

**Manchester City Council  
Report for Resolution**

**Report to:** Standards Committee – 1 November 2018

**Subject:** Work Programme for the Committee

**Report of:** Governance and Scrutiny Support Unit

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**Summary**

To allow the Committee to consider and revise its work programme for future meetings.

**Recommendation**

The Committee is invited to discuss the work programme and agree any changes.

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**Wards Affected:** All

**Financial Consequences for Revenue Budget** None directly

**Financial Consequences for the Capital Budget** None directly

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**Background documents (available for public inspection):**

None

## Standards Committee Work Programme – 1 November 2018

### Meeting – November 2018

Item	Purpose of the report	Report Author	Comments
Standing item if needed – Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council’s arrangements for ethical governance.	Poornima Karkera	Last reported March 2018
Member Development	To consider the draft Member Development Strategy.	Jonathan Kershner	Agreed in June 2018. Proposed to defer to March 2019 meeting
Code of Corporate Governance	To review the operation and efficacy of the Code.	Sean Pratt	Last reported June 2017
Planning Protocol	To review the operation and efficacy of the Protocol.	Robert Irvine / Julie Roscoe	
Whistleblowing Policy	To review the operation and efficacy of the Policy.	Tom Powell	
Annual standards committee report	To note and review the work done in the last year to promote and maintain high standards of conduct by members.	Poornima Karkera	Moved to allow time to feed in to AGS
Audit Committee as to whether a DBS check should be introduced for all members	To consider the introduction of DBS checks for all Members	Jonathan Broad	
Standing item - Work Programme	To review and (amend if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

### Meeting – March 2019

Item	Purpose of the report	Report Author	Comments
Review of revisions proposed to and efficacy of the Gifts and Hospitality Guidance for Members , Member / Officer Relations Protocol and Use of Resources Guidance	To consider proposed revisions to and efficacy of the Gifts and Hospitality Guidance for Members, Member / Officer Relations Protocol and Use of Resources Guidance.	Poornima Karkera	Last reported March 2018  To feed in to annual review of constitution
Standing item if needed - Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council's arrangements for ethical governance.	Poornima Karkera	
Social Media Guidance for Members	To consider any revisions proposed to the guidance and the efficacy of the guidance.	Poornima Karkera	
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	
Register of Members Interests	To review the operation and efficacy of the process for updating the Register of Members Interests.	Poornima Karkera	

### Meeting – June 2019

Item	Purpose of the report	Report Author	Comments
Arrangements for dealing with complaints against Members	To review the operation and efficacy of the current arrangements.	Poornima Karkera	
Dispensations	To review the operation and efficacy of the process for granting dispensations.	Poornima Karkera	

## Meeting – October 2019

Item	Purpose of the report	Report Author	Comments
Standing item if needed – Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council’s arrangements for ethical governance.	Poornima Karkera	
Member Development	To consider the training and Member Development in relation to Code of Conduct and Standards matters	Jonathan Kershner	
Code of Corporate Governance	To review the operation and efficacy of the Code.	Sean Pratt	
Planning Protocol	To review the operation and efficacy of the Protocol.	Robert Irvine / Julie Roscoe	
Whistleblowing Policy	To review the operation and efficacy of the Policy.	Tom Powell	
Annual standards committee report	To note and review the work done in the last year to promote and maintain high standards of conduct by members.	Poornima Karkera	
Standing item - Work Programme	To review and (amend if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

## Documents/Procedures/Protocols – within the remit of the Committee

Document/Procedure/Protocol	Last Reviewed	Date Due for Review	Comments
The Code of Corporate Governance	March 2018	November 2018	
The Annual Governance Statement	March 2018	March 2019	
Members' Code of Conduct	Updated annually as needed as part of annual review of constitution.	At next annual review of Constitution	AGMA wide review
Arrangements for Investigating Complaints made under the Members' Code of Conduct	March 2017	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
Gifts and Hospitality Guidance for Members	March 2018	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
The Member/ Officer Relations Protocol	March 2018	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
The Use of Council Resources Guidance for Members	March 2018	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
Social Media Guidance for Members	March 2018	March 2020 or earlier where there is a change in the law or	

		circumstances warrant an earlier review.	
The Planning Protocol for Members	November 2017	November 2018	Reviewed 2 November 2017
Council's Whistleblowing Policy	November 2017	November 2018	Reviewed 2 November 2017
Procedure for the Local Hearing of Allegations of Misconduct by Members of the Council	Reviewed November 2017	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review.	Reviewed 2 November 2017
Register of Members Interests	Considered as part of annual report. Last considered March 2018.	March 2019	November 2018