

## **Manchester City Council Report for Information**

**Report to:** Resources and Governance Scrutiny Committee – 7 December 2021

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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### **Summary**

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for information

### **Recommendation**

The Committee is invited to discuss and note the information provided and agree the work programme.

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**Wards Affected:** All

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### **Contact Officer:**

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### **Background documents (available for public inspection):**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

## 1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
25 May 2021	RGSC/21/22 Updated Annual Property Report 2020/2021	To request that the Committee receive an update on the delivery of the projects funded through the Government Public Sector Decarbonisation Scheme at an appropriate time.	This action was completed on 20 July 2021 when the Committee received a report on the Public Sector Decarbonisation Scheme	Richard Munns

## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **29 November 2021**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
<b>National Taekwondo Centre 2018/10/19A</b>  Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk

<p><b>Strategic land and buildings acquisition 2019/06/03B</b></p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Jul 2019</p>		<p>Checkpoint 4 Business Case &amp; Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p><b>Strategic land and buildings acquisition 2019/06/03C</b></p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2020</p>		<p>Checkpoint 4 Business Case &amp; Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p><b>Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A)</b></p> <p>To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2021</p>		<p>Report and Recommendation</p>	<p>Walter Dooley w.dooley@manchester.gov.uk</p>

<p>agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.</p>					
<p><b>Manchester City Centre Triangle (2021/01/14A)</b></p> <p>The approval of capital expenditure for the construction of a scheme to connect travel hubs in the city centre</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2021</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>
<p><b>Provision of Postal Services TC514 (2021/03/10A)</b></p> <p>To seek approval to appoint a supplier/s to provide Postal Services to Manchester City Council.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 8th Apr 2021</p>		<p>Confidential Contract Report with Recommendation.</p>	<p>Anna Caswell-Thorp anna.caswell-thorp@manchester.gov.uk</p>
<p><b>(TC145) Framework for the Provision of Financial Services (2021/05/11A)</b></p> <p>The appointment of provider(s) to deliver</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 11th Jun 2021</p>			<p>Louise Causley louise.causley@manchester.gov.uk</p>

Financial Services Advice and Support.					
<p><b>Corporate Printer Contract (2021/07/15)</b></p> <p>To award a new corporate printing contract to the existing supplier of corporate print services.</p>	City Treasurer (Deputy Chief Executive)	Not before 17th Aug 2021			Andrew Blore a.blore@manchester.gov.uk
<p><b>Early Years - Tendered Daycare Settings (2021/07/16B)</b></p> <p>The approval of capital expenditure to support the continued provision of high-quality Early Years settings across the City.</p>	City Treasurer (Deputy Chief Executive)	Not before 16th Aug 2021		Checkpoint 4 Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
<p><b>New Highways Maintenance &amp; StreetWorks Asset Management Software (2021/09/17C)</b></p> <p>To approve expenditure to purchase and implement a new highways solution to manage maintenance and</p>	City Treasurer (Deputy Chief Executive)	Not before 11th Oct 2021		Checkpoint 4 Business Case	Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk

StreetWorks.					
<p><b>Security Services Contract (2021/10/15B)</b></p> <p>To award a five-year contract for Security Services. Security Services include access control, visitor management and CCTV.</p>	City Treasurer (Deputy Chief Executive)	Not before 15th Nov 2021		Checkpoint 4 Business Case	Andrew Blore a.blore@manchester.gov.uk
<p><b>Security Services Upgrade Project - Capital Expenditure (2021/11/10A)</b></p> <p>To approve capital expenditure to procure and implement the Security Services Upgrade Project.</p>	City Treasurer (Deputy Chief Executive)	Not before 9th Dec 2021		Checkpoint 4 Business Case	Andrew Blore a.blore@manchester.gov.uk
<p><b>Contract for the Provision of Microsoft Licences and Support (2021/11/26C)</b></p> <p>The appointment of a Company for the provision of Microsoft licences across the Council estate, including relevant support and maintenance.</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Dec 2021		Report & Recommendation	Mary Lynch, Head of ICT PMO mary.lynch@manchester.gov.uk

Development and Growth					
<p><b>TC014 - Cleaning and Waste Management on New Smithfield Market (21/07/16C)</b></p> <p>To seek approval to appoint a company/s to provide Cleaning (Lot 1) and Waste Segregation, Transport and Processing (Lot 2) on New Smithfield Market. The contract will be for a 2 year period with the option to extend for a further 2 years.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 16th Aug 2021</p>		<p>Confidential Contract Report with recommendation</p>	<p>Joanne Sclater, Head of Wholesale and Retail Markets, New Smithfield Market joanne.sclater@manchester.gov.uk</p>
<p><b>Manchester Equipment and Adaptations Partnership Relocation (2021/08/27A)</b></p> <p>To give capital expenditure approval to fit out the site at Philips Park Road to accommodate a consolidation of 3 offices currently on different sites</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 27th Sep 2021</p>		<p>Checkpoint 4 Business Case</p>	<p>Emma Birds, Project Manager emma.birds@manchester.gov.uk</p>

for Aids and Adaptations service.					
<p><b>This City (2021/11/18A)</b></p> <p>The approval of capital expenditure to build a mixed development of market and accessible rent properties, initially through the Council before transferring to a Council-owned company during the build.</p>	City Treasurer (Deputy Chief Executive)	Not before 18th Dec 2021		This City Business Case Checkpoint 4 Business Case	Alan Caddick, Interim Director of Housing and Residential Growth Alan.Caddick@manchester.gov.uk
<b>Highways</b>					
<p><b>Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B)</b></p> <p>To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential contract report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk
<p><b>Provision of Rock Salt (2020/08/14G)</b></p>	City Treasurer (Deputy Chief	Not before 12th Sep			Steve Robinson, Director of Operations (Highways)

<p>To seek approval to award a contract to a supplier for the provision of De-Icing Salt (Rock Salt).</p>	<p>Executive)</p>	<p>2020</p>			<p>steve.robinson@manchester.gov.uk</p>
<p><b>Harpurhey &amp; Moston - Junction and Crossings (Phase 1A) MCF (2021/06/10B)</b></p> <p>The approval of expenditure for the construction of a number of new crossings or upgrade existing crossings to support walking and cycling by making the roads safer in the Harpurhey &amp; Moston using the Mayors Challenge Fund (MCF)</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 10th Jul 2021</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>
<p><b>Highways Asset Management System (2021/09/15A)</b></p> <p>To seek approval to award a contract to a supplier to implement a new Asset Management system within Highways which will provide</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 14th Oct 2021</p>		<p>Confidential Contract Report with recommendation</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>

<ul style="list-style-type: none"> <li>• Asset Management</li> <li>• Scheduling and Recording Inspections</li> <li>• Raising Work Orders</li> <li>• Mobile Technology</li> <li>• Resource and Cost Management</li> <li>• System Integration</li> <li>• Management Reporting</li> </ul>					
<p><b>Improvements to Manchester Cycleway that combines the Fallowfield loop line and Yellow Brick Road (previously the Stockport Branch Canal) (2021/09/17B)</b></p> <p>The approval of capital expenditure for the construction cost estimate for Manchester Cycleway funded by Mayors Challenge Fund</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 11th Oct 2021</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>
<p><b>40 MPH Speed Limit Reduction Programme (2021/11/22A)</b></p> <p>To approve capital expenditure to implement</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 22nd Dec 2021</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk</p>

<p>new reduced speed limits from 40mph to 30mph at ten locations across the city, these include: Moseley Road, Mancunian Way, Wilbraham Road, Dawson Street, Egerton Street, Regent Road, Kingsway, Styal Road, World Way and Broadway A663.</p>					
<b>Children and Families</b>					
<p><b>Extra Care - Russell Road LGBT Project 2019/03/01H</b></p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>
<p><b>Extra Care - Millwright Street Project 2018/03/01I</b></p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>

the ownership of MCC.					
<p><b>Manchester Creative Media Arts Academy Completion Works (2021/10/11A)</b></p> <p>The approval of capital expenditure for completion of works outstanding at Manchester Creative Media Arts Academy.</p>	City Treasurer (Deputy Chief Executive)	Not before 11th Nov 2021		Checkpoint 4 Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
<b>Education and Skills</b>					
<p><b>Q20347 Consultant for EYES data Migration. 2019/04/25A</b></p> <p>Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	John Nickson j.nickson@manchester.gov.uk

### 3. Resources and Governance Scrutiny Committee - Work Programme – November 2021

Tuesday 7 December 2021, 2.00pm (Report deadline Friday 26 November 2021)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Setting of the Council Tax base and Business Rates shares for budget setting purposes	To receive a report that details the method of calculating the Council's Council Tax base for tax setting purposes and Business Rates income for budget setting purposes for the 2022/23 financial year.	Councillor Craig (Deputy Leader - Finance)	Carol Culley Tom Wilkinson	
S106 Annual Report and Update	<p>To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:-</p> <ul style="list-style-type: none"> <li>• An indication of affordable housing being provided from S106 contributions</li> <li>• How Developers are encouraged to mitigate any harm from their developments</li> <li>• Best practice and comparison of S106 arrangements with other GM local authorities; and</li> <li>• The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road, Mancunian Way And Former Bridgewater Canal Offices and Land Bound by Jackson Row, Bootle Street,</li> </ul>	Councillor Rawlins (Executive Member for Environment)	Julie Roscoe	Representatives from Neighbourhoods and Capital Programmes attend to help address the Committee's concerns around the rate of spend of S106 agreements

	Southmill Street and 201 Deansgate.			
Community safety spend	To receive a report on Community Safety spend.	Councillor Craig (Deputy Leader – Finance)  Councillor Akbar (Executive Member Neighbourhoods)	Carol Culley Sam Stabler	Invite Cllr Hacking – Chair of CESC
Parks spend - capital & revenue	To receive a report on Parks spend.	Councillor Craig (Deputy Leader – Finance)  Councillor Akbar (Executive Member Neighbourhoods)	Carol Culley Neil Fairlamb	Invite Cllr Igbon – Chair of ECCSC
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee’s work programme and any items for information.	N/A	Scrutiny Support	Overview Report

**Tuesday, 11 January 2022, 2.00pm (Report deadline Wednesday 29 December 2021) \* To account for New Year's day Bank Holiday**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/Lead Officer</b>	<b>Comments</b>
Finance Settlement.	To receive an update from the Deputy Chief Executive and City Treasurer that outlines the key headlines of the Governments Finance Settlement figure for Manchester	Councillor Craig (Deputy Leader - Finance)	Carol Culley Tom Wilkinson	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	Overview Report

**Tuesday, 8 February 2022, 2.00pm (Report deadline Friday 28 January 2021)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/Lead Officer</b>	<b>Comments</b>
2022/23 Budget Report	Consideration of the final 2022/23 budget proposals that will go onto February Budget Executive and Scrutiny and March Council.	Councillor Craig (Deputy Leader – Finance)	Carol Culley Tom Wilkinson	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

**Items to be Scheduled**

**(Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).**

**(New items added are highlighted in blue)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director / Lead Officer</b>	<b>Comments</b>
Commercial activity	Precise Details to be confirmed	Councillor Craig	Carol Culley	
Contract Monitoring	Precise Details to be confirmed	Councillor Craig	Carol Culley	
Future Strategy for City Centre Car Parks	To receive a report on the strategy for the return of NCP city centre car parks to the Council's control	Councillor Rawlins	Carol Culley Steve Robinson	
Review of investments being made by the Council into its Capital Strategy in terms of delivering future VFM post COVID19	Precise scope to be determined	Councillor Craig	TBC	
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed