

**Manchester City Council
Report for Resolution**

Report to: Standards Committee – 31 October 2019
Subject: Work Programme for the Standards Committee
Report of: Governance and Scrutiny Support Unit

Summary

To allow the Committee to consider and revise its work programme for future meetings.

Recommendation

The Committee is invited to discuss the work programme and agree any changes.

Wards Affected: All

Financial Consequences for Revenue Budget - None directly.

Financial Consequences for the Capital Budget - None directly.

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Background documents (available for public inspection):

None

Work Programme of the Standards Committee

Meeting – 31 October 2019

Item	Purpose of the report	Report Author	Comments
Standing item if needed – Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council’s arrangements for ethical governance.	Poornima Karkera	
Code of Corporate Governance	To review the operation and efficacy of the Code.	Sean Pratt	
Annual standards committee report	To note and review the work done in the last year to promote and maintain high standards of conduct by members.	Poornima Karkera	
Standing item - Work Programme	To review and (amend if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

19 March 2020

Item	Purpose of the report	Report Author	Comments
Social Media Guidance for Members	To consider any revisions proposed to the guidance and the efficacy of the guidance.	Poornima Karkera	Last reported March 2019
Consultation outcome on Updating Disqualification Criteria for Local Authority Members	a report to be brought to a future meeting once the legislation has been introduced.	Poornima Karkera	
The Annual Governance Statement	To consider the AGS	Sean Pratt	
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

Meeting – 18 June 2020

Item	Purpose of the report	Report Author	Comments
Register of Members Interests	To consider the operation of the Register of Members' Interests	Poornima Karkera	
Dispensations	To review the operation and efficacy of the process for granting dispensations.	Poornima Karkera	
Planning Protocol	To review the operation and efficacy of the Protocol.	Robert Irvine / Julie Roscoe	
Arrangements for Investigating Complaints made under the Members' Code of Conduct	To review of the operation and efficacy of the Arrangements	Poornima Karkera	
Gifts and Hospitality Guidance for Members	To review the operation and efficacy of the Guidance.	Poornima Karkera	
The Member/ Officer Relations Protocol	To review the operation and efficacy of the Protocol	Poornima Karkera	
The Use of Council Resources Guidance for Members	To review the operation and efficacy of the Guidance.	Poornima Karkera	
Standing item, if needed - Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council's arrangements for ethical governance.	Poornima Karkera	
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

Unscheduled Items	
Disqualification criteria for members	To be scheduled once primary legislation is introduced
Committee on Standards in Public Life (CSPL)	The Monitoring Officer is requested to, in conjunction with colleagues in the other Greater Manchester authorities, undertake a review of the implications for the Council in following the best practice recommendations for local authorities, of the Committee on Standards in Public Life and that she report back to a future meeting of the Standards Committee;

Documents/Procedures/Protocols – within the remit of the Committee

Document/Procedure/Protocol	Last Reviewed	Date Due for Review	Comments
The Code of Corporate Governance	March 2019	Provisionally 2021	Review date to be fixed.
The Annual Governance Statement	March 2019	March 2020	
Members' Code of Conduct	Updated annually as needed as part of annual review of constitution.		AGMA wide review
Arrangements for Investigating Complaints made under the Members' Code of Conduct	June 2019	June 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
Gifts and Hospitality Guidance for Members	June 2019	October 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
The Member/ Officer Relations Protocol	June 2019	October 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	

The Use of Council Resources Guidance for Members	October 2019	October 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
Social Media Guidance for Members	March 2019	March 2020 or earlier where there is a change in the law or circumstances warrant an earlier review.	
The Planning Protocol for Members	June 2019	Oct 2020	Reviewed June 2019
Procedure for the Local Hearing of Allegations of Misconduct by Members of the Council	Reviewed March 2017	November 2021 or earlier where there is a change in the law or circumstances warrant an earlier review.	To review after next hearing to pick up any issues arising
Register of Members Interests	Considered as part of annual report. Last considered March 2019.	March 2020	Considered as part of Annual report Oct 2019