

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 20 July 2021

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for information

Recommendation

The Committee is invited to discuss and note the information provided and agree the work programme.

Wards Affected: All

Contact Officer:

Name: Mike Williamson
Position: Governance and Scrutiny Support Manager
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E-mail: michael.williamson@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

| Date | Item | Recommendation | Action | Contact Officer |
|--------------|--|--|---|-----------------|
| 25 May 2021 | RGSC/21/22 Updated Annual Property Report 2020/2021 | To request that the Committee receive an update on the delivery of the projects funded through the Government Public Sector Decarbonisation Scheme at an appropriate time. | The Deputy Leader (Finance) agreed to provide this information to Members following the Committee's meeting in June 2021. | Cllr Craig |
| 22 June 2021 | RGSC/19/29 Future Shape of the Council | <p>To request information on:-</p> <p>How the 27,000 residents figure that was used to illustrate digital exclusion in the city was derived and how accurate this is and what does it represent? What data is available?</p> <p>An assurance that Council systems are fully tested from the resident's perspective using domestic broadband and hardware. Particular</p> | A response paper was produced by the Director of Customer Services and Transactions and circulated to Committee Members on Friday 9 July 2021 | Julie Price |

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| | | <p>reference was made as to how the residents' parking scheme is working and issues faced by residents.</p> <p>Access to licensing information about pubs and other licensed premises on the Council's website</p> <p>The SAP and CRM replacement including timeline and costs</p> | | |
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2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **12 July 2021**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

| Corporate Core | | | | | |
|--|------------------------------|-------------------------|--|----------------------------------|--|
| <p>National Taekwondo Centre 2018/10/19A</p> <p>Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.</p> | Chief Executive | Not before 1st Nov 2018 | | Briefing Note and Heads of Terms | Richard Cohen r.cohen@manchester.gov.uk |
| <p>Strategic land and buildings acquisition</p> | City Treasurer (Deputy Chief | Not before 3rd Jul 2019 | | Checkpoint 4 Business Case & | Richard Cohen r.cohen@manchester.gov.uk |

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| <p>2019/06/03B</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p> | <p>Executive)</p> | | | <p>Briefing Note</p> | |
| <p>Strategic land and buildings acquisition 2019/06/03C</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework</p> | <p>City Treasurer (Deputy Chief Executive)</p> | <p>Not before 1st Mar 2020</p> | | <p>Checkpoint 4 Business Case & Briefing Note</p> | <p>Richard Cohen r.cohen@manchester.gov.uk</p> |
| <p>Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A)</p> <p>To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North</p> | <p>City Treasurer (Deputy Chief Executive)</p> | <p>Not before 1st May 2020</p> | | <p>Report and Recommendation</p> | <p>Walter Dooley w.dooley@manchester.gov.uk</p> |

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| West based public sector funded organisation. | | | | | |
| <p>Oldham Road cycling route (2020/05/28B)</p> <p>The approval of capital expenditure to enable a feasibility study for development of a segregated cycling route along Oldham Road A62 from Thompson Street to Queens Road (intermediate Ring Road).</p> | City Treasurer (Deputy Chief Executive) | Not before 26th Jun 2020 | | Checkpoint 4 Business Case | Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk |
| <p>Acquisition of Land at Red Bank (2020/06/25A)</p> <p>The approval of capital expenditure for the Acquisition of land on Red Bank, Cheetham to support delivery of the Housing Infrastructure Fund Programme (HIF) in the Northern Gateway. The Land is required to provide access and new road construction to unlock key sites as part of the initial phases of development.</p> | City Treasurer (Deputy Chief Executive) | Not before 24th Jul 2020 | | Checkpoint 4 Business Case and briefing note | Nick Mason n.mason@manchester.gov.uk |
| TC1005 - Security | City Treasurer | Not before | | | Steve Southern |

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| <p>Services- vary of contract with existing provider (2020/08/14C)</p> <p>Approval to vary the contract with the existing provider.</p> | (Deputy Chief Executive) | 12th Sep 2020 | | | s.southern@manchester.gov.uk |
| <p>TC701 - PPM and Reactive repairs of public buildings (2020/08/14D)</p> <p>To vary the contract with the existing provider.</p> | City Treasurer (Deputy Chief Executive) | Not before 12th Sep 2020 | | | Steve Southern s.southern@manchester.gov.uk |
| <p>TC778 - Cashless Parking (2020/09/08B)</p> <p>To vary the contract with the existing provider.</p> | City Treasurer (Deputy Chief Executive), Chief Executive | Not before 7th Oct 2020 | | Report and Recommendation | Patricia Wilkinson, Group Manager - Parking & Bus Lane Enforcement p.wilkinson1@manchester.gov.uk |
| <p>Manchester City Centre Triangle (2021/01/14A)</p> <p>The approval of capital expenditure for the construction of a scheme to connect travel hubs in the city centre</p> | City Treasurer (Deputy Chief Executive) | Not before 1st Mar 2021 | | Checkpoint 4 Business Case | Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk |
| <p>Financial approval of MCR Active Contract 2021/22 (2021/01/28A)</p> | City Treasurer (Deputy Chief Executive) | Not before 1st Mar 2021 | | Report to Deputy Chief Executive and City Treasurer | Yvonne O'Malley, Commercial Lead; Neighborhoods yvonne.o'malley@manchester.gov.uk |

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| Financial approval of third year of MCR Active Contract for period 1 April 2021 to 31 March 2022. | | | | | ov.uk |
| <p>Chorlton Library Refurbishment (2021/02/17C)</p> <p>The approval of capital expenditure for the refurbishment of Chorlton Library (Libraries Renewal Programme)</p> | City Treasurer (Deputy Chief Executive) | Not before 18th Mar 2021 | | Checkpoint 4 Business Case | Neil MacInnes n.macinnnes@manchester.gov.uk |
| <p>Provision of Postal Services TC514 (2021/03/10A)</p> <p>To seek approval to appoint a supplier/s to provide Postal Services to Manchester City Council.</p> | City Treasurer (Deputy Chief Executive) | Not before 8th Apr 2021 | | Confidential Contract Report with Recommendation. | Anna Caswell-Thorpe Anna.caswell-thorpe@manchester.gov.uk |
| <p>Collyhurst Regeneration - New Council Homes (2021/05/04A)</p> <p>The approval of capital expenditure to enable the delivery of New Council Homes in Collyhurst, together with associated</p> | City Treasurer (Deputy Chief Executive) | Not before 2nd Jun 2021 | | Checkpoint 4 Business Case | Keith Garner, Project Manager - Housing and Residential Growth keith.garner@manchester.gov.uk |

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| infrastructure and public realm. | | | | | |
| <p>(TC145) Framework for the Provision of Financial Services (2021/05/11A)</p> <p>The appointment of provider(s) to deliver Financial Services Advice and Support.</p> | City Treasurer (Deputy Chief Executive) | Not before 11th Jun 2021 | | Report & Recommendation | Louise Causley louise.causley@manchester.gov.uk |
| <p>Provision of Citrix and AppSense licences and Support & Maintenance (2021/05/21B)</p> <p>To seek approval to award a contract to a single supplier for the provision of Citrix and AppSense Licences and Support and Maintenance.</p> | City Treasurer (Deputy Chief Executive) | 21 Jun 2021 | | Confidential Contract Report with Recommendation | Mary Lynch, Head of ICT PMO mary.lynch@manchester.gov.uk |
| <p>Galleries Collection Housing Improvements (21/05/25)</p> <p>The approval of capital expenditure for the refurbishment of collection housing at Queens Park and Manchester Art Gallery.</p> | City Treasurer (Deputy Chief Executive) | Not before 25th Jun 2021 | | Checkpoint 4 Business Case | Neil MacInnes n.macinnes@manchester.gov.uk |

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| <p>Riverdale estate maisonettes improvement work (2021/06/03B)</p> <p>The approval of capital expenditure for Riverdale Maisonettes Improvement Work, part of the Northwards Housing Programme.</p> | <p>City Treasurer (Deputy Chief Executive)</p> | <p>Not before 2nd Jul 2021</p> | | <p>Checkpoint 4 Business Case</p> | <p>Martin Oldfield m.oldfield@manchester.gov.uk</p> |
| <p>Resident and Business Digital Experience (RBDxP) (2021/06/04)</p> <p>The approval of revenue expenditure for Resident and Business Digital Experience (RBDxP), to transform the way the Council interacts with residents, businesses, and partners.</p> | <p>City Treasurer (Deputy Chief Executive)</p> | <p>Not before 4th Jul 2021</p> | | <p>Checkpoint 4</p> | <p>Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk</p> |
| <p>Parks in Partnership Fund (2021/06/10A)</p> <p>The approval of capital expenditure to carry out improvement works to Manchester's parks and green spaces that raise standards and sustainability</p> | <p>City Treasurer (Deputy Chief Executive)</p> | <p>Not before 9th Jul 2021</p> | | <p>Checkpoint 4 Business Case</p> | <p>Neil Fairlamb N.Fairlamb@manchester.gov.uk</p> |

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| within parks, whilst widening participation, access and inclusivity | | | | | |
| <p>Removal of Elizabeth Yarwood Court from the Brunswick PFI contract (2021/06/11A)</p> <p>To approve the removal of Elizabeth Yarwood Court from the Brunswick PFI contract to facilitate mixed use development</p> | Executive | 28 Jul 2021 | | Report to Executive | David Lord d.lord@manchester.gov.uk |

3. Resources and Governance Scrutiny Committee - Work Programme – July 2021

| Tuesday 20 July 2021, 2.00pm (Report deadline Friday 9 July 2021) | | | | |
|--|---|--------------------------------------|---------------------------------|----------|
| Item | Purpose | Executive Member | Strategic Director/Lead Officer | Comments |
| Global Monitoring | To receive a report on global monitoring. | Councillor Craig | Carol Culley | |
| Delivery of public sector decarbonisation programme | To receive a report on the delivery of public sector decarbonisation programme | Councillor Rawlins | Carol Culley/Richard Munns | |
| Spend on Highways Maintenance and Road Safety | To include: <ul style="list-style-type: none"> high level table spend on road maintenance and safety over past 5 years and any key statistics on impact on the network Planned level of spend this year and the detail on the programme agreed and what is pending. What is in the budget in future years and what is not confirmed yet | Councillor Rawlins | Carol Culley/ Steve Robinson | |
| Updates on Town Hall and Factory including Social Value | To receive an update on the Town Hall and Factory including Social Value. | Councillor Leese Councillor Craig | Carol Culley | |
| Overview Report | The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information. | | Scrutiny Support | |

**Tuesday 7 September 2021, 2.00pm
(Report deadline Thursday 26 August 2021)**

| Item | Purpose | Executive Member | Strategic Director/Lead Officer | Comments |
|---|--|--------------------------------------|---------------------------------|----------|
| Capital support for developments and regeneration | To include how MCC council resources are used to lever in others as part of the regeneration agenda, including our approach and the rules regarding Prudential Framework and PWLB. | Councillor Leese Councillor Craig | Carol Culley | |
| Income generation | <p>To include income generating contracts, commercial estate and the strategy for the return of NCP city centre car parks to the Council's control. To also include:</p> <ul style="list-style-type: none"> • responses to queries around the shortfall in actual income for 2018/19 and the projected level of income to be generated in 2019/20 for Legal and Democratic Services; • future opportunities connected to innovative income opportunities; • distinctions between the amount of income generated from core services the Council provides for social reasons and those it provides solely to make profit; and <p>what other local authorities are doing around income generation which the Council could possibly look to emulate</p> | Councillor Craig | Carol Culley | |

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| Spend and financing of external wholly owned organisations | To receive a report on spend and financing of external wholly owned organisations including Manchester Central. To include lessons learnt from Public Interest Reports . | Councillor Craig | Carol Culley | |
| Assurance review on capital delivery | To receive a report and action plan from the external assurance review. | Councillor Craig | Carol Culley | |
| Overview Report | | | Scrutiny Support | |

**Tuesday 12 October 2021, 2.00pm
(Report deadline Friday 1 October 2021)**

| Item | Purpose | Executive Member | Strategic Director/Lead Officer | Comments |
|---|---|-------------------------|--|-----------------|
| Equalities Strategy Implementation update | To consider a progress report following 6 months of the Equalities Strategy being implemented | Councillor Rahman | Deb Clarke Lorna Williams | |
| Revenue and Benefits | To receive an update including collection of business rates and council tax and ethical collection; update on Council Tax Scheme and resident support schemes and how this fits with the Council's anti-poverty agenda. | Councillor Craig | Julie Price | |
| Overview Report | | | Scrutiny Support | |

| Tuesday 9 November 2021, 2.00pm (Report deadline Friday 29 October 2021) | | | | |
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| Item | Purpose | Executive Member | Strategic Director/Lead Officer | Comments |
| Budget item | To be scoped. | Councillor Craig | Carol Culley | |
| Update on delivery of savings | To receive an update on the delivery on savings. | Councillor Craig | Carol Culley | |
| Overview Report | | | Scrutiny Support | |

| Tuesday 7 December 2021, 2.00pm (Report deadline Friday 26 November 2021) | | | | |
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| Item | Purpose | Executive Member | Strategic Director/Lead Officer | Comments |
| S106 Annual Report and Update | <p>To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:-</p> <ul style="list-style-type: none"> • An indication of affordable housing being provided from S106 contributions • How Developers are encouraged to mitigate any harm from their developments • Best practice and comparison of S106 arrangements with other GM local authorities; and <p>The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road,</p> | Councillor Rawlins | Julie Roscoe | Representatives from Neighbourhoods and Capital Programmes attend to help address the Committees concerns around the rate of spend of S106 agreements |

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| | Mancunian Way And Former Bridgewater Canal Offices and Land Bound by Jackson Row, Bootle Street, Southmill Street and 201 Deansgate. | | | |
| Community safety spend | To receive a report on Community Safety spend. | Councillor Craig Councillor Akbar | Carol Culley/Sam Stabler | |
| Parks spend - capital & revenue | To receive a report on Parks spend. | Councillor Craig Councillor Akbar | Carol Culley/Neil Fairlamb | |
| Overview Report | | | Scrutiny Support | |

Items to be Scheduled
(Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).
(New items added are highlighted in blue)

| Item | Purpose | Executive Member | Strategic Director / Lead Officer | Comments |
|---|---|-------------------------|--|-----------------|
| Commercial activity | Precise Details to be confirmed | Councillor Craig | Carol Culley | |
| Contract Monitoring | Precise Details to be confirmed | Councillor Craig | Carol Culley | |
| Equalities Strategy Implementation update | To consider a progress report following 6 months of the Equalities Strategy being implemented | Councillor Craig | Deb Clarke Lorna Williams | |
| Highways Safety Capital spend | To receive a report that provides information on proposed investment in Highways Safety. To include planned funding for safety improvements around schools for 2021/22 onwards | Councillor Rawlins | Carol Culley Steve Robinson | |
| Future Strategy for City Centre Car Parks | To receive a report on the strategy for the return of NCP city centre car parks to the Council's control | Councillor Rawlins | Carol Culley Steve Robinson | |
| Revenue and Benefits | Themed meeting to include activity around position of Business Rates and Council Tax and impact on residents and how to target support most effectively | Councillor Craig | Julie Price | |
| Review of investments | Precise scope to be determined | Councillor | TBC | |

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| being made by the Council into its Capital Strategy in terms of delivering future VFM post COVID19 | | Craig | | |
| S106 governance arrangements | <p>To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:-</p> <ul style="list-style-type: none"> • An indication of affordable housing being provided from S106 contributions • How Developers are encouraged to mitigate any harm from their developments • Best practice and comparison of S106 arrangements with other GM local authorities; and <p>The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road, Mancunian Way And Former Bridgewater Canal Offices and Land Bound by Jackson Row, Bootle Street, Southmill Street and 201 Deansgate.</p> | Councillor Rawlins | Julie Roscoe | Representatives from Neighbourhoods and Capital Programmes attend to help address the Committees concerns around the rate of spend of S106 agreements |
| Income Generation | <p>To receive a more detailed report on income generation across key areas of the Council and include:-</p> <ul style="list-style-type: none"> • responses to queries around the shortfall in actual income for 2018/19 and the projected level of income to be generated in 2019/20 for Legal and Democratic Services; | Councillor Craig | Carol Culley Fiona Ledden | <p>Date to be confirmed</p> <p>Requested at RGSC meeting on 16 July 2019</p> <p>(see minute RGSC/19/40)</p> |

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| | <ul style="list-style-type: none"> • future opportunities connected to innovative income opportunities; • distinctions between the amount of income generated from cores services the Council provides for social reasons and those it provides solely to make profit; and what other local authorities are doing around income generation which the Council could possibly look to emulate | | | |
| GMCA Governance and Public Sector Reform | To receive an update on what is being delivered for the City through these arrangements | Cllr Leese (Leader) | TBC | Date to be confirmed |