



Joanne Roney OBE
Chief Executive
Telephone: 0161 234 3006
j.roney@manchester.gov.uk
PO Box 532, Town Hall
Extension, Manchester
M60 2LA

Monday, 25 March 2019

Dear Councillor / Honorary Alderman,

Meeting of the Council – Wednesday, 27th March, 2019

A summons was issued on the 19 March 2019 for the Ordinary Meeting of the Council which will be held on Wednesday 27 March 2019 at 10.00am in the Council Chamber, Level 2, Manchester Town Hall Extension.

The following items marked as to follow on the summons are now enclosed.

1. **Proceedings of the Executive** 3 - 18
13 March 2019

2. **Scrutiny Committees** 19 - 38
To note the minutes of the following committees:

Economy – 6 March 2019
Communities and Equalities – 7 March 2019
Resources and Governance – 7 March 2019

3. **Proceedings of Committees** 39 - 60

Audit Committee – 11 March 2019
Health and Wellbeing Board – 20 March 2019
Standards Committee – 21 March 2019
Personnel Committee – 13 March 2019

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Joanne Roney'.

Joanne Roney OBE
Chief Executive

Information about the Council

The Council is composed of 95 councillors with one third elected three years in four. There is currently one vacancy. Councillors are democratically accountable to residents of their ward. Their overriding duty is to the whole community, but they have a special duty to their constituents, including those who did not vote for them.

Six individuals with previous long service as councillors of the city have been appointed Honorary Aldermen of the City of Manchester and are entitled to attend every Council meeting. They do not however have a vote.

All councillors meet together as the Council under the chairship of the Lord Mayor of Manchester. There are seven meetings of the Council in each municipal year and they are open to the public. Here councillors decide the Council's overall strategic policies and set the budget each year.

Agenda, reports and minutes of all Council meetings can be found on the Council's website www.manchester.gov.uk

Members of the Council

Councillors:-

Hitchen (Chair), Akbar, Ahmed Ali, Azra Ali, Nasrin Ali, Sameem Ali, Shaukat Ali, Alijah, Andrews, Appleby, Barrett, Battle, Bridges, Chohan (Deputy Chair), Clay, Collins, Connolly, Cooley, Craig, Curley, M Dar, Dar, Davies, Douglas, Ellison, Evans, Farrell, Flanagan, Green, Grimshaw, Hacking, Harland, Hassan, Hewitson, Holt, Hughes, Igbon, Ilyas, Jeavons, Johns, S Judge, T Judge, Kamal, Karney, Kilpatrick, Kirkpatrick, Lanchbury, Leech, Leese, J Lovecy, Ludford, Lynch, Lyons, McHale, Midgley, Madeleine Monaghan, Mary Monaghan, Moore, N Murphy, S Murphy, Newman, Noor, O'Neil, Ollerhead, Paul, B Priest, H Priest, Rahman, Raikes, Rawlins, Rawson, Razaq, Reeves, Reid, Riasat, Richards, Rowles, Russell, Sadler, M Sharif Mahamed, Sheikh, Shilton Godwin, A Simcock, K Simcock, Smitheman, Stogia, Stone, Strong, Taylor, Watson, Wheeler, White, Wills, Wilson and Wright (plus one Vacancy)

Honorary Aldermen of the City of Manchester –

Gordon Conquest, William Egerton JP, Andrew Fender, Audrey Jones JP, Paul Murphy OBE, Nilofar Siddiqi, John Smith and Keith Whitmore.

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Donald Connolly
Tel: 0161 234 3034
Email: d.connolly@manchetser.gov.uk

This agenda was issued on **Monday, 25 March 2019** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA

Executive

Minutes of the meeting held on Wednesday, 13 March 2019

Present:

Councillors: Akbar, Bridges, Craig, N Murphy (in the Chair for part of the meeting), S Murphy (in the Chair for part of the meeting), Ollerhead, Rahman, Stogia and Richards

Also present as Members of the Standing Consultative Panel:

Councillors: Karney, Leech, Sheikh, Midgley, Ilyas, Taylor and S Judge

Apologies: Councillor Leese and M Sharif Mahamed

Exe/19/28 Minutes

The minutes of the meeting of the Executive on 13 February 2019 were confirmed as a correct record.

Exe/19/29 Greater Manchester Clean Air Plan: Tackling Nitrogen Oxide Exceedances at the Roadside - Outline Business Case

In February 2018 we had noted the emerging content of the Draft Clean Air Plan and the GM Mayor's Congestion Plan (Minute Exe/18/022). The origin of that work had arisen from the Government's approach to improving air quality. In July 2017, the Government had published its latest plans to improve air quality and to achieve compliance with legislation across the country. Under that plan a number of local authorities were required to produce Clean Air Plans containing measures to address the Nitrogen Dioxide (NO₂) problem in their area. Included in that were seven authorities in greater Manchester: Manchester, Bolton, Bury, Salford, Stockport, Tameside and Trafford. A further direction was issued in 2018 that related to a further 33 local authorities, including Oldham in Greater Manchester. Whilst Rochdale and Wigan Councils were not compelled to act through a ministerial Direction, they each agreed to participate in the Greater Manchester-wide approach under the leadership of the Greater Manchester Combined Authority. On this basis, Greater Manchester's collective approach to develop a city-region wide Clean Air Plan had been accepted by government, and consequently no further ministerial Directions had been issued. A letter from the Minister in January 2019 required GM's collective Outline Business Case to address Nitrogen Dioxide be submitted to Government by end of March 2019.

A joint report submitted to this meeting by the Deputy Chief Executive and the City Solicitor explained the further work that had been done at the Greater Manchester level on a Clean Air Plan Outline Business Case. It also explained that the collective plan had to be accepted and adopted by each of the individual councils in Greater Manchester, or that council would face legal action if it did not then have its own

Outline Business Case to present instead of being a party to the GM collective case. The report therefore proposed that the Executive adopt and approve the feasibility study and Outline Business Case (OBC) to reduce NO₂ exceedances in Manchester and across Greater Manchester in the shortest possible time.

The report described the process that had been followed to develop the GM approach and the GM feasibility study. It had been agreed that a GM-wide approach was needed so as to avoid the risk of measures being taken in one district that just displaced pollution to another part of the city-region.

In their National Plan the Government had identified the areas of road within Greater Manchester where the national Pollution Climate Mapping (PCM) model predicted NO₂ concentrations were likely to exceed the statutory NO₂ annual mean EU Limit Value beyond 2020. The local modelling that had since been done had identified 152 stretches of road and road links where concentrations of NO₂ were forecast to exceed the legal Limit Value (40 µg/m³) beyond 2020. Some 112 of these road links were in the national PCM model, which have the highest car use and heavy freight flows. The other 40 were shorter stretches of local roads, often around town centres across Greater Manchester where there was greater bus, taxi and van usage.

The outcome of the local modelling was an agreement on the NO₂ exceedances that Greater Manchester must resolve when developing possible solutions. That agreement was referred to as Target Determination. The Greater Manchester modelling had now been agreed by Government, meaning that all the illegal exceedances in all ten GM local authority areas needed to be addressed within the plans.

The report explained that in the approach taken to develop the options for Greater Manchester the core goal was to address the legal requirement to remove all exceedances of concentrations of NO₂ that were forecasted to exceed the legal Limit Value (40 µg/m³) identified through the target determination process in the “shortest possible time” in line with Government guidance and legal rulings. The possible options had therefore been assessed against the UK Government’s Primary Critical Success Factors:

- reduction in NO₂ emissions: the likelihood that the option will contribute significantly to a reduction in NO₂ concentrations to achieve compliance with the EU Limit Values; and
- feasibility – the likelihood of measure being implemented in time to deliver desired NO₂ reduction and achieve compliance.

Further refinement of options was then made using the Government’s secondary critical success factors:

- Strategic fit with local strategies and plans - ensuring the alignment of the option with longer term economic, social and environmental goals and that the risk of unintended consequences is minimised.
- Value for money - a high-level indication of the costs and benefits of each option.
- Distributional impact - in order to understand the potential impacts, both positive and negative on different groups within society, with a particular focus on the most vulnerable. It is of vital importance that the plan does not result in

disproportionately negative economic or social impacts for the region or those living, working or doing business within it.

- Deliverability - the affordability of the cost of implementation, the supply-side capacity and capability to deliver the measures outlined in the options, and the achievability of delivering the option.

The report went through the option assessment, analysis and refinement process. It explained how all the initial options had been evaluated and presented those that had emerged as being the most likely to achieve the stated core goal. A detailed assessment of the best performing options was appended to the report. The report also explained why other possible options had been discounted. The option that had emerged from this work as that most likely to succeed was referred to as 'Option 8'. It was shown to involve less risk than the others, could be delivered at a lower cost and so was more affordable. Option 8 was for a Greater Manchester-wide Clean Air Zone (CAZ) to be introduced in two phases:

- Phase 1: (from 2021) daily penalty for non-compliant HGVs, buses and coaches, taxis and private hire vehicles
- Phase 2: (from 2023) expanding to non-compliant LGV vans and minibuses

Non-complaint polluting vehicles would pay a penalty charge for each day they were in the CAZ boundary. The proposed penalties were:

Vehicle Type	CAZ Penalty
Taxi / PHV	£7.50
LGV	£7.50
HGV	£100
Bus/Coach	£100

As well as cars, the following vehicles wouldn't be liable for a penalty payment as their engines were cleaner, meeting these standards:

- Bus/HGV – Diesel Euro 6 engine (from 2013)
- Van and minibus – Diesel Euro 6 (from 2016)
- Motorbike/moped – Petrol Euro 3 (from 2007)
- Taxis and private hire vehicles – Diesel Euro 6 (2015 onwards)
- Taxis and private hire vehicles – Petrol Euro 4 (2005 onwards)

The report explained that the decision to not include private cars in the CAZ stemmed from particular concerns over the potential impact that including cars would have on low income car-dependent workers, small businesses, and city centre retail.

The report then examined the steps that would have to be taken to implement the proposals and the level of financial support needed from Government for it to be successful. Funding would be needed to help local businesses and sole traders, the voluntary sector, private hire and taxi operators, and bus companies upgrade to compliant vehicles. The possibility of providing support by means of low-cost loans to businesses and taxi or private-hire operators was being further examined.

The report set out the next steps to be taken to progress the Clean Air Plan. Subject to the approval of each of the ten GM local authorities, this Outline Business Case was to be submitted to Government within the required deadline of 31 March 2019.

The Government's response was expected 6-8 weeks after submission. Next, a public 'conversation' was being proposed, to run between early May and mid-June (for six weeks) to help further inform the work. That would supplement stakeholder engagement that was ongoing with affected businesses. In addition, further deliberative research was proposed to take place during March and April. These forms of engagement and dialogue would all inform the further development and detailed design of the measures identified in the OBC, to refine the proposals that were to comprise the Full Business Case. Then, as required by Transport Act 2000, a statutory consultation relating to the proposed introduction of a charging Clean Air Zone was proposed to run between August and October 2019. Subject to approval by the GMCA and the 10 districts, a Full Business Case could be submitted to Government by the end of 2019.

It was noted that a recent meeting the Neighbourhoods and Environment Scrutiny Committee had also considered the report and had endorse its recommendations (Minute NESC/19/16).

The report was welcomed and the proposals within it agreed.

Decisions

1. To note that the Council is legally obliged to produce a feasibility study to identify the option which will deliver compliance with the requirement to meet legal limits of nitrogen dioxide following the Secretary of State issuing a direction under the Environment Act 1995.
2. To adopt the feasibility study undertaken to date.
3. To approve the Outline Business Case for submission to the government's Joint Air Quality Unit.
4. To note that further stakeholder engagement and public consultation is an essential part of the process to help inform and refine ongoing work to produce a Full Business Case by the end of the calendar year.
5. To approve the commencement of the public conversation and engagement activity from 15 May 2019.
6. To note that further reports will be submitted to Executive on:
 - a) the proposals for statutory consultation, informed by the outcome of the public conversation and engagement.
 - b) formal approval of the Full Business Case.
7. To agree that Transport for Greater Manchester continue with the activity to produce the Full Business Case on behalf of the ten Greater Manchester authorities, under the direction of the Greater Manchester Clean Air Steering Group.

8. To delegate to the Chief Executive, in consultation with the Executive Member for Transport, Planning and the Environment the approval of submission of supplementary information.

Exe/19/30 Manchester Zero Carbon 2038 - Manchester City Council's Commitment

In February 2008 we approved 17 Principles of Tackling Climate Change in Manchester and committed the City to becoming low carbon by 2020 (Minute Exe/08/27). In January 2009 we had gone on to adopt the “Call to Action” that sought to inspire and enable stakeholders to become fully engaged in the need to undertake mainstream activities in different ways to reduce carbon (Minute Exe/09/4). In February 2014 we had approved the Climate Change Action Plan (CCAP) for 2014/15 to 2016/17 (Minute Exe/14/22). In 2015 that plan was extended to run until 2017/18 (Minute Exe/15/034). In November 2018 we had adopted the Tyndall Centre’s proposed targets and definition of zero carbon on behalf of the city. We also committed to developing a draft action plan by March 2019, and a final detailed plan by March 2020, setting out how the city will ensure that it stays within the proposed carbon budget (Minute Exe/18/101).

A report now submitted by the Head of City Policy sets out a framework for future action to achieve the targets set in 2018. The report also described the progress that has been made since November 2018 and the Council’s contribution to achieving the targets.

The report explained the recent work of the Manchester Climate Change Board (MCCB) on the development of a draft framework for the city for 2020-38 and an action plan for 2020-2022. A copy of the framework and draft action plan was appended to the report.

The MCCB had also developed a methodology to assist organisations across the city to develop an action plan from 2020 to 2022. The methodology being recommended to organisations was:

- measure emissions,
- set science-based targets,
- explore the ‘how’,
- enhance business case,
- develop action plans.

The report also explained that MCCB had engaged with the 10 ‘pioneer’ organisations that had signed up to the zero carbon 2038 ambitions:

- MAST (Manchester Arts Sustainability Team);
- Bruntwood;
- Faith Network (Our Faith, Our Planet);
- Healthcare (NHS);
- Manchester City Council;
- Manchester City Football Club;
- Manchester Housing Providers Partnership;

- Manchester Metropolitan University;
- University of Manchester;
- Electricity Northwest.

Those pioneers had been tasked with developing individual action plans from 2020 to 2022 detailing how they would contribute to the overall carbon saving required.

In a similar way, the report set out how the Council would work to develop a new Climate Change Action Plan (CCAP) to replace the existing CCAP that was first adopted in 2014.

It was noted that a recent meeting the Neighbourhoods and Environment Scrutiny Committee had also considered the report and had endorse its recommendations (Minute NESC/19/17).

The proposals were agreed.

Decisions

1. To endorse the draft Manchester Zero Carbon Framework, as appended to the report, as the city's overarching approach to meeting its science-based climate change targets over the period 2020-38, as part of the wider Our Manchester policy framework.
2. To commit to work with partners to develop the final Framework and Action Plan for 2020-22, by March 2020 at the latest.
3. To commit to implement the Council's actions for 2019/20, as set out in Appendix 2 of the report.
4. To commit to produce a detailed action plan for the Council's climate change work during 2020-22, in terms of direct, organisational emissions and also the influencing and enabling role that the Council can play through its planning, procurement, regulatory and other powers.
5. To commit to work with partners to secure the resources the city requires to commence full implementation of the Framework 2020-38 and Action Plan 2020-22, from April 2020.

Exe/19/31 Capital Programme Update

A report concerning requests to increase the capital programme was submitted. We agreed to recommend two changes to the Council, and to make a further six changes under delegated powers. These eight changes would increase the capital budget by £4.22m, financed by the use of a mixture of reserves, borrowing, grants and the Capital Fund.

Decisions

1. To recommend that the Council approve the following changes to Manchester City Council's capital programme:
 - (a) ICT – End User Experience. A capital budget allocation and transfer of £4.193m from the ICT Investment Plan budget is requested, funded by borrowing.
 - (b) ICT – Wi-Fi Business Case. A capital budget allocation and transfer of £1.468m from the ICT Investment Plan budget is requested, funded by borrowing.
2. Under delegated authority to approve the following changes to the City Council's capital programme:
 - (c) Strategic Development – Proud Trust Sidney Street. A capital budget increase of £0.250m is requested, funded from Capital Fund.
 - (d) Housing – European Regional Development Fund (ERDF) Ground Source Heat Pump. A capital budget increase of £3.704m is requested, funded from ERDF Grant (£1.458m) and HRA Reserves (£2.246m).
 - (e) Corporate Core – Manchester Jewish Museum Loan. . A capital budget increase of £0.290m is requested, funded from Capital Fund.
 - (f) Strategic Development – Silk Street NMNB 3 Programme. A capital budget increase of £0.500m is requested, funded from HRA reserves.
 - (g) ICT – FLARE Case Management System Replacement. A capital budget decrease of £0.440m is requested and approval of a corresponding transfer of £0.440m to the revenue budget, funded by capital fund.
 - (h) Corporate Core – Capital Programme's PMO Software solution. A capital budget decrease of £0.084m is requested and approval of a corresponding transfer of £0.084m to the revenue budget, funded by capital fund.

Exe/19/32 Relocation of Leaving Care Services to Seymour Road

A report from the Strategic Director of Children and Education Services explained that an opportunity had arisen for the Leaving Care Service to have an innovative and fit for purpose location in Crumpsall. This opportunity would require the current Leaving Care Service base to transfer from Moss Side to Crumpsall. Capital investment would be needed to convert the former children's home on Seymour Road, Crumpsall to be a fit for purpose base that would include supported accommodation and trainer flats. The inclusion of supported accommodation and trainer flats would make an important contribution to preparing care leavers for adulthood whilst at the same time delivering a year on year financial saving.

The existing base for the service, “The Curve”, was located in Moss Side in a City Council owned building. This building was in need of a significant amount of work in order for it to be fit for purpose and meet the service expectations. The Council’s Corporate Estates Team had instead identified a suitable property in the estate that could be converted to provide a new base for the Leaving Care Service. The property, on Seymour Road in Crumpsall, would provide approximately 520 square meters of accommodation over two floors. The estimated capital budget for the conversion works was £1m to £1.2m. The report explained that alternative properties had been considered but the condition and configuration of the Seymour Road property, which had been designed as a residential home for children, would provide the best potential for a cost-effective refurbishment to relocate out of the “The Curve”. Work on an alternative use for the existing base would proceed if this relocation was approved by the Council.

The proposals were agreed.

Decisions

1. To approve the relocation of the Leaving Care Service from 36 Monton Street, Moss Side to Seymour Road, Crumpsall;
2. To recommend that the Council approve a capital allocation of up to £1.2m to cover any unforeseen costs, funded by prudential borrowing; and
3. To recommend that the Council delegate authority to Deputy Chief Executive and City Treasurer, in consultation with Executive Member for Finance and Human Resources, to set the final budget for the project, the capital allocation and the borrowing.

Exe/19/33 Great Northern Warehouse Strategic Regeneration Framework Update 2019 Consultation

The Great Northern site comprises a former railway goods warehouse and sidings, which were converted into a leisure development in the late 1990’s. The warehouse is Grade II* Listed. It is adjoined to a modern extension on the south of the site, which contains the cinema complex and car parking. To the west of the site is a long terrace of Grade II Listed shops with offices above. In July 2016 we had endorsed the principles set out in a draft Great Northern, Manchester Central and Castlefield Quay Strategic Regeneration Framework (SRF) and requested that the Chief Executive to undertake a public consultation exercise on the draft SRF (Minute Exe/16/093). In February 2017 we had considered the outcome of that consultation and endorsed the principles in the revised Great Northern, Manchester Central and Castlefield Quay Strategic Regeneration Framework (Minute Exe/17/044). In December a proposed revision to that Framework 2018 had been considered and it had been agreed that there should be public consultation on the draft of the revised Framework (Minute Exe/18/113). A report now submitted by the Strategic Director (Development) set out the outcome of that consultation and proposed that the revised Framework be adopted.

The revised SRF had proposed the inclusion of additional commercial office space in place of an element of the previously envisaged residential use. The creation of office space as opposed to residential development within the listed warehouse would have a reduced impact on the Grade II* Listed building and reveal more of its historical significance.

The report explained that the consultation had run for six weeks, closing on 25 February 2019. Consultation letters had been sent out to 1,542 local residents, landowners, businesses and stakeholders, informing them about the public consultation, how to participate, and engage in the consultation process. The draft Framework had also been made available on the Council's website, and comments had been invited.

Three responses to the consultation had been received: two from residents and the third from a statutory consultee: United Utilities specifically relating to water and waste water management. One of the residents had been generally supportive of the proposed change, another was concerned about the potential impact on neighbouring residential blocks being overlooked by the new offices.

The report set out the proposed responses to the issues raised by the three consultees and how they would be addressed as more detailed plans were brought forward for planning permission. It was not felt that any changes to the draft SFR were required to respond to the matters that had been raised. That was agreed and the SRF was approved.

Decisions

1. To note the outcome of the public consultation on the draft updated Development Framework for the Great Northern Warehouse.
2. To approve the updated 2019 Great Northern Warehouse Strategic Regeneration Framework and request that the Planning and Highways Committee take the Framework into account as a material consideration when considering planning applications for the site.

Exe/19/34 Update to the Christie Regeneration Framework

In June 2014 the Christie Strategic Planning Framework (SPF) had been considered approved (Minute Exe/14/055). A report now submitted by the Chief Executive sought endorsement of a draft addendum to the Framework in order to provide a context for the redevelopment of the fire-damaged Paterson Building within the Christie site. That building had not been encompassed with the SPF when it was approved in 2014.

A fire in April 2017 had caused substantial damage to the Paterson Building. A review of refurbishment options had revealed that it would not be possible to repair and retain the building and that it will need to be demolished. The purpose of the proposed addendum to the SPF was to help establish how the size, form and mass of a new building would be dictated by the core cancer research functions to be

accommodated inside it. It would also show how a bespoke architectural solution could ensure that floor layouts and vertical arrangements meet the specialist research, healthcare and collaboration needs, with individual labs adjacent both horizontally and vertically to allow the speed and ease of movement of people.

Appended to the report was a copy of the draft of the proposed addendum to the SPF. At the meeting it was explained that since the meeting papers had been published small revisions to the diagrams and text of the draft had been made, affecting only parts of pages 26 and 27 in the originally published version. Copies of the corrected version of those two pages had been made available to the members and the public at the meeting so they could consider the corrections that had been made.

It was explained that the intention was for there to now be a period of public consultation on the draft document, with the outcome of that consultation reported to a future meeting, along with any amendments to the draft that arose from the consultation, or for other reasons.

The meeting was addressed by Councillor A Simcock, the Chair of the Christie Neighbourhood Forum, a ward Councillor for Didsbury East Ward, and a member of the hospital's Council of Governors. Councillor Simcock commended the proposed addendum to the Framework. He spoke of the hospital's ambition be one of the finest centres for cancer research and treatment in the world, and explained how the redevelopment of the fire-damaged Peterson Building would help further those ambitions.

Members welcomed the proposals to further the success of the Christie Hospital as a world-class centre for cancer care and cancer research, and accepted the reasons given why this was being taken forward by way of an addendum to the existing SPF, rather than by means of a review of the entire SPF.

Having considered the draft of the proposed addendum to the SPF, and the corrections made since the papers had first been published, it was agreed that there should be public consultation on the draft document.

Decisions

1. To endorse, in principle, an addendum to the Christie SPF to provide a context for the future development of the Paterson site.
2. To request officers to consult local residents, businesses and stakeholders on the addendum and report back to the Executive on the outcome of the consultation.

Exe/19/35 Eastlands Regeneration Framework Update

Councillor Richards declared a personal interest in this item as a member of the Board of One Manchester.

In March 2017 a draft of the 2017 Eastlands Regeneration Framework had been considered and endorsed as the basis of further consultation with local stakeholders and landowners (Minute Exe/17/049). In December 2017, having considered the outcome of the consultation that draft had been approved and adopted (Minute Exe/17/151). As an element of the SRF, in December 2018 we had endorsed a draft Masterplan for the Etihad Campus Sport and Innovation Zone as a basis for consultation (Minutes Exe/18/083 and Exe/18/086).

A report submitted by the Chief Executive explained that since the Framework had been adopted in 2017 the economic environment of the city had continued to change and improve, and that the profile of Manchester, and of the ambitions for the Etihad Campus was now attracting significant interest from investors looking to develop major sports, leisure and recreation opportunities. To address these changes a new Regeneration Framework had been drafted to seek to provide further guidance for the next generation of private and public investment that will realise the overall ambitions for Eastlands and the wider East Manchester area. A copy of the draft Framework as appended to the report.

The draft would seek to respond to the increasing interest from national and international investors who were evaluating the Etihad Campus as a location for new entertainment and leisure offers. The report highlighted one such opportunity: a new large indoor arena with a capacity in excess of 20,000. International investors and operators were seeing Manchester as one of the few cities in Europe with the ability to successfully host more than one large arena. It was known that these investors were evaluating locational options and were addressing the detailed business case for such an investment with a view to selecting a site and bringing forward development proposals. As well as that, other facilities were being seen by investors and operators as being potentially viable propositions including a multiplex cinema, an expanded food and beverage offer, and hotel development.

The report also explained that the redrafting of the Framework was an opportunity to build upon the sporting success of the Etihad Campus to increase the area's sporting strengths. With the planned investment by the Manchester Metropolitan University, the Etihad Campus was to become a home of global and national sports organisations where sports centres of excellence would thrive. Therefore, the promotion of new business and employment opportunities could potentially secure a new Sports-Tech cluster within the defined Sport and Innovation Zone, and also benefit the wider area.

The Ancoats, New Islington and Holt Town neighbourhoods were becoming increasingly established as locations for small creative and tech-based companies. There were emerging demands for space within the area for small businesses throughout the creative technology sector. There was also demand for larger developments and new live / work models. The draft Framework therefore proposed that the Eastlands area should now be planned to take this business growth further by supporting activity in these neighbourhoods, in particular building upon the emerging MXM flexible workspace scheme being brought forward on Pollard Street.

The report also addressed the opportunities to expand the housing offer in the area by providing affordable homes along with higher value homes to promote diversity.

Opportunities for new affordable housing in areas such as Beswick, Riverpark Road, Clayton, Miles Platting and New Islington must be secured to provide the opportunities for all residents to fully capture the benefits of growth to be found in the Eastlands area as well as the rest of the city.

It was explained that the intention was for there to be a period of public consultation on this new draft. That was agreed.

Decisions

1. To endorse the draft 2019 Eastlands Regeneration Framework as a basis for a public consultation exercise.
2. To request the Chief Executive undertake a public consultation exercise on the Regeneration Framework with local stakeholders.
3. To request that a further report be brought forward, following the public consultation exercise, setting out the comments received.

Exe/19/36 Sale of Plot E, Birley Fields, Hulme

A report by the Strategic Director (Development) sought approval for the disposal of a plot of land by way of a 250-year agreement for lease and development lease to UK Fast Properties Ltd for the expansion of their business operations. The plot was adjacent to an existing facility operated by UK Fast. This expansion would allow UK Fast to maximise the potential and connectivity of the wider site by creating a campus style development. It was hoped that this would deliver 300 additional jobs. Further expansion of the campus could follow in future phases, creating more jobs. The site would be disposed of at market value with an anticipated capital receipt of £2.45m to the Council. The proposal was agreed.

Decisions

1. To approve the proposal to dispose of land at Plot E Birley Fields under a 250-year lease to UK Fast Properties Ltd for the expansion of the business operations on the main terms outlined in the body of the report.
2. To delegate Authority to the Strategic Director (Development) in consultation with the Leader and the Deputy Leader with the Corporate Property portfolio to negotiate and agree the detailed final terms of the transaction.
3. To authorise the City Solicitor to complete the necessary paperwork to give effect to the proposal.

Exe/19/37 Annual update on use of Regulation of Investigatory Powers Act 2000 ('RIPA')

A report from the City Solicitor was considered that advised us on the Council's use of the Regulation of Investigatory Powers Act (2000) (RIPA) between 1 July 2017 and 30 June 2018. In that period the Council had used covert directed surveillance once. That related to a test purchase into the alleged storage and sale of alcohol without a licence contrary to section 136 and section 138 of the Licensing Act 2003. The Council has not used RIPA powers to obtain communications data.

The report also proposed minor changes to the "Regulation of Investigatory Powers Act 2000 ("RIPA") Corporate Policy and Procedures" document. A copy of the revised document was appended to the report, highlighting the proposed changes. The revised policy and procedures were agreed.

Decisions

1. To approve the minor revisions to the Council's RIPA Policy appended to the report.
2. To note the Council's one use of RIPA for the period 1 July 2017 to 30 June 2018.

Exe/19/38 Notice of the decisions agreed at the AGMA meeting held on 15 February 2019

Decision

To note the decisions for the meeting of the GMCA on 13 February 2019.

Exe/19/39 Former Boddingtons Brewery Site - Strategic Regeneration Framework (SRF) Addendum

Councillor N Murphy in the Chair.

Councillor S Murphy withdrew from the meeting having declared a pecuniary interest in this matter as the Chair of the Board of the LTE Group. Councillor Akbar also left the meeting prior to this item of business being considered.

In October 2007 we had endorsed a development framework for the former Boddingtons Brewery Site. That framework had proposed the creation of a vibrant employment led mixed use neighbourhood with an enhanced townscape, high quality pedestrian linkages to and through the site and the development of low energy use buildings (Minute Exe/07/122). To seek to secure the appropriate redevelopment of this area, in June 2015 we had endorsed a new Development Framework for the former Boddingtons site and agreed that it be the subject of public consultation (Minute Exe/15/065). In November 2015 we had noted that there had been no responses to that consultation and the Framework had been agreed (Minute Exe/15/124).

A report from the Strategic Director (Development) explained that an addendum to the 2015 Framework had been drafted to address the opportunity that had arisen for the Manchester College's decision to build a new city centre campus on the site (Minutes Exe/18/117 and Exe/18/119). The campus would promote educational use on the western part of the site and be a critical part of the College's estate strategy, making an essential contribution to the delivery of the skills strategy for the city region. The proposals within the addendum to the SRF were therefore in line with the College's plans and would support the achievement of its objectives.

The intention was for the draft addendum to guide the development of the college campus, and the public realm land in the area. It would contain guidance of the size and form of the new buildings as well addressing the phasing of the overall development. It was proposed and agreed that there should be a period of public consultation of the addendum.

Decisions

1. To approve in principle the Strategic Regeneration Framework addendum for the former Boddingtons Brewery Site.
2. To request the Chief Executive undertake a public consultation exercise on the document with local stakeholders.
3. To request that a further report be brought forward, following the public consultation exercise, setting out the comments received.

Exe/19/40 Ethical Procurement Policy - Update on the Construction Charter

Councillor N Murphy in the Chair

Councillors Karney and Stogia withdrew from the meeting and took no part in this item of business. Councillor S Murphy and Akbar had withdrawn from the meeting earlier and so neither was present for this item of business.

Councillors Bridges, Craig and Ollerhead had all declared a pecuniary interest in this as they each had declared election expenses sponsorship from Unite. The Council's Monitoring Officer had granted each of them a dispensation to permit them to take part in this item of business. Councillors N. Murphy, Ilyas and Rahman had each declared a personal interest in this item of business as a member of Unite.

A report from the Deputy Chief Executive and City Treasurer explained that Unite Union had contacted the Council as part of their campaign to contact all council and group leaders across the country to seek support to establish nationally agreed minimum workforce standards within local authority procurement policy.

Unite had promoted the adoption of a Construction Charter to apply to contractors, sub-contractors and their supply chain engaged on construction projects awarded by a local authority. The report explained that the Charter produced by Unite had been amended by agreement with the Council to allow more flexibility in the application of

the Charter in relation to the nature of the work requiring specialist skills and experience, such as work on listed buildings and heritage buildings and assets. A copy of the amended Charter was appended to the report.

The City Treasurer proposed, and it was agreed, that the Council adopt the amended Charter and incorporate it into the Ethical Procurement Policy.

Decisions

1. To agree to the Unite Construction Charter being included within the appendices of the Ethical Procurement Policy and the inclusion of the additional wording to section 6 of the policy as detailed in the report.
2. To request that the Chief Executive signs the Charter on behalf of the Council to enable it to be incorporated into the Ethical Procurement Policy.

This page is intentionally left blank

Economy Scrutiny Committee

Minutes of the meeting held on Wednesday, 6 March 2019

Present: Councillor H Priest (Chair) – in the Chair

Councillors: Connolly, Davies, Douglas, Green, Hacking, Johns, Newman, Paul, Raikes, Razaq, Shilton Godwin and A Simcock

Apologies: Councillor Noor and K Simcock

Also present:

Councillor N Murphy – Deputy Leader
Councillor S Murphy – Deputy Leader

ESC/19/16 Minutes

The minutes of the meeting held on 6 February 2019 were agreed as a correct record.

ESC/19/17 Family Poverty Strategy update

The Committee considered a report of the Head of Work and Skills, which set out the progress that had been made since the Manchester Family Poverty Strategy 2017/22 was adopted by the Council's Executive in September 2017.

The Head of Work and Skills referred to the main points and themes within the report, which included:-

- A summary of the three themes and 10 priorities of the Strategy;
- The governance structure of the Strategy, which comprised of a Core Group, who oversaw the delivery of the strategy;
- The Core Group was underpinned by three working groups which were aligned to three themes of the Strategy:-
 - Sustainable work as a route out of poverty
 - Focus on the basics - raising and protecting family incomes
 - Boosting resilience and building on strengths
- Details of a number of other activities and events which had supported the resilience of families and children living in poverty, including the work of anchor institutions;
- Measures which the Council track that give a citywide percentage estimate of poverty; and
- Next steps, which included strengthening the membership of the Core and working groups.

The Committee also received a presentation from Jane Partington, founder of Bread and Butter Thing, which was a community led charity who provide quality food supplies for low income families and where part of the Core Group.

Some of the key points that arose from the Committees discussion were:-

- How had the established discount supermarket chains reacted to the Bread and Butter Thing venture;
- What relationship had the Bread and Butter Thing with social housing providers;
- How were volunteers and members of the Bread and Butter Thing recruited;
- There was concern around the impact of the threat of homelessness on family welfare, income and poverty and the interaction within a family's existing social networks if they were rehoused in areas unfamiliar to them;
- How was 'in work' poverty reflected in the strategy;
- Was there any examples of where childcare providers had adapted towards more flexible working patterns;
- More detail on the Child North East (CNE) pilot at Cedar Mount Academy was requested; and
- How was the intended impact of the strategy going to be measured and reported to scrutiny.

Jane Partington advised the Committee that she was not sure how the established discount supermarket felt about Bread and Butter Thing. She commented that it had not been expected that the venture would get to the sized that it had within 18 months. She advised that food companies, on the whole, wanted to distribute their food and the key aspect of the Bread and Butter Thing model, was that it was not a food pantry nor a foodbank. All the food obtained and issued by the venture was either on date or just within the display until date, which the supermarkets could not sell due to food regulations. As the venture collected and delivered the food in the same day, it meant that all retailers were able to distribute their foods, which otherwise would have gone to waste. In terms of the relationship with social housing providers, Jane reported that they were currently working with One Manchester, Northwards, First Choice, Trafford Housing and Tameside, and that they were a good source of finding the community hubs to work from and getting into the right locations were there was a need for the service. It was explained that members and volunteers were identified through the community hubs and to be a valid member, residents needed to live within the locality served by the hub.

The Deputy Leader advised that the Family Poverty Strategy was targeted at people who may be 'just about managing' but acknowledged there was a clear link between those who were 'just about managing' and those becoming homelessness, if there was a crisis or unexpected change of circumstances in their lives. There was representatives on the Core Group from Save the Children and the Mustard Tree which provided a link to those at risk of being made homeless or were already.

The Head of Work and Skills advised that there had been a rise of 'in work poverty' but it was still the case of that most children living in families in poverty, came from a home where parents and carers were not working. There were limitations with the measurement of family poverty and to ensure that the Council captured both in-work

and out of work poverty, as well as the effect of Universal Credit, the Council had moved to the End Child Poverty indicator, away from the HMRC data which was traditionally used.

The Council was also working with Anchor Institutions within the City to get them to lean into this agenda more. An example of this was getting these Institutions to sign up to the GM Mayor Good Employment Charter, which recommends the minimum provision of the living wage for all staff, investment in training and progression.

In response to other questions, the Head of Work and Skills said that few terms of childcare providers had adapted towards more flexible working patterns, which were more prevalent in the labour market. However the working group was doing further work with parents, businesses and providers to understand the implications and roll out good practise. It was also reported that it was too early in the life stage of the Poverty Proofing pilot at Cedar Mount Academy to identify any lessons learnt, but it was hoping that when these were identified, they could be rolled out to other schools within the City.

Officers advised that in terms of monitoring the success of the strategy, it was possible to monitor against national indicators, such as child poverty strategy measures. Further work would be undertaken around the Logic model to identify how to measure the impact of the strategy without resulting in duplication of reporting. Members welcomed the Logic Model.

Decision:

The Committee:-

- (1) Thanks Jane Partington for her presentation and the work of the Bread and Butter Thing; and
- (2) Notes the positive progress that is being made in delivering the Family Poverty Strategy.

ESC/19/18 The Impact of Welfare Reform and Universal Credit on the Manchester Economy

The Committee considered a report of the Head of Work and Skills, which provided an update on the implementation of welfare reform in Manchester. It analysed the impacts of welfare reforms on the city so far, specifically Universal Credit (UC) and the anticipated impact from the continued roll out. The report also summarised the Council's response to the reforms and where the Council and partners had opportunities to focus efforts to mitigate some of the impacts in the future.

The Head of the Work and Skills referred to the main points and themes within the report which included:-

- The economic context of the city, including worklessness levels, the number of UC claimants and the impact of macro economics on employment;
- An overview of the various welfare reforms which had been introduced since 2012;

- National research that had been undertaken on the impact of these welfare reforms on residents;
- The development, purpose and findings of the Welfare Reform Monitoring report by the Council's Performance, Research and Intelligence team;
- The findings and recommendations from a Manchester Resident Impact Analysis of Universal Credit;
- The risk of a rise in homelessness brought about by welfare reform;
- The increased demand on the Council's Welfare Provision Scheme and Advice Services; and
- Examples of support provided by the Council which focussed on supporting residents moving into meaningful employment.

Some of the key points that arose from the Committees discussions were:-

- A mitigating impact of Universal Credit was the speed of intervention and how quickly was the Council able to help residents affected by Universal Credit;
- Was it possible for Local Authorities to share data around those facing multiple disadvantages with Utilities Companies, as highlighted in the Digital Economy act 2017, in order to improve targeting, and speed of intervention;
- There was concern about the impact of Universal Credit and associated rental and Council Tax arrears and what help could the Council provide to those facing arrears;
- It was proposed that the Council invited the Secretary for Work and Pension to Manchester to discuss with the Council and residents the challenges being faced by those affected by Universal Credit;
- What was the relationship between the Local Housing Allowance (LHA) and Universal Credit as the LHA was set at a lower level in Wythenshawe compared to the rest of the City.

The Head of Work and Skills advised that in terms of speed of intervention and support, the Council had been able to identify people likely to be affected early by working with colleagues in Revenue and Benefits when the introduction of the benefit cap was introduced. The Council had also commissioned services to be proactive in areas where people might be vulnerable, particularly in the private rented sector where landlords were unlikely to be providing advice to their tenants.

In terms of sharing data with utility companies, the Council had had contact with United Utilities who had established a hardship map across the North West and was seeking the Council's help in populating to identify vulnerable households. It was agreed that this would be explored further, as part of the Family Poverty work.

In terms of rent arrears, it was commented that the introduction and rollout of UC had had a clear impact. Work was being undertaken with social landlords to ensure the right support was available for tenants who were vulnerable. The Council had also commissioned services from Shelter and Citizens Advice Bureau to target private rented sector in areas where residents had historically relied on housing benefits to pay rents. In terms of Council Tax support, there were proposals for additional support to be provided in order to mitigate the impact of Universal Credit which had

been considered and supported by the Council's Resources and Governance Scrutiny Committee in February 2019.

The Committee was advised that in terms of the impact of UC on LHA, a third of the median rent in an area was calculated into an individual's benefits allowance which had consequences where the benefit allowance was not enough to begin with and UC meant that individuals had the responsibility for paying their own rent. The Deputy Leader commented that in terms of LHA was one of the drivers for homelessness in the city and the Council was looking at how it could intervene earlier where people were struggling to afford to pay their rents.

Decision

The Committee:-

- (1) Agrees that the Chair of the Committee writes to Secretary for Work and Pension to invite her Manchester to discuss with the Council and residents the challenges being faced by those affected by Universal Credit and multiple reforms to the welfare system; and
- (2) Request that the Committee is provided with the report considered by the Resources and Governance Scrutiny Committee on the proposed changes to the Council's Council Tax Support Scheme.

ESC/19/19 The impact of low skills on residents' ability to enter the labour market and sustain quality work

The Committee considered a report of the Head of Work and Skills, which explored the issues that affected a high proportion of the City's working age population who had no or very low qualifications and outlined the emerging Adult Education and Skills Plan, which aimed to address the skills challenges faced in the City by residents, employers and the skills providers.

The Head of Work and Skills referred to the main points and themes in the report, which included:-

- Skills Levels in Manchester at a ward level which had been compiled from the 2011 census as this had contained the most up to date information, highlighting that residents in Miles Platting and Newton Heath and Harpurhey wards of the city held relatively low qualifications;
- The level of unemployment and economic inactivity in Manchester, which remained slightly higher than the national rate, although, to a degree, this could be attributed to Manchester's large student population, which was 13.6% higher than the national figure;
- Manchester's Labour Market and Skills Demand which had seen rapid growth in the last twenty years and was set to continue. However some sectors reported particular skills shortages, notably digital, whilst health and social care and construction were the industries which were most affected by having an ageing workforce and not being able to meet replacement demand;

- The findings of the Social Mobility Commission's report, which looked at the skills gap in Britain and the role that adult education and training might be able to play in closing it;
- The offer of a wide range of programmes for adult learners by the Manchester College although an initial look at all adult learners across their provision demonstrated a significant weighting towards Preparation for Work and Life programmes;
- The learning offer from Manchester Adult Education Service; and
- The creation of a Manchester Adult Skills and Education Plan which would initially outline the skills challenges and opportunities for Manchester residents, for businesses and for the system itself.

Some of the key points that arose from the Committees discussions were:-

- There was concern around the issue of middle aged residents gaining meaningful employment;
- There was a need to acknowledge the employment benefits that could be derived from those residents who had declared that English was not their main language but were able to speak English very well;
- Members praised the work of Talk English in helping those with very limited English prior to undertaking an ESOL course;
- There was a clear link between a lack of skills and family poverty;
- How could the Council gather the destination outcome measures in a more joined up way in order to provide a more consistent picture of transitions from adult education into employment;
- How was the Council going to enable the city's 50+ population feel valued in terms of what they could offer as potential employees and support work to help more of this age group who were out of work to gain meaningful employment;
- Were there any clear pathways for learners wishing to undertake level 2 qualifications, which was considered to be the level which was needed for individuals to sustain work;
- Was there any insight into the number of people who worked in the city but lived out of the city compared to those who both worked and lived within the city; and
- Was access to the labour market dependent on what ward people lived in as well as the qualifications they had;

The Deputy Leader advised that Government had announced that additional investment would be made for ESOL and Talk English as it had been recognised of the benefit these courses had had on individuals developing the necessary skills to gain employment. The Head of Work and Skills noted the comments made around middle aged people of working age and commented that the Council had started to undertake some broader work around this, as it was recognised that this group of people were not benefiting from the economic growth of the city and were becoming excluded more than any other age group.

In terms of gathering destination outcome measures in a more joined up way, it was reported that at present, there was not a Greater Manchester (GM) system that could be used to collect this data in a cohesive fashion, but by collecting this information in a clear and consistent way, it could put pressure on the need for a GM system rather

than 10 individual systems for collecting the same data. The Head of MAES added that Manchester College and the Growth Company were involved in developing the Adults Skills Education Plan which would look at current provision and be more explicit as to what the pathways to different employment sectors were, this included how those residents aged over 50 could gain better or new skills to help them obtain new or better employment, through bespoke pathways.

The Deputy Leader noted the challenges faced by those agenda over 50 in gaining meaningful employment and suggested that this was an area that would be useful for Scrutiny to look at this in the next Municipal Year.

The Head of Work and Skills advised that the data held on the number of people who worked in the city but lived out of the city compared to those who both worked and lived within the city was accurately measured but noted that the gap in earnings between these two groups was higher in Manchester than other core cities. The Committee was also advised that from the age of the data available, it was not possible to determine whether there was a correlation between access to the labour market dependent on what ward people lived in as well as the qualifications they had.

Decision

The Committee:-

- (1) Endorses the emerging Manchester Adult Skills and Education Plan;
- (2) Suggests that the Committee receives further information on the following areas, at a suitable point in the next Municipal Year:-
 - the work being undertaken to help support the 50-64 age group in the context of addressing low skills;
 - the issue of employers and the underutilisation of employee's skills.

ESC/19/20 The Impact of Procurement Policies on Small and Medium Businesses

The Committee considered a report of the City Treasurer, which provided an update on the impact of the Council's procurement policies on small and medium businesses (SME) in the City. The report also identified challenges and what more could be done in the future to enable SMEs in the City to compete for Council contracts and commissioned services.

The Head of Procurement referred to the main points and themes within the report, which included: -

- The Council's work with SME's through policies and procedures, which had included the introduction of a Sustainable Procurement Policy, with an aim increase the support for SME's to secure business through the Council's supply chain;
- Additional action the Council had taken to support a diverse supply chain, which had included the incorporation of GMCA Social Value Policy into Council policies and procedures and the introduction of a social fund to help smaller suppliers that may find it difficult to demonstrate "in kind" social value in the

- tender process but may be able to pay a small percentage of the contract value into the social fund as an alternative;
- Examples of wider business support for SME's from the Council, in addition to the measures introduced through policies and procedures;
 - How the Council measured the impact of its procurement policies, utilising the Centre for Local Economic Strategies (CLES) to undertake annual reviews of the impact the sustainable procurement policy with the Council's top 300 suppliers and contractors; and
 - Next steps, including developing links with the University, Manchester Metropolitan University and NHS procurement teams, and working with the Work and Skills teams to identify how best to promote opportunities and support SME's.

Some of the key points that arose from the Committees discussions were: -

- Was there any analysis undertaken regarding the breakdown of different categories of SME's – micro, small and medium;
- Was there any gap analysis undertaken of SME's with regards to different contracts and how they competed;
- What work was being done around cooperatives;
- Noting the good work of Central Library's Business and Intellectual Property Centre; and
- What was being done to support specific groups in the employment market, such as 50 years plus.

Officers stated that an analysis and breakdown could be given between companies that employed more than 100 people and those that employed fewer and this would be included in future update reports. Procurement would look to see if this could be further broken down in the work that CLES undertook annually. With regard to gap analysis it was reported that SME's were invited to tender for contracts and were included in any soft market tendering exercises to ensure that they were represented, work was also ongoing to support cooperatives and social enterprises. Officer's reported that compared to other cities, Manchester had led the way in regard to social value and ethical procurement and specific engagement was undertaken with employers and providers in regard to a number of specific priority groups, including the 50yr plus age group.

The Executive Member for Finance and Human Resources described the achievements that had been realised through social value and ethical procurement, noting that this area of work had been a priority for him and he had worked with officers to ensure that all contracts included these elements. He said that whilst progress had been made, work on this important area would continue to ensure this was firmly embedded in every contract.

Decision

The Committee:-

- (1) Notes the report; and

- (2) Recommends that any future update report include analysis of the numbers of different types of SMEs – micro, small and medium.

ESC/19/21 Economy Dashboard - Quarter 3 2018/19

The Committee considered the Quarterly Economy Dashboard for quarter 3 of 2018/19, which provided statistical data on economic development, housing and the visitor economy.

The Performance Analyst and Governance Lead presented the report to the Committee.

Some of the key points that arose from the committees discussions were:-

- Further information was requested in relation to business rates and providers of private car parking, and sample sizes of rental markets in neighbourhoods for comparison; and
- What were the challenges to delivering ultra-fast internet broadband for businesses and residents.

Officers stated that the additional information requested would be circulated to the Committee. In regard to the issue of ultra-fast broad band it was reported that the challenge to delivering this related to the retrofitting of apartment blocks within the city centre. Officers stated that discussions were ongoing with a range of providers to address this and an update would be provided to the Committee at an appropriate time.

The Chair noted the importance of ultra-fast broad band to the economy of the city and this would be considered in further detail at meeting of the Committee in the new municipal year.

Decision

The Committee notes the report.

ESC/19/22 Overview Report

The Committee considered a report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

The Committee notes the report

Communities and Equalities Scrutiny Committee

Minutes of the meeting held on 7 March 2019

Present:

Councillor Hacking - In the Chair

Councillors Andrews, Cooley, M Dar, Douglas, Evans, Kirkpatrick, Rawlins and Rawson

Councillor N Murphy, Deputy Leader

Councillor S Murphy, Statutory Deputy Leader

Councillor Rahman, Executive Member for Schools, Culture and Leisure

CESC/19/12 Minutes

Decisions

1. To approve the minutes of the meeting held on 7 February 2019 as a correct record.
2. To receive the minutes of the meeting of the Our Manchester Voluntary and Community Sector (VCS) Fund Task and Finish Group held on 31 January 2019.

CESC/19/13 Greater Manchester Police (GMP) priorities for additional resources

The Chair reported that the purpose of this item had been to examine the priorities for the additional funding for GMP which it was proposed to raise through the Council Tax precept. He informed the Committee that the Greater Manchester Combined Authority's (GMCA's) Deputy Mayor for Policing and Crime had declined to attend the meeting and that the representative of GMP had stated that some of the information requested was not yet known and, therefore, he had also declined to attend at this stage. The Chair proposed that this item be considered again at the Committee's meeting on 23 May 2019, when further information would be available, including whether the precept had been agreed and whether GMP would be receiving any additional resources from the national government. In response to a Member's question, he confirmed that the intention was to invite the Deputy Mayor to the May meeting.

The Deputy Leader reported that he represented the Council on the Police and Crime Panel, which had met on 31 January 2019 to consider the precept, but that he thought it was also useful for this Committee to scrutinise the precept and how the additional funding would be used. He reported that the national government had acknowledged that the police were underfunded but had decided that additional funding should be raised through a precept on Council Tax. He outlined the funding issues which GMP faced, reporting that it had lost over 2000 police officers over the past 9 years, in addition to 1000 support staff, including Police Community Support Officers (PCSOs). He reported that at the Police and Crime Panel meeting he had proposed a commitment, which the Panel had supported, on the issues which should

be prioritised with these additional resources. He informed Members that these included increasing neighbourhood policing, improving safety on the transport network and in the night-time economy, improving the 101 non-emergency police number and other ways that the public could contact the police, tackling serious and violent crime and violence against women and girls and improving sickness levels within GMP.

Some of the key points that arose from the Committee's discussions were:

- The impact of losing 1000 support staff in diverting police officers from frontline duties;
- To seek assurance from the Deputy Leader that he would advocate for the needs of the Manchester area;
- The impact of football matches on the city centre and police and Council resources; and
- That information on police priorities should be communicated to residents in a clear, simple way.

The Deputy Leader recognised the greater demands that Manchester experienced due to being the regional centre, noting that 13 of the 50 new police officers had been assigned to Manchester. He outlined how police prioritised work based on threat, harm and risk. He reported that football was a great draw to the city but that it also created some issues for the city and that, while the football clubs contributed to the cost of policing around the stadium, it also had effects elsewhere. He reported that the Council was working with GMP and the football clubs on this issue and that he would pass on the Committee's concerns. He agreed that it was important to communicate police priorities to residents in an appropriate way.

Decision

To consider this issue at the Committee's next meeting on 23 May 2019.

CESC/19/14 Equalities Performance Management

The Committee received a report of the City Solicitor which provided an update on the Council's Equalities Performance Management.

Officers referred to the main points and themes within the report, which included:

- Progress against the Council's equality objectives for 2016-20, with examples across a range of service areas;
- The proposed process for developing a new set of objectives covering the period 2020-2024; and
- An overview of the themes emerging from the Council's Equality Delivery Plans (EDP) 2019-20, produced as part of the annual business planning process.

Some of the key points that arose from the Committee's discussions were:

- To welcome the report and the breadth of work taking place and to emphasise the importance of this becoming embedded into the regular work of the Council;
- That equality should be embedded into the induction process for new staff;
- How the Directorate Equality Champions' role fitted in with their regular jobs;
- The importance of good education, training and employment opportunities in improving life chances;
- When undertaking an equality analysis of major commercial developments, what would a good commercial development look like;
- The importance of prioritising repairs to pavements and highways as an equality issue;
- The importance of timely Equality Impact Assessments (EIAs) in relation to proposed new cycling and walking routes;
- How far the Council's workforce reflected the diversity of the local population, particularly at a senior level; and
- Request for more information on the work group which had been established to develop the Black and Minority Ethnic (BAME) Voluntary and Community Sector (VCS).

The Lead for Homelessness informed Members how equalities work was being embedded into her service's work, including listening to the views of people who had experienced homelessness and working to help people improve their life chances. The Director of Housing and Residential Growth informed Members about work to develop the LGBT Extra Care housing project, reporting that he was currently in discussions with the LGBT Foundation to try to secure funding for them to provide a member of their staff to advise on the project. Officers provided examples of work taking place within the Neighbourhoods Directorate, including improving the accessibility of leisure facilities for disabled people, capturing data on who was using the Council's leisure facilities and working with school children and their families on healthy eating, taking into account cultural backgrounds and languages.

The Statutory Deputy Leader reported that most Manchester schools were judged as "good" or better by Ofsted but that issues with particular schools needed to be addressed. She also reported on how the Council would use its procurement process to encourage companies to employ Manchester residents and to pay the Manchester Living Wage. She informed Members about the Greater Manchester Good Employment Charter, which, she advised, would also make a difference.

The Director of Housing and Residential Growth reported that he would refer the question on commercial developments to the Strategic Director (Development) and ask him to provide a response. A Member who was also the Lead Member for Disabled People emphasised the importance of ensuring that commercial premises were accessible for disabled people.

The Strategic Lead for Neighbourhoods (South), who was also a Directorate Equality Champion, reported that he had requested timescales for the programme of repair work to pavements and highways and for the proposed new cycling and walking routes so that EIAs could be embedded into the process. The Chair emphasised the Committee's support for this information to be provided so that this work could be progressed as a matter of urgency.

The Head of Workforce Strategy reported that people with protected characteristics, particularly disabled people and BAME staff, were under-represented at a senior level within the Council. He informed Members that the Council had developed an action plan on workforce equality which was based on feedback from the Equality Framework for Local Government (EFLG) assessment and a piece of independent research on staff experiences. He outlined the main areas of this action plan, which related to workforce engagement, learning and development and representation at a senior level. The City Solicitor reported that, as the new Equalities Lead for the Senior Management Team (SMT), she would take forward the request that equality be embedded into the induction process for new staff.

The Programme Lead outlined the work which had started to take place to develop and support BAME voluntary and community organisations, including undertaking EIAs following the first funding round of the Our Manchester VCS Fund and meeting with BAME groups and other stakeholders to discuss issues and identify a way forward. The Statutory Deputy Leader reported that this work had to be sector-led but facilitated by the Council and she offered to provide further information to a future meeting.

Decision

To thank officers and guests for their contribution and to request that the points raised by Members be taken forward.

CESC/19/15 Final Report of the Our Manchester Voluntary and Community Sector (OMVCS) Fund Task and Finish Group

The Committee received a report of the Our Manchester VCS Fund Task and Finish Group which presented their findings and recommendations. The Task and Finish Group had carried out an investigation into the implementation of the new OMVCS Fund programme and the first funding round.

A Member, who was also the Chair of the Task and Finish Group, provided an overview of the Group's findings and thanked the Members who had taken part.

The Chair asked for clarification of the meaning of the fifth bullet point under 2.2: "Communication relating to funding decisions/decision making process to be updated to include simultaneous communications to organisations and all Members (in addition to scrutiny committees)." The Chair of the Task and Finish Group clarified that this meant that information would be disseminated simultaneously to organisations and Elected Members. She informed Members that she would amend the wording of this bullet point for clarity.

The Chair welcomed the report, stating that it was an example of a good piece of work by a Task and Finish Group. He requested that this report be circulated to all Members of the Council, with a covering note.

Decisions

1. To note the findings of the Task and Finish Group and endorse the recommendations as set out in the report, subject to the amendment for clarity outlined above.
2. To request that the report be circulated to all Members of the Council.
3. To request a report on the implementation of the recommendations in 6 months.

CESC/19/16 Overview Report

A report of the Governance and Scrutiny Support Unit was submitted. The overview report contained a list of key decisions yet to be taken within the Committee's remit, responses to previous recommendations and the Committee's work programme, which the Committee was asked to approve.

Decision

To note the report and agree the work programme.

CESC/19/17 Manchester Community Events

The Committee received a report of the Chief Operating Officer (Neighbourhoods) which provided an update on the approach to developing the Community Events Programme. It also provided further details of how events supported volunteering within the city and specifically how the programme connected to the Manchester Volunteer Inspired Programme (MCRVIP).

The Strategic Lead (Parks, Leisure and Events) informed Members that this report provided an update on community events which took place across the city, including events that the Council directly delivered such as the Christmas lights switch-on, large community events that the Council provided funding for such as the Caribbean Carnival and other events which were not funded through the events fund but which the Council supported in some other way, for example through the Neighbourhood Investment Fund (NIF).

Some of the key points that arose from the Committee's discussions were:

- The negative impact of some events on local residents and what was being done to increase safety and security around events, citing the shooting which had taken place after the Caribbean Carnival last year;
- Request for an update on the assessment of applications for the Community Events Funding Programme 2019-20; and
- The strain on NIF funds of continuing to fund small community events and whether alternative funding could be identified.

The Strategic Lead (Parks, Leisure and Events) informed Members that meetings were taking place with a range of stakeholders to discuss issues surrounding the

Caribbean Carnival, including parking, trading on nearby streets and after-show parties and tactics to address these were being explored. He reported that, while an early decision had been taken regarding the funding for this year's Caribbean Carnival, decisions were still being made about other applications to the Community Events Funding Programme 2019-20 and it was expected that the decisions would be communicated by the end of the month. He reported that, where appropriate, applicants were being directed to other sources of funding which were more appropriate for their event.

The Executive Member for Schools, Culture and Leisure reported that, despite the financial challenges, the Council had continued to invest in community events but was also being innovative in supporting organisations to identify other sources of funding. He reported that the Council was looking at ways to generate commercial income from parks and events which could be reinvested in community events.

Decision

To request that a list of groups which were successful and unsuccessful in obtaining funding through the Community Events Funding Programme 2019-20 be circulated to Members, including details of whether the groups have been funded in previous years.

[Councillor Evans declared a personal interest as a Board Member for the Wythenshawe Games.]

[Councillor Douglas declared a personal interest as a local resident in the area of the Caribbean Carnival.]

CESC/19/18 Exclusion of Press and Public

Decision

To exclude the public during consideration of the following item which involved consideration of exempt information relating to the financial or business affairs of particular persons and public interest in maintaining the exemption outweighs the public interest in disclosing the information.

CESC/19/19 Manchester Core Events Programme Funding 2019-20 (Public Excluded)

The Committee received a report of the Chief Operating Officer (Neighbourhoods) which provided commercially sensitive information on the allocation of funding for the core events programme for 2019-20, following the Committee's request for this information at its meeting on 10 January 2019.

Decision

To note the report.

Resources and Governance Scrutiny Committee

Minutes of the meeting held on Thursday, 7 March 2019

Present:

Councillor Russell (Chair) – in the Chair
Councillors Ahmed Ali, Andrews, Barrett, Clay, Davies, Lanchbury, Kilpatrick, Moore, B Priest, A Simcock, Watson and Wheeler

Also present:

Councillor Ollerhead, Executive Member for Finance and Human Resources

Apologies: Councillor Rowles

RGSC/19/19 Minutes

Decision

To approve the minutes of the meeting held on 7 February 2019 as a correct record.

RGSC/19/20 Our Manchester - financial impact on decision making and business planning

The Committee considered a presentation that provided an evaluation of Our Manchester and how this was helping to deliver the required Council savings targets and the effect that it would have on the Council's future budget process. The presentation started by setting out the Our Manchester approach, then showed how the Monitoring and Evaluation framework operated and finally covered how this related to savings delivery and budget strategy.

Officers referred to the main points and themes within the presentation, which included:-

- An overview of Our Manchester, including an explanation of the different roles of the Our Manchester Strategy and approach, including the role of Bringing Services Together
- The monitoring and evaluation framework, outlining the approach to monitoring and evaluating Our Manchester;
- A summary of how Our Manchester was being put into practise as evidenced through Our Manchester updates to scrutiny committees and case studies;
- How Our Manchester had fed into our allocation of resources through the business planning process; and
- Monitoring and budget strategy impact, including how the Council monitors progress towards the vision for the city through the State of the City Report and how this impacts on the Council's budget position.

Some of the key points that arose from the Committees discussions were: -

- A distinction needed to be made between the Voluntary and Community Sector and Community Groups;
- Resilient communities that had delivered positive outcomes appeared to have been penalised through reduced resources;
- More needed to be done to support community groups to compliment and support the ambitions for social prescribing in communities;
- Would Social Value be included as a key metric in the State of the City Report;
- Commenting that the metrics within the State of the City report were very challenging, especially around the issues of life expectancy and victim based crime;
- Noting the success of the Wigan Deal in managing and communicating expectations with residents, what similar work was being done in Manchester to raise awareness of Our Manchester with residents, commenting that there appeared to be currently a disconnect;
- 'Have your say' events should be delivered across the whole of the city as a mechanism to engage with residents;
- How was spend against outcome measured and assessed;
- What resources were allocated to the analysis of the impact of 'Our Manchester', noting the complexity and range of metrics; and
- Noting the importance of the interactions between frontline staff and residents, staff needed to be empowered to influence appropriate change.

Officers stated that the Our Manchester Investment Fund was designed to facilitate innovative approaches and build resilience within communities to reduce the demand on services. Officers stated that the new health model had been supported by funding from Greater Manchester and a business case was being developed to further support community groups to assist with social prescribing. Officers described that conversations were ongoing with a range of services and partners, including the police and health to align the geographical footprint in which they worked to deliver services and support the 'Our Manchester' approach.

Officers stated that consideration would be given as to how social value could be reported within future State of the City reports. Officers acknowledged the challenges to improve against key metrics, noting that a range of partners, such as health and the police and national policies would have an influence on these outcomes. Officers further stated that there was a challenge to report on how 'Our Manchester' had impacted on these, noting that the Logic model and analysis of data would assist with that reporting and measuring impact and outcomes. Officers stated that it was important to recognise that the data within the State of the City report was collated over the year however the report was published on an annual basis and used the data available at the time of publication.

In response to a request from a Member, Officers commented that the data was complex and available at different times of the year, however consideration would be given on how best to report performance to the Committee throughout the year, noting that the intention is to review and report annually on the impact and performance of Our Manchester, and consideration was being given on how to capture and report added value, considering all of the contributing factors as a metric.

Officers stated that there were a number of different methods employed to engage with and communicate 'Our Manchester' with residents. These included the delivery of 'Have Your Say' events in a range of neighbourhood settings with the intention to roll these out across the whole of the city; integrating services within neighbourhoods; joined up resident engagement with partners to ensure a consistent message is communicated. Officers stated the challenge was then to understand and measure the outcomes of such events and interventions, however work was progressing to capture and measure this. Noting the comment from the Member regarding the need for clear communications with residents regarding expectations, Officers stated that this would be reviewed in consultation with the communications team, noting the model adopted in Wigan.

In regard to spend and outcomes, Officers reported that this was assessed and an analysis and review of the success of interventions would be undertaken, using the lessons learnt from other experiences. Officers reported that analysis of the Our Manchester approach was undertaken by the existing Performance, Reform and Innovation Team, stating that a dedicated officer would be allocated to focus specifically on this area of work. Officers reported that consideration was also being given to appointing an academic researcher to support this work and the funding options for this were being explored. Officers reported that a number of staff across the organisation had contributed to the Logic model work.

Officers noted the importance of both Council staff and the staff of partners when interacting with residents to influence behaviour change and that staff awareness and engagement sessions were being delivered to all staff, further complimented by the 'Our People' HR strategy to drive culture change and embed the Our Manchester principals in the workforce and across all services.

Decision

The Committee:-

- (1) Recommends that a one-page document is produced, similar to that available in Wigan, that clearly communicates with residents the Our Manchester approach and expectations.
- (2) Recommends that analysis of the development and empowerment of those front line staff who regularly engage with residents, across a range of services is undertaken.

RGSC/19/21 Responses to Government Consultations on the Fairer Funding Review and Business Rates proposals

The Committee considered a report of the City Treasurer, which provided an overview of the proposed reforms to Local Government Financing and the Council's response to the two most recent government consultations which were Business Rates Retention Reform and. A review of local authorities' relative needs and resource.

The City Treasurer referred to the main points and themes in the report which included: -

- In October 2015 the Government committed to further reforms to Business Rates retention followed by consultations in July 2016, February 2017 and December 2018. In February 2016, the Government announced there would be a review of relative needs and resources, followed by consultations in July 2016, December 2017 and December 2018;
- The two recent consultation papers were the next steps in the Government's programme of reform to local finance which aimed to provide a fairer and more transparent mechanism for allocating formula grant and to give Councils greater control over the money they raised locally;
- From 2020/21, there would be significant changes to Local Government financing;
- The Council was engaging with central government and other interested bodies through formal consultation responses and working groups to ensure the impact of the potential changes on local government, and particularly cities was recognised;
- In relation to Business Rates Reform Manchester had been involved in a number of programmes to maximise the resource available in the region including a Business Rates Pool across Greater Manchester (GM) and Cheshire, the Business Rates Growth Retention Scheme 2015 and a three-year 100% retention pilot from April 2017 to March 2020; and
- With regard to the review of relative need and resources the Council was working closely with the Ministry of Housing, Communities and Local Government (MHCLG), Local Government Association (LGA) and other Local Authorities (particularly Core Cities) to ensure the circumstances of metropolitan cities were represented in the review, specifically in relation to the impact of deprivation on the need to spend.

Copies of the Council's responses to the two consultations were appended to the report for the Committees consideration.

Some of the key points that arose from the Committees discussions were: -

- Members welcomed the substantive and detailed responses, noting the cuts imposed on the City Council;
- Thanking the City Treasurer and Deputy City Treasurer for the work that had been undertaken to produce the detailed and compelling submission;
- Supporting the argument put forward that deprivation needed to be a material consideration in the funding formula and not simply calculated on population figures alone, noting the continued impact of austerity and the financial pressures experienced as a result of increased social care costs;
- Welcoming the inclusion of the issues arising as a result of the significant student population, and the associated loss of revenue, within the response;
- The responses should have included recommendations that Private Landlords are charged Business Rates;
- Was the resource allocated to Business Rates appeals sufficient; and

- In relation to Business Rates and the expanding University estate, what discussions had been had with other core cities, with similar large establishments;

The City Treasurer stated that it was very difficult to agree a funding formula that fits all due to the different pressures and demographics experienced in cities and this presented a challenge nationally. In relation to Business Rates and those large estates that were exempt she said discussions had been conducted with other core cities to explore this issue further.

It was noted that the Committee were of the view that the City Council should be recommending private landlords are charged business rates. The City Treasurer explained some of the work in this area and that the City Council was continuing to push for a position that recognised the financial impact of students on the council's income.

The City Treasurer stated that the calculation of the resource required for the number of Business Rates appeals had been modelled using the available data, commenting that this was robust and had been signed off by the external auditor. She further advised that work was underway with other core cities around the issue of the impact on funding of student accommodation and the different options available.

The City Treasurer acknowledged the comment regarding the pressures experienced regarding the cost of social care, and modelling of this continued so as to understand and the scale of this challenge in Manchester, also taking into consideration other factors such as the impact of the roll out of Universal Credit and other initiatives. She further commented that this had been frustrated due to the uncertainty around the potential changes to funding for adult social care with the Green Paper now expected in Spring 2019.

The City Treasurer responded to a question from a Member regarding the possibility for a judicial review if the proposed formula was imposed by stating that she could not pre-empt the outcome of the consultation, however all options would be considered.

Decision

The Committee notes the report.

RGSC/19/22 Overview Report

The report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

The Committee notes the report and approve the work programme.

Audit Committee

Minutes of the meeting held on 11 March 2019

Present:

Councillor Ahmed Ali - In the Chair
Councillors Lanchbury, A. Simcock and Watson
Mr S Downs (Co-opted member) and Dr D Barker (Co-opted member)

Apologies: Councillors Connolly and Russell

Also in attendance:

Executive Member (Adult Health and Wellbeing)
Assistant Director Adult Services (Complex Needs)
Assistant Director Adult Services (Neighbourhoods and Safeguarding)

AC/19/09 Minutes

The minutes of the Audit Committee held on 11 February 2019 were submitted for approval.

Decision

To approve the minutes of the meeting held on 11 February 2019 as a correct record.

AC/19/10 Counter Fraud Policies Update

Members considered the report of the Head of Internal Audit and Risk Management which presented updated drafts of the Whistleblowing, Anti-Money Laundering and Anti-Bribery Policies for comment prior to approval. The role of the Audit Committee in seeking to obtain assurance over the Council's corporate governance and risk management arrangements includes an overview of the key policies and procedures in respect of anti-fraud and anti-corruption arrangements.

The Chair invited questions from the Committee.

A member referred to the list of 'possible signs of money laundering' provided in Appendix B of the report and asked officers if this was a definitive list. Reference was also made to the whistleblowing and if council officers were comfortable with the current reporting arrangements.

In response, the Head of Internal Audit and Risk Management noted the point made on the extensive list of signs of money laundering and undertook to amend the policy text to reflect this. With reference to arrangements allowing employees to 'whistleblow', it was reported that staff were comfortable with the current mechanisms and information available to them. Any whistleblow issue would include a risk

assessment and investigation to ensure that a matter had been raised in good faith and was justified.

A member referred to arrangements where a member of staff employed within the Council raised a matter relating to an issue under to control of integrated health services and asked where would the whistleblow be reported to.

It was reported that the employee would make a report to their employer and not the employer of the service relating to the area of concern. The Committee was informed that a process of alignment of policies and processes of the organisations involved would be required.

A member asked if a benchmarking process is used to measure the effectiveness of the whistleblowing policy and the routes used by staff that may indicate a preference to using an internal or external route. Reference was also made to the need to include a link to the external organisation regarding anti-bribery to mirror the links within the money laundering procedures.

It was reported that the Standards Committee receives a benchmarking report on the efficacy of the whistleblowing policy. The benchmarking report had indicated that the Council has a higher number of whistleblowing reports compared to other core cities. The suggestion was made that qualitative research on this could indicate that the council as an organisation has a good 'speak up' culture where staff are aware of information available and feel comfortable to raising matters. Reference would be made to this in the Annual Fraud report to the Audit Committee. The issue of consistency across the policy document would be addressed to include information and contact links to the external organisations.

A member referred to the involvement of the charity 'Protect' and officers were asked the charity could provide the same information awareness arrangement for health organisation staff. In addition, officers were asked what communication arrangements are in place to make staff aware of the whistleblowing process.

It was reported that the suggestion would be taken for discussion with colleagues in the CCG and the MHCC. A review of the whistleblowing helpline would be undertaken after six months to determine the use of the service for staff. The arrangements in place for communicating information to staff were crucial and the 'Forum' staff publication would include reference to whistleblowing and signposting. Managers will include whistleblowing as an agenda item in staff meetings.

The Committee agreed that it was satisfied with the assurance provided by the Counter Fraud Policy provided within the report it had considered.

Decisions

1. To note and endorse the draft policies in the report submitted, in advance of approval by the Chief Executive.
2. To note the comments received.

AC/19/11 Corporate Risk Register

The Committee considered the report of the City Treasurer and the Head of Internal Audit and Risk Management which presented the Corporate Risk Register to support the Committee risk management assurance role by providing the most recent version of the register.

The Chair invited questions from the Committee.

A member asked for an explanation of the risk process and if the level of risk applied was done prior to or after actions have been taken. Officers were also asked to explain why the Key Directorate Risks included one risk issue relating to Children's Services and three risks non 'frontline' services within Strategic Development. A member referred ID3 on the Register – 'Our People' and asked officers if the reductions in staff resources had resulted in the risk to the Council. Concern was also expressed regarding the reference to ICT within a number of the high risk areas, in view that ICT is also a high risk. Officers were also asked to review the reference made in descriptions within the register to acknowledge the importance of the impact on people in front of impacts on resources.

It was reported that a risk level is applied after the actions were taken and mitigations had been applied. With reference to the Key Directorate Risks, the comment was noted and it was reported that there are two medium risks currently in place relating to Children's Services (Liquidlogic and Safeguarding). The Committee was informed that 'Our People' is an issue shared across directorates as a capability risk with work required to align staff to skills and roles. ICT resilience would be improved once the twin data centres are running and the risk level would be reduced accordingly. Additional staff resources had been directed at IT security to help reduce risk and the appointment of a head of ICT would help to reduce further concerns. Liquidlogic and safeguarding continue to be a high corporate priority and would remain so.

The Committee agreed that it was satisfied with the assurance provided by the Corporate Risk Register and the actions highlighted from the comments made on the report it had considered.

Decisions

To note the report submitted and the comments made.

AC/19/12 Accounting Concepts and Policies, Critical Accounting Judgements and Key Sources of Estimation Uncertainty

The report of the City Treasurer was considered which presented an explanation of the accounting concepts and policies, critical accounting judgements and key sources of estimation that will be used in preparing the 2018/19 annual accounts.

Decisions

To approve the accounting concepts and policies that will be used in

completing the 2018/19 annual accounts and note the critical accounting judgements made and key sources of estimation uncertainty.

AC/19/13 Update on Actions taken in progressing internal audit recommendations in respect of Transition (to Adulthood) and Homecare Contracts

The Committee considered the report of the Director of Adult Services which presented the current position in respect of two audits where original, agreed actions were overdue: Transitions (Childrens to Adults) and Homecare Contract Monitoring.

The Executive Member (Adults Health and Wellbeing) attended the meeting accompanied by the Assistant Director (Adult Services – Complex Needs) and the Assistant Director (Adult Services – Neighbourhoods and Safeguarding), and addressed the Committee on Transitions and Homecare Contract.

The Committee was informed that a Transitions Board had been appointed and a meeting had been scheduled to take the issues forward and bring together the consultation outcomes as well as agreeing a structure for governance.

The Chair invited questions from the Committee.

A member referred to arrangements relating to transitions and asked officers if the deadline set for November 2019, for the completion of the transitions strategy, would be achieved. Officers were also asked if there is flexibility in the transition process to allow the Transitions Team to pick up those young people approaching their eighteenth birthday with no previous contact with the service and required help.

It was reported that a timeline for completion of deadlines will be built into the work of the Transition Board and will be raised at the next meeting. The Committee was informed that officers would also work with Internal Audit to set robust deadlines in order to provide the Committee with the level of assurance required. The issue of flexibility to allow the management of situations that may arise will be included as part of the development of pathways open to young people and how they can engage with services.

A member referred to the Homecare Contract, paragraph 3.7 of the report, and asked officers to confirm whether the service user panel included representation from the Age Friendly Board to reflect the users of the Homecare Service. In addition, had a social value element been a factor to the commissioning and tendering process.

The Committee was assured that there had been an extensive range on engagement within the tender process and evaluation and this had included an age friendly involvement. The inclusion of a Social Value component was built into the commissioning and tendering process and had been set at 30% which is above the usual 20% value used in the Councils' process.

The Committee agreed that it was satisfied with the assurance provided by the responses provided and the actions highlighted in the report it had considered.

Decisions

To note the report submitted and responses received in addressing risks noted in the Transitions (Children's to Adults) and Homecare Contracts Internal audit reports.

AC/19/14 Work Programme and Audit Committee Recommendations Monitor

The report of the Governance and Scrutiny Support Unit which contained responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

To note that the Work Programme and Recommendations Monitor will be updated for the next meeting of the Audit Committee.

AC/19/15 Exclusion of the Public

The Committee considered a report of the City Treasurer. The Committee considered that the following item contained confidential information as provided for in the Local Government Access to Information Act 1972 and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

Decision

To exclude the public for the remainder of the meeting.

AC/19/16 Risk Based Verification

Members considered the report the City Treasurer proposing changes to the verification of Housing Benefit and Council Tax claims.

Decision

1. To agree that the Council cease to use Risk Based Verification in the administration of Housing Benefit and Council Tax Support from 1 April 2019.
2. To agree that the Council revert use verification standards, not aligned to Risk Based Verification, which meet Department of Work and Pensions requirements for Housing Benefit cases and associated Council Tax Support Cases.

3. To agree that for other than Council Tax Support claims, the Council should, where appropriate, apply a lighter touch approach to verification while taking judicious steps to prevent fraud and error that reduce the risk of excessive remission of Council Tax charges.
4. To agree that the Council cancel the contract with the external supplier that supports Risk Based Verification at a saving of £14000 per annum.

Health and Wellbeing Board

Minutes of the meeting held on 20 March 2019

Present

Councillor Richard Leese, Leader of the Council (MCC) (Chair)
Councillor Bev Craig, Executive Member for Adult Health and Wellbeing (MCC)
Councillor Sue Murphy, Executive Member for Public Service Reform (MCC)
Councillor Garry Bridges, Executive Member for Children's Services (MCC)
Kathy Cowell, Chair, Manchester University Hospitals Foundation Trust (MFT)
Dr Ruth Bromley, Chair, Manchester Health and Care Commissioning
Dr Murugesan Raja, GP Member Manchester Health and Care Commissioning
David Regan, Director of Public Health
Rupert Nichols, Chair, Greater Manchester Mental Health NHS Foundation Trust
Vicky Szulist, Chair, Healthwatch
Jim Potter, Chair, Pennine Acute Hospital Trust
Paul Marshall, Strategic Director of Children's Services
Bernadette Enright, Director of Adult Social Services

Also present

Councillor Rahman – Executive Member for Schools Culture and Leisure
Neil Fairlamb -Strategic Lead – Parks, Leisure and Events MCC
Rebeccas Livesey - Chief Operating Officer, Manchester Archive
Professor Craig Harris - Executive Director – Nursing, Safeguarding and
Commissioning, Manchester Health and Care Commissioning
John Walker - Associate Director of Operations, Greater Manchester Mental Health
NHS Foundation Trust
Coral Higgins – Macmillan Cancer Commissioning Manager, MHCC

Apologies

Mike Wild, Voluntary and Community Sector representative
Dr Claire Lake, GP Member Manchester Health and Care Commissioning

HWB/19/8 Minutes

Decision

To agree as a correct record, the minutes of the meeting of the Health and Wellbeing Board held on 23 January 2019.

HWB/19/9 Manchester Mental Health Transformation Programme

The Board received a report from the Executive Director – Nursing, Safeguarding and Commissioning, Manchester Health and Care Commissioning and the Associate Director of Operations, Greater Manchester Mental Health NHS Foundation Trust. The report provided a two-year progress report on Manchester Mental Health Services following the acquisition of mental health services on 1 January 2017 by

Greater Manchester Mental Health NHS Foundation Trust (GMMH). The Board received an overview of the achievements delivered to date through the clinical transformation programme and the plans and challenges for the coming year. The Board was informed that the transformation had been delivered through a series of Transformation Working Groups with each focussing on five key priorities, these included:

- Improving Access Psychological Therapies (IAPT)
- Acute Care Pathway, including:
 - Access to Services/Single Point of Contact (SPOC)
 - Enhanced Community Mental Health Team(s) (CMHT)
 - Home Based Treatment
- Urgent Care, including:
 - Mental Health Liaison into Acute Trusts
 - Section 136 Facility
- Reduction in Out of Area Placements, including:
 - Adult Acute and PICU Inpatient Out of Area Placements (OAPs)
 - Rehabilitation Pathway
- Community Engagement

The Chair of Greater Manchester Mental Health NHS Foundation Trust reported that the acquisition had presented more challenges than expected in areas such as 'out of area placement'. The Board was informed that good progress had been made during the two-year period and this was due to the team approach and the changes made to the culture of the organisation. Moving forward there was still a significant amount of work to do which would require further financial investment to improve and develop existing infrastructure.

The Chair invited comments from board members.

A board member welcomed the work done so far and commented that closer working was needed with primary care colleagues to improve patient referral to provide the best help and signposting for patients with mental health issues at an early stage. In response it was reported that GPs can seek support through a psychiatrist contact service that has been in operation for 3 months. The service provides a support clinic to advise and direct GPs to locate the right person at the right time.

The Chair commented that Manchester had suffered from inadequate mental health provision since the introduction of 'Care in the Community', however since the transformation programme, the situation had now shown significant progress being made. The board was informed that the Chief Executive of the GM Mental Health NHS Foundation Trust has an active role in the Transformation Accountability Board which regularly discusses the continuity between children's and adult mental services and the relationship between mental health services and the Local Care Organisation. The investment made to improve the environment at Park House was welcomed, although it was noted that further significant investment would be needed for the wider development of the site. The Chair also referred to the challenges presented through staff recruitment that had resulted in delays to the introduction of services. In view of this the Chair suggested that the Board should consider the

issue relating to the recruitment of skilled staff across each area of health service provision to determine how this could be addressed.

Decision

To note the report submitted and the comments received.

HWB/19/10 Care Quality Commission – Local System Review

The Board received a report from the Executive Director of Nursing and Safeguarding and Commissioning, MHCC and the Director of Adult Services MCC. The report and provided progress on the report of the Care Quality Commission (CQC) on the Manchester review held in October 2017. The presentation slides appended to the report provided the analysis of performance against the England average for six performance indicators. The six performance Indicators included the following:

- A&E attendances (65+)
- Emergency admissions (65+)
- Emergency admissions from care homes (65+)
- Length of stay (65+)
- Delayed transfer of care
- Emergency readmissions (65+)

The Board was informed that good progress had been made on the establishment of a system of joined up services that placed people at the heart of the service. This had included work to change and introduce new working relationships and cultures in the new and existing teams. It was noted that the new working arrangements would take time but had already started to develop in the Neighbourhood Community Team based at Withington Community Hospital. It was reported that the timescales initially set at the start of the process had been ambitious and had been changed to more realistic targets. The CQC had acknowledged the commitment of leaders and the strength of the partnerships between health and social care services. The CQC also noted the success of arrangements in place for planning for winter and the investment made in areas of service that would make the most difference to patients.

The Executive Member for Adult Health and Wellbeing welcomed the report and endorsed the progress that has been achieved and the findings of the external review which have provided the confidence to continue to meet the targets set in the locality plan.

The Chair welcomed the positive findings of the CQC reviews of Manchester Foundation Trust (MFT) and the Manchester Local Care Organisation and in particular the outstanding judgment given to CAHMS. It was noted that standards of care and service have been maintained even though the LCO is a newly formed organisation and the major changes the MFT is going through. The Chair congratulated the teams involved at MFT and LCO for this achievement.

The Chair invited questions from the Board

A board member commented that the standstill position of A&E admissions needed to take account of the impact of other factors such as levels of deprivation and health conditions of the 65+ age group presenting at A&E.

A board member referred to the way patients usually access services, by presenting at their GP or A&E and suggested that better communication could signpost patients to the GP Crisis Service as an alternative.

The Chair referred to the graphs used in the presentation slides and comparisons made with the England average, which showed Manchester to be tracking national trends. The chair commented that it was anticipated that over a period of three to four years the current gaps will reduce as a result of the transformation programme of health and social care services in the city.

Decisions

To note the report submitted and the CQC presentation, in particular the key findings of the Manchester review.

HWB/19/11 Thematic Report On Cancer (Prevention, Treatment and Care) in Manchester

The Board received a report from the Executive Director – Nursing, Safeguarding and Commissioning, Manchester Health and Care Commissioning. The board also received a supporting presentation. The report provided the Board with a comprehensive overview of the programme and the services in Manchester.

The Chair invited questions from the Board.

A board member welcomed the report and explained that cancer prevention work is a key priority of MHCC. It was noted that the rate of GP referrals had increased in Manchester, although this is still relatively low compared to national statistics. The point was made that improvements were needed to develop a system-wide resilience to reduce the time of patient referral, diagnosis and treatment for cancer.

A member referred to the success of recent lung screening initiative and suggested that the communication methods used to invite patients and the creative places chosen to advertise the service should be used more widely for other cancer services.

The Chair referred to the level of cancer diagnoses at stages 1 and 2 (54.7%), that is lower than the level for Greater Manchester (53.2%) and asked for the reason why Manchester is ahead of its neighbouring areas. Officers were also asked if there was an alternative to the process used for bowel cancer screening that could help to increase the take up by the public.

It was reported that the point made regarding communications would be raised with the cancer prevention team. The process for the diagnosis of cancer will be changing with the introduction of a 2020 Standard which will replace the 14-day referral with a

28-day cancer 'yes or no' outcome standard which will provide a faster diagnosis pathway for patients.

It was reported that the current three sample bowel cancer screening process (faecal occult blood (FOB) test) will be replaced with a new one sample faecal immunochemical test (FIT). The new test had achieved an increase of 10% take up by the public. The rollout of the FIT test in England had started in December 2018.

The Chair welcomed the report and made the point that the evidence presented demonstrates that Government cuts made to public health funding increased rates of preventable illnesses.

Decisions

1. To note the report submitted, in particular the challenges of the cancer system, as well as the collaborative working between providers, commissioners, primary care and population health teams.
2. To note the national requirements for cancer from the NHS Long Term Plan, Operational Planning Guidance 2019/20 and the GM Cancer Plan.
3. To approve and support proposals for service development to meet the national requirements, especially in relation to GP education, lung health checks, multi-diagnostic/ rapid access clinics, best practice timed pathways and new models of aftercare.

HWB/19/12 Establishment of Manchester Active and Efforts to Address the Challenge of Physical Inactivity in Manchester

The Board received a report from the Strategic Lead – Parks, Leisure and Events Manchester City Council and the Chief Operating Officer, Manchester Archive. The report provided the Board with information and work undertaken to establish Manchester Active and the work currently being undertaken to address the challenge of physical inactivity in Manchester. The Board also received a supporting presentation. The Executive Member for Schools Culture and Leisure also addressed the meeting.

The Chair invited questions from the Board.

A member asked what action was planned to address gender imbalance in the take up of physical activity, in particular by women and girls.

It was reported that the Manchester Active Card was introduced over one year ago and 100,000 Manchester residents have signed up to the card to access physical activity. The card operates on a digital platform that allows data to be taken on the user and this has indicated that there is a gender imbalance with a 10% lower take up by women and girls. Promotion campaigns such as "This girl can" have taken place to promote physical activity to woman and girls with further campaigns are

planned to target other underrepresented groups such as older people, disabled people and those affected by deprivation.

The Chair made the point that recognition and encouragement was needed for the residents of Manchester who choose to exercise alone or in groups and may not be registered under Manchester Active or use a gym.

It was reported that the Manchester Strategy for Sport and Physical Activity reflected the view for the importance of low cost physical activity that allows the participant to take part in as and when required without the commitment to regular exercise sessions or membership of a gym.

The Director of Public Health welcomed Manchester Active as a valuable opportunity to link and align health services to encourage physical activity as a means to prevent ill health.

Decisions

To note the contents of the report submitted, in particular the progress made in development of Manchester Active and its key role in the delivery of a sport and physical activity strategy that can deliver a positive impact on health and wellbeing outcomes for Manchester residents.

HWB/19/6 Manchester Climate Change Board

The Board received a report from the Director of Population Health and Wellbeing and Programme Director, Manchester Climate Change. The report provided an outline on the potential role of health organisations in the city in relation to the climate change agenda. The Board was invited to nominate a representative to join the Manchester Climate Change Board to replace the Board's previous representative.

In welcoming the report, the Chair referred to the demonstration to raise awareness of climate change, held in the city centre (15 March 2019) that had been attended by a large number of school age young people. The demonstration gave a positive message that the issue is being taken seriously by young people, although the time could have been arranged outside of the school day. The point was also made that the Council has already taken action on climate change by November 2018 on the basis of the work done by the Tyndall Centre at the University of Manchester, being the first city to adopt a carbon budget in accordance with the Paris accord, and as a consequence aiming to be zero carbon by 2028. The Manchester Zero Carbon 2038 – City Council Commitment Action Plan was subsequently agreed by the Executive on 13 March 2019. The Chair requested that schools across Manchester should be informed of the Council's position on Climate Change accordingly.

The Director of Children's Services informed that Board that all schools had been notified of this and further action would be taken to encourage and invite young people to get involved in the climate change discussion.

Decisions

1. To note the report submitted and the work that will be underway during 2019 to urgently reduce Manchester's CO₂ emissions and develop a Manchester Zero Carbon Framework 2020-38 and Action Plan.
2. To nominate Dr Murugesan Raja to join the Manchester Climate Change Board as a representative of the Health and Wellbeing Board.
3. To request that health partners on the Manchester Health and Wellbeing Board develop appropriate action plans to form part of the Manchester Zero Carbon Framework 2020-38 and action 2020-22.

Standards Committee

Minutes of the meeting held on Thursday, 21 March 2019

Present: N Jackson – in the Chair

Councillors: Andrews, Connolly, Evans, Kilpatrick, and Lanchbury.

Ringway Parish Council: Councillor O'Donovan.

Apologies: Councillor Cooley, Ms S. Beswick and Mr A Eastwood.

ST/19/01. Minutes

Decision

To approve as a correct record, the minutes of the meeting on 1 November 2018

ST/19/02. Draft Code of Corporate Governance Review of Local Government Ethical Standards – Committee on Standards in Public Life

A report submitted by the City Solicitor (Monitoring Officer) advised Members that the Committee on Standards in Public Life (CSPL), has completed its latest review of local government ethical standards and published its report on 30 January 2019. The CSPL advised the Prime Minister on ethical standards across the whole of public life in England and monitored and reported on issues relating to the standards of conduct of all public office holders.

The CSPL had made 26 recommendations to improve ethical standards in local government. Its recommendations had been made to the government, the Local Government Association, Parish Councils and to political parties. A list of the recommendations were attached to the report at appendix 2. It was noted that a response from government to the recommendations was yet to be received.

In addition, the CSPL had made 15 best practice recommendations for local authorities that should be considered as a benchmark of good ethical practice, which it expected that all local authorities could and should implement. A list of best practice recommendations to local authorities was attached at Appendix 3 of the report.

The Committee welcomed the report, but expressed some concern regarding the finding that there was clear evidence of misconduct by some councillors. Officers assured the Committee that the findings relate to national finding, and were not confined to Manchester councillors.

The Committee also welcomed the point that many of the recommendations of best practice were already being implemented by Manchester, both at a Greater Manchester level and a local level.

The City Solicitor advised that the best practice recommendations would be considered by the Chief Legal Officers across Greater Manchester to identify, where possible, a consistent approach and that a report would be brought to a future Committee meeting of the outcome.

The Committee noted the recommendation that Independent Persons have limited terms of office of no longer than 4 years. The Committee noted that the current terms of office for all Independent Persons and Co-opted members of this Committee expire on 17 November 2019. In order to allow for the offices of the two independent co-opted members of the Standards Committee and the two Independent Persons to be advertised with a view to appointing new membership with effect from 18 November 2021, the Committee agreed to request that Council extend the terms of office of Nicolē Jackson and Geoff Linnell (the two independent co-opted members of the Standards Committee) and Alan Eastwood and Sarah Beswick (the Council's two Independent Persons) for two years commencing on 18 November 2019.

Decision

The Committee:-

1. Notes the report;
2. Requests that the Monitoring Officer, in conjunction with colleagues in the other Greater Manchester authorities, undertake a review of the implications for the Council in following the best practice recommendations for local authorities, of the Committee on Standards in Public Life and that she report back to a future meeting of the Standards Committee; and
3. Requests that the Council extend the terms of office of Nicolē Jackson and Geoff Linnell (the two independent co-opted members of the Standards Committee) and Alan Eastwood and Sarah Beswick (the Council's two Independent Persons) for two years commencing on 18 November 2019.

ST/19/03. Social Media Guidance for Members update

A report submitted by the City Solicitor provided Members with an update on the operation/efficacy of the Social Media Guidance for Members ('the Guidance') as well as the provision of training for members on the Guidance.

The Committee was advised that in terms of the operation of the guidance, there had been no complaints against members regarding social media since November 2018 and no decision notices had been made in relation to social media complaints since November 2018. This compared with one complaint made in 2017 and six during the period October 2015 to October 2016. The view of the Council's Monitoring Officer was that complaints relating to social media use were not at a level that gave rise to specific concerns in this area, however, as a refresher, the Social Media Guidance would be sent to all Members again.

It was also reported that Social Media Training was provided for all Members in December 2018 and although attendance had not been particularly high, the feedback that had been received from those who had attended had been very

positive and the training provider had been very complimentary about the Council's Social Media Guidance which they commended to all members.

The Committee also concluded that the Social Media Guidance should be provided not just to members, but to all candidates in the forthcoming Elections, and officers agreed that this would be done.

Decision

The Committee:-

1. Notes the report.
2. Requests that the Social Media Guidance be provided to all candidates in forthcoming elections.

ST/19/04. Consultation outcome on Updating Disqualification Criteria for Local Authority Members

The Committee considered a report of the City Solicitor, which provided an overview of the responses to the consultation on updating disqualification criteria for local authority members including the Government's response.

The consultation posed six questions regarding Sexual offences, Anti- social behaviour and the Public Sector Equality Duties under the Equality Act 2010. Around 178 responses were generated from councils, membership organisations and individuals. A report on the consultation was brought to the Committee on 2 November 2017. The Committee commented in relation to the consultation questions and agreed that the Monitoring Officer, in consultation with the Chair, would produce a response to the consultation. A copy of the Council's response was included as an appendix to the report

It was reported that any changes to disqualification criteria for a member of a local authority, mayor of a combined authority, member of a London Assembly or London Mayor would require changes to primary legislation and it was anticipated that the Government would look to identify a suitable legislative opportunity when parliamentary time allowed.

Officers confirmed that they were waiting for primary legislation to be introduced to implement the recorded outcomes of the consultation.

Decision

The Committee notes the report and requests that a report be brought to a future meeting once the legislation has been introduced.

ST/19/05. Register of Members' Interests

The City Solicitor submitted a report on the operation and efficacy of the process for updating the Register of Members' Interests.

It was reported that all new Members received training as part of their induction on registration of interests and all new Members had registered their interests. Reminders to Members regarding updating their Register of Interests were contained in the Ethical Governance Update sent to all Members twice a year and were given by specific email reminders to all Members. Email reminders regarding revision of existing register entries was sent to all Councillors in July 2018 and November 2018. The Committee was reminded that whilst officers provided advice to Members, if asked, on Members' interests it was the responsibility of individual members to comply with the requirements of the Code of Conduct.

It was the view of the Monitoring Officer that the Register of Interests requirements were understood by Members but as a matter of good practice specific guidance would continue to be provided to Members regarding declaration of interests at meetings where necessary.

The Committee noted that 43 members had updated their declarations of interests since July 2018, and welcomed this evidence that Members understood their obligations with regard to the Register of Interests. The Monitoring Officer also confirmed that Members who did not want details of their home address in the public domain could apply to have this information redacted. The Monitoring Officer would assess the reasons for any request on a case by case basis.

Decision

The Committee note the report

ST/19/06. Member Development Strategy

The Committee considered a report of the City Solicitor, which sought the views of the Committee on the proposed Member Development Strategy, provided an update on proposals for the induction programme for new Councillors for May 2019 and reported on training delivered in the current municipal year.

The Strategy set out a clear direction for delivering Member development as well as the roles of the Monitoring Officer, Standards Committee and Member Development Working Group (MDWG) in relation to Member development and training as well as setting out the role of individual Members and group officers for each Group. At the heart of the Strategy was the expectation that Members took responsibility for their own development and worked with Group Officers and the MDWG to ensure their needs were identified and discovered the most effective means of delivering development opportunities.

The MDWG had also held a special meeting to discuss the Member induction programme for 2019. Taking into account positive feedback provided from 2018, it had been agreed that the format from 2018 had been successful and should therefore be repeated in 2019 and that newly elected and returning Councillors should be asked to attend.

A record of Member training delivered between May 2018 and February 2019, including attendance levels, was detailed at appendix B of the report.

The Committee requested that invitations to training and development opportunities should make it very clear as to whether the opportunity was for Members only, or a mix of Members and other people. Officers confirmed that this would be done.

The Committee also requested that induction training be open to all Members, not just new Members and officers confirmed that the induction training is available as a refresher and would be made available to new and returning members and more widely where possible.

The Committee commented that not all people learn in the same way, and that training should be available that was face to face as well as online. Officers confirmed that they were aware of different learning needs, and that the majority of the training that had been offered over the last 12 months had been face to face.

The Committee noted that the training provided by the LGA was consistently excellent, and would like to have more opportunities for members to attend. Officers confirmed that the training budget would allow for this, and that they had also identified alternative external training providers as part of a tender process. Officers also confirmed that they were investigating the provision of bespoke training that would more closely align with Our Manchester principles.

Decision

The Committee:-

1. Notes the report; and
2. Requested that LGA training opportunities be increased.

ST/19/07. Annual review of Use of Resources Guidance for Members, the Gifts and Hospitality Guidance for Members and the Member / Officer Relations Protocol

A report by the City Solicitor outlined the proposed changes to the sections of the Council's Constitution relating to the Use of Resources Guidance for Members, the Gifts and Hospitality Guidance for Members and the Member / Officer Relations Protocol and advised the Committee of amendments proposed in respect of these parts of the Constitution.

The report also considered the efficacy of both pieces of Guidance and the Protocol.

The Committee welcomed the report and noted that the data usage expectations had been updated. A Member raised that the use of social media on Council provided mobiles may impact on the data usage levels and officers advised that they would keep the data usage under review. Officers also told the Committee that they were conducting a review of the threshold for declaring gifts/hospitality, which in Manchester currently stands at £100. They explained that other local authorities across Greater Manchester had different thresholds, some of which were as low as £25. Officers said that there had been a suggestion that the threshold should be

£50. Officers would consider the threshold as part of the overall response to the CSPL recommendations and which would be reported back to Committee.

The Committee noted the dual nature of the Lord Mayor's role, with regard to Gifts to the City and personal gifts.

Officers also told the Committee that HROD are conducting a review of the Member/Officer Protocol, and that a report would be brought back to the Committee when this was completed.

Decisions

The Committee:-

1. Endorses the Monitoring Officer's proposed amendments to the Use of Resources Guidance for Members, the Gifts and Hospitality Guidance for Members and the Member / Officer Relations Protocol in the Council's Constitution; and
2. Notes the Monitoring Officer's views on the efficacy of the Use of Resources Guidance for Members, the Gifts and Hospitality Guidance for Members and the Member / Officer Relations Protocol.

ST/19/08. Draft Annual Governance Statement 2018/19

The Committee considered a report of the Deputy Chief Executive and City Treasurer, which contained the draft 2018/19 Annual Governance Statement (AGS) which has been produced following completion of the annual review of the Council's governance arrangements and systems of internal control.

Local authorities had a legal responsibility to conduct, at least annually, a review of the effectiveness of their governance framework including their system of internal control. Following the review, an Annual Governance Statement (AGS) must be produced, approved and published. The Committee was asked to note the findings of the 2018/19 AGS and the actions proposed to further develop or strengthen elements of the Council's governance arrangements during 2019/20.

The Committee welcomed the report and noted the sections that applied to the work of the Committee. In addition, the Committee noted the governance challenges faced by the Council as a whole, and how these challenges are being met and addressed.

Decision

The Committee endorses the draft version of the Council's 2018/19 Annual Governance Statement

ST/19/09 Work Programme

The Committee considered its work programme for its next three meetings, noting the items of business that were scheduled for each of the meetings.

The Committee agreed that the Member/Officer Protocol review should be added to the agenda for the June meeting. In addition, the review of the Planning Protocol should also be moved to the June meeting, so that the 2 items could be considered at the same time.

The Committee agreed to remove the item regarding Member Development from the October meeting agenda, as they were satisfied with the progress that has been made.

Decision

1. To add the Member/Officer Protocol update to the agenda for the June meeting.
2. To move the Planning Protocol review update from the October meeting agenda to the June meeting agenda.
3. To remove the Member Development update from the October meeting agenda.

Personnel Committee

Minutes of the meeting held on Wednesday 13 March 2019

Present: Councillor Ollerhead (Chair) – in the Chair

Councillors: Akbar, Bridges Craig, Leech, N Murphy, Rahman, Richards and Stogia

Apologies: Councillors Leese and S Murphy

PE/19/10 Minutes

Decision

To approve the minutes of the meeting held on 13 February 2019 as a correct record.

PE/19/11 Pay Policy Statement 2019/20

The Committee considered the annual update of the Deputy Chief Executive and City Treasurer on the organisations Pay Policy Statement for 2019/20 prior to its submission to full Council. The Head of Workforce Strategy advised the Committee that the statement was broadly in line with previous years and included a statement on pay and grading structure as well as information on the Council's 'Gender Pay Gap'.

There was a discussion about the gender pay gap – a member asked how the Authority compared with other public sector organisations. It was explained that not all organisations had published their information but based on last year's data the authority was broadly in line with other NHS organisations.

There was also a discussion about the role of third party contractors. The Deputy Chief Executive and City Treasurer explained that whilst the requirements that govern the production of pay policy statements do not apply to third party contractors, the Authority's commitment to high standards of ethical trade practices, across commissioning and procurement activities, as well as salaries that are commensurate with a 'real living wage', were assured through the organisations ethical procurement policy.

No Trade Union comments were submitted for consideration for this item. The Committee endorsed the recommendations.

Decisions

1. To note the content of the draft Pay Policy Statement and commend it for approval by the Council.
2. To note the organisation's Pay and Grading Structure for the financial year 2019/20 appended to the Pay Policy Statement and commend it for approval by the Council.

PE/19/12 Director of ICT

The Committee considered a report of the Deputy Chief Executive and City Treasurer which discussed recruitment arrangements in light of the recent resignation of the current Director of ICT.

Comments from the Trade Union UNISON were submitted for consideration – these essentially centred around the recognition of the strong leadership and management qualities of the current postholder. Some concern about the potential financial impact of recruiting interims and / or consultants was raised as well as the potential for destabilisation of services that are currently working well.

The Committee recognised the significant progress achieved in relation to infrastructure, transformation of technology, the workforce and delivery of the Capital Programme and was asked to recommend to Council that the post of Director of ICT be recruited to at Grade SS4 (£94,072 - £103,863 increasing to £95,953 - £105,940 from 1 April 2019) with an additional market rate supplement of up to £30,000, subject to the stipulated review processes after 18 months.

The Committee subsequently put on record its thanks to the current post holder and endorsed the proposal to recruit a new Director of ICT with the appropriate level of experience, knowledge and understanding of the Council's ICT functions that will ensure continuity, stability whilst maintaining a focus on service improvements.

Decisions

1. To note the resignation of the Director of ICT with effect from 8 February 2019;
2. To thank Bob Brown for his leadership and transformation of the ICT service since joining the Authority in 2015
3. To recommend that Council approves the post of Director of ICT be recruited to at Grade SS4 (£94,072 - £103,863) increasing to £95,953 - £105,940 from 1 April 2019 with an additional market rate supplement of up to £30,000, subject to the stipulated review processes after 18 months.