



# **Environment, Climate Change and Neighbourhoods Scrutiny Committee**

Date: Thursday, 27 June 2024

Time: 2.00 pm

Venue: Council Antechamber, Level 2, Town Hall Extension

Everyone is welcome to attend this committee meeting.

There will be a private meeting for Committee members only from 1.30 pm in Room 2006, Level 2, Town Hall Extension.

## **Access to the Council Antechamber**

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension.

**There is no public access from the Lloyd Street entrances of the Extension.**

## **Filming and broadcast of the meeting**

This meeting will be recorded and made available on the Internet at a later date. If you attend this meeting you should be aware that you might be filmed and included in this recording.

## **Membership of the Environment, Climate Change and Neighbourhoods Scrutiny Committee**

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**Councillors** - Shilton Godwin (Chair), Hussain, Kirwin-McGinley, Mumtaz, Ilyas, McCaul, Razaq, Wiest and Wright

## Agenda

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**1. Urgent Business**

To consider any items which the Chair has agreed to have submitted as urgent.

**2. Appeals**

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

**3. Interests**

To allow Members an opportunity to declare any personal, prejudicial or disclosable pecuniary interest they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

**4. Minutes**

To approve as a correct record the minutes of the meeting held on 23 May 2024.

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**5. Manchester City Council Procurement and Scope 3**

Report of the Head of Integrated Commissioning and Procurement and Strategic Lead - Commissioning

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This report provides an update on the steps being taken on the Council's procurement to support carbon reduction and to report on the Council's consumption-based emissions (Scope 3) and what action is being taken to reduce these including information on the work done to develop the 10% environmental weighting criteria in procurement exercises.

The report also outlines some priorities going forward for inclusion in CCAP 2025-30 over the next 5 years.

**6. Overview Report**

Report of the Governance and Scrutiny Support Unit

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This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.

## Information about the Committee

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Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision makers about how they are delivering the Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Environment, Climate Change and Neighbourhoods Scrutiny Committee areas of interest include The Climate Change Strategy, Waste, Carbon Emissions, Neighbourhood Working, Flood Management, Planning policy and related enforcement, Compliance and Parks and Green Spaces.

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. To help facilitate this, the Council encourages anyone who wishes to speak at the meeting to contact the Committee Officer in advance of the meeting by telephone or email, who will then pass on your request to the Chair for consideration. Groups of people will usually be asked to nominate a spokesperson. The Council wants its meetings to be as open as possible but occasionally there will be some confidential business. Brief reasons for confidentiality will be shown on the agenda sheet.

The Council welcomes the filming, recording, public broadcast and use of social media to report on the Committee's meetings by members of the public. Agenda, reports and minutes of all Council Committees can be found on the Council's website [www.manchester.gov.uk](http://www.manchester.gov.uk).

Smoking is not allowed in Council buildings.

Joanne Roney OBE  
Chief Executive  
Level 3, Town Hall Extension,  
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## Further Information

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For help, advice and information about this meeting please contact the Committee Officer:

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## **Environment, Climate Change and Neighbourhoods Scrutiny Committee**

### **Minutes of the meeting held on 23 May 2024**

#### **Present:**

Councillor Shilton Godwin – in the Chair  
Councillors Hussain, Ilyas, McCaul, Mumtaz, Razaq and Wiest

**Apologies:** Councillor Kirwin-McGinley and Wright

#### **Also present:**

Councillor Rawlins, Executive Member for Clean Air, Environment and Transport  
Councillor Igbon, Executive Member for Vibrant Neighbourhoods  
Councillor Ahmed Ali, Deputy Executive Member for Vibrant Neighbourhoods  
Samantha Nicholson, Director, Manchester Climate Change Agency  
Councillor Richards, Member for Longsight ward

### **ECCNSC/24/18      Minutes**

#### **Decision**

To approve the minutes of the Environment, Climate Change and Neighbourhoods Scrutiny Committee meeting held on 7 March 2024 as a correct record.

### **ECCNSC/24/19      Manchester City Council Climate Change Action Plan Work Programme 2024-25 & Climate Change Action Plan 2025-30 Development**

The Committee considered the report of the Strategic Director (Growth and Development) that provided an update on the work programme for the fifth and final year of the current Manchester City Council Climate Change Action Plan (MCC CCAP) and described plans for the development of the next MCC CCAP for the period 2025-30.

Key points and themes in the report included:

- Providing an introduction and background, noting that the five-year MCC CCAP 2020-25 went live following approval at the City Council’s Executive Committee in March 2020;
- The City Council had a science-based ‘carbon budget’ calculated by the Tyndall Centre for Climate Research, noting also that Manchester City Council had in place a science-based target, set by the Tyndall Centre for Climate Change Research, to be zero carbon by 2038 at the latest, 12 years ahead of UK government requirements, and providing an update on this progress;
- The actions outlined in the CCAP were structured across the following five workstreams:
  1. Buildings and Energy
  2. Transport and Travel

3. Sustainable Consumption
4. Adaptation and Carbon Sequestration
5. Influencing Behaviour and Catalysing Change

- Consideration of the CCAP Annual Work Programme 2024/25;
- Consideration of the approach to Developing a CCAP for the Period 2025-30;
- Discussion of the CCAP 2025-30 in terms of national, regional and local policy and funding context;
- Engagement activity proposed for the CCAP 2025-30; and
- Describing that during 2024/25, Manchester Climate Change Agency would be developing a new 2025-30 Climate Change Framework for the City. The Framework sets out how the City as a whole can deliver our shared Zero Carbon 2038 objectives.

Some of the key points that arose from the Committee's discussions were:

- The need to articulate and understand this plan in the context of other Council strategies, for example the anti-poverty strategy as climate change needed to be considered as a social justice issue;
- Why was traffic signalling excluded from the reported actual emissions graph;
- The need to align this strategy with city wide strategies and the Greater Manchester climate change strategy;
- Recognising the significant challenge to meet emissions targets in future years, especially in the context of the current arrangements of a one year financial settlements for local authorities;
- Was there a difference between the term carbon neutral and zero carbon, noting the terminology used by the GMCA and the Council; and
- The need to communicate progress against the city's carbon budget and all communications regarding climate change needed to be clear and accessible by all residents.

The Strategic Lead, Resources & Programmes informed the Committee that the terminology referred to was interchangeable and added that the GMCA had also adopted a science based carbon budget. He said that traffic signalling emissions were captured and reported in TfGM emissions reporting. He advised that there was no disconnect between the climate change action plans adopted by GMCA, the Council and the Manchester Climate Change Partnership and Agency. He said that the Our Manchester Strategy was the overarching strategy for the City. He added that the Council was beginning the process of creating a brand-new ten-year vision for both the Council and our city. Major public engagement would be taking place throughout 2024 to develop the Our Manchester Strategy 2025–35 and the Scrutiny Committees would be scrutinising this work during the year. He encouraged everyone to contribute to the consultation. He stated that the Council's Climate Change Action Plan informed the Council's priorities and the subsequent decision making and governance. He noted the comment regarding the current funding arrangements and said that despite this the budget reports that were submitted for consideration each year included distinct consideration of delivery of Manchester City Council's Climate Change Action Plan.

The Strategic Director (Growth and Development) made reference to the purpose of the Council's Zero Carbon Coordination Group, an internal group of senior officers that provided oversight of the delivery of this plan and associated work streams.

The Director, Manchester Climate Change Agency stated that the Council was doing well in reducing its own direct emissions. However, the Council was responsible for approximately 2% of the city's emission and the challenge was to focus on city wide emissions. She said that the city had already spent 9.5m tonnes of the 15m tonne carbon budget (with the caveat of the lag in national data reporting). She noted the discussion regarding the impact of the pandemic on emissions, however even with this the carbon budget still remained off target. She also stated that resilience planning was also taken into consideration and that transport emissions fell sharply during the pandemic lockdowns. She said that the continued improvements in active travel and improvements to the public transport network with increased integration would support the reduction of transport related emissions. She said that the continued improvements in active travel and improvements to the public transport network with increased integration would support the reduction of transport related emissions. She commented that the Council had an important role to influence partners to implement change across the city using all available spheres of influence. She said that the Partnership provided a space and opportunity for collaborative partnership working.

The Strategic Lead, Resources & Programmes stated that Council was a member of the UK Cores Cities network, EU Cities and the Manchester Climate Change Partnership and was proactive in sharing learning and engaging in all opportunities to share best practice and learning. He said that Manchester would continue to focus on where it could make the most impact in regard to addressing its own carbon emissions.

The Executive Member for Clean Air, Environment and Transport responded to a Member's question regarding the proposed motion at the March 2024 meeting of Council that had proposed a banning of high carbon advertising across Manchester city council owned advertising units around the city. She said that further consideration of this had been given and officers had been asked to progress this. She said she would update the Member outside of the meeting. She further noted the discussion in relation to communications and messaging and said she was happy to receive any suggestions from Members on how they felt this could be improved.

## **Decision**

To note the report.

## **ECCNSC/24/20      Overview Report**

The report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

The Committee noted that it would be discussing the work programme for the forthcoming municipal year in further detail in a private session following the meeting, and that an updated work programme reflecting this discussion would be circulated as normal in the papers for the next meeting.

**Decision**

The Committee notes the report and agrees the work programme, noting the above comments.



## Manchester City Council Report for Information

**Report to:** Environment, Climate Change and Neighbourhoods Scrutiny Committee – 27 June 2024

**Subject:** Manchester City Council Procurement and Scope 3

**Report of:** Head of Integrated Commissioning and Procurement and Strategic Lead - Commissioning

### Summary

This report provides an update on the steps being taken on the Council's procurement to support carbon reduction and to report on the Council's consumption-based emissions (Scope 3) and what action is being taken to reduce these including information on the work done to develop the 10% environmental weighting criteria in procurement exercises.

The report also outlines some priorities going forward for inclusion in CCAP 2025-30 over the next 5 years.

### Recommendations

The Committee is recommended to consider and comment upon the information included in the report.

### Wards Affected: All

|   |  |
|---|--|
| <p><b>Environmental Impact Assessment</b> -the impact of the issues addressed in this report on achieving the zero-carbon target for the city</p>                               | <p>The subjects discussed in this report have a direct impact in relation to the council's consumption emissions i.e. the emissions embodied in the goods, services and works that the council procures.</p>   |
| <p><b>Equality, Diversity and Inclusion</b> - the impact of the issues addressed in this report in meeting our Public Sector Equality Duty and broader equality commitments</p> | <p>The measures being taken on climate change in procurements are part of the council's wider approach to driving social value, which is set out further in the council's Social Value policy and its Ethical Procurement Policy.<br/>The Social Value Policy specifically identifies particular priority groups for focusing social value, including Black, Asian and Minority Ethnic people and disabled people.</p> |

| Manchester Strategy outcomes  | Summary of how this report aligns to the Our Manchester Strategy/Contribution to the Strategy   |
|---|---|
| A thriving and sustainable city: supporting a diverse and distinctive economy that creates jobs and opportunities | <p>Through its procurement, the council seeks suppliers that can help create wider social value for the city.</p> <ul style="list-style-type: none"> <li>• Our social value framework identifies six overarching areas of focus, which closely align with the Manchester Strategy outcomes. These are: Create the employment and skills opportunities that we need to build back better</li> <li>• Provide the best employment that you can</li> <li>• Be part of a strong local community</li> <li>• Develop a locally based and resilient supply chain</li> <li>• Keep the air clean</li> <li>• Make your organisation greener</li> </ul> |
| A highly skilled city: world class and home grown talent sustaining the city's economic success                   |   |
| A progressive and equitable city: making a positive contribution by unlocking the potential of our communities    |   |
| A liveable and low carbon city: a destination of choice to live, visit, work                                      |   |
| A connected city: world class infrastructure and connectivity to drive growth                                     |   |

Full details are in the body of the report, along with any implications for:

- Equal Opportunities Policy
- Risk Management
- Legal Considerations

## No Financial Capital or Revenue Consequences

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### Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents

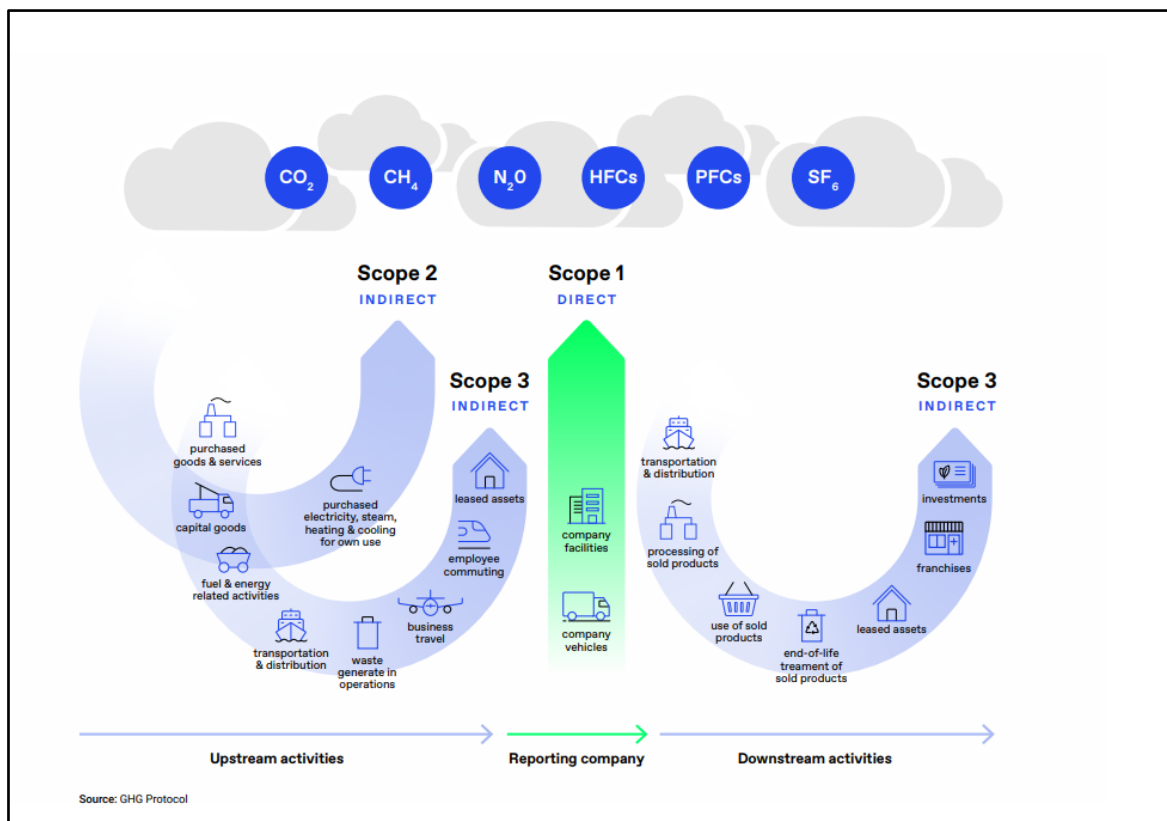
are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

Report of Strategic Lead Commissioning, Integrated Commissioning and Procurement to Environment, Climate Change and Neighbourhoods Scrutiny Committee on 25 May 2023 on the subject of Steps being taken on the Council's procurement and wider actions to support reduction in consumption-based emissions  
<https://democracy.manchester.gov.uk/documents/s40118/Councils%20procurement%20and%20wider%20actions%20to%20support%20reduction%20in%20consumption-based%20emissions.pdf>

Report of the Head of Integrated Commissioning and Procurement Strategic Lead – Resources and Programmes Sustainability Project Manager, Zero Carbon to Environment, Climate Change and Neighbourhoods Scrutiny Committee on 12 October 2023 on the subject of Single Use Plastics  
<https://democracy.manchester.gov.uk/documents/s42486/Single%20Use%20Plastics.pdf>

## 1. Introduction

- 1.1. The Greenhouse Gas (GHG) Protocol was established in 1998 and is a widely recognised international standard for organisations to use in monitoring GHG emissions. Scope 1 includes Direct Emissions, Scope 2 includes indirect emissions from purchased energy and Scope 3 includes all other indirect emissions.
- 1.2. Scope 3 emissions can also be “upstream” or “downstream” as shown in the diagram below. This further complicates reporting on and addressing an organisation’s Scope 3 emissions.



- 1.3. As shown in the diagram, Scope 3 encompasses indirect emissions that are not produced by the Council itself including as a result of activities from assets owned or controlled by the organisation. It also includes those that the Council is indirectly responsible for via the supply chain.
- 1.4. This report provides updates on:
- The Council’s consumption-based emissions (Scope 3) and what action is being taken to reduce these.
  - Some results of the Council’s approach to procurement to support carbon reduction by implementing 10% environmental weighting criteria in procurement exercises.

## 2. Background

- 2.1. The following specific actions are included in the Climate Change Action Plan 2020-25 and owned by Integrated Commissioning and Procurement (IC&P):
- **Action 3.1 Amendments to the Council's procurement process to:**  
Develop a monitoring framework to measure and track the emissions from goods and services procured to establish a baseline to enable a CO2 savings target to be set for future years.
  - **Action 3.5 A shared approach to procurement and commissioning across the City and city region Greater Manchester by:**  
Using the MCC supplier toolkit and share this and our learnings with City Partners and GMCA to influence a city region approach.
- 2.2. The Council has a large and diverse supply chain, including contracts for construction and engineering supplies and services, resident-facing services (e.g. waste collection, social care), support services (e.g. facilities management, security), and contracts for goods like IT equipment.
- 2.3. Scope 3 emissions are thought to make up most of an organisation's total emissions, significantly outweighing an organisation's own direct emissions and can account for 70% of the total.
- 2.4. Calculating and then influencing an organisation's Scope 3 emissions can prove difficult for a number of reasons including that:
- 2.4.1. Suppliers often lack key emissions data – emissions reporting is just starting to enter the mainstream, many suppliers haven't yet felt enough market pressure to begin gathering insights into their product emissions.
- 2.4.2. No standardised framework exists for reporting certain emissions – this causes significant gaps in transparency and accessibility, making it challenging for companies to accurately report on or make comparisons in relation to their Scope 3 emissions.
- 2.4.3. Importing materials makes value chains less transparent - supply chain complexity can obscure the trail of Scope 3 emissions, making it hard to accurately track and quantify your full environmental impact.
- 2.4.4. Measuring emissions of services comes with less clear parameters – Unlike products, services lack clear, quantifiable parameters, making it tricky to determine the emissions they generate.
- 2.5. Organisations – both public and private – are generally therefore still in the early stages of measuring scope 3 emissions (reporting requirements on larger companies only apply to Scope 1 and 2).
- 2.6. The Council's approach to Scope 3 emissions has been to:
- 2.6.1. Introduce a 10% weighting on potential suppliers' approach to carbon reduction into the procurement process so that a supplier with a strong

approach to carbon accounting is more likely to be successful in winning a council contract. This directly correlates to para 2.3.1 above by applying market pressure to suppliers to initiate change by asking potential suppliers in procurement exercises to set out what steps they are taking to reduce their own emissions, and (where applicable) what actions they will take on the particular contract should they be successful in winning the opportunity.

- 2.6.2. Ensure that members of staff have Carbon Literacy training for a number of reasons including so that specifications for goods and services are developed in a way that is “carbon savvy” and will therefore help to reduce emissions by understanding and designing out high carbon elements of a specification where possible.
- 2.6.3. Take direct action where possible. For example, the Council resolved to eradicate all avoidable single use plastics from all operations with effect from the end of 2024 and has reported under separate cover to this Scrutiny Committee in relation to progress made. This not only reduced carbon emissions by introducing more carbon friendly products (e.g. aluminum cans instead of plastic bottles) but also fits in with the Council’s intention to influence a city region approach.
- 2.6.4. Understand and implement the best approach to measure the scale of Scope 3 emissions, to track progress and build up a more accurate picture of the emissions associated with the Council’s activities.

### **3. Progress to date**

#### **3.1. The 10% weighting in Procurement**

- 3.1.1. This weighting was piloted in 2021/22 and adopted in 2022 and has applied to all MCC procurement activity since then.
- 3.1.2. We are in the process of developing a sustainable procurement toolkit for commissioners and contract managers. The toolkit will provide guidance on important principles that should be applied in commissioning, procurement and contract management to deliver relevant economic, social and environmental outcomes, emphasising the importance of the commissioning/pre-procurement stage.
- 3.1.3. It will offer a practical guidance on relevant environmental and social value topics, through the procurement cycle, including examples and case studies which include actions, key lessons and outcomes. This will help the procurement team and service managers to be consistent in evaluating proposals from suppliers. This toolkit will also inform a toolkit on sustainable procurement for suppliers. Both toolkits should be published in autumn.
- 3.1.4. In parallel, the Council has implemented a Contract Management System which went live very recently and will track and monitor actions and achievements against key performance criteria included within contracts. This

relates to contract performance, social value delivery and to the actions included to achieve reduced carbon impact over the life of the contract.

3.1.5. Some examples are included below from across various directorates showing the range of results achieved since the 10% weighting for carbon reduction was introduced.

|                                   |   |
|-----------------------------------|---|
| <b>Directorate:</b>               | Neighbourhoods  |
| <b>Procurement:</b>               | TC041 - Surface Treatment to Carriageways (2022-2023)   |
| <b>Action:</b>                    | Use of Recycled surface dressing stone rather than the conventional product, resulting in a CO2 saving of 40 tCO2e.<br>Use of solar powered site offices, reducing generator fossil fuel usage and saving a total of 41.2tCO2e.<br>Prioritise lift sharing to and from site, rather than making individual private car trips.<br>Ensure a high percentage of all waste produced is recycled and diverted from landfill. |
| <b>Key transferable lesson:</b>   | The amount of carbon reduced by sustainable practises implemented.  |
| <b>Specifications:</b>            | Carbon reduction measures are monitored via environmental KPIs, which are outlined and set out within all Highways tender documents and contract reports.   |
| <b>Scope 1,2 and 3 emissions:</b> | scope 1 - Prioritise lift sharing to and from site.<br>scope 2 - Use of solar powered site offices.<br>scope 3 - Use of Recycled surface dressing stone rather than the conventional product and ensure a high percentage of all waste produced is recycled and diverted from landfill.   |

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| <b>Directorate:</b>               | Neighbourhoods   |
| <b>Procurement:</b>               | TC699 – Highways AMS Replacement (2021-2023)   |
| <b>Action:</b>                    | Monetary donations to City of Trees, through the 100 Trees Club scheme.<br>Environmental volunteering with Keep Manchester Tidy, 8 staff members for 5 hours each.<br>Prioritise working from home and use of teams calls rather than in person meetings to reduce individual commuter miles and associated emissions. |
| <b>Key transferable lesson:</b>   | The importance of community engagement to improve the local environment.   |
| <b>Specifications:</b>            | Carbon reduction measures are monitored via environmental KPIs, which are outlined and set out within all Highways tender documents and contract reports.  |
| <b>Scope 1,2 and 3 emissions:</b> | scope 1 – Prioritise the use of teams calls rather than in person meetings.<br>scope 2 -<br>scope 3 – Donations to afforestation groups and volunteering hours spent helping local environmental community groups.   |

|                                   |   |
|-----------------------------------|---|
| <b>Directorate:</b>               | Neighbourhoods  |
| <b>Procurement:</b>               | TC040 Surfacing of Carriageways (2020-2023)   |
| <b>Action:</b>                    | Use of low temperature recycled foam binder material saving 92 tCO2e compared to using the conventional equivalent.<br>Utilise contractors own recycling yard located within GM and materials to be reused within the industry creating a saving of 514 tCO2e, rather than waste going to landfill.<br>100% of construction fleet are a minimum or Euro 6 compliant or LEV. |
| <b>Key transferable lesson:</b>   | The amount of carbon reduced by sustainable practises implemented   |
| <b>Specifications:</b>            | Carbon reduction measures are monitored via environmental KPIs, which are outlined and set out within all Highways tender documents and contract reports.   |
| <b>Scope 1,2 and 3 emissions:</b> | scope 1 - 100% of construction fleet are a minimum or Euro 6 compliant or LEV.<br>scope 2 -<br>scope 3 - Use of low temperature recycled foam binder and utilisation of contractors own recycling yard.   |

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| <b>Directorate:</b>             | Neighbourhoods   |
| <b>Procurement:</b>             | Waste, Recycling and Street Management   |
| <b>Action:</b>                  | Biffa spend a lot of time engaging the local community in activities and events. They have recruited an Engagement Officer who will focus on engagement with local schools. In the time April 2023- November 2023 Biffa reached 4404 children in their 'No time to waste' sessions which focus on correct recycling, they attended 142 community events across Manchester engaging 3306 people. Biffa raise awareness of responsible recycling through events at universities, schools and local groups. Sessions include decorating waste caddy's, making plastic bottles into planters, creating hanging baskets for local areas and litter picking. They also have 'Biffa Student Waste Improvement Champions' and have 6 people inducted so far from the University of Manchester, they have plans in 2024 to roll out their Carbon Literacy Training which is an accredited course. |
| <b>Key transferable lesson:</b> | Biffa's focus on educating local people, including children about recycling and carbon impact supports MCC's carbon zero priority whilst engaging the community and improving local areas.   |

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| <b>Directorate:</b> | Public Health  |
| <b>Procurement:</b> | Sexual Health services – PaSH partnership (BHA for Equality) |



|                                 |  |
|---------------------------------|--|
| <b>Action:</b>                  | BHA for Equality have committed to achieving certification to ISO:14001 Environmental Management standard by 2024 and have developed policies and procedures to support this including a supplier matrix of local suppliers with good environmental supply chains, ensuring recycling and composting facilities available within all offices and use of refillable environmentally friendly cleaning products to reduce their use of plastic. BHA also has a cycle to work scheme. |
| <b>Key transferable lesson:</b> | This is a good demonstration showing how improving policies and procedures that align with strategic objectives will deliver results. Using local suppliers with good environmental chains reaches further than just the procured supplier themselves. Ensuring values stretch to suppliers extends the obligations and delivers bigger results for Manchester as a whole.   |

### 3.2. Specifications

- 3.2.1. In 2020 the Council committed to ensuring that its workforce would be equipped with the skills and knowledge required to support the city's ambition 'to be Zero Carbon by 2038'. For Manchester City Council staff and Elected Members this is delivered through a programme of Carbon Literacy Training.
- 3.2.2. Carbon Literacy Training was developed with The Carbon Literacy Project and was launched in 2019. The aim of the training is to ensure that staff have the skills and knowledge to understand zero-carbon, the implications of climate change and the need to reduce our carbon output. To complete the training, participants must complete 1-days worth of accredited learning which is provided by one of our internal trainers and following a review of training evidence, is certified by The Carbon Literacy Project.
- 3.2.3. In February 2022, the Council was the first local authority to achieve Silver accreditation from the Carbon Literacy Project in recognition that 15% of the current workforce is Carbon Literate. As a result of this achievement, the City Council pledged to work towards achieving Gold Carbon Literacy Accreditation by March 2025 (which is 50% of the workforce, circa 3,500 staff). All staff are corporately required to attend Carbon Literacy training, for new starters, this will be within the first 13 weeks of their employment.
- 3.2.4. At of the time of this report, 3,066 employees of current deployment including Elected Members and MCC associates are Carbon Literacy Certified which equates to 44% of employees. Workforce planning assumptions are that the council will achieve Gold accreditation by 2025.
- 3.2.5. Whilst the delivery of Carbon Literacy training is ongoing, the IC&P team are working with contract managers across the council to take greater responsibility for challenging specifications for procurement projects to ensure that subject matter experts within services are considering the carbon impact of the specification and developing insightful questions for inclusion in relation to the 10% weighting.

- 3.2.6. Internal e-learning training specific to procurement is in development using a specialist e-learning design platform acquired by our Learning and Development team. The training will support contract managers, commissioners, and procurement officers to procure and manage supplier's commitments towards zero carbon. All staff with commissioning responsibility (from procurement to contract management) must complete this training. Learners will be expected to apply the principles of zero carbon management when outsourcing products or services for MCC and will undertake a competency assessment after completing all the training contents.
- 3.2.7. The training is currently in the design process with various internal teams contributing to the content, structure and learning outcomes, with the aim of completing and uploading on to the internal e-learning platform in autumn 2024. A targeted approach for all managers with commissioning responsibility to complete this training will be delivered using comms support.

### 3.3. **Direct Action**

- 3.3.1. One high profile example of "Direct Action" being taken is in the Council's approach to Single Use Plastics (SUPs) and a commitment made to eradicate all avoidable SUPs by the end of 2024. This has been subject to previous reports to this committee and as part of the Climate Change Action Plan that not only has a clear impact on carbon reduction but also contributes to the council's leadership role within the city.
- 3.3.2. An example of the policy in practice is in relation to the contracts for Manchester Parks Cafes which have recently been renewed. Contractors have been required to:
- eradicate avoidable single-use plastic and to seek alternative solutions to ensure the offer remains of the highest standard.
  - prioritise reusable crockery and glassware over disposables. For practical reasons, where this is not possible due to lack of facilities, contractors are required to ensure that a sustainable replacement is used, but this is only by exception with permission of the contract manager.
  - where possible, food will be freshly made on the premises to reduce packaging. Again, where this is not possible due to lack of facilities, suppliers must ensure that responsibly sourced packaging (e.g. Cardboard, rPET) is used, in line with guidance on sustainable alternatives available at [www.plasticfreegm.com](http://www.plasticfreegm.com).
  - introduce 'Bring Your Own Cup' discount and promote this to customers so that it becomes first choice for takeaway and to encourage use of reusable bottles by signing up to the Refill scheme
  - to replace plastic drink bottles with a can, glass, or carton alternative.
- 3.3.3. In the wider carbon reduction context, contractors are required to seek to minimise carbon impact in operational aspects including by monitoring energy usage throughout the life of the contract and to minimise food miles by, for example, grouping deliveries to reduce travel and supporting local suppliers.

- 3.3.4. Where possible the contractor must develop a recycling program throughout the duration of the contract which recycles Paper, Card, Cartons, Cans and Glass as a minimum.
- 3.3.5. Suppliers are also expected to work with the Council to implement the Sustainable Food Policy (which is under development) as far as is practically possible. The policy will cover the priorities of the Manchester Food Board and relates to:
- Food waste
  - sustainable diets;
  - increasing the sustainability of food and drink operations;
  - Developing shorter food supply chains
  - Reducing unnecessary product packaging and single use plastics
  - Supporting agroecological food
- 3.3.6. Another example is in relation to Construction projects procurement via the North West Construction Hub. The contract includes clauses on sustainability emphasising that this lies at the heart of design and construction to bring full and lasting environmental, social and economic benefits. Projects implemented under these frameworks are therefore expected to be designed and constructed in line with the following principles:
- The overarching government and industry Strategy for Sustainable Construction Framework for future construction projects
  - Each project will develop a bespoke Sustainability Action Plan which will address environmental, social and economic aspects within relevant standards and include all aspects of the supply chain
  - Targets, including the business case, will be set within all contracts and performance will be monitored and appraised regularly
  - Projects will incorporate best practice approaches to resource use, waste minimisation, carbon performance, employment, training and community engagement
  - Development plans will seek to enhance, create and protect the local natural environment
- 3.3.7. Another example of action taken is in relation to employee commuting (see diagram above in para 1.3). The council introduced a Salary Sacrifice car leasing scheme for employees in 2023. The scheme only applies to Electric Vehicles in order to support employees to move away from Internal Combustion Engine powered vehicles and therefore reduce emissions from commuting and business travel.
- 3.4. **Measurement of Scope 3 emissions**
- 3.4.1. As detailed above, Scope 3 emissions are inherently challenging to measure given the diversity and complexity involved in the supply chain. Measurement requires insight and detailed data on supplier activities, which in turn requires both suppliers and Council commissioners having the know-how and tools to collect and interrogate that data.

- 3.4.2. The Council has commissioned a specialist consultancy, C02A, to produce baseline estimates of carbon emissions within the supply chain based on spend using a tool that converts spend by categories into carbon estimates. This tool has been used by a number of local authority and NHS organisations and is seen as a consistent starting point to understand our scope 3 emissions, identify the largest and most influenceable areas, set tangible targets, monitor progress and to benchmark against other similar organisations.
- 3.4.3. The data required to support the contract has been collected from the Council's finance system which is considered outdated, so the data extraction has proved difficult to complete but has now been provided to the consultants and results are expected in autumn this year.
- 3.4.4. It is anticipated that the results will enable the Council to develop next steps in relation to high priority areas and to develop a meaningful and realistic target for inclusion in the next iteration of the CCAP (2025-30).

#### **4. Recommendations**

- 4.1. The Committee is recommended to consider and comment on the information in the report.

**Manchester City Council  
Report for Information**

**Report to:** Environment, Climate Change and Neighbourhoods Scrutiny  
Committee – 27 June 2024

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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### **Summary**

This report provides the following information:

- Recommendations Monitor
- A summary of key decisions relating to the Committee's remit
- Items for Information
- Work Programme

### **Recommendation**

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

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**Wards Affected:** All

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### **Contact Officers:**

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Position: Governance and Scrutiny Support Officer  
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Email: lee.walker@manchester.gov.uk

**Background documents (available for public inspection):** None

## 1. Monitoring Previous Recommendations

This section of the report lists recommendations made by the Environment and Climate Change Scrutiny Committee. Where applicable, responses to each will indicate whether the recommendation will be implemented, and if it will be, how this will be done.

There are no outstanding previous recommendations.

## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **17 June 2024** containing details of the decisions under the Committee's remit is included overleaf. This is to keep members informed of what decisions are being taken and to agree, whether to include in the work programme of the Committee.

| Subject / Decision   | Decision Maker                      | Decision Due Date     | Consultation | Background documents                              | Officer Contact |
|--|-------------------------------------|-----------------------|--------------|---|-----------------|
| <b>Neighbourhoods</b>  |                                     |                       |              |   |                 |
| <p><b>TC1183 - Cafes in Manchester Parks (2024/02/09A)</b></p> <p>Manchester Parks Café is actively seeking partners to contribute to the ongoing efforts in enhancing the quality of services and community impact. We aim to strengthen the role of our cafes as vital hubs, fostering the well-being of the city of Manchester. This is a concession contract that comprises of 7 lots.</p> | Strategic Director (Neighbourhoods) | Not before 9 Mar 2024 |              | Confidential Contract Report with Recommendations |                 |

**Environment, Climate Change and Neighbourhoods Scrutiny Committee  
Work Programme – June 2024**

**Thursday 27 June 2024, 2pm (Report deadline Monday 17 June 2024)**

| Item  | Purpose  | Lead Executive Member | Lead Officer    | Comments |
|---|--|-----------------------|-----------------|----------|
| Manchester City Council Procurement and Scope 3 | <p>An update on the steps being taken on the Council's procurement to support carbon reduction and report on the Council's consumption-based emissions (Scope 3) and what action is being taken to reduce these.</p> <p>Scope 3 encompasses emissions that are not produced by the company itself, and not the result of activities from assets owned or controlled by them, but by those that it's indirectly responsible for, up and down its value chain.</p> <p>To include information on the work done to develop the 10% environmental weighting criteria.</p> | Cllr Rawlins          | Peter Schofield |          |
| Overview Report                                 | <p>This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.</p>   | -                     | Lee Walker      |          |



**Thursday 18 July 2024, 2pm (Report deadline Monday 8 July 2024)**

| Item                          | Purpose   | Lead Executive Member | Lead Officer                  | Comments |
|-------------------------------|---|-----------------------|-------------------------------|----------|
| A new Our Manchester Strategy | To receive a report on the outcomes and emerging messages from the consultation and public engagement on the new Our Manchester Strategy, focused on the areas within the remit of this committee.  | Cllr Craig            | James Binks                   |          |
| Work of Neighbourhood Teams   | To receive an update report that provides an overview of the work of Neighbourhood Teams. Describing NTs approach across the localities to engage with residents to influence behaviour change. The report will also provide an update on the ward climate change action plans. | Cllr Igbon            | Shefali Kapoor<br>Mark Rainey |          |
| Licensing and Out of Hours    | To receive a report that describes the work of the Licensing and Out of Hours Team. This will include consideration of the approach to street pedlars.  | Cllr Igbon            | Shefali Kapoor                |          |
| Overview Report               | This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information. This will include the Manchester City Council Climate Change Action Plan Q1 emissions report.                       | -                     | Lee Walker                    |          |

**Thursday 5 September 2024, 2pm (Report deadline Friday 23 August 2024) to account for a Bank Holiday**

| Item   | Purpose   | Lead Executive Member | Lead Officer                                     | Comments |
|--|---|-----------------------|--|----------|
| Manchester City Council 2020-25 Climate Change Action Plan 2023/24 Annual Report | To provide a full update and progress report on actions and progress in 2023/24 to deliver the 2020-25 MCC CCAP for committee to comment ahead of submission to Executive in October 2024.  | Cllr Rawlins          | Rebecca Heron<br>Mark Duncan<br>Sarah Henshall   |          |
| Housing Retrofit   | Report will provide an update on the progress made since March 2024, describing the key achievements and planned activity in housing retrofit.  | Cllr White            | David Lynch<br>Martin Oldfield<br>Sharon Hanbury |          |
| Electric Vehicle Charging Strategy - Update                                      | Further to the report considered in September 2023 to receive an update report on the implementation of the Electric Vehicle Charging Strategy. This report will include an update on the approach to the provision of on-street charging facilities. | Cllr Rawlins          | Rebecca Heron<br>Hayley Fails                    |          |
| Fly-tipping and Keep Manchester Tidy   | To receive a report that described the work to reduce fly-tipping; describing how the activity contributes to protecting the environment. This report will also include an update of the work of Keep Manchester Tidy.                                | Cllr Igbon            | Shefali Kapoor<br>Heather Coates                 |          |
| Trading Standards  | To receive a report that considers the work of Trading Standards.   | Cllr Igbon            | Shefali Kapoor                                   |          |
| Overview Report  | This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.   | -                     | Lee Walker                                       |          |

**Thursday 10 October 2024, 2pm (Report deadline Monday 30 September 2024)**

| Item   | Purpose   | Lead Executive Member | Lead Officer                     | Comments |
|--|---|-----------------------|----------------------------------|----------|
| A new Our Manchester Strategy  | To receive the draft Our Manchester Strategy 2025-2035.   | Cllr Craig            | James Binks<br>Peter Norris      |          |
| Manchester Climate Change Agency/ Partnership Impact Report 2023/24        | To receive and comment upon the Manchester Climate Change Agency 2023/24 Impact Report.   | Cllr Rawlins          | Samantha Nicholson,<br>MCCA      |          |
| Manchester Active Travel Strategy and Investment Plan – Update on Progress | To receive an update report on the Manchester Active Travel Strategy and Investment Plan.<br>To include an update on School Streets.<br>To include the response to the emerging threat from e-mobility transport (i.e. scooters, unlicensed motorbikes) to pedestrians. | Cllr Rawlins          | Hayley Fails<br>Robert Scott     |          |
| Manchester City Council Single Use Plastics Action Plan                    | To update the Committee on progress in delivering the Council’s Single Use Plastic Action Plan.   | Cllr Rawlins          | Peter Schofield<br>Helen Harland |          |
| Local Area Energy Plan   | To receive an update report on the Manchester Local Area Energy Plan.   | Cllr Rawlins          | Hayley Fails                     |          |
| Overview Report  | This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee’s work programme and any items for information.<br>This will include the Manchester City Council Climate Change Action Plan Q2 emissions report.            | -                     | Lee Walker                       |          |

**Thursday 7 November 2024, 2pm (Report deadline Monday 28 October 2024)**

| Item                              | Purpose   | Lead Executive Member                                | Lead Officer                          | Comments |
|-----------------------------------|---|--|---------------------------------------|----------|
| 2025/26 Budget Proposals          | To receive a report on the Council's anticipated budget position for 2024/25, the budget process and draft proposals for any services in the remit of this committee.   | Cllr Rawlins<br>Councillor Igbon<br>Councillor Akbar | Tom Wilkinson<br>Paul Hindle          |          |
| Annual Waste and Recycling Update | To receive a report that provides an update on delivering waste and recycling removal services. This will include consideration of compliance with the Biffa contract.  | Cllr Igbon   | Heather Coates                        |          |
| Manchester's Emissions Report     | To provide a summary of Manchester's Emissions Report covering the city's direct, energy-related emissions and a report and discussion on city-wide indirect emissions. | Cllr Rawlins   | Samantha Nicholson,<br>MCCA           |          |
| Adaptation, and Resilience        | Adaptation and Resilience inc. city centre greening and heat management. This report will include consideration of the approach to water management.                    |  | Samantha Nicholson,<br>Sarah Henshall |          |
| Overview Report                   | This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.             | -  | Lee Walker                            |          |

**Thursday 5 December 2024, 2pm (Report deadline Monday 25 November 2024)**

| Item   | Purpose   | Lead Executive Member | Lead Officer                | Comments |
|--|---|-----------------------|-----------------------------|----------|
| Manchester City Council Power Purchase Agreement | To provide a progress report on the Council's renewable energy Power Purchase Agreement (PPA).  | Cllr Rawlins          | Sarah Narici<br>Mark Duncan |          |
| Neighbourhood Compliance Team Report             | The scope of this report is to be agreed.   | Cllr Igbon            | Shefali Kapoor              |          |
| Food Hygiene                                     | To receive a report that considers the approach to food hygiene.  | Cllr Igbon            | Shefali Kapoor              |          |
| Overview Report                                  | This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information. | -                     | Lee Walker                  |          |

**Thursday 16 January 2025, 2pm (Report deadline Monday 6 January 2025)**

| Item  | Purpose  | Lead Executive Member | Lead Officer                                   | Comments |
|---|--|-----------------------|--|----------|
| 2020-25 Climate Change Action 2024/25 Mid-Year Progress Report        | To provide a full update and progress report on actions and progress in Q1 and Q2 of 2024/25 to deliver the 2020-25 Manchester City Council Climate Change Action. | Cllr Rawlins          | Rebecca Heron<br>Mark Duncan<br>Sarah Henshall |          |
| 2025-30 Manchester City Council Climate Change Action Progress Report | To provide a progress update of Manchester City Council Climate Change Action Plan for the period 2025-30  | Cllr Rawlins          | Rebecca Heron<br>Mark Duncan<br>Sarah Henshall |          |
| Overview Report   | This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.        | -                     | Lee Walker                                     |          |

**Thursday 13 February 2025, 2pm (Report deadline Monday 3 February 2025)**

| Item   | Purpose  | Lead Executive Member                    | Lead Officer                       | Comments |
|--|--|--|------------------------------------|----------|
| 2025/26 Budget Proposals                           | Consideration of the final 2025/26 budget proposals within the remit of this Committee that will go onto February Budget Executive and Scrutiny and March Council.   | Cllr Rawlins<br>Cllr Igbon<br>Cllr Akbar | Tom Wilkinson<br>Paul Hindle       |          |
| Carbon Literacy                                    | A report on progress in the Council's carbon literacy training and development for its staff and also wider work on Manchester becoming a Carbon Literate City.  | Cllr Rawlins                             | Suzanne Grimshaw<br>Lauren Harwood |          |
| Aviation and Manchester Airport                    | Annual report on MAG (Manchester Airports Group) and aviation.   | Cllr Rawlins                             | David Houliston                    |          |
| Parks Strategy Update and Parks and Climate Change | To receive an update report on the progress of delivering the Manchester's Park Strategy and an update on the implementation and the delivery of the Parks Climate Change Action Plan (CCAP) since the last report to the Environment and Climate Change Scrutiny Committee on 8 February 2024.<br>This report will also include information on the provision of recycling bins in Manchester Parks. | Cllr Igbon                               | Kylie Ward                         |          |
| Overview Report                                    | This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.<br>This will include the Manchester City Council Climate Change Action Plan Q3 emissions report.   | -  | Lee Walker                         |          |

**Thursday 6 March 2025, 2pm (Report deadline Monday 24 February 2025)**

| Item   | Purpose   | Lead Executive Member | Lead Officer                                     | Comments |
|--|---|-----------------------|--|----------|
| Sustainable Food   | To receive a report that considers the subject of sustainable food.   | Cllr Rawlins          | David Houliston                                  |          |
| Pest Control   | To receive a report that provides an update on the approach to pest control.  | Cllr Igbon            | Heather Coates                                   |          |
| Manchester Green and Blue Strategy and Implementation Plan, including annual update and a report on the Tree Action Plan | To receive the annual update on the delivery of the Green and Blue Implementation Plan together with information on the delivery of the Tree Action Plan.<br><br>The Committee have also requested consideration of insect life in the wider discussion regarding biodiversity. | Cllr Rawlins          | Julie Roscoe                                     |          |
| Housing Retrofit   | Report will provide an update on the progress made since September 2024, describing the key achievements and planned activity in housing retrofit.  | Cllr White            | David Lynch<br>Martin Oldfield<br>Sharon Hanbury |          |
| Overview Report  | This is a monthly report, which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.   | -                     | Lee Walker                                       |          |



## Items To Be Scheduled

| Item                                 | Purpose   | Lead Executive Member | Lead Officer             | Comments   |
|--------------------------------------|---|-----------------------|--------------------------|--|
| Pesticides Policy                    | To receive a report that describes the policy in relation to the use of pesticides for weed control on streets.   | Cllr Igbon            | Heather Coates           | Previously considered 7 December 2023.   |
| Commercial Property Retrofit         | A report on the work of the Manchester Climate Change Agency challenge group and their assessment of the opportunities and challenges around commercial retrofit.                               | Cllr Rawlins          | Samantha Nicholson, MCCA |  |
| Clean Air Plan                       | To receive a report that provides the Committee with information on the Clean Air Plan.<br>This report will include air quality data across the city (and where possible data at a ward level.) | Cllr Rawlins          | Rebecca Heron            |  |
| Water Pollution and the River Irwell | To receive a report that considers the response to the issue of pollution in the River Irwell.  | Cllr Rawlins          | Mark Duncan (TBC)        | Through the Chair consideration will be given to partners to be included in this item. |
| The Manchester Local Plan            | To receive and update on the Manchester Local Plan.   | Cllr Rawlins          | Julie Roscoe             |  |

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