee consideration in line with Public Sector Internal Audit Standards.	Councillor Akbar	The Head of Audit and Risk Management
External Audit Update	To receive a report on the progress of the council's external audit.	Councillor Akbar	Mazars (External Auditors)
Risk Review: TBC	Standing agenda item for any items requested by the Audit Committee to support the Committee in discharging its terms of reference – scope TBC		TBC
Work Programme and Decisions Monitor	To receive the Committee's Work Programme and Decisions Monitor		Governance and Scrutiny Support Unit