



Resources and Governance Scrutiny Committee

Date: Tuesday, 24 May 2022

Time: 2.00 pm

Venue: Council Chamber, Level 2, Town Hall Extension

Everyone is welcome to attend this committee meeting.

Access to the Public Gallery

Access to the Public Gallery is on Level 3 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. **There is no public access from any other entrance.**

Filming and broadcast of the meeting

Meetings of the Resources and Governance Scrutiny Committee are 'webcast'. These meetings are filmed and broadcast live on the Internet. If you attend this meeting you should be aware that you might be filmed and included in that transmission.

Membership of the Resources and Governance Scrutiny Committee

Councillors - Simcock (Chair), Andrews, Davies, Good, Kirkpatrick, Lanchbury, B Priest, Rowles and Wheeler

Agenda

1. Urgent Business

To consider any items which the Chair has agreed to have submitted as urgent.

2. Appeals

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. Interests

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

4. Minutes

To approve as a correct record the minutes of the meeting held on 8 March 2022.

5 - 8

5. Overview Report

Report of the Governance and Scrutiny Support Unit.

9 - 24

This report provides the Committee with details of key decisions that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations. The report also includes the Committee's work programme, which the Committee is asked to amend as appropriate and agree.

**** Please note, there will be a Work Programming session at the rise of this meeting for Committee members only ****

Information about the Committee

Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision-makers about how they are delivering the Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Resources and Governance Scrutiny Committee areas of interest include finances, Council buildings, staffing, corporate and partnership governance as well as Council tax and benefits administration. .

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. If you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair. Groups of people will usually be asked to nominate a spokesperson. The Council wants its meetings to be as open as possible but occasionally there will be some confidential business. Brief reasons for confidentiality will be shown on the agenda sheet.

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Agenda, reports and minutes of all Council Committees can be found on the Council's website www.manchester.gov.uk.

Smoking is not allowed in Council buildings.

Joanne Roney OBE
Chief Executive
Level 3, Town Hall Extension,
Albert Square,
Manchester, M60 2LA

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

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This agenda was issued on **Monday, 16 May 2022** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 2, Town Hall Extension (Library Walk Elevation), Manchester M60 2LA

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Resources and Governance Scrutiny Committee

Minutes of the meeting held on Tuesday, 8 March 2022

Present:

Councillor Russell (Chair) – in the Chair

Councillors Ahmed Ali, Andrews, Hitchen, Lanchbury, B Priest, Robinson, Simcock and Wheeler

Also present:

Councillor Craig, Leader

Councillor Akbar, Executive Member for Neighbourhoods

Councillor White, Executive Member for Housing and Employment

Apologies: Councillor Davies, Rowles and Wright

RGSS/22/14 Minutes

Decision

The Committee approve the minutes of the meeting held on 8 February 2022 as a correct record.

RGSS/22/15 Housing Services Advisory Committee March Update

The Committee considered the report of the Strategic Director (Neighbourhoods) and Deputy Chief Executive and City Treasurer that provided an update to the Committee on the proposed new governance arrangements in respect of the Council Housing Stock.

Key points and themes of the report included:-

- The new advisory committee was intended to provide oversight of the housing management and maintenance services (formerly Northwards ALMO);
- The advisory committee would make a significant contribution to empowering tenants and ensuring that North Manchester residents helped shape and hold to account the Council's Housing Service; and
- Set out the responses to the RAGOS recommendations of December 2021.

Some of the key points that arose from the Committees discussions were:-

- Would meetings of the Northwards Housing Service Advisory Committee be held in public;
- Would papers for such meetings be made available to all Councillors with Northwards Housing properties in their wards;
- What were the quorum arrangements for these meetings;
- Recognising the number of response from tenants, this engagement and interest needed to be built upon and harnessed; and

- Consideration needed to be given to establishing Neighbourhood Panels to capture local tenant voices that could then feed into the Northwards Housing Service Advisory Committee.

The Director of Housing Operations advised Members that meetings of the Northwards Housing Service Advisory Committee would be held in public, in North Manchester at the request of the tenants. He confirmed that the quorum would be five, comprised of resident and elected members. He confirmed that the papers for these meetings would be shared with all elected Members with Northwards Housing properties in their wards. He advised that the recruitment for the co-opted Member was currently ongoing. In response to a specific question, he confirmed that if the number of Council managed properties increased these proposed governance arrangements would be reviewed.

The Executive Member advised that he did not wish to duplicate work and structures that already existed across neighbourhoods and he did not wish to appear to be prescriptive in how the Advisory Committee operated. He commented that it would be appropriate to ask that the Advisory Committee consider how the wider resident voice was best captured and fed into the Committee, noting the need to capture the diversity of views of all tenants. He advised that information on how this had been progressed would be reported in any future update report to the Committee.

Decision

The Committee notes the report.

RGSS/22/16 Manchester City Council Peer Review and Action Plan

The Committee considered the report of the Chief Executive that described that Manchester City Council had requested a Corporate Peer Review from the Local Government Association (LGA) which had taken place from 30 November to 3 December 2021.

Key points and themes of the report included:-

- The overall feedback from the peer reviewers was very positive for both the Council and the city;
- The peer review report highlighted seven areas for improvement that align with the Council's existing Corporate and Business Plan priorities;
- An action plan had been drafted to address these issues; and
- A follow-up visit for the peer reviewers to check in on progress will be arranged for September 2022.

Some of the key points that arose from the Committees discussions were:-

- Welcoming the many positive findings of the review;
- Noting that the strength of scrutiny in Manchester was recognised and the Committee paid tribute to all of the officers who supported this important function;
- The need to measure progress and outcomes against the action plan;

- The need to ensure that all staff, regardless of grade were aware of the ambitions of the action plan and their role in delivering this, adding that this needed to be explicit within the actions;
- Welcoming the commitment to address poverty and inequalities; and
- Paying tribute to all staff working across the Neighbourhood Teams and recognising the important work they deliver on behalf of the residents of the city.

The Director of Policy, Performance and Reform advised that the action plan would be shared more widely with partners, including the Our Manchester Investment Board and all managers within the Council would discuss the plan and the key themes with staff and would inform the ongoing 1 to 1's with staff. This would further inform the approach to wider staff development initiatives.

The Leader welcomed the positive comments from the Members and paid tribute to the officers who had facilitated the peer review. She commented that the review had been undertaken in the spirit of a critical friend and they had identified many strengths and positive examples of progress and leadership by the Council to improve outcomes for residents, especially in the context of the budget restraints. She stated that the Council had been identified as being able to adapt and respond positively to challenges. She commented that one of the findings was that the Council needed to talk more positively and promote the many positive initiatives and improvements we had delivered, noting this was very unusual for a peer review to recommend.

The Leader stated that the strength, arrangements and approach to scrutiny in Manchester had been recognised as very positive, noting that scrutiny presented a robust challenge to the Executive.

The Leader commented that it was understood that the work to address inequalities and adverse health outcomes was a strand of work that cut across all aspects of the work of the Council, adding that this was informed and strengthened by the work undertaken with Professor Michael Marmot. She advised that progress against this work to reduce inequities and improve outcomes for residents was captured in the State of the City report and she recommended that each of the scrutiny committees would continue to monitor progress of the action plan throughout the year, adding that consideration would be given to include targets and reports outcomes.

The Leader stated that consideration would continue to be given as to how the Capital Programme Budget aligned to neighbourhood priorities.

Decision

The Committee notes the report.

RGSS/22/17 Progress Made With Council Motions Over Last 24 Months

The Committee considered the report of the City Solicitor that provided an update on the progress made in respect of motions that have been passed before Manchester City Council over the last 2 years.

Some of the key points that arose from the Committees discussions were:-

- Recommending that an annual report on the Progress Made With Council Motions be submitted to the Committee for consideration;
- The annual report should be circulated to all Members of the Council; and
- Noting that motions passed at Council had influenced Government policy and had articulated the concerns and issues experienced by Manchester residents.

The Leader commented that consideration would be given as how to best to capture all of the activities that arose following the passing of a Council motion, mindful of the difference between officer activity and political activity.

The City Solicitor advised that further information on the recent Spiking motion would be circulated following the meeting.

Decision

The Committee notes the report and recommends that an annual update report is submitted for consideration at an appropriate time.

RGSS/22/18 Overview Report

The Committee considered the report by the Governance and Scrutiny Support Unit which provided details of key decisions that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations. The report also included the Committee's work programme, which the Committee was asked to amend as appropriate and agree.

The Chair noted that the new Chair and Committee would hold a work programming session at the meeting in May, the first meeting of the new municipal year to consider the Work Programme. Noting the comments and requests for future reports when the Committee considered the previous agenda items.

Decision

The Committee note the report and agree the work programme, noting the above comments.

RGSS/22/19 Vote of thanks

The Committee recognised that this would be the last meeting that Councillor Russell would attend in her capacity as Chair. Members wished to place on record their appreciation for her dedication and commitment to the work of the Committee.

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 24 May 2022
Subject: Overview Report
Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for information

Recommendation

The Committee is invited to discuss and note the information provided and agree the work programme.

Wards Affected: All

Contact Officer:

Name: Mike Williamson
Position: Governance and Scrutiny Support Manager
Telephone: 0161 234 3071
E-mail: michael.williamson@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
8 February 2022	RGSS/22/11	Recommends that a briefing note be circulated to members of the Committee that describes the discussions and agreements reached regarding staff health and safety considerations and mobile working.	A response to this recommendation has been requested and will be circulated to Members.	Chris Wanley

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **16 May 2022**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
<p>National Taekwondo Centre 2018/10/19A</p> <p>Enter into a 39-year lease with Sport Taekwondo UK Ltd for areas within the building.</p>	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk

<p>Strategic land and buildings acquisition 2019/06/03B</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Jul 2019</p>		<p>Checkpoint 4 Business Case & Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p>Strategic land and buildings acquisition 2019/06/03C</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2020</p>		<p>Checkpoint 4 Business Case & Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p>Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A)</p> <p>To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework agreement will also be made available on the same</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2021</p>		<p>Report and Recommendation</p>	<p>Walter Dooley w.dooley@manchester.gov.uk</p>

basis to other AGMA local authorities and any North West based public sector funded organisation.					
<p>Manchester City Centre Triangle (2021/01/14A)</p> <p>The approval of capital expenditure for the construction of a scheme to connect travel hubs in the city centre</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
<p>Provision of Postal Services TC514 (2021/03/10A)</p> <p>To seek approval to appoint a supplier/s to provide Postal Services to Manchester City Council.</p>	City Treasurer (Deputy Chief Executive)	Not before 8th Apr 2021		Confidential Contract Report with Recommendation.	Anna Caswell-Thorp anna.caswell-thorp@manchester.gov.uk
<p>(TC145) Framework for the Provision of Financial Services (2021/05/11A)</p> <p>The appointment of provider(s) to deliver Financial Services Advice and Support.</p>	City Treasurer (Deputy Chief Executive)	Not before 11th Jun 2021			Louise Causley louise.causley@manchester.gov.uk
<p>Early Years - Tendered Daycare Settings</p>	City Treasurer (Deputy Chief Executive)	Not before 16th Aug		Checkpoint 4 Business Case	Amanda Corcoran, Director of Education

<p>(2021/07/16B)</p> <p>The approval of capital expenditure to support the continued provision of high-quality Early Years settings across the City.</p>	Executive)	2021			a.corcoran@manchester.gov.uk
<p>Security Services Contract (2021/10/15B)</p> <p>To award a five-year contract for Security Services. Security Services include access control, visitor management and CCTV.</p>	City Treasurer (Deputy Chief Executive)	Not before 15th Nov 2021		Checkpoint 4 Business Case	Andrew Blore a.blore@manchester.gov.uk
<p>Security Services Upgrade Project - Capital Expenditure (2021/11/10A)</p> <p>To approve capital expenditure to procure and implement the Security Services Upgrade Project.</p>	City Treasurer (Deputy Chief Executive)	Not before 9th Dec 2021		Checkpoint 4 Business Case	Andrew Blore a.blore@manchester.gov.uk
<p>Contract for the Provision of Microsoft Licences and Support (2021/11/26C)</p> <p>The appointment of a Company for the provision of Microsoft licences across</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Dec 2021		Report & Recommendation	Mary Lynch, Head of ICT PMO mary.lynch@manchester.gov.uk

the Council estate, including relevant support and maintenance.					
<p>Contract for a Technology and Implementation Partner for the Council's Resident and Business Digital Experience Programme (RBDxP) (2021/11/29B)</p> <p>The appointment of Technology and Implementation Partner for the Council's Resident and Business Digital Experience Programme (RBDxP)</p>	City Treasurer (Deputy Chief Executive)	Not before 29th Dec 2021		Report & Recommendation	
<p>Contract for the Provision of Consultancy Services for Resident and Business Digital Experience Programme (RBDxP) (30/11/2021A)</p> <p>The appointment of Consultancy Services for Resident and Business Digital Experience Programme (RBDxP)</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Dec 2021		Report & Recommendation	
<p>Flare case management system (2021/12/03A)</p>	City Treasurer (Deputy Chief	Not before 3rd Jan 2022		Business Case	

Approval to go out to Tender to replace an existing case management system.	Executive)				
Contract for Provision of ICT and Digital resources to Manchester City Council (2022/01/31A) The appointment ICT and Digital resources to Manchester City Council.	City Treasurer (Deputy Chief Executive)	Not before 28th Feb 2022		Report & Recommendation	
Transforming of Legal Services (2022/03/02B) Approval to procure and implement a new legal case management.	City Solicitor	Not before 2nd Apr 2022		Report and recommendation	
Framework Provision for Travel Services (2022/02/14A) The appointment of a provider to deliver Travel Services for MCC employees and Members.	City Treasurer (Deputy Chief Executive)	Not before 14th May 2022		Report & Recommendation	
Northwards IT migration (2022/05/03A)	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2022		Business Case	Andrew Blore a.blore@manchester.gov.uk

To award funding to enable the IT transfer from Northwards IT to Manchester City Council IT.					
<p>Delivery of the Extended Household Support Fund (2022/05/03B)</p> <p>To agree the Council's approach for the allocation of the £6,453,163.20 Extended Household Support Fund government grant funding.</p>	Leader	19 May 2022		Report to Executive Leader	Lee Owen lee.owen@manchester.gov.uk
<p>Public Sector Decarbonisation Scheme - Round 3 (2022/05/06A)</p> <p>To invest a mix of Council funding and grant funding in energy conservation and carbon reduction measures for the Council's estate, in line with the Public Sector Decarbonisation Scheme grant funding agreement.</p>	City Treasurer (Deputy Chief Executive)	Not before 6th Jun 2022		Check Point 4 Business Case	Richard Munns r.munns@manchester.gov.uk
<p>Adoption of Work and Skills Strategy (2022/05/09A)</p> <p>To adopt a new Work and</p>	Executive	Not before 7th Jun 2022		Final Work and Skills Strategy draft plus accompanying report and	Peter Norris p.norris@manchester.gov.uk

Skills Strategy for Manchester.				annexes.	
HR and Finance System Replacement Project (2022/05/13A) Approval of capital expenditure to create the initial programme structure required to undertake pre-development work to prepare the organisation for the significant business change.	City Treasurer (Deputy Chief Executive)	Not before 13th Jun 2022		Checkpoint 4 Business Case	
Highways					
Levenshulme and Burnage Active Neighbourhood (2021/12/16A) Approval of capital expenditure to undertake construction works for Levenshulme and Burnage Active Neighbourhood	City Treasurer (Deputy Chief Executive)	Not before 16th Jan 2022		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Highways Planned Maintenance Programme 2022 - 2023 (22/02/23A)	City Treasurer (Deputy Chief Executive)	Not before 23rd Mar 2022		Checkpoint 4 and Schedule of Works	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk

To approve capital expenditure to deliver the 2022-23 Carriageway Surfacing, Footway and Carriageway Preventative Programmes.					
Children and Families					
Extra Care - Russell Road LGBT Project 2019/03/01H The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
Extra Care - Millwright Street Project 2018/03/01I The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
Education and Skills					
Q20347 Consultant for	City Treasurer	Not before		Report and	John Nickson

**EYES data Migration.
2019/04/25A**

Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.

(Deputy Chief Executive)

1st Jun 2019

Recommendation

j.nickson@manchester.gov.uk

3. Resources and Governance Scrutiny Committee - Work Programme – May 2022

Tuesday, 24 May 2022, 2.00pm (Report deadline Friday 13 May 2022)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Governance and Scrutiny Support Unit	
Annual Work Programming Session	<p>The meeting will close for the annual work programming session where members determine the work programme for the forthcoming year. To follow:-</p> <ul style="list-style-type: none"> • Presentations from the Deputy Chief Exec & City Treasurer and City Solicitor on upcoming issues and challenges within the Committee's remit; and • A presentation from the Exec Member on his/her priorities for the next Municipal Year 	TBC	Carol Culley Fiona Ledden Alexander Howell Sam McArdle	This part of the meeting will be closed to the public.

Tuesday, 21 June 2022, 2.00pm (Report deadline Friday 10 June 2022)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Tuesday, 19 July 2022, 2.00pm (Report deadline Friday 8 July 2022)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Items to be Scheduled
 (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).
 (New items added are highlighted in blue)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Commercial activity	Precise Details to be confirmed	Councillor Craig	Carol Culley	This has been listed since June 2021
Contract Monitoring	Precise Details to be confirmed	Councillor Craig	Carol Culley	This has been listed since June 2021
Review of investments being made by the Council into its Capital Strategy in terms of delivering future VFM post COVID19	Precise scope to be determined	Councillor Craig	TBC	This has been listed since June 2021
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Councillor Craig	TBC	This has been listed since June 2021
Revenue and Benefits	Themed meeting to include activity around position of Business Rates and Council Tax and impact on residents and how to target support most effectively	TBC	TBC	

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