



Licensing Committee

Date: Monday, 5 December 2022

Time: 10.00 am

Venue: Council Antechamber, Level 2, Town Hall Extension

This is a **supplementary agenda** containing additional information about the business of the meeting that was not available when the agenda was published

Access to the Council Antechamber

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. That lobby can also be reached from the St. Peter's Square entrance and from Library Walk.

There is no public access from the Lloyd Street entrances of the Extension.

Membership of the Licensing Committee

Councillors - Grimshaw (Chair), Connolly (Deputy Chair), Andrews, Evans, Flanagan, Hassan, Hewitson, Hilal, Hughes, Jeavons, T Judge, Reid and Riasat

Supplementary Agenda

6. **Delegation of Licensing Authority Functions** 3 - 116
Report of the City Solicitor attached

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Callum Jones
Tel: 0161 234 4940
Email: i.hintonsmith@manchester.gov.uk

This supplementary agenda was issued on **Wednesday, 30 November 2022** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 2, Town Hall Extension (Library Walk Elevation), Manchester M60 2LA

**Manchester City Council
Report for Resolution**

Report to: Licensing Committee – 5 December 2022

Subject Delegation of Licensing Authority Functions

Report of: The City Solicitor

Summary

The purpose of this report is to enable the Licensing Committee to agree the licensing authority delegations contained in Sections C and F of Part 3 of the Council's Constitution.

Recommendation

The Committee is recommended, insofar as it has statutory responsibility for the discharge and delegation of licensing authority functions under the Licensing Act 2003 or the Gambling Act 2005, to approve the delegation of such functions as set out in the revised Sections C and F of Part 3 of the Council's Constitution that are appended to this report.

Wards Affected: All

Environmental Impact Assessment - the impact of the decisions proposed in this report on achieving the zero-carbon target for the city
Not Applicable

Our Manchester Strategy outcomes	Contribution to the strategy
A thriving and sustainable city: supporting a diverse and distinctive economy that creates jobs and opportunities	Not Applicable
A highly skilled city: world class and home-grown talent sustaining the city's economic success	Not Applicable

A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	Not Applicable
A liveable and low carbon city: a destination of choice to live, visit, work	Not Applicable
A connected city: world class infrastructure and connectivity to drive growth	Not Applicable

Financial Consequences – Revenue

None

Financial Consequences – Capital

None

Contact Officers:

Name: Fiona Ledden
 Position: City Solicitor
 Telephone: 0161 234 3087
 E-mail: fiona.ledden@manchester.gov.uk

Name: Poornima Karkera
 Position: Head of Governance
 Telephone: 0161 234 3719
 E-mail: poornima.karkera@manchester.gov.uk

Background Documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

None.

1. Background

- 1.1 On 30 November 2022 Council will consider proposals for it to agree various amendments to the Council's Constitution. This will include consideration of the arrangements for the delegation of responsibility for the discharge of the Council's non-executive functions.
- 1.2 In general, the Council is able to delegate non-executive functions to committees and/or officers as it sees fit (other than where a function has to by law be discharged by the Council itself). The Council's licensing authority functions under the Licensing Act 2003 and the Gambling Act 2005 are an exception to this.
- 1.3 Section 7(1) of the Licensing Act 2003 provides that (subject to certain exceptions) "All matters relating to the discharge by a licensing authority of its licensing functions are, by virtue of this subsection, referred to its licensing committee and, accordingly, that committee must discharge those functions on behalf of the authority." The further delegation of such functions to licensing subcommittees and officers is also a matter for an authority's licensing committee to arrange under Section 10 of the 2003 Act (as licensing authority functions are expressly excluded from a local authority's more general power of delegation under Section 101 of the Local Government Act 1972). The position is similar in respect of licensing authority functions under the Gambling Act 2005, by virtue of Section 154 of the 2005 Act.
- 1.4 Accordingly, it is proposed that the Licensing Committee agree the relevant licensing authority delegations contained in Sections C and F of Part 3 of the Council's Constitution. It should be noted that responsibility for approving all other non-executive delegations in those sections (or elsewhere in the Constitution) is the responsibility of the Council, while responsibility for approving all executive delegations contained in the Constitution is the responsibility of the Leader.
- 1.5 Attached to this report, and summarised below, are the revised Sections C and F of Part 3 of the Council's Constitution that the City Solicitor has brought forward for approval. The attached revised sections of the Constitution show proposed amendments as "track-changes" and new wording appears in bold text for additional clarity.

2. Proposals in Relation to Part 3 of the Constitution – Responsibility for Functions

- 2.1 A number of changes are proposed to Section C ("Non-Executive Functions") of Part 3 of the Constitution. Some of these are to reflect the transfer of delegated responsibility for the discharge of particular non-executive functions from one officer to another (with these changes in turn being reflected in the revised Section F ("Scheme of Delegation to Officers")). Changes are also proposed to reflect recent amendments to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000. Finally, a small number of typographical errors are proposed to be corrected. The Committee's attention

is directed in particular to the Licensing Committee's own entry in Section C, which is at the pages numbered 16 to 18.

2.2 A number of amendments to the Scheme of Delegation to Officers (Part 3, Section F of the Constitution) are proposed. Given the number of proposed changes, it is not intended to list all amendments here (although all are fully shown in the appended revised Part 3, Section F). Proposed amendments of particular note are as follows:

- a) Throughout Section F any references to consultation by officers with a particular Executive Member are amended to refer to the Executive Member's portfolio responsibility rather than the Executive Member's title, so as to future-proof against changes to portfolio responsibility or title made by the Leader;
- b) The transfer of a number of licensing functions from the Strategic Director (Neighbourhoods) to the Director of Planning, Building Control and Licensing, to better reflect where operational responsibility for those matters rests. The Committee is directed in particular to the entries for those officers in the revised Scheme of Delegation at the pages numbered 39 to 49 and 64 to 74;
- c) Amendments to various entries to add clarity or update legislative references; and
- d) Changes made to delegation numbering, alongside removal of empty delegation entries, to result in clear sequential numbering of delegations within each entry in the Scheme.

3. Recommendations

3.1 The recommendations appear at the beginning of this report.

Section C

Council (Non-Executive) Functions

SECTION C: RESPONSIBILITY FOR NON - EXECUTIVE FUNCTIONS

To discharge non-executive functions which are not reserved to full Council alone, the Council has established the following ordinary committees.

- **PLANNING AND HIGHWAYS COMMITTEE**
- **LICENSING AND APPEALS COMMITTEE**
- **LICENSING COMMITTEE**
- **LICENSING POLICY COMMITTEE**
- **ART GALLERIES COMMITTEE:** - consisting of at least 14 members of the Council and 7 non-voting co-opted members appointed by the University of Manchester.
- **AUDIT COMMITTEE**
- **CONSTITUTIONAL AND NOMINATION COMMITTEE**
- **EMPLOYEE APPEALS COMMITTEE**
- **PERSONNEL COMMITTEE**
- **HEALTH AND WELLBEING BOARD**

The terms of reference of these Committees and their delegated powers are set out in the following pages.

The Council has also established a Standards Committee. The functions delegated to the Standards Committee are set out in Article 9 of Part 2 of the Council's Constitution.

Where the Council has delegated responsibility for the discharge of non-executive functions to officers, these delegations will appear in the Scheme of Delegation to Officers.

PLANNING AND HIGHWAYS COMMITTEE

Function		Provision of Act or Statutory Instrument	Delegation to Officers
I.	Functions relating to town and country planning and development control		
1	Power to determine applications for planning permission or permission in principle.	Sections 59A(1)(b), 70(1)(a) and (b) and 72 of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing* See note below
2	Power to determine applications to develop land without compliance with conditions previously attached.	Section 73 of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing* See note below
3	Power to grant planning permission for development already carried out.	Section 73A of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing* See note below
4	Power to decline to determine application for planning permission or permission in principle.	Section 70A of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing
5	Duties relating to the making of determinations of planning applications.	Sections 69 and 92 of the Town and Country Planning Act 1990 and the Town and Country Planning (Development Management Procedure) (England) Order 2015/595 and directions made thereunder.	Director of Planning, Building Control and Licensing
6	Power to determine applications for planning permission or permission in principle made by a local authority, alone or jointly with another person.	Section 316 of the Town and Country Planning Act 1990 and the Town and Country Planning General Regulations 1992 (S.I.1992/1492).	Director of Planning, Building Control and Licensing* See note below
7	Power to make determinations, give approvals and agree certain other matters relating to the exercise of permitted development rights.	Parts 6, 7, 11, 17, 19, 20, 21 to 24, 26, 30 and 31 of Schedule 2 to the Town and Country Planning (General Permitted Development) Order 1995 (S.I.1995/418).	Director of Planning, Building Control and Licensing
8	Power to enter into agreement regulating development or use of land.	Section 106 of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing
9	Power to issue a certificate of existing or proposed lawful use or development.	Sections 191(4) and 192(2) of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing
10	Power to serve a completion notice.	Section 94(2) of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing
11	Power to grant consent for the display of advertisements.	Section 220 of the Town and Country Planning Act 1990 and the Town and Country Planning (Control of Advertisements) (England) Regulations 2007 (S.I. 2007/783).	Director of Planning, Building Control and Licensing
12	Power to authorise entry onto land.	Section 196A of the Town and	Director of Planning,

		Country Planning Act 1990.	Building Control and Licensing
13	Power to require the discontinuance of a use of land.	Section 102 of the Town and Country Planning Act 1990.	Not Delegated
14	Power to serve a planning contravention notice, breach of condition notice or stop notice.	Sections 171C, 187A and 183(1) of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing
15	Power to issue a temporary stop notice	Section 171E of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing
16	Power to issue an enforcement notice.	Section 172 of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing
17	Power to apply for an injunction restraining a breach of planning control.	Section 187B of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing
18	Power to determine applications for hazardous substances consent, and related powers.	Sections 9(1) and 10 of the Planning (Hazardous Substances) Act 1990 (c.10).	Director of Planning, Building Control and Licensing
19	Duty to determine conditions to which old mining permissions, relevant planning permissions relating to dormant sites or active Phase I or II sites, or mineral permissions relating to mining sites, as the case may be, are to be subject.	Paragraph 2(6)(a) of Schedule 2 to the Planning and Compensation Act 1991, paragraph 9(6) of Schedule 13 to the Environment Act 1995 (c.25) and paragraph 6(5) of schedule 14 to that Act.	Director of Planning, Building Control and Licensing
20	Power to require proper maintenance of land.	Section 215(1) of the Town and Country Planning Act 1990.	Director of Planning, Building Control and Licensing (subject to consultation with the Strategic Director (Neighbourhoods))
21	Power to determine application for listed building consent, and related powers.	Section 16(1) and (2), 17 and 33(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9).	Director of Planning, Building Control and Licensing* See note below
22	[.....]		
23	Duties relating to applications for listed building consent.	Section 13(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 and regulations 3 to 6 and 13 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990 (S.I.1990/1519).	Director of Planning, Building Control and Licensing
24	Power to serve a building preservation notice, and related powers.	Sections 3(1) and 4(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990.	Not Delegated
25	Power to issue listed building enforcement notice.	Section 38 of the Planning (Listed Buildings and Conservation Areas) Act 1990.	Director of Planning, Building Control and Licensing
26	Powers to acquire a listed building in need of repair and to serve a repairs notice.	Sections 47 and 48 of the Planning (Listed Buildings and Conservation Areas) Act 1990.	Director of Planning, Building Control and Licensing
27	Power to apply for an injunction in relation to a listed building.	Section 44A of the Planning (Listed Buildings and Conservation Areas) Act 1990.	Director of Planning, Building Control and Licensing
28	Power to execute urgent works.	Section 54 of the Planning (Listed Buildings and Conservation Areas)	Director of Planning, Building Control and

		Act 1990.	Licensing subject to consultation with the Chair of Planning and Highways Committee
29	Power to enter land in Part 2 of the brownfield land register	Regulations 3 and 5 of the Town & Country Planning (Brownfield Land Register) Regulations 2017	Director of Planning, Building Control and Licensing* See note below
30	Power to grant permission under Section 115E of the Highways Act 1980 ("the 1980 Act") for the provision of refreshment facilities on highways (table and chairs licences), and related powers under Sections 115E and 115F of the 1980 Act (but subject to the referral of objections / representations to any such Section 115E proposals to the Strategic Director (Neighbourhoods)) and to take any enforcement action under Section 115K in respect of failure to comply with the terms of any such permission granted under Section 115E.	Sections 115E, 115F and 115K of the Highways Act 1980	Director of Planning, Building Control and Licensing* See note below Strategic Director (Neighbourhoods) objections and representations
31	Duty under Section 115G of the 1980 Act to publish notice in respect of proposals to grant permission under Section 115E of the 1980 Act, insofar as it relates to the above delegation	Sections 115G of the Highways Act 1980	Director of Planning, Building Control and Licensing

Note: Functions marked with an * are delegated to the Director of Planning, Building Control and Licensing to approve (including approvals subject to conditions) the applications either where there is no objection from third parties of a planning nature or where there are objections from third parties of a planning nature but the proposal is clearly in accordance with approved Council planning policies.

II	Miscellaneous Functions relating to highways.		
1	Power to create footpath, bridleway or restricted byway by agreement.	Section 25 of the Highways Act 1980.	Director of Highways* see note below
2	Power to create footpaths, bridleways and restricted byways.	Section 26 of the Highways Act 1980.	Director of Highways* see note below
3	Duty to keep register of information with respect to maps, statements and declarations.	Section 31A of the Highways Act 1980.	Director of Highways
4	Power to stop up footpaths bridleways and restricted byways.	Section 118 of the Highways Act 1980.	Director of Highways* see note below
5	Power to make a rail crossing extinguishment order.	Section 118A the Highways Act 1980.	Director of Highways* see note below
6	Power to make a special extinguishment order.	Section 118B the Highways Act 1980.	Director of Highways* see note below
7	Power to divert footpaths bridleways or restricted byways.	Section 119 of the Highways Act 1980.	Director of Highways* see note below
8	Power to make a rail crossing diversion order.	Section 119A of the Highways Act 1980.	Director of Highways* see note below
9	Power to make a special diversion order.	Section 119B of the Highways Act 1980.	Director of Highways* see note below
10	Power to make SSSI diversion order.	Section 119D of the Highways Act 1980.	Director of Highways* see note below

11	Duty to assert and protect the rights of the public to use and enjoyment of highways.	Section 130 of the Highways Act 1980.	Director of Highways
12	Duty to serve notice of proposed action in relation to obstruction.	Section 130A of the Highways Act 1980.	Director of Highways
13	Power to apply for variation of order under Section 130B of the Highways Act 1980.	Section 130B(7) of the Highways Act 1980.	Director of Highways
14	Power to authorise temporary disturbance of surface of footpath bridleways or restricted byways.	Section 135 of the Highways Act 1980.	Director of Highways
15	Powers relating to the removal of things so deposited on highways as to be a nuisance.	Section 149 of the Highways Act 1980.	Strategic Director (Neighbourhoods)
16	Power to extinguish certain public rights of way.	Section 32 of the Acquisition of Land Act 1981.	Director of Highways* see note below
17	Duty to keep a definitive map and statement under review.	Section 53 of the Wildlife and Countryside Act 1981.	Director of Highways
18	Power to include modifications in other orders.	Section 53A of the Wildlife and Countryside Act 1981.	Director of Highways
19	Duty to keep register of prescribed information with respect to applications under Section 53(5) of the Wildlife and Countryside Act 1981.	Section 53B of the Wildlife and Countryside Act 1981.	Director of Highways
20	Power to prepare map and statement by way of consolidation of definitive map and statement.	Section 57A of the Wildlife and Countryside Act 1981.	Director of Highways
21	Power to designate footpath as cycle track.	Section 3 of the Cycle Tracks Act 1984.	Director of Highways
22	Power to extinguish public right of way over land acquired for clearance.	Section 294 of the Housing Act 1985.	Director of Highways
23	Power to make applications for orders for stopping up or diversion of highway.	Section 247 of the Town and Country Planning Act 1990	Director of Highways * see note below
24	Power to authorise stopping up or diversion of footpath, bridleway or restricted byways.	Section 257 of the Town and Country Planning Act 1980 1990 .	Director of Highways * see note below
25	Power to extinguish public rights of way over land held for planning purposes.	Section 258 of the Town and Country Planning Act 1980 1990 .	Director of Highways * see note below
26	Power to enter into agreements with respect to means of access.	Section 35 of the Countryside and Rights of Way Act 2000.	Director of Highways
27	Power to provide access in absence of agreement.	Section 37 of the Countryside and Rights of Way Act 2000.	Director of Highways
28	Power to permit deposit of builders' skips on highway.	Section 139 of the Highways Act 1980.	Director of Highways (except in relation to enforcement regarding deposit of skips, which is delegated to the Strategic Director (Neighbourhoods))
29	Power to license planting, retention and maintenance of trees etc. in part of highway.	Section 142 of the Highways Act 1980.	Director of Highways

30	Power to authorise erection of stiles etc. on footpaths or bridleways.	Section 147 of the Highways Act 1980.	Director of Highways
31	Power to license works in relation to buildings etc. which obstruct the highways.	Section 169 of the Highways Act 1980.	Director of Highways
32	Power to consent to temporary deposits or excavations in streets.	Section 171 of the Highways Act 1980.	Director of Highways
33	Power to dispense with obligation to erect hoarding or fence.	Section 172 of the Highways Act 1980.	Director of Highways
34	Power to restrict the placing of rails, beams etc. over highway.	Section 178 of the Highways Act 1980.	Director of Highways
35	Power to consent to construction of cellars etc. under street.	Section 179 of the Highways Act 1980.	Director of Highways
36	Power to consent to the making of openings into cellars etc. under streets, pavement lights, ventilators.	Section 180 of the Highways Act 1980.	Director of Highways (except in relation to enforcement relating to making of openings, which is delegated to the Strategic Director (Neighbourhoods))
37	Power to grant a street works licence.	Section 50 of the New Roads and Street Works Act 1991.	Director of Highways
38	Power to grant permission under Section 115E of the 1980 Act (except in relation to the provision of refreshment facilities on highway ('table and chairs licences')) and related powers under Sections 115E and 115F of the 1980 Act but subject to the referral of objections/representations to any such Section 115E proposals to the Strategic Director (Neighbourhoods) and to take any enforcement action under Section 115K in respect of failure to comply with the terms of any such permission granted under Section 115E.	Sections 115E, 115F and 115K of Highways Act 1980.	Director of Highways (except 'table and chairs' licences which are delegated to the Director of Planning, Building Control and Licensing) Strategic Director (Neighbourhoods) – objections and representations.
39	Duty to publish notice in respect of proposal to grant permission under S115E of the Highways Act 1980, insofar as it relates to the above delegation.	Section 115G of Highways Act 1980.	Director of Highways and Director of Planning, Building Control and Licensing

Note: Functions marked with a * are delegated to the Director of Highways subject to consultation with the Chair of the Planning and Highways Committee.

III	Trees and Hedgerows		
1	Powers relating to the preservation of trees.	Sections 197, 198, 200, 202 and 206 to 214D of the Town and Country Planning Act 1990 and Town and Country Planning (Tree Preservation) (England) Regulations 2012 (2012/605).	Director of Planning, Building Control and Licensing
2	Powers relating to the protection of important hedgerows.	The Hedgerows Regulations 1997.	Director of Planning, Building Control and Licensing
3	Powers relating to complaints about	Part 8 of the Anti-Social	Director of Planning,

high hedges.	Behaviour Act 2003.	Building Control and Licensing
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IV Local Choice Functions			
1	Provision of trees and shrubs.	Section 24 Greater Manchester Act 1981.	Director of Highways

V Conditions etc. and Enforcement		
1	The Functions of - (a) Imposing any condition, limitation or other restriction on an approval, consent, licence, permission or registration granted in the exercise of any of the functions set out in sections I, II, III and IV above, and (b) determining any other terms to which any such approval, consent, licence, permission or registration is subject.	Delegated to the same officer who has been delegated the power to approve, consent, licence permit or register in the exercise of any of the above functions.
2	The function of determining whether, and in what manner, to enforce - (a) any contravention or failure to comply with an approval, consent, licence, permission or registration granted as mentioned in sections I, II, III and IV above; (b) any contravention or failure to comply with a condition, limitation or term to which any such approval, consent, licence, permission or registration is subject.	Delegated to the same officer who has been delegated the power to approve, consent, licence permit or register in the exercise of any of the above functions except in relation to the enforcement of licensing functions (excluding private hire and hackney carriage) within the remit of the Neighbourhoods Directorate or the Growth and Development Directorate which is delegated to the Strategic Director (Neighbourhoods).
3	The function of - (a) amending, modifying or varying any such approval, consent, licence, permission or registration as is mentioned at sections I, II, III and IV above, or any condition, limitation or term to which it is subject, or (b) revoking any such approval, consent, licence, permission or registration.	Delegated to the same officer who has been delegated the power to approve, consent, licence permit or register in the exercise of any of the above functions.
4	The function of determining - (a) Whether a charge should be made for any approval, consent, licence, permit or registration as is mentioned at sections I, II, III and IV above; and (b) Where a charge is made for any such approval, consent, licence, permit or registration, the amount of the charge.	Delegated to the relevant officer in consultation with the Chair.

DELEGATION

In exercising the above powers and responsibilities, the Committee and, unless the Committee or this Constitution provides otherwise, the relevant Officer shall have delegated powers to make decisions and act on behalf of the Council, PROVIDED THAT neither the Committee nor the relevant Officer shall exercise their delegated powers (but shall submit recommendations to the Council) in relation to any item which the Council calls in for determination.

[Note: the Committee may refer items to the Council for determination.]

LICENSING AND APPEALS COMMITTEE

Function		Provision of Act or Statutory Instrument	Delegation to Officers
I.	Licensing and Registration Functions		
1	Power to issue licences authorising the use of land as a caravan site ("site licences").	Section 3(3) of the Caravan Sites and Control of Development Act 1960.	Director of Planning, Building Control and Licensing
2	Power to license the use of moveable dwellings and camping sites.	Section 269(1) of the Public Health Act 1936.	Director of Planning, Building Control and Licensing
3	Power to license hackney carriages and private hire vehicles.	(a) as to hackney carriages, the Town Police Clauses Act 1847, as extended by section 171 of the Public Health Act 1875, and section 15 of the Transport Act 1985; and sections 47, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976; (b) as to private hire vehicles, sections 48, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.	Director of Planning, Building Control and Licensing
4	Power to license drivers of hackney carriages and private hire vehicles.	Sections 51, 53, 54, 59, 61 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.	Director of Planning, Building Control and Licensing
5	Power to license operators of hackney carriages and private hire vehicles.	Sections 55 to 58, 62 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.	Director of Planning, Building Control and Licensing
6	[...]		
7	[...]		
8	[...]		
9	[...]		
10	[...]		
11	[...]		
12.	Power to institute proceedings for failing to provide for safety of children at entertainments.	Section 12 of the Children and Young Persons Act 1933.	City Solicitor
13	Power to license sex shops and sex cinemas, and sexual entertainment venues.	Section 2 & Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 (as amended).	Director of Planning, Building Control and Licensing (limited to power to renew existing licences)
14	Power to license performances of hypnotism.	The Hypnotism Act 1952.	Director of Planning, Building Control and Licensing
15	Power to license premises for acupuncture, tattooing, ear-piercing and electrolysis.	Sections 13 to 17 of the Local Government (Miscellaneous Provisions) Act 1982.	Director of Planning, Building Control and Licensing
16	Power to license pleasure boats and pleasure vessels.	Section 94 of the Public Health Acts Amendment Act 1907.	Director of Planning, Building Control and Licensing

17	Power to license market and street trading.	Part III of, and Schedule 4 to, the Local Government (Miscellaneous Provisions) Act 1982.	Director of Planning, Building Control and Licensing (in relation to street trading); In relation to market trading – Strategic Director (Neighbourhoods) (power to license) and Director of Commercial and Operations (appeals on revocation)
18	Functions relating to pavement licences	Sections 1 to 7 of the Business and Planning Act 2020	Director of Planning, Building Control and Licensing
19	Power to register and license premises for the preparation of food.	Section 19 of the Food Safety Act 1990.	Strategic Director (Neighbourhoods)
20	[.....]		
21	Power to issue, amend or replace safety certificates (whether general or special) for sports grounds.	The Safety of Sports Grounds Act 1975.	Director of Planning, Building Control and Licensing
22	Power to issue, cancel, amend or replace safety certificates for regulated stands at sports grounds.	Part III of the Fire Safety and Safety of Places of Sport Act 1987.	Director of Planning, Building Control and Licensing
23	Power to license premises for the breeding of dogs. Power to grant or renew a licence for a licensable activity under the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 (selling animals as pets, providing or arranging for the provision of boarding for cats or dogs, hiring out horses, breeding dogs or keeping or training animals for exhibition).	Section 1 of the Breeding of Dogs Act 1973 and section 1 of the Breeding and Sale of Dogs (Welfare) Act 1999. Regulation 4 of those Regulations.	Director of Planning, Building Control and Licensing
24	Power to license or register activities involving animals including pet shops and other establishments where animals are bred or kept for the purposes of carrying on a business.[...]	Section 1 of the Pet Animals Act 1951; section 1 of the Animal Boarding Establishments Act 1963; the Riding Establishments Acts 1964 and 1970; section 1 of the Breeding of Dogs Act 1973, and sections 1 and 8 of the Breeding of Dogs (Welfare) Act 1999; and Section 13 of the Animal Welfare Act 2006.	Director of Planning, Building Control and Licensing
25	Power to register animal trainers and exhibitors.[...]	Section 1 of the Performing Animals (Regulation) Act 1925.	Director of Planning, Building Control and Licensing
26	Power to license zoos.	Section 1 of the Zoo Licensing Act 1981.	Director of Planning, Building Control and Licensing
27	Power to license dangerous wild animals.	Section 1 of the Dangerous Wild Animals Act 1976.	Director of Planning, Building Control and Licensing

28	Power to license the employment of children.	Part II of the Children and Young Persons Act 1933, byelaws made under that Part, and Part II of the Children and Young Persons Act 1963.	Director of Planning, Building Control and Licensing
29	Power to approve premises for the solemnisation of marriages and civil partnerships.	Section 46A of the Marriage Act 1949, Section 28 of the Civil Partnership Act 2004, and The Marriages and Civil Partnerships (Approved Premises) Regulations 2005 (S.I.2005/3168).	City Solicitor
30	Power to register common land or town or village greens, except where the power is exercisable solely for the purpose of giving effect to an exchange of lands effected by an order under section 19(3) of, or paragraph 6(4) of Schedule 3 to, the Acquisition of Land Act 1981.	Commons Registration (New Land) Regulations 1969 (S.I.1969/1843).	Chief Executive
31	Power to register variation of rights of common.	Regulation 29 of the Commons Registration (General) Regulations 1966 (S.I.1966/1471).	Chief Executive
32	Power to license persons to collect for charitable and other causes.	Section 5 of the Police, Factories etc. (Miscellaneous Provisions) Act 1916, and section 2 of the House to House Collections Act 1939.	Director of Planning, Building Control and Licensing
33	Power to grant consent for the operation of a loudspeaker.	Schedule 2 to the Noise and Statutory Nuisance Act 1993.	Director of Planning, Building Control and Licensing
34	[.....]		
35	[.....]		
36	Functions relating to the registration of common land and town or village greens.	Part 1 of the Commons Act 2006 (c.26) and the Commons (Registration of Town or Village Greens) (Interim Arrangements) (England) Regulations 2007 (S.I. 2007/457).	Chief Executive
37	Functions Relating to Smoke Free Premises - Duty to enforce Chapter 1 and regulations made under it.	Section 10(3) of the Health Act 2006.	Strategic Director (Neighbourhoods)
38	Functions Relating to Smoke Free Premises - Power to authorise officers.	Section 10(5) of the Health Act 2006.	Strategic Director (Neighbourhoods)
39	Functions Relating to Smoke Free Premises - Functions relating to fixed penalty notices.	Paragraphs 13, 15 and 16 of Schedule 1 to the Health Act 2006. Smoke-free (Vehicle Operators and Penalty Notices) Regulations 2007 (S.I. 2007/760).	Strategic Director (Neighbourhoods)
40	Functions Relating to Smoke Free Premises - Power to transfer enforcement functions to another enforcement authority.	Smoke-free (Premises and Enforcement) Regulations 2006 (S.I. 2006/3368).	Strategic Director (Neighbourhoods)
41	[.....]	.	
42	Power to apply for an enforcement order against unlawful works on common land.	Section 41 of the Commons Act 2006.	City Solicitor

43	Power to protect unclaimed registered common land and unclaimed town or village greens	Section 45(2)(a) of the Commons Act 2006.	City Solicitor
44	Power to institute proceedings for offences in respect of unclaimed registered common land and unclaimed town or village greens.	Section 45(2)(b) of the Commons Act 2006.	City Solicitor

II Functions relating to health and safety at work			
	Functions under any of the "relevant statutory provisions" within the meaning of Part I (health, safety and welfare in connection with work, and control of dangerous substances) of the Health & Safety at Work etc. Act 1974, to the extent that those functions are discharged otherwise than in the authority's capacity as an employer.	Part I of the Health & Safety at Work etc. Act 1974.	All Chief Officers and Chapter 3A Officers (as defined in Section F of Part 3 of this Constitution)

III Local Choice Functions			
1	Hairdressers and Barbers.	Section 30 of the Greater Manchester Act 1981 ("the Local Act")	Director of Planning, Building Control and Licensing
2	Acupuncturists, Tatoists, Ear Piercers, Electrolysis etc.	Section 32 of the Local Act	Director of Planning, Building Control and Licensing
3	Dust etc. from Building Operations.	Section 34 of the Local Act	Strategic Director (Neighbourhoods)
4	Power to Order Alteration of Chimneys.	Section 36 of the Local Act	Strategic Director (Neighbourhoods)
5	Repair of Walls etc. of Yards.	Section 43 of the Local Act	Strategic Director (Neighbourhoods)
6	Artificial Lighting In Habitable Rooms etc.	Section 48 of the Local Act	Strategic Director (Neighbourhoods)
7	Trees impeding Natural Light to Houses, Shops and Offices.	Section 49 of the Local Act	Strategic Director (Neighbourhoods)
8	Weatherproofing of Property.	Section 50 of the Local Act	Director of Planning, Building Control and Licensing
9	Prohibition of Interference with Bird Traps.	Section 53 of the Local Act	Strategic Director (Neighbourhoods)
10	Dealings in Second Hand Goods.	Section 54 of the Local Act	Director of Planning, Building Control and Licensing
11	Safety of Ceilings in Bingo Halls.	Section 55 of the Local Act	Director of Planning, Building Control and Licensing
12	Safety of Stands.	Section 58 of the Local Act	Director of Planning, Building Control and Licensing
13	Touting, Hawking, Photographing etc.	Section 60 of the Local Act	Director of Planning, Building Control and Licensing
14	Fire Precautions.	Sections 63 & 66 of the Local Act	Director of Planning, Building Control and Licensing
15	Storage of Flammable Material.	Sections 67-73 of the Local Act	Director of Planning, Building Control and Licensing
16	Entertainment Clubs.	Sections 74-81 of the Local Act	Director of Planning, Building Control and Licensing
17	[...]		

18	Power to Compound to Payment of Tolls.	Section 117 of the Local Act	Strategic Director (Neighbourhoods)
19	Power of Council to require information to allow Council to discharge its duties and powers in relation to markets.	Section 118 of the Local Act	Strategic Director (Neighbourhoods) (where information required in relation to functions of the Council delegated to the Strategic Director (Neighbourhoods)). Director of Planning, Building Control and Licensing (where information required in relation to functions of the Council delegated to the Director of Planning, Building Control and Licensing)
20	Power to permit market places to be used for Public Meetings etc.	Section 119 of the Local Act	Strategic Director (Neighbourhoods) (excluding any property matters which are to be exercised by the Strategic Director (Growth and Development))
21	Night Cafes in Manchester.	Section 136-144 of the Local Act	Director of Planning, Building Control and Licensing
22	Signs on Vehicles.	Section 167 of the Local Act	Director of Planning, Building Control and Licensing
23	The service of an abatement notice in respect of a statutory nuisance	Section 80(1) of the Environmental Protection Act 1990	Strategic Director (Neighbourhoods)
24	The inspection of the Authority's area to detect statutory nuisance	Section 79 of the Environmental Protection Act 1990	Strategic Director (Neighbourhoods)
25	The investigation of any complaint as to the existence of a statutory nuisance	Section 79 of the Environmental Protection Act 1990	Strategic Director (Neighbourhoods)

IV Appeals		
1	To determine appeals where payments of the National Non-Domestic Rate would cause hardship, appeals in function relation to Discretionary Rate Relief, and appeals to reduce amount of council tax payable.	Not Delegated
2	To determine appeals against the decisions of Chief Officers to remove companies from approved lists of contractors in relation to the execution of works and the supply of goods and services.	Deputy Chief Executive and City Treasurer
3	To determine appeals by market traders where the trader's licence has been revoked.	Director of Commercial and Operations
4	To determine any other appeals referred to the Committee against any decision made by or on behalf of the authority.	All Chief Officers

V	Conditions etc. and Enforcement	
1	The functions of imposing any condition, limitation or other restriction on any approval, consent, licence, permission or registration granted in the exercise of any of the above functions and determining any other terms to which any such approval, consent, licence, permission or registration is subject.	Officer relevant to the function.
2	The function of determining whether, and in what manner, to enforce - (a) any contravention or failure to comply with an approval, consent, licence, permission or registration granted as mentioned above; or (b) any failure to comply with a condition, limitation or term to which any such approval, consent, licence, permission or registration is subject.	Officer relevant to the function except in relation to the enforcement of licensing functions (excluding private hire and hackney carriage) within the remit of the Neighbourhoods Directorate or the Growth and Development Directorate which is delegated to the Strategic Director (Neighbourhoods).
3	The function of - (a) amending, modifying or varying any such approval, consent, licence, permission or registration as is mentioned above, or any condition, limitation or term to which it is subject, or (b) revoking any such approval, consent, licence, permission or registration.	Officer relevant to the function.
4	The function of determining- - (a) Whether a charge should be made for any approval, consent, licence, permit or registration as is mentioned above; and (b) Where a charge is made for any such approval, consent, licence, permit or registration, the amount of the charge.	Officer relevant to the function in consultation with the Chair.

DELEGATION

In exercising the above powers and responsibilities, the Committee and, unless the Committee directs otherwise, the relevant Officer shall have delegated powers to make decisions and act on behalf of the Council, except that in the following matters, neither the Committee nor the relevant Officer shall exercise their delegated powers, but shall submit recommendations to the Council:

- (1) decisions on the control of hackney carriage numbers.
- (2) any item which the Council calls in for determination

[Note: the Committee may refer any items to the Council for determination].

[Note: The members of the Licensing and Appeals Committee will also act as an advisory committee under section 102(4) of the Local Government Act 1972 to advise the Executive on the discharge of the functions of the Council relating to:-

- (1) *Stands (ranks) for hackney carriages pursuant to section 63 of the Local Government (Miscellaneous Provisions) Act 1976 ("the Act");*

(2) *Fixing of fares for hackney carriages pursuant to section 65 of the Act.]*

LICENSING COMMITTEE

1. To discharge the functions of the Council as licensing authority under the Licensing Act 2003, with the exception of any function conferred on the Council under Section 5 of the Act (statement licensing policy).
2. Without prejudice to the generality of the above the Committee may arrange for the sub-delegation of the functions to subcommittee(s) established by it or (subject to the exceptions in Section 10 (4) of the Act) to an officer of the licensing authority.

Matter to be dealt with		Subcommittee (Licensing Panel)	Director of Planning, Building Control and Licensing
1	Application for personal licence.	If a police objection made and not withdrawn	If no unwithdrawn objection made
2	Application for personal licence with unspent convictions.	If a police objection made and not withdrawn	If no unwithdrawn objection made
3	Application for premises licence/club premises certificate.	If relevant representation made and not withdrawn	If no relevant unwithdrawn representation made
4	Application for provisional statement.	If relevant representation made and not withdrawn	If no relevant unwithdrawn representation made
5	Application to vary premises licence/club premises certificate.	If relevant representation made and not withdrawn	If no relevant unwithdrawn representation made
6	Application to vary designated premises supervisor.	If a police objection made and not withdrawn	All other cases
6A	Request to be removed as designated premises supervisor		All cases
7	Application for transfer of premises licence.	If a police objection made and not withdrawn	All other cases
8	Applications for interim authorities.	If a police objection made and not withdrawn	All other cases
9	Application to review premises licence/club premises certificate.	All cases	
9A	Decision on whether a representation is irrelevant, frivolous or vexatious.		All cases
9B	Decision on whether a ground for review is irrelevant, frivolous or vexatious.		All cases
10	Decision to object when local authority is a consultee and not the relevant authority considering the application.	All cases	
11	Determination of an objection to a temporary event notice.	All cases	
11A	Determination of application to vary premises licence at community premises to include alternative licence condition.	If a police objection made and not withdrawn	All other cases

12	Determination of minor variation.		All cases
13	Decision whether or not to give consideration to revoke or suspend a personal licence, and to give notice to the licence holder following convictions or immigration premises penalties.		All cases
14	Decision to revoke or suspend a personal licence following convictions or immigration penalties	All cases	
15	Decision on whether there has been a material change of circumstances in cases of representations against any interim steps taken pending review.		All cases

Note: Where no representations are received in respect of an application, the licensing officer will deal with the application under delegated authority without the need for a hearing.

- The Licensing Committee has delegated to the **Director of Planning, Building Control and Licensing** ~~Strategic Director (Neighbourhoods)~~ the function of discharge the functions of the Council in relation to the suspension of licences under section 55A (premises licence) and section 92A (club premises licence) of the Licensing Act 2003.
- To discharge the functions of the Council as licensing authority under the Gambling Act 2005 and Regulations made thereunder with the exception of any function conferred on the Council under sections 166, and 349 of the Act.
- Without prejudice to the generality of the above the Committee may arrange for the sub-delegation of the functions to sub-committee(s) established by it or (subject to the exceptions in Section 154(4) of the Gambling Act 2005) to an officer of the licensing authority.

Matter to be dealt with		Full Council	Sub-committee of licensing committee	Director of Planning, Building Control and Licensing
1	Three year licensing policy.	✓		
2	Policy not to permit casinos.	✓		
3	Fee setting (when appropriate).			✓
4	Application for premises licences.		Where representations have been received and not withdrawn	Where no representations received/representations have been withdrawn
5	Application for a variation to a licence.		Where representations have been received and not withdrawn	Where no representations received/representations have been withdrawn
6	Application for a		Where representations	Where no representations

	transfer of a licence.		have been received from the Commission	received from the Commission
7	Application for a provisional statement.		Where representations have been received and not withdrawn	Where no representations received/representations have been withdrawn
8	Review of a premises licence.		✓	
9	Application for club gaming/club machine permits.		Where objections have been made (and not withdrawn)	Where no objections made/objections have been withdrawn
10	Cancellation of club gaming/club machine permits.		✓	
11	Applications for other permits.			✓
12	Cancellation of licensed premises gaming machine permits.			✓
13	Consideration of Temporary Use Notice.			✓
14	Decision to give a counter notice to a Temporary Use Notice.		✓	

6. To establish one or more sub committees consisting of three members of the Committee.

NOTE

Where the committee is unable to discharge any function delegated to it because of the number of members who are unable to take part in the consideration or discussion of any matter or vote on any question, the committee must refer the matter back to the licensing authority and the authority must discharge the function.

LICENSING POLICY COMMITTEE

1. To monitor and keep under review the Council's policy with respect to its licensing functions during the three year period of the policy.
2. To make arrangements for consulting the statutory consultees and other appropriate persons or bodies in relation to the Council's policy.
3. To make recommendations to the Council as licensing authority as to any proposed revisions to its licensing policy during the period of that policy and in relation to any new policy for a subsequent three year period.

ART GALLERIES COMMITTEE

1. To discharge the functions of the Council under section 149 of the Greater Manchester Act 1981 and, insofar as they relate to art galleries, sections 12-15 of the Public Libraries and Museums Act 1964 and section 145 of the Local Government Act 1972.
2. To provide such financial and other information as is required by the Executive and the Council to enable them to exercise their functions in relation to the revenue and capital budgets.

Delegation

In exercising the above powers and responsibilities, the Committee shall have delegated power (subject to Council Procedure Rule 9 – Reference to Council of Decisions taken under Delegated Powers) to make decisions and act on behalf of the Council.

AUDIT COMMITTEE

Purpose

1. The main purpose of the Committee is to obtain assurance over the Council's corporate governance and risk management arrangements, the control environment and associated anti-fraud and anti-corruption arrangements.

Governance

2. Review the Council's corporate governance arrangements including consideration of the Code of Corporate Governance.
 - Review the Annual Governance Statement prior to approval and consider whether it properly reflects the risk environment and supporting assurances, taking into account internal audit's opinion on the overall adequacy and effectiveness of the Council's framework of governance, risk management and control.
 - Review the governance and assurance arrangements for significant partnerships or collaborations, including the Register of Significant Partnerships.
 - To consider the effectiveness of the Council's risk management arrangements including reviewing the Risk Management Strategy and Policy; and the Corporate Risk Register.
 - Review the assessment of fraud risks and potential harm to the Council from fraud and corruption including oversight of key anti-fraud policies and monitoring of the counter-fraud strategy.
 - To make recommendations to the Chief Finance Officer and Monitoring Officer in respect of Part 5 of the Council's Constitution (Financial Regulations).

Financial Reporting

3. Review and approval of the annual Statement of Accounts. Specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the Council.
 - Consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts and monitor the Council's response to individual issues of concern identified.
 - Approve the Council's Statement of Accounts and associated governance and accounting policy documents in accordance with the Accounts and Audit Regulations 2015.

External Audit

4. Support the independence of external audit through consideration of the external auditor's annual assessment of its independence and review of any issues raised by Public Sector Audit Appointments (PSAA).
 - Consider the external auditor's annual audit plan, annual audit letter, relevant reports and the report to those charged with governance.
 - Advise and recommend on the effectiveness of relationships between external and internal audit and other inspection agencies or relevant bodies.

Internal Audit

5. Oversee and provide assurance to the Council on the provision of an effective internal audit service and the main issues arising from Internal Audit work. In particular undertake the duties of the Board as set out in Public Sector Internal Audit Standards (PSIAS) as follows:
 - Approve the Internal Audit Charter
 - Review and approve the risk-based internal audit plan, including internal audit's resource requirements, including any significant changes, the approach to using other sources of assurance and any work required to place reliance upon those other sources.
 - Receive confirmation from the Head of Audit and Risk Management with regard to the organisational independence of the internal audit activity and make appropriate enquiries of management and the Head of Audit and Risk Management to determine whether there are inappropriate scope or resource limitations.
 - Provide free and unfettered access to the Audit Committee Chair for the Head of Audit and Risk Management, including the opportunity for a private meeting with the Committee.
 - Consider any impairments to independence or objectivity arising from additional roles or responsibilities outside of internal auditing of the Head of Audit and Risk Management. To approve and periodically review safeguards to limit such impairments.
 - Receive the results of the Quality Assurance and Improvement Plan annually and the external quality assessment of internal audit that takes place at least once every five years.
 - Receive communications from the Head of Audit and Risk Management on the internal audit activity's purpose, authority, responsibility and performance relative to its plan. To include significant risk exposures and control issues, including fraud risks, governance issues and other matters needed or requested by senior management and the Committee.
 - Consider the Head of Audit and Risk Management's annual opinion and report.

- Seek assurance on the adequacy of management response to internal audit advice, findings and recommendations in the form of implementation of agreed action plans.
- To monitor the implementation and outcomes of the Council's internal audit programme and where required, to review summary and individual audit reports with significant implications for financial management and internal control.

Treasury Management

6. To monitor the performance of the Treasury Management function including:
- approval of / amendments to the organisation's adopted clauses, treasury management policy statement and treasury management practices;
 - budget consideration and approval;
 - approval of the division of responsibilities; **and**
 - receiving and reviewing regular monitoring reports and acting on recommendations; **and**
 - **approving the selection of external service providers and agreeing terms of appointment.**

Additional role of Audit Committee

7. To overview the Council's whistleblowing policy.

Delegation: In exercising the above powers and responsibilities, the Committee shall have delegated power to make decisions and act on behalf of the Council.

Note: The Committee may itself determine not to exercise its delegated powers and instead make recommendations to the Council.

CONSTITUTIONAL AND NOMINATION COMMITTEE

Delegations

1. To discharge the functions relating to elections set out in schedule 1(D) of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.

	Function	Provision of Act	Delegation to Officers
1	Duty to appoint an electoral registration officer.	Section 8(2) of the Representation of the People Act 1983.	Not Delegated
2	Power to assign officers in relation to requisitions of the registration officer.	Section 52(4) of the Representation of the People Act 1983.	Chief Executive
3	Duty to appoint returning officer for local government elections.	Section 35 of the Representation of the People Act 1983.	Not Delegated
4	Duty to divide constituency into polling districts.	Sections 18A, 18B, 18C, 18D and 18E of, and Schedule A1 to the Representation of the People Act 1983.	Not Delegated
5	Power to divide electoral divisions into polling districts at local government elections.	Section 31 of the Representation of the People Act 1983.	Not Delegated
6	Powers in respect of holding of elections.	Section 39(4) of the Representation of the People Act 1983.	Chief Executive
7	Power to pay expenses properly incurred by electoral registration officers.	Section 54 of the Representation of the People Act 1983.	Chief Executive
8	Power to fill vacancies in the event of insufficient nominations.	Section 21 of the Representation of the People Act 1985.	Chief Executive
9	Duty to declare vacancy in office in certain cases.	Section 86 of the Local Government Act 1972.	Chief Executive
10	Duty to give public notice of a casual vacancy.	Section 87 of the Local Government Act 1972.	Chief Executive
11	Power to make temporary appointments to parish councils.	Section 91 of the Local Government Act 1972.	Not Delegated
12	Power to submit proposals to the Secretary of State for an order for pilot schemes for local elections in England and Wales.	Section 10 of the Representation of the People Act 2000.	Not Delegated
13	Duties relating to publicity.	Sections 35, 41 and 52 of the Local Government and Public Involvement in Health Act 2007.	Chief Executive
14	Duties relating to notice to Local Government Boundary Commission.	Sections 36 and 42 of the Local Government and Public Involvement in Health Act 2007.	Chief Executive

2. To make payments and provide other benefits in cases of maladministration.

Referred to make recommendations

3. To consider reports from time to time of the Monitoring Officer on the Council's Constitution and to make reports to Council on proposed amendments.

4. To make recommendations to Council on:
 - 4.1 the power to dissolve small parish councils under Section 10 of the Local Government Act 1972.
 - 4.2 the power to make orders for grouping parishes, dissolving groups and separating parishes from groups under Section 11 of the Local Government Act 1972.
 - 4.3 the duty to consult on change of scheme for elections under Sections 33(2), 38(2) and 40(2) of the Local Government and Public Involvement in Health Act 2007.
 - 4.4 the power to alter the years of ordinary elections of parish councillors under Section 53 of the Local Government and Public Involvement in Health Act 2007.
 - 4.5 functions relating to the change of the name of an electoral area under Section 59 of the Local Government and Public Involvement in Health Act 2007.
 - 4.6 the power to confer the title of honorary alderman or honorary alderwoman, or admit to be an honorary freeman or honorary freewoman, under Section 249 of the Local Government Act 1972.
 - 4.7 making, amending, revoking, re-enacting or enforcing of byelaws.
 - 4.8 the power to promote or oppose local or personal Bills under Section 239 of the Local Government Act 1972.
 - 4.9 the power to appoint "proper officers" for particular purposes.
 - 4.10 the appointment, removal, and substitution of members on committees of the Council and on joint authorities.
 - 4.11 the appointment, removal, and substitution of members to serve on joint committees and other bodies, insofar as they are not concerned with executive functions.
 - 4.12 the appointment of the Chairs of Scrutiny Committees, Ordinary Committees and Advisory Committees.
 - 4.13 establishing and control of the political balance requirements.
 - 4.14 functions relating to changing governance arrangements under Part 1A of the Local Government Act 2000.
 - 4.15 functions relating to community governance under the Local Government and Public Involvement in Health Act 2007 in relation to:
 - community governance reviews under Section 79 of the 2007 Act;

- community governance petitions under Sections 80, 83 to 85 of the 2007 Act;
- terms of reference of review under Sections 81(4) to (6) of the 2007 Act;
- power to undertake a community governance review under Section 82 of the 2007 Act;
- making of recommendations under Sections 87 to 92 of the 2007 Act;
- duties when undertaking review under Section 93 to 95 of the 2007 Act;
- duty to publicise outcome of review under Section 96 of the 2007 Act;
- duty to send two copies of order to Secretary of State and Local Government Boundary Commission under Section 98(1) of the 2007 Act; and
- power to make agreements about incidental matters under Section 99 of the 2007 Act.

4.16 the formal recognition of the outstanding contributions and achievements of individuals and organisations under Rule 31.3 of the Council Procedures Rules (“The City of Manchester Award”).

EMPLOYEE APPEALS COMMITTEE

Delegations

1. To determine appeals against dismissal.

PERSONNEL COMMITTEE

1. To establish at the appropriate time panels of members as a sub-committee to act as appointment panels for the appointment of the Chief Executive and Chief Officers (except where the Chief Executive exercises delegated powers to appoint Non-Statutory Chief Officers (as defined in the Officer Employment Procedure Rules)).
2. To establish at the appropriate time two sub-committees to act as an investigating and disciplinary committee and an appeals committee in relation to disciplinary proceedings against the Head of Paid Service, the Monitoring Officer and the Chief Finance Officer.
3. To determine major changes to workforce strategy and major changes to terms and conditions.
4. To consider major Organisational Reviews.
5. To provide the Head of Paid Service, the Monitoring Officer and the Chief Finance Officer with such staff as are in the opinion of those officers sufficient to allow their statutory duties to be performed, where there is a specific statutory duty on the Council to make such provision.
6. To determine policies relating to local government pensions and discretionary compensation for early termination of employment.
7. To provide input, alongside the officers constituting the Employers' side of any Local Joint Committee with the relevant trade unions, in the event of a major dispute.
8. To make recommendations to Council in relation to the annual Pay Policy Statement, other statutory statements relating to staffing, and any amendments to such statements.
9. To make recommendations to Council in relation to decisions affecting the remuneration of any newly established or upwardly regraded post whose remuneration is or is proposed to be or would become £100,000 p.a. or more and in relation to proposed severance packages with a value of £100,000 or more.
10. To make recommendations to Council (or to the City Solicitor acting under delegated powers) in relation to the appointment of the senior coroner for the coroner area of Manchester (City) and to make recommendations to Council in accordance with the provisions of paragraph 15 of Schedule 3 to the Coroners and Justice Act 2009 in relation to agreeing the salary to be paid to the senior coroner or any area coroner where the salary is or is proposed to be or would become £100,000 p.a. or more.
11. Insofar as is compatible with any order made by the Lord Chancellor under Paragraph 2 of Schedule 3 to the Coroners and Justice Act 2009 to recommend whether the Council (or the City Solicitor acting under delegated powers) should appoint an area coroner for the coroner area of Manchester (City), and to recommend the number assistant coroners to be appointed by the Council (or the City Solicitor acting under delegated powers) for the coroner area of Manchester (City);

12. To make recommendations to the Council (or to the City Solicitor acting under delegated powers) in relation to:

- the salary to be paid to any area coroner (except in respect of where the salary is or is proposed to be or would become £100,000 p.a. or more, in which case any recommendation should instead be made to Council in accordance with delegation 9 above); and
- the amount of the fees to be paid to any assistant coroners,

in accordance with the provisions of paragraphs 16 and 17 of Schedule 3 to the Coroners and Justice Act 2009

Delegation

In exercising the above powers and responsibilities, the Committee shall have delegated power (subject to Council Procedure Rule 9 – Reference to Council of decisions taken under Delegated Powers) to make decisions on behalf of the Council, except in relation to delegations 8 - 12 or any matter where:

- (a) the Head of the Paid Service determines the matter should be considered by full Council, or
- (b) the Council has resolved to determine the matter.

Note: The Committee may itself determine not to exercise its delegated powers and instead make recommendations to Council.

HEALTH AND WELLBEING BOARD

1. To encourage, for the purpose of advancing the health and wellbeing of people in Manchester, persons who arrange for the provision of any health or social care services in Manchester to work in an integrated manner.
2. To provide such advice, assistance or other support as appropriate for the purpose of encouraging partnership arrangements under section 75 of the National Health Service Act 2006 between the Council and NHS bodies in connection with the provision of health and social care services.
3. To encourage persons who arrange for the provision of health-related services (i.e. services which are not health or social care services but which may have an effect on the health of individuals) to work closely with the Board and with persons providing health and social care services.
4. To exercise the functions of the Council and its partner Clinical Commissioning Groups in preparing a joint strategic needs assessment under section 116 of the Local Government and Public Involvement in Health Act 2007 and a joint health and wellbeing strategy under section 116A of that Act.
5. To give the Council the opinion of the Board on whether the Council is discharging its duty to have regard to the joint strategic needs assessment and joint health and wellbeing strategy in discharging the Council's functions.
6. To exercise such other Council functions which are delegated to the Board by the Council or the Leader.
7. To appoint such sub-committees or joint sub-committees as the Board considers appropriate.

SECTION F

Scheme of Delegation to Officers

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DIRECTOR OF PLANNING, BUILDING CONTROL AND LICENSING

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DIRECTOR OF CAPITAL PROGRAMMES

DIRECTOR OF DEVELOPMENT ~~AND CORPORATE ESTATE~~

~~HEAD OF WORK AND SKILLS~~ DIRECTOR OF INCLUSIVE ECONOMY

DIRECTOR OF COMMERCIAL AND OPERATIONS

HEAD OF ~~SERVICE (COMPLIANCE,~~ ENFORCEMENT AND COMMUNITY SAFETY)

PREVENT AND COMMUNITY COHESION COORDINATOR

CHAPTER 1

INTRODUCTION

1. Officers may only exercise the delegated powers in this Scheme in accordance with:
 - 1.1 statute or other legal requirements, including the principles of public law, the Human Rights Act 1998, statutory guidance and statutory codes of practice.
 - 1.2 the Constitution, the Council's Register of the Delegation of Executive Functions, Standing Orders and Financial Regulations of the Council.
 - 1.3 the revenue and capital budgets of the Council, subject to any variation thereof which is permitted by the Council's financial regulations.
2. Officers may not exercise delegated powers where -
 - 2.1. the matter is reserved to the Council by law or by the Council's Constitution.
 - 2.2. the matter is a function which cannot by law be discharged by an officer.
 - 2.3. the Council, a Committee or Sub-committee (in the case of a non-executive function), or the Leader or the Executive (in the case of an executive function), has determined that the matter should be discharged otherwise than by an officer.
 - 2.4. the relevant Executive Member or the Leader of the Council (in the case of an executive function) has directed that the matter should be referred to the Executive or the appropriate committee or sub-committee for determination.
 - 2.5. the Chief Executive has directed that the officer concerned should not exercise a delegated function in special circumstances.
3. Subject to 1 above, officers may not exercise delegated powers in a way contrary to the policies and plans approved by or on behalf of the Council.
4. Before exercising delegated powers, particularly on matters involving the reputation of the Council, officers should consider the advisability of consulting the Chief Executive or the appropriate Chief Officer and/or the appropriate Executive Member.
5. Before exercising delegated powers, on matters of significance to a particular ward or wards, officers should consult, where practicable, the relevant ward councillors.
6. The delegated powers of officers set out in this Scheme (**or elsewhere in Part 3 of this Constitution**) may be exercised by other officers authorised by the officer with the delegated power to act on their behalf and in their name, provided that those officers report directly or indirectly to the officer with the delegated power. The officer with the delegated power should ensure that administrative procedures are in place to record the authorisation and to record and monitor decisions taken by officers acting under the authorisation.

7. Any reference in this Scheme of Delegation to any enactment shall include a reference to any amendment to or re-enactment of the same.
8. For the purposes of this Scheme, except where expressly provided otherwise, the term "Chief Officer" will be defined as those officers defined as such in Part 8 of this Constitution. "Non-Statutory Chief Officer" shall have the same meaning as in the Officer Employment Procedure Rules in Part 4 Section F of this Constitution. "Chapter 3A Officer" means any of those officers included in Chapter 3A of this Scheme.
9. Where an officer has delegated authority to discharge functions by virtue of any other provision of this Constitution or a specific decision of the Council, a committee, a sub-committee (in the case of a non-executive function) or the Leader or the Executive (in the case of an executive function) whether made before or after the adoption of this Scheme, the absence of that delegation from this Scheme shall not be treated as preventing the exercise of that delegation.
10. Where an officer in exercise of delegated authority takes an Executive decision, a record of that decision must be made in accordance with Rule 22 of the Access to Information Procedure Rules in Part 4 Section B of this Constitution. In addition, where that Executive decision is also a "key decision" (as defined in Rule 15 of the Access to Information Procedure Rules) the officer must ensure that the particular publicity and procedural requirements relating to key decisions are met.

11.10A Where an officer in exercise of delegated authority takes a non-Executive decision, a record of that decision must be made in accordance with Rule 23 of the Access to Information Procedure Rules (where the non-Executive decision is of a type that is covered by that Rule).

12.11. Where, in relation to an item before the Council, the Executive, a Committee, or a Sub-Committee, an officer is given specific authority to determine a particular matter, the officer should ensure that there is an appropriate audit trail to evidence such determination.

13.12. Where an officer has delegated authority to discharge functions in consultation with an Executive member, in the absence of that Executive member the officer may discharge such function in consultation with the Leader instead (or in the Leader's absence, in cases of urgency, with the Deputy Leader).

14.13. Where the delegation provides for discharge of a function in consultation with the Leader, in the absence of the Leader the officer may discharge the function in case of urgency in consultation with the Deputy Leader instead.

15.14. Where an officer who is not a Chief Officer (as defined in Part 8 of this Constitution) has delegated authority to discharge a function ("the delegated function") by virtue of this Constitution, the relevant Chief Officer in relation to that officer or post may discharge the delegated function where that officer is unable to act, through absence or otherwise, or where the post with the delegated function is vacant or has been disestablished.

1615. The delegations in this Scheme of Delegation include the discharge of both executive and non-executive functions.

1716. The Scheme describes particular functions as executive functions and non-executive functions for illustrative purposes only, and misattribution of a function as executive or non-executive shall not be treated as preventing the exercise of the delegation.

GENERAL DELEGATIONS TO ALL CHIEF OFFICERS AND CHAPTER 3A OFFICERS

*The delegations below may only be exercised by **Chief Officers / Chapter 3A Officers** in connection with their own service area(s).*

General Functions

These functions can be either Executive or Non-Executive depending on the circumstances.

~~1. [...]~~

1A To be responsible for the management of their service area(s)

2. To determine officer and Member attendance at Conferences/Seminars/visits, including those held abroad (in the case of Member attendance, in consultation with the appropriate Chair or Executive Member).

~~3. [...]~~

34. Subject to any delegations to specific officers, the nomination, appointment and removal of representatives to serve on relevant outside organisations.

45. To determine (and agree increases in) fees and charges (where there is an express power to charge), in consultation with the appropriate Chair or Executive Member.

56. To reduce elements of fees and charges for individual events or items whereby such action will increase, overall, the income to the Council.

~~7. [...]~~

68. Service of statutory notices or orders and/or arranging for the execution of work consequent on non-compliance with such notices or orders in relation to aspects of their service in consultation where appropriate with the Chief Executive.

78A. To exercise the responsibilities assigned to the officer concerned under the Financial Regulations.

Non-Executive Functions

Financial

89. To agree payments not exceeding £1000 in cases of maladministration.

~~10. [...]~~

911. To approve financial assistance for private legal proceedings on behalf of employees, on the advice of the City Solicitor, where the police/Crown Prosecution Service have declined to prosecute in cases of violence to employees.

Human Resources

- 1042.** Assignment of temporary posts which are for a period not exceeding 12 months.
- 1143.** Filling of vacant posts within approved establishments except Chief Officer and Deputy Chief Officer posts.
- 1244.** Establishment of additional posts and re-grading of existing posts:
- (a) up to and including Grade 11;
 - (b) Grade 12 and over but below £100,000 salary, in consultation with the Director of HR and OD,
- provided in all cases the proposals are within available budget and Grades to be assigned through the Council's Job Evaluation process.
- 1345.** Agreement to employees progressing beyond the competency bar.
- 1446.** In exceptional circumstances granting acceleration of increments for any staff within their substantive grade for merit and ability.
- ~~17. [...]~~
- 1548.** Determination of extensions of sickness allowance up to a maximum of one year on full pay, in consultation with the Director of HR and OD.
- ~~19. [...]~~
- 1620.** In exceptional circumstances determination of planned overtime for officers above Spinal Column Point 25, in consultation with the Director of HR and OD, provided the overtime payments can be accommodated within existing budgets.
- 1724.** Determination of the payment of removal expenses, lodging allowances or travelling allowances.
- 1822.** Determination of requests for the reimbursement of post-entry training and examination fees.
- 1923.** Determination of proposals to attend training courses.
- 2024.** Determination of proposals for the retention fees for trainers.
- 2125.** Determination of staff grievances.
- 2226.** Discipline, suspension and/or dismissal of employees.
- 2327.** Authority to assimilate staff on appointment or regrading where appropriate within the approved grade in exceptional circumstances where agreed by the relevant Chief Officer on the basis of a clear business case and in accordance with the Council's Pay Policy Statement.

2427A. To determine market rate supplements for posts, in consultation with the Director of HR and OD and subject to review by Director of HR and OD after 12 months.

2527B. To agree requests or recommendations for honoraria (in consultation with the Director of HR and OD in the case of honoraria in respect of posts Grade 12 and over), subject to review by the Director of HR and OD for honoraria of more than 12 months' duration, provided in all cases the proposals are within available budget.

2627C. To approve the filling of vacant posts within approved establishments (except for Chief Officer and Deputy Chief Officer posts).

Miscellaneous

~~28. [...]~~

2729. To require information as to interests in land under Section 16 of Local Government (Miscellaneous Provisions) Act 1976.

2830. To submit applications for deemed planning consent in respect of development by the Council.

Health and Safety at Work Functions

2934. Functions under any of the "relevant statutory provisions" within the meaning of Part 1 (health, safety and welfare in connection with work, and control of dangerous substances) of the Health and Safety at Work etc. Act 1974, to the extent that those functions are discharged otherwise than in the Council's capacity as an employer.

Executive Functions

Business Plan/Policy

3032. Implementation in conjunction with Heads of Service of Departmental Business Plans and delivery of service as defined therein within the annual cash limited net budget allocation identified to a particular service area within the overall approved Council budget.

Financial

3133. To accept tender(s) or bid(s) for the carrying out of works for the Council, the purchase, leasing or hiring of goods, materials and equipment by the Council, or the supply of services to the Council, where the estimated contract value does not exceed £250,000 or where it does exceed £250,000 with the agreement of the Deputy Chief Executive and City Treasurer and, **in the case of Chapter 3A Officers, the approval of the Chief Officer to whom the Chapter 3A Officer reports.** ~~the written approval of a member of the Council's Strategic Management Team, (as specified in Part 8 of the Constitution) provided i~~n all cases ~~that~~ budget provision **must be** available.

- 3234.** To enter into contract documentation following tender/bid acceptance (subject to the provisions of Financial Regulations relating to contract formalities and the execution of contracts under seal).
- 3335.** To negotiate and agree price increases where a contract provides for price increases to be negotiated and agreed by the parties, subject to the agreement of the Deputy Chief Executive and City Treasurer.
- 3436.** The assignment or novation of a contract.
- 3537.** The approval of the appointment of or the acceptance of the tender of a sub-contractor or supplier for the specialist work or material provided that this does not result in the budget provision for the works as a whole being exceeded.
- 3638.** Provided that authority to let a contract has been obtained: -
- 3638.1** Acceptance of the highest tender or bid for the award of concession/sponsorship contracts and the acceptance of other than the highest tender or bid with the agreement of the Chief Executive and the Deputy Chief Executive and City Treasurer.
- 3638.2** Entry into contract documentation following tender/bid acceptance (subject to the provisions of Financial Regulations relating to contract formalities and the execution of contracts under seal).
- 3739.** To bid and tender for and enter into contract documentation for the supply of works, goods or services to other bodies where provided for in the relevant Business Plan (subject to the provisions of Financial Regulations relating to contract formalities and the execution of contracts under seal).
- ~~40.— [...]~~
- 3841.** Subject to the agreement of the Deputy Chief Executive and City Treasurer: -
- 3841.1** the writing-off of debts which are irrecoverable or losses due to burglaries, etc.; and
- 3841.2** the writing-off or making adjustments in respect of deficiencies or surpluses of stock, equipment, etc.
- 3942.** Provision of reasonable hospitality to representatives of other authorities visiting the Department or premises under the Chief Officer's / Chapter 3A Officer's control, subject to agreement by the Chief Executive for expenditure in excess of £500.
- 4043.** To make grants and loans to voluntary and other organisations in accordance with such grant procedures in place at the time of making the grant.
- 4144.** To vary the price of goods and services supplied, in accordance with changes in the cost incurred by the Council, in consultation with the Deputy Chief Executive and City Treasurer.

- 4245.** To negotiate and agree variations in contracts arising out of statutory requirements.
- 4346.** Determination of ex-gratia claims for damage to, or loss of, personal property subject to the approval of the City Solicitor for claims in excess of £1000.
- 4447.** To settle claims not exceeding £1000 in line with the Council's procedure for low value claims handling.
- 4548.** Disposal of surplus or obsolete equipment, (except vehicles) to the highest tenderer.

Land and Property

- 4649.** Management of land, property, accommodation and facilities held or used for a purpose within their remit.

~~50. [...]~~

~~51. [...]~~

- 4752.** Authorising the use of premises for political meetings (other than public election meetings held in accordance with candidates' rights under electoral legislation) but with a discretion for the Officer to refuse any such application, after consultation with the Leader of the Council, the Leader of the Opposition and the Chief Executive, where the Officer is of the opinion that a breach of the peace, injury to persons, damage to the Council's premises or equipment, is likely to arise should such a meeting take place.

~~53. [...]~~

~~54. [...]~~

Miscellaneous

- 4855.** Production of publications, relating to the service provided, for sale or free distribution to the public, subject to Section 2 of the Local Government Act 1986 and the Code of Recommended Practice on Local Authority Publicity.
- 4956.** Authorisation to statutory authorities to carry out essential works.
- ~~57. [...]~~
- 5058.** To respond to consultation papers relating to matters within the Officer's remit, subject to consultation with the appropriate Executive Member where the consultation raises policy issues and (where the matter has corporate significance) the Chief Executive.
- 5159.** To exercise the functions of the Council pursuant to Section 115 (disclosure of information to a relevant authority) of the Crime and Disorder Act 1998.

5260. To arrange for the determination of requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004, including dealing with internal reviews and complaints, and the determination of requests to exercise individual data subject rights under data protection legislation and the determination of requests by third parties for disclosure of personal data, including where there is reliance on relevant exemptions set out in data protection legislation.

5361. To arrange for:

— [...]

— [...]

53.161.3 (subject to consultation with the City Solicitor) the entering into of Information Sharing and Data Processing Agreements; and

53.261.4 effective reporting of breaches of data protection legislation.

5462. Authorise the appointment of consultants and professional advisers.

5563. Power to authorise entry onto premises under relevant legislation in connection with the Council's functions and provide signed authorisation for such entry.

CHAPTER 2

CHIEF EXECUTIVE

The holder of the post of Chief Executive shall have overarching responsibility for the Council's paid service, with direct management responsibility for the senior management team, and without prejudice to the foregoing shall have power subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations, and any legal requirements, to:

General Functions

These functions can be either Executive or Non-Executive depending on the circumstances.

1. Discharge any function of the Council or the Executive which has not been specifically delegated to another officer, committee or otherwise reserved by full Council or the Executive and may direct any officer not to exercise a delegated function in special circumstances except where that officer is required to do so by law.
2. Authorise officers to enter premises in exercise of specific statutory powers.
3. Take any action which is required as a matter of urgency in the interests of the Council, in consultation with the Leader if time permits.
4. Take preliminary steps to protect the rights and interests of the Council subject to consultation with the Leader in relation to any Bill or Statutory Instrument or Order in Parliament.
5. Nominate, appoint and remove, in consultation with the Leader, Council representatives on the board of companies, trusts and other bodies (including those companies, trusts and other bodies on which the Council has representatives who have been nominated by other bodies) and to agree constitutional arrangements for such companies, trusts and other bodies and give any necessary consent required within relevant constitutions.
6. Discharge any function that has been delegated to a Chief Officer (as defined in Part 8 of this Constitution), where that Chief Officer is unable to act, through absence or otherwise, or where the Chief Officer post with the delegated function is vacant or has been disestablished.

Non-Executive Functions

7. Discharge the following functions of the Council relating to parliamentary elections, local government elections and referenda:

7.1. Power to assign officers in relation to requisitions of the registration officer (Section 52(4) of the Representation of the People Act 1983)

~~7.2~~ [...]

- 7.~~32~~ Powers in respect of holding of elections (Section 39(4) of the Representation of the People Act 1983)
 - 7.~~43~~ Power to pay expenses properly incurred by electoral registration officers (Section 54 of the Representation of the People Act 1983)
 - 7.~~54~~ Power to fill vacancies in the event of insufficient nominations (Section 21 of the Representation of the People Act 1985)
 - 7.~~65~~ Duty to declare vacancy in office in certain cases (Section 86 of the Local Government Act 1972)
 - 7.~~76~~ Duty to give public notice of a casual vacancy (Section 87 of the Local Government Act 1972)
 - 7.~~87~~ Duties relating to publicity (Sections 35, 41 and 52 of the Local Government and Public Involvement in Health Act 2007)
 - 7.~~98~~ Duties relating to notice to the Local Government Boundary Commission for England (Sections 36 and 42 of the Local Government and Public Involvement in Health Act 2007)
8. To appoint Deputy Electoral Registration Officers.
 9. In consultation with the Leader, Executive Member **with portfolio responsibility** for ~~Finance and~~ Human Resources, Chair of Personnel Committee and relevant Portfolio Executive Member to appoint Non-Statutory Chief Officers in accordance with the Officer Employment Procedure Rules in Part 4 Section F of this Constitution.
 10. In consultation with the Deputy Chief Executive and City Treasurer, to administer the scheme of Members' allowances and to uprate such allowances annually in accordance with the formula agreed by the Council.
 11. Agree in consultation with the Leader, starting salaries (within the range determined by the Council) on appointment of Chief Officers and for any assimilations into revised grades if the Chief Officer's post is re-graded.
- ~~12.~~ [...]
- ~~13~~~~12~~. The making of arrangements with other local authorities for the placing of staff at the disposal of those other authorities.
 - ~~14~~~~13~~. Power to register common land or town or village greens, except where the power is exercisable solely for the purpose of giving effect to an exchange of lands effected by an order under Section 19(3) of, or paragraph 6(4) of Schedule 3 to, the Acquisition of Land Act 1981.
 - ~~15~~~~14~~. Power to register variation of rights of common.
 - ~~16~~~~15~~. To discharge the Council's functions relating to the registration of common land and town or village greens pursuant to Part 1 of the Commons Act 2006 and the Commons (Registration of Town or Village Greens) (Interim Arrangements) (England) Regulations 2007.

Executive Functions

Financial

- ~~17~~16.** Incur expenditure (including the making of grants and loans) up to £100,000 and above that level (up to £500,000) in consultation with the Leader, for the purposes of promoting or improving economic social or environment well-being of the City consistent with the Manchester Strategy ('Our Manchester').
- ~~18~~17.** Make all decisions relating to the reclaim of capital grants, cessation of revenue grants and variation to any legal agreement (including financial returns to the Council) in relation to the above expenditure.
- ~~19~~18.** Determine applications (in consultation with the Leader) for financial assistance for anti-deportation campaigns up to a maximum of £500.
- ~~20~~19.** Administer, following consultation with the Leader, the economic regeneration fund for the purposes of improving services, keeping and generating jobs, attracting visitors to the City or raising Manchester's national and international profile.
- ~~24~~20.** Be responsible for Capital Investment bids for the refurbishment of property, changes in office layout, replacement of lifts, heating and other plant.

Human Resources

- ~~22~~21.** Maintain the list of Senior Nominated Officers in connection with establishment arrangements for the protection of children.

~~23.~~ [...]

~~24.~~ [...]

~~25.~~ [...]

~~26.~~ [...]

~~27.~~ [...]

Manchester Airport.

- ~~28~~22.** Grant consent to the waiver of covenants or to variations to the Leases granted to Manchester Airport group of Companies where these are urgently required to enable the Company to carry out specific development projects.
- ~~29~~23.** Acquire land and property within the Airport's operational area on behalf of Manchester Airport group of Companies subject to no net cost to the Council being incurred and to the basis of the purchase and the provisional terms being approved by the Airport Board.

~~3024~~. Exercise any functions of the Council under the byelaws relating to Manchester Airport, including the authorisation of persons to act on behalf of the Council.

~~31. [...]~~

Miscellaneous

~~3225~~. Deal with emergencies and disasters and the carrying out of civil defence functions.

~~3326~~. Without prejudice to the specific delegations to other Council officers, to exercise a strategic overview of the Council's communications.

~~3427~~. Deal with issues relating to the Commission for Local Administration provided that: -

~~3427.1~~ Complaints involving Members shall be notified to the Member concerned and the Leaders of the majority and minority parties;

~~3427.2~~ Complaints involving the Chief Executive shall be undertaken by a Chief Officer nominated by the Leader;

~~3427.3~~ The Leader shall be consulted about statements to be published with the Local Commissioner.

~~35. [...]~~

~~3628~~. Determine arrangements for civic hospitality.

~~3729~~. Determine attendance at conferences where more than one service is involved in consultation with appropriate Executive Members, Chairs and Chief Officers / Chapter 3A Officers.

~~38. Not allocated.~~

~~3930~~. Attend and vote on behalf of the Council at any meeting of Manchester Airport Holdings Limited meetings, including meetings of any associated companies of Manchester Airport Holdings Limited and to nominate a member of staff to attend and vote where the Chief Executive is unable to do so.

~~4031~~. Attend and vote on behalf of the Council at meetings of any other company or organisation of which the Council is a member, and to nominate a member of staff to attend and vote where the Chief Executive is unable to do so.

~~4132~~. Following consultation with appropriate partners, to appoint (remove and hold to account) the Chairs of the Manchester Safeguarding Partnership and Manchester Safeguarding Adults Board.

~~4233~~. Subject to consultation with the City Solicitor to enter into Agreements in relation to any of the above matters.

The CHIEF EXECUTIVE is designated as the Council's HEAD OF PAID SERVICE for the purposes of Section 4 of the Local Government and Housing Act 1989. The duties of the Head of Paid Service are to report to the Council where necessary setting out proposals with respect to the co-ordination of the Council's functions, the number and grades of staff required and the organisation, appointment and proper management of the Council's staff.

The Chief Executive is also:

- a. The electoral registration officer.*
- b. The returning officer for the election of Councillors and Parish Councillors.*
- c. Responsible in consultation with the Council's monitoring officer for considering and determining applications for exemptions from political restriction;*
- d. The proper officer:*
 - i) responsible for the list of politically restricted posts;*
 - ii) (together with the City Solicitor) in respect of declarations of acceptance of office for the purpose of Section 83 of the Local Government Act 1972;*
 - iii) for the purpose of any enactment, unless the Council or this Constitution designates another officer for the purpose of a specific enactment.*

CITY SOLICITOR

The holder of the post of City Solicitor shall act as Solicitor to the Council and shall be responsible for the management of the City Solicitor's Division of the Corporate Core Directorate and without prejudice to the foregoing, shall have power subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations, and any legal requirements, to:

General Functions

These functions can be either Executive or Non-Executive depending on the circumstances.

1. To institute, conduct, prosecute, defend and, if in the interests of the Council, to settle any legal proceedings or threatened legal proceedings on behalf of the Council, or where the Council considers it expedient for the protection or the promotion of the interests of the inhabitants of the City, subject to consultation with the Leader in any case where the Council is to appeal to the Court of Appeal or the Supreme Court.
2. To determine procedural arrangements for the issue of all consents, refusals, decisions and notices on behalf of the Council under statutory powers.
3. To determine applications made under the Council's Scheme of Allowances to employees injured in the course of their employment.
4. To approve the entering into of arrangements for the provision of legal services to third parties.

Non-Executive Functions

5. Make arrangements for reviews of the permanent exclusion of pupils.
6. Make arrangements for school admission appeals.
7. Make arrangements for appeals by governing bodies.
8. Approve premises for the solemnisation of marriages and civil partnerships.
9. Maintain a register of common land and a register of town or village greens.
10. Power to apply for an enforcement order against unlawful works on common land pursuant to Section 41 of the Commons Act 2006.
11. Power to protect unclaimed registered common land and unclaimed town or village greens against unlawful interference pursuant to Section 45(2)(a) of the Commons Act 2006.
12. Power to institute proceedings for offences in respect of unclaimed registered common land and unclaimed town or village greens pursuant to Section 45(2)(b) of the Commons Act 2006.

13. To designate an officer of the Council to discharge the functions of the Council's Scrutiny Officer under Section 9FB of the Local Government Act 2000.
14. To appoint (i) a Senior Coroner for the Manchester (City) Coroner area and (ii) area Coroner(s) or any Assistant Coroner(s) to the Manchester (City) Coroner area, in accordance with the Coroners and Justice Act 2009.
15. To appoint, in consultation with the Leaders of political groups represented on the Council, members of the independent remuneration panel established under regulation 20 of the Local Authorities (Members' Allowances) (England) Regulations 2003.

Ethical Standards

16. To act as the Council's proper officer to receive complaints that Council members have failed to comply with the Council's Code of Conduct for Members;
17. To determine, after consultation with the Independent Person, and in accordance with the Council's Arrangements for dealing with complaints that Council Members have failed to comply with the Council's Code of Conduct for Members ("the Council's Arrangements") including whether to reject, informally resolve or investigate a complaint or and where appropriate following an Investigating Officers report convene a hearing.
18. To issue guidance to be followed by an Investigating Officer on the investigation of complaints.
19. Independent Persons and Co-opted Independent Members
 - a. To make arrangements to advertise a vacancy, shortlist and make interview arrangements for recommendations to the Council on the appointment of:
 - i. Independent Persons and
 - ii. Co-Opted Independent Members.
20. Council's Register of Member's Interests
 - a. To prepare and maintain a Council Register of Member's Interests to comply with the requirements of the Localism Act 2011 and the Council's Code of Conduct for Members, and ensure that it is available for inspection and published on the Council's website as required by the Act.
 - b. To prepare and maintain a register of Member's interests for Ringway Parish Council to comply with the Localism Act 2011 and the Code of Conduct adopted by Ringway Parish Council and ensure that it is available for inspection as required by the Act.

21. Dispensations

To grant dispensations from Section 31(4) of the Localism Act 2011 if, having had regard to all relevant circumstances, the Monitoring Officer:-

- (i) considers that without the dispensation the number of persons prohibited by Section 31(4) of the Localism Act from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business; or
- (ii) considers that without the dispensation each member of the Council's Executive would be prohibited by Section 31(4) of the Localism Act from participating in any particular business to be transacted by the Council's Executive.
- (iii) considers that without the dispensation the representation of different political groups on the body transacting any particular business would be so upset as to alter the likely outcome of any vote relating to the business.

Executive Functions

- 22. Under Section 223 of the Local Government Act 1972 to authorise officers who are not admitted solicitors to appear in Magistrates' Court on behalf of the Council.
- 23. Under Section 60 of the County Courts Act 1984, to authorise officers of the Council to conduct actions on behalf of the Council in the County Court before a district judge in respect of: -
 - 23.1 the recovery of possession of houses and other property belonging to the Council;
 - 23.2 the recovery of any rent, mesne profits, damages or other sum claimed by the Council in respect of the occupation by any person of such a house.
- 24. To arrange for the discharge of the Council's functions relating to petitions.
- 25. To arrange for the discharge of the Council's functions relating to Local Land Charges.
- 26. To appoint a secretary to Local Access Forums and to provide administration and support to the same and its members.
- 27. Without prejudice to the generality of the above delegations: -
 - 27.1 To prosecute any person who places or maintains a notice deterring public use of Access Land under Section 14 of the Countryside and Rights of Way Act 2000.
 - 27.2 To prosecute contravention of byelaws in relation to Access Land.
 - 27.3 To defend appeals against notices served under Sections 36(3) and 37(1) of the Countryside and Rights of Way Act 2000.

- 27.4 To prosecute for obstruction of persons entering land pursuant to Section 40 of the Countryside and Rights of Way Act 2000.
28. To maintain a list of assets of community value and a list of land nominated by unsuccessful community nominations, pursuant to Part 5 (Chapter 3) of the Localism Act 2011 and to discharge any ancillary functions under that act in relation to the nomination and/or review of assets of community value.
29. To act as the Council's Senior Information Risk Owner and to oversee the Council's responsibilities under data protection legislation (including the General Data Protection Regulation and the Data Protection Act 2018), the Freedom of Information Act 2000 and the Environmental Information Regulations 2004.
30. To approve information governance policies and guidance, except for those specifically relating to Information and Communications Technology (ICT) matters.
31. To provide training to Members that is relevant to their role in the carrying out of 'Council business' (as defined in the Use of Council Resources Guidance for Members contained in Section C of Part 6 of this Constitution).
32. To control and co-ordinate press and media relations, the organisation of press conferences, publicity and public relations including the issue of official publicity and official publications.
33. To enter into Agreements in relation to any of the above matters.

The CITY SOLICITOR is designated as the Council's MONITORING OFFICER for the purposes of Section 5 of the Local Government and Housing Act 1989. The functions of the monitoring officer are listed in Article 12.3 in Part 2 of the Constitution and include:

- *Report on contraventions or likely contraventions of any enactment or rule of law.*
- *Report on any maladministration or injustice where the Ombudsman has carried out an investigation.*
- *Appointment of a Deputy.*
- *Power to delegate functions of the Monitoring Officer.*
- *Establish and maintain the Register of Members' interests.*
- *Maintain, monitor and review the Constitution (and to make minor or consequential changes to the Constitution in accordance with Article 15.2(a) of Part 2 of the Constitution).*
- *Support the Standards Committee.*
- *Promote and maintain high standards of conduct.*
- *Advise on whether executive decisions are within the Budget & Policy Framework.*
- *Provide advice on vices issues, maladministration, financial impropriety, probity, Budget and Policy Framework issues to all members.*

The City Solicitor is also:

- 1. Authorised to act as Solicitor to the Council.*
- 2. The Clerk to the Independent Education Appeals Panel and authorised to appoint lay members to serve on the Panel.*
- 3. The monitoring officer for Ringway Parish Council.*
- 4. The Senior Responsible Officer on behalf of the Council in relation to Part 1 of the Regulation of Investigatory Powers Act 2000.*
- 5. Responsible for approving and authorising officers to act as: -*
 - a. An Authorising Officer in relation to Part 2 of the Regulation of Investigatory Powers Act 2000, and*
 - b. A designated person and single point of contact in relation to Part 1 of the Regulation of Investigatory Powers Act 2000.*
- 6. The proper officer:*
 - a. for the purposes of Sections 225 (Deposit of Documents) and 229 (Certification of Photocopies) of the Local Government Act 1972.*
 - b. in respect of declarations of acceptance of office for the purpose of Section 83 of the Local Government Act 1972.*
 - c. for the Registration of Births, Deaths and Marriages or to nominate in writing another officer to be the Proper Officer.*
 - d. for Access to Information.*
- 7. The qualified person for the purposes of section 36 of the Freedom of Information Act 2000.*

DEPUTY CHIEF EXECUTIVE AND CITY TREASURER

The holder of the post of Deputy Chief Executive and City Treasurer shall be responsible for the management of the Corporate Core Directorate (except for the City Solicitor's Division) and without prejudice to the foregoing, shall have power subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements, to:

General Functions

These functions can be either Executive or Non-Executive depending on the circumstances.

1. To exercise the responsibilities assigned to the Deputy Chief Executive and City Treasurer in the Financial Regulations.
2. In consultation with the Executive Member **with portfolio responsibility** for Finance ~~and Human Resources~~, to determine the council tax base pursuant to the Local Government Finance Act 1992 and the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012.
3. In consultation with the Executive Member **with portfolio responsibility** for Finance ~~and Human Resources~~, to estimate any surplus or deficit with respect to council tax in the collection fund in respect of any financial year and to notify relevant precepting authorities accordingly.
4. In consultation with the Executive Member **with portfolio responsibility** for Finance ~~and Human Resources~~, to estimate any surplus or deficit with respect to business rates in the collection fund in respect of any financial year and to notify relevant precepting authorities accordingly.
5. In consultation with the Executive Member **with portfolio responsibility** for Finance ~~and Human Resources~~, to calculate the Council's business rate income for budget setting purposes, including the share of such income of central government and the Greater Manchester Combined Authority ("GMCA") and such other calculations in relation to business rate income as may be required by the Local Government Finance Acts 1988 and 2012 and any regulations made thereunder.
6. To approve Form NNDR1 and notify relevant business rate calculations to the Secretary of State and the GMCA.
7. To agree dates for payment of their respective shares of council tax with the GMCA and of business rates with central government, the GMCA the relevant major precepting authorities.
8. In consultation with the Executive Member **with portfolio responsibility** for Finance ~~and Human Resources~~ to determine whether the Council should be part of a business rate pooling arrangement with other local authorities.
- 8A9.** To exercise a strategic overview of the Council's functions and services relating to environmental strategy and subject to consultation with the City Solicitor to enter into Agreements in relation to the same.

Non-Executive Functions

- 910.** Determine appeals against the decisions of officers to remove companies from approved lists of contractors in relation to the execution of works and the supply of goods and services.
- 4011.** Subject to **4412** and **4314** below, to exercise the functions of the authority in relation to pensions.
- 4412.** In consultation with the relevant Chief Officer, to determine applications for voluntary early retirement- (subject to consultation with the Executive Member **with portfolio responsibility** for Finance ~~and Human Resources~~ where applications for voluntary early retirement have a capital cost) and to determine discretionary payments/awards in connection with such applications in accordance with the Council's policy statement.
- 4213.** In consultation with the Executive Member **with portfolio responsibility** for Finance ~~and Human Resources~~ and the City Solicitor, to determine requests for guarantees to the Greater Manchester Pension Fund from bodies entering into admission agreements with the Fund.
- 4314.** Be the person specified to determine disputes in the first instance arising from the decisions of the Council as scheme employer under the Local Government Pension Scheme Regulations 2013.
- 14. [...]**
15. Determine appropriate arrangements for the reimbursement of expenditure incurred by staff in the exercise of Council duties, including establishing petty cash accounts where this is the most appropriate arrangement.
16. To operate the assisted car / bicycle purchase scheme.
17. To discharge the functions of the "Responsible Financial Officer" under the Accounts and Audit Regulations 2015, including the requirement under Regulation 9(1) to sign and date the statement of accounts, and certify that it presents a true and fair view of the financial position of the Council at the end of the year to which it relates and of the Council's income and expenditure for that year.
18. To discharge the functions of the Council under the Accounts and Audit Regulations 2015 with the exception of Regulations 6(2), 9(2) and 20(1).
- 48A19.** To consider grievances which cannot appropriately be resolved at departmental level.

48B. [...]

Executive Functions

Financial

- ~~19~~20. To raise loans and make investments (temporary investment of surplus monies and longer term investment of monies held for specific purposes) as and when required at appropriate rates.
- ~~20~~21. To enter into leasing agreements for items included within the approved capital or revenue budgets.
- ~~21~~22. To assess and administer the Council Tax support scheme and Housing and Education benefits.
- ~~22~~23. To determine requests for the award of discretionary housing payments in exceptional circumstances.
- ~~23~~24. To grant discretionary rate relief under Section 47 of the Local Government Finance Act 1988.
- ~~24~~25. To reduce or remit liability for rates under Section 49 of the Local Government Finance Act 1988.
- ~~25~~26. To reduce the liability of a person for council tax under Section 13A of the Local Government Finance Act 1992.
- ~~26~~27. To institute and conduct recovery proceedings (including winding up of companies) in relation to council tax, poll tax and national non-domestic rates.
- ~~27~~28. To nominate persons to appear in Courts of Law in connection with any proceedings for distress or other recovery action relating to the National Non-Domestic Rate and Council Tax.
- ~~28~~29. To operate the Home Loans scheme including mortgage advances, transfer of mortgages, sales of houses in possession and guarantees to building societies.
- ~~29~~30. To provide financial services, either on an agency basis or where required by statute for other authorities or bodies.
- ~~30~~31. To determine and declare local average rates in accordance with legislation and the interest rate for loans to housing associations.
- ~~31~~32. To organise (in consultation with the Leader, Executive Member **with portfolio responsibility** for Finance ~~and Human Resources~~ and the Chief Executive) the letting of capital contracts through MANSAT Developments Ltd; subject to: -
- schemes let to MANSAT already having approval in accordance with Financial Standing Regulation 4.7; and
 - the approval of the MANSAT Board of Directors to undertake the projects concerned.
- ~~32~~33. To sign certificates under the Local Government (Contracts) Act 1997.

- 3334.** To authorise persons to act for the Council at Company and creditors meetings.
- 3435.** In accordance with Section 38 of the Local Government Finance Act 1992, to publish within 21 days in the local newspaper notice of the amount of Council tax set by the authority.
- 3536.** To appoint, and determine the rate of remuneration, of any accountant employed by the Council concerning gaming, lotteries and amusements after consultation with a registered pool betting promoter or the occupier of a licensed betting track.
- 3637.** To be the officer nominated, or to nominate in writing another officer, as the person to receive disclosures of suspicious transactions for the purposes of the Proceeds of Crime Act 2002 and any regulations made thereunder.
- 3738.** To determine an amount (not exceeding the sterling equivalent of 15,000 euros) being the maximum sum which the Council will receive in cash without the express written consent of the Deputy Chief Executive and City Treasurer.
- 3839.** To determine (in consultation with the relevant Executive Member) whether to accept, reject or modify any expression of interest in providing a relevant service that is made to the Council under the Localism Act 2011 (Community Right to Challenge).
- 38A40.** To make amendments to the Council's Community Right to Challenge Procedure.
- 3941.** To authorise in consultation with the Executive Member **with portfolio responsibility** for Finance ~~and Human Resources~~, increases in capital expenditure by up to £500,000 per scheme, subject to external funding, capital receipts or revenue budget being available.
- 4042.** To exercise the Council's powers under the Prevention of Social Housing Fraud Act 2013.

VAT

- 4143.** Where appropriate, to elect for VAT status on particular land and property.

Facilities Management and Operational Estate Management

- 44. To discharge the functions of the Council relating to Building Cleaning, Depot Facilities Management, Public Conveniences, Security, Storage and Archiving and Town Hall Services (including security).**
- 45. Insofar as they relate to the Council's operational estate, dealing with all matters relating to the management of the Council's interests in land and property (excluding acquisition and disposal of such interests) and without prejudice to the general delegation of Chief Officers and Chapter 3A Officers in relation to the management of operational land and property or to the specific estate management functions delegated to the Strategic Director (Growth and Development).**

46. Determining appropriate arrangements in relation to the Council's duty to manage asbestos in non-domestic premises in accordance with Regulation 4 of The Control of Asbestos Regulations 2012, insofar as they relate to the Council's operational estate.

General

- 4247.** Power to authorise entry onto premises under Section 61 of the Public Health (Control of Disease) Act 1984 in connection with the Council's functions in relation to burial and cremation under Section 46 of the same Act and provide signed authorisation for such entry.
- 4348.** To institute proceedings in the Court of Protection in relation to financial Deputyship under the Mental Capacity Act 2005.
- 4449.** To pay compensation in lieu of wages to persons excluded from work on public health grounds.
- 4550.** To exercise the Council's functions in relation to the naming and numbering of streets and their renaming and renumbering, including the exercise of the Council's powers in relation to Street Numbers under Section 22 of the Greater Manchester Act 1981, in consultation with the Executive Member **with portfolio responsibility for Highways**~~Environment, Planning and Transport~~.
- 4651.** Except where the functions are non-executive, specifically delegated to other officers, delegated to the Greater Manchester Combined Authority or delegated to a joint committee, to discharge the Council's functions in relation to:
- i) On-street and off-street parking including without prejudice to the generality of the foregoing the administration of parking within the Council's remit and dealing with the misuse of permits and the badges on vehicles, included disabled person's badges;
 - ii) Parking and Bus lane enforcement (except those relating to appointment etc. of Adjudicators to be discharged by joint committee arrangements) and to approve and authorise officers to undertake the function of cancelling penalty Charge Notices;
 - iii) The removal and immobilisation of vehicles in accordance with the Vehicle Excise Duty (Immobilisation, Removal and Disposal of Vehicles) Regulations 1997 and to store and dispose of such vehicles;
 - iv) Dealing with abandoned vehicles and vehicles causing a nuisance and to take whatever action is required, including authorisation of entry onto land and premises;
 - v) Providing and maintaining parking spaces on the highway and regulate parking on grass verges, central reservations and footways; and
 - vi) Determining applications for operational car parking spaces in the Council's car parks and to reserve car parking spaces in off street car parks for exhibitions and other events, subject to capacity being available.

52. To discharge the functions of the Council as Billing Authority for the purposes of the Business Improvement Districts (England) Regulations 2004 and the Business Improvement Districts (Property Owners) (England) Regulations 2014.

4753. Subject to consultation with the City Solicitor to enter into Agreements in relation to any of the above matters.

The DEPUTY CHIEF EXECUTIVE AND CITY TREASURER is designated as the Council's CHIEF FINANCE OFFICER for the purposes of Section 151 of the Local Government Act 1972. The functions of the chief finance officer are listed in Article 12.4 in Part 2 of the Constitution and include:

- 1. Responsibility for the administration of financial affairs under Section 151 Local Government Act 1972*
- 2. Exercise of the duties of the Chief Finance Officer under Section 114, 114A, 115 & 116 of the Local Government Finance Act 1988 and Section 25 of the Local Government Act 2003, namely ensuring lawfulness and financial prudence of decision-making.*
- 3. Appointment of a Deputy*

In the absence of the Deputy Chief Executive and City Treasurer, the above delegations may be exercised by the Deputy City Treasurer.

STRATEGIC DIRECTOR (CHILDREN'S AND EDUCATION SERVICES)

The holder of the post of Strategic Director (Children's and Education Services) is the statutory officer (referred to as the Director of Children's Services) for the purposes of Section 18 of the Children Act 2004 and shall be responsible for the management of the Children's and Education Services Directorate in accordance with that section and without prejudice to the foregoing, shall have the powers set out below subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements.

Executive Functions

1. To discharge the education functions (as defined by Section 18(10) of the Children Act 2004) conferred on or exercisable by the Council.
2. To discharge the Social Services functions (as defined by Section 1A of the Local Authority Social Services Act 1970) conferred on or exercisable by the Council in so far as those functions relate to children.

Without prejudice to the generality of the above insofar as the functions relate to children and (as defined by statutory guidance) young people:

3. To discharge the functions conferred on the authority under Sections 23B to 24D of the Children Act 1989 (so far as not falling within paragraph 2 above).
- ~~3A~~4. To be accountable for discharging the Council's functions in relation to Safeguarding Children.
45. To discharge the functions conferred on the authority under Sections 10 to 12, 12C 12D, and 17A of the Children Act 2004.
56. To discharge any function exercisable by the authority under Section 75 of the National Health Service Act 2006 on behalf of an NHS body, so far as those functions relate to children.
67. To discharge the functions conferred on the authority under Part 1 of the Childcare Act 2006.
78. To discharge the functions of the authority in relation to Early Years, youth justice and youth offending services.
89. To exercise the functions of the authority under the Safeguarding Vulnerable Groups Act 2006, so far as those functions relate to children.
- ~~9. [...]~~
10. To discharge the functions of the authority in relation to parenting contracts and parenting orders in connection with anti social behaviour under Part 3 of the Anti-social Behaviour Act 2003, as amended.

11. To discharge the functions of the authority relating to children and (as defined by statutory guidance) young people under the following enactments (except those specifically delegated to the Director of Education):

Local Authority Social Services Act 1970
 Education Act 1973
 Children Act 1989
 Education Act 1980
 Education (Fees and Awards) Act 1983
 Mental Health Act 1983
 Further Education Act 1985 (except Sections 4 and 5)
 Education Act 1986
 Education Reform Act 1988
 Further and Higher Education Act 1992
 Education Act 1994
 Education Act 1996
 Family Law Act 1996
 Education Act 1997
 School Standards and Framework Act 1998
 Teaching and Higher Education Act 1998
 Local Government Act 2000
 Adoption and Children Act 2002
 Education Act 2002
 Female Genital Mutilation Act 2003
 Higher Education Act 2004
 Education Act 2005
 Mental Capacity Act 2005
 Child Care Act 2006
 Children and Adoption Act 2006
 Education and Inspections Act 2006
 Forced Marriage (Civil Protection) Act 2007
 Children and Young Persons Act 2008
 Borders, Citizenship and Immigration Act 2009
 Coroners and Justice Act 2009
 Apprenticeship, Skills, Children and Learning Act 2009
 Children, Schools and Families Act 2010
 Education Act 2011
 Care Act 2014
 Children (Performance and Activities) (England) Regulations 2014
 Children and Families Act 2014
 Anti-social Behaviour, Crime and Policing Act 2014
 Criminal Justice and Court Act 2015
 Childcare Act 2016
 Children and Social Work Act 2017

Financial

12. To grant or refuse financial assistance to students and pupils in accordance with statutory regulations.

~~13. Not allocated.~~

Human Resources

- 4413.** To arrange the secondment of Teachers and other Education Service staff to promote the provision of an efficient and effective Education Service.
- 4514.** To appoint Representatives to serve on Joint Committees of Recommendation in accordance with Articles of Government in consultation with the Executive Member **designated as the Lead Member** for Children's Services.
- 4615.** To determine recommendations of Governing Bodies/the Council's Joint Committees with education functions for the appointment of teaching staff.

Miscellaneous – Education

- 4716.** To authorise the closure of school premises for the purposes of Local and National Elections and referenda.
- 4817.** To exercise the functions of the Council pursuant to Sections 16 and 115 of the Crime and Disorder Act 1998 (removal of truants and disclosure of information to a relevant authority).
- 4918.** To nominate and remove the Council's representatives on Governing Bodies.
- 20.** [...]
- 2419.** To exercise powers in respect of activities on playgrounds, playing fields and sports complexes under Section 163 of the Greater Manchester Act 1981.

Miscellaneous – Children's Social Care

- 2220.** To pay legal fees for adopters where legal representation is necessary (and where there is no possibility of public funding being allowed) and in appropriate circumstances the payment of medical fees in connection with adoption.
- 2321.** To pay reasonable legal expenses incurred in relation to applications for Special Guardianship and Child Arrangements Orders in accordance with relevant legislation, guidance and policy and where there is no possibility of public funding being allowed.
- 2422.** To provide financial support to holders of Special Guardianship and Child Arrangements Orders in accordance with relevant legislation.
- 2523.** To act as the next friend of any child in care with regards to insurance claims.
- 2624.** To effect a change of name by deed poll of a child in care.
- 2725.** To impose requirements to prohibit the accommodating of foster children at specified addresses.

~~28~~26. To authorise the placement and cost thereof of older children under the inter-agency placement scheme established by the Association of British Adoption and Fostering Agencies on the Adoption Resource Exchange. |

~~29~~27. To decide upon recommendations of Adoption and Fostering Panels. |

~~30~~28. To take any action urgently required to protect the interests of any child in need under the Children Act 1989. |

~~31~~29. To act as Authorised Officer under Children's and Adoption Legislation. |

~~32~~30. To commission services to house and support families under the Children Act. |

Miscellaneous

~~33~~31. Subject to consultation with the City Solicitor to enter into Agreements in relation to any of the above matters. |

EXECUTIVE DIRECTOR OF ADULT SOCIAL SERVICES

The holder of the post of Executive Director of Adult Social Services is the Director of Adult Social Services for the purposes of Section 6 of the Local Authority Social Services Act 1970 as amended and shall be responsible for the management of the Adult Social Services Directorate and without prejudice to the foregoing, shall have the powers set out below subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements.

Executive Functions

Social Services

1. To discharge the Social Services functions of the Authority as defined in Section 1A of the Local Authority Social Services Act 1970 as amended from time to time other than those functions for which the Director of Children's Services is responsible under Section 18 of the Children Act 2004.
2. Without prejudice to the generality of the aforesaid, such functions include but are not limited to powers of the Social Services authority under the following legislation: -
 - National Assistance Act 1948
 - Disabled Persons (Employment) Act 1958
 - Mental Health Act 1959
 - Health Services & Public Health Act 1968
 - Chronically Sick and Disabled Persons Act 1970
 - Supplementary Benefits Act 1976
 - Mental Health Act 1983
 - Health & Social Services & Social Security Adjudications Act 1983
 - Public Health (Control of Disease) Act 1984
 - Housing Act 1996
 - Disabled Persons (Services, Consultation & Representation) Act 1986
 - National Health Service & Community Care Act 1990
 - Carers (Recognition & Services) Act 1995
 - Community Care (Direct Payments) Act 1996
 - Local Government Act 2000
 - Health and Social Care Act 2001
 - Nationality, Immigration and Asylum Act 2002
 - Community Care (Delayed Discharges etc) Act 2003
 - Health & Social Care (Community Health & Standards) Act 2003
 - Carers (Equal Opportunities) Act 2004
 - Mental Capacity Act 2005
 - Health and Social Care Act 2012
 - Mental Health (Amendment) Act 1982
 - Equality Act 2010
 - Care Act 2014
3. Without prejudice to the generality of 1 and 2 above to be accountable for discharging the functions of the Council in relation to Safeguarding Adults.

Housing

4. Without prejudice to the generality of 1 and 2 and 3 above to exercise the functions of a Local Housing Authority pursuant to:-
- Section 213(1)(b)Part VII of the Housing Act 1996 concerning co-operation between the Council as a Social Services Authority and housing authorities(Homelessness)
 - Part 1 Chapter 1 of the Housing Grants and Construction and Regeneration Act 1996 (Disabled facilities grants) and any General Consents given by the Secretary of State.
- ~~5. To authorise the City Solicitor to issue notices to quit and commence proceedings for possession of any tenancy or licence granted by the Council pursuant to any function under Part VII of the Housing Act 1996.~~
- ~~65.~~ To manage funds and commission services to support people in residential accommodation.

Financial

- ~~76.~~ To set fees for rates of maintenance at homes operated by voluntary and private organisations in consultation with the Deputy Chief Executive and City Treasurer.
- ~~8~~ ~~Not allocated~~
- ~~97.~~ To agree payments for adaptations to carers' property to facilitate placements.

Miscellaneous

- ~~408.~~ To authorise the exercise of all powers of entry vested in the Council as Social Services Authority or Local Housing Authority.
- ~~449.~~ To authorise the approval of Approved Mental Health Professionals (AMHP) under the Mental Health Act 1983 (as amended by the Mental Health Act 2007).
- ~~4210.~~ To administer grants made by the Manchester Immigration Needs Trust.
- ~~4311.~~ To exercise the functions of the Council pursuant to the Forced Marriage (Civil Protection) Act 2007, except insofar as those functions relate to children.
- ~~4412.~~ To exercise the functions of the Council under the Safeguarding Vulnerable Groups Act 2006, except where such functions relate to children.
- ~~4513.~~ To discharge any functions exercisable by the authority under Section 75 of the National Health Service Act 2006 on behalf of an NHS body, so far as those functions relate to adults.
- ~~4614.~~ To exercise the functions of the Council in respect of domestic homicide reviews established and conducted under Section 9 of the Domestic Violence, Crime and

Victims Act 2004 in partnership with the Strategic Director (Neighbourhoods) and the Greater Manchester Community Safety Partnership (CSP).

Public Health

- | ~~17~~**15**. Without prejudice to the specific delegations to the Director of Population Health and Wellbeing to maintain a strategic overview of the discharge of the Council's functions in relation to public health under the Health and Social Care Act 2012 and other legislation.
- | ~~18~~**16**. To discharge the Supervisory Body (SB) function of the Council for the Deprivation of Liberty safeguards (DOLS) in hospitals and care homes, pursuant to Schedule A1 of the Mental Capacity Act 2005 and the Deprivation of Liberty Code of Practice.

Miscellaneous

- | ~~19~~**17**. Subject to consultation with the City Solicitor to enter into Agreements in relation to any of the above matters.

STRATEGIC DIRECTOR (GROWTH AND DEVELOPMENT)

The holder of the post of Strategic Director (Growth and Development) shall be responsible for the management of the Growth and Development Directorate, ~~including Housing Services and the formulation and review of Housing policy, the discharge the functions of the Council relating to Building Cleaning, Depot Facilities Management, Public Conveniences, Security, Storage and Archiving and Town Hall Services (including security)~~ and without prejudice to the foregoing, shall have the powers set out below subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements:

General Functions

These functions can be either Executive or Non-Executive depending on the circumstances:

- ~~A11~~. Without prejudice to the specific delegations of the Director of Planning, Building Control and Licensing, to exercise a strategic overview of the Council's functions and services relating to licensing.
- ~~B12~~. In consultation with the Director of Planning, Building Control and Licensing, to discharge the functions of the Council as Local Planning Authority in relation to preparing and maintaining Local Development Plans under Part 2 of the Planning and Compulsory Purchase Act 2004 as amended, except when the matter is:
- reserved to full Council or the Executive by statute or this Constitution; or
 - delegated exclusively to the Planning and Highways Committee; or
 - delegated to the Joint Committee for the Joint Waste Development Plan Document; or
 - the Council, the Executive or the Planning and Highways Committee or this Constitution has expressly limited the extent of this delegation.
- ~~C13~~. To exercise a strategic overview of the Council's functions and services relating to private sector housing and regeneration.
- ~~D14~~. At the request of the Chief Executive, to exercise any power delegated to the Chief Executive relating to economic development and regeneration.

Executive Functions

- ~~15~~. To exercise the functions of the Council relating to caravan sites (such functions to include the exercise of the powers of the Council conferred by Sections 77 to 80 of the Criminal Justice and Public Order Act 1994).
- ~~26~~. To exercise the power conferred by the Countryside and Rights of Way Act 2000 on owners of, or persons having an interest in, access land or land proposed to be access land, in consultation with the Chief Officer or Chapter 3A Officer within whose remit management of the relevant land lies.
- ~~37~~. Where a disposal of open space within the meaning of the Open Spaces Act 1906 is in prospect, to instruct the City Solicitor to advertise in accordance with Section 123 of

the Local Government Act 1972 or Section 233 of the Town and Country Planning Act 1990.

- 48.** To accept any offer or tender and agree and arrange for, the disposal of land or property and other interests in land or property provided the offer or tender is in the opinion of the Director of Development ~~and Corporate Estate~~ the best consideration that can reasonably be obtained, subject to the consent of the Executive in the case of disposals of the freehold (other than freehold disposals for the purposes of the economic well-being of the area, or plots of land of no strategic importance and incapable of being developed on their own, or where the Leasehold Reform Act 1967 will eventually require a freehold sale, in all of which cases the consent of the Executive is not required).
- 59.** To agree terms for the sale of land and property where the Council's property is the subject of compulsory purchase by another body.
- 5A10.** Dedicate where appropriate Council owned land as a highway.
- 5B11.** Approve development briefs in consultation with the Leader and other relevant Executive Members.

Estate Management

- 612.** To deal with all matters relating to the management of the Council's interests in land and property without prejudice to the general delegation of Chief Officers and Chapter 3A Officers in relation to the management of operational land and property or to the specific estate management functions delegated to the Deputy Chief Executive and City Treasurer in relation to the management of the Council's operational estate and to the Strategic Director (Neighbourhoods) in relation to the management of property acquired or held for the purpose of fulfilling the functions of the Council as Local Housing Authority.
- 713.** To determine appropriate arrangements in relation to the Council's duty to manage asbestos in non-domestic premises in accordance with Regulation 4 of The Control of Asbestos Regulations 2012, without prejudice to the corresponding delegation to the Deputy Chief Executive and City Treasurer in relation to the Council's operational estate.

Acquisitions

- 814.** To acquire by agreement or under a compulsory purchase order, land and property (including freehold chief rents) subject always to the purchase price, or the purchase price when added to other transactions in respect of the same project, being within the estimate of costs included in the capital programme.
- 915.** To agree to the acquisition and renewal of leases of land and property at a rack rent where no credit cover is required for the lease under the capital finance legislation and where provision for the rent is available in the revenue budget.
- 4016.** To agree to the acquisition of properties which the Council is under a legal obligation to acquire under Town and Country Planning legislation.

~~41~~**17**. To accept the surrender of a leasehold interest in land and property where such surrender will lead to a further letting or disposal of the land or property.

~~42~~**18**. To acquire land in the interests of economic development, by way of exchanging interests where the land acquired is equal to or less in value than that exchanged (premium also required where less) and the land acquired is no more onerous in terms of title and physical condition than that exchanged.

Appropriations

~~43~~**19**. To discharge the functions of the Council in relation to the appropriation of land, in consultation with the relevant Chief Officers, including (where it is proposed to appropriate open space) to instruct the City Solicitor to advertise in accordance with Section 122 of the Local Government Act 1972, and / or Section 232 of the Town and Country Planning Act 1990.

Housing

~~14. Discharge the functions of the Council as a Local Housing Authority (within the meaning of Section 1 of the Housing Act 1985) except those housing functions specifically delegated to the Strategic Director (Neighbourhoods) or the Executive Director of Adult Social Services.~~

~~Without prejudice to the generality of 14 above to:~~

~~15. Manage the Council's interest in any land and property acquired or held for the purpose of fulfilling the functions of the Council as Local Housing Authority, except the authorisation of common law notices to quit, and other notices required to terminate a tenancy which shall be exercised by the City Solicitor.~~

~~16. Exercise the functions of the Council in recovering money due to the Council as Local Housing Authority, as a result of the exercise of functions under 15 above.~~

~~17. To exercise the functions of the Council under Section 22 of the Housing Act 1996 (promotion of and assistance to Registered Social Landlords).~~

~~18~~**20**. To monitor and review the policy adopted pursuant to the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 (home improvement and relocation assistance).

~~19~~**21**. In consultation with the Executive Member with portfolio responsibility for Housing Management and Regeneration, to make minor amendments to the Housing Allocation Scheme under Section 166A of the Housing Act 1996.

Miscellaneous

~~20~~**22**. To review decisions made to include land in the Council's list of assets of community value under Section 92 of the Localism Act 2011 in consultation with the Deputy Leader (provided the Deputy Leader has not taken part in the decision under review in which case an alternative member of the Executive will be consulted).

- | ~~24~~23. Subject to consultation with the City Solicitor, to enter into Agreements in relation to any of the above matters.

STRATEGIC DIRECTOR (NEIGHBOURHOODS)

The holder of the post of Strategic Director (Neighbourhoods) shall be responsible for the management of the Neighbourhoods Directorate ~~including discharging the functions of the Council relating to Bereavement Services, Catering Services, Manchester Markets, Manchester Fayre and Pest Control~~ and without prejudice to the foregoing, shall have the powers set out below subject to compliance with the Constitution, Standing Orders, and any relevant provisions of the Financial Regulations and any legal requirements.

GENERAL FUNCTIONS

These functions can either be Executive or Non-Executive depending on the circumstances:

1. To support and assist the Chief Executive in their responsibilities in relation to civil contingencies, emergencies and disasters, and to take day to day responsibility for such matters.
- ~~1A2.~~ To co-ordinate all sponsorship and advertising activity for the Council.
- ~~23.~~ To exercise the functions of the Council in relation to environmental health, waste and environmental protection, pollution control, contaminated land, private sector housing, street scene services (including grounds maintenance), trees (except trees on or affecting highways), health and safety, food **hygiene and food standards**~~safety~~, animal welfare, consumer protection, trading standards and weights and measures.
- ~~34.~~ To exercise the functions of the Council relating to the enforcement of all relevant legislation relating to the registration and licensing functions within the remit of the Neighbourhoods Directorate or the Growth and Development Directorate (other than private hire and hackney carriage) including the authorisation of officers to enter on to land and premises to carry out their duties.
- ~~3A5.~~ Without prejudice to the specific delegations of the Director of Highways, to exercise a strategic overview of the Council's functions and services relating to highways, traffic, environmental health, environmental services, waste, environmental protection, pollution control, trading standards, street scene services (including grounds maintenance), sports and recreational facilities, sports development, parks and recreational open spaces and community and cultural services, including art galleries, museums, libraries and theatres.
- ~~4.~~ ~~To discharge the Council's functions as a "responsible authority" as defined by Section 13(4) (za) of the Licensing Act 2003.~~
- ~~5.~~ ~~To discharge the Council's functions as a "responsible authority" as defined by Section 157(a) of the Gambling Act 2005.~~
- ~~6.~~ ~~[...]~~
- ~~76.~~ To take any urgent action, that is not otherwise delegated to the Strategic Director (Neighbourhoods), in connection with the functional areas set out below after consultation with the appropriate Chair or Executive Member, subject to any such

action taken under this power being reported to the next ordinary meeting of the Executive or appropriate committee.

Art Galleries and Museums

7A. To discharge the functions of the Council in relation to Art Galleries and Museums and to oversee the management of the City Galleries Service.

Without prejudice to the generality of the above:

7B8. To approve the purchase of works of art using monies from the Art Fund up to a maximum of £25,000 in consultation with the Executive Member **with portfolio responsibility** for **Cultural Strategy Schools, Culture and Leisure**.

7C9. To determine grants, contributions, subscriptions or loans in appropriate cases to bodies or organisations for the provision of artistic activities in the City.

7D10. To maintain war memorials and public statues.

NON-EXECUTIVE FUNCTIONS

7E11. To exercise the functions of the Council in relation to Manchester Art Gallery under Section 149 of the Greater Manchester Act 1981 ("the Local Act") (with the exception of Section 149(3) of the Local Act, which in the case of the proposed sale or exchange of any works or objects of art worth more than £25,000 shall be approved by the Art Galleries Committee).

Environmental Health

812. The inspection of the Authority's area to detect any statutory nuisance under Section 79 of the Environmental Protection Act 1990.

913. The investigation of any complaint as to the existence of a statutory nuisance under Section 79 of the Environmental Protection Act 1990.

1014. The service of an abatement notice in respect of a statutory nuisance under Section 80 of the Environmental Protection Act 1990.

1115. Duty to enforce Chapter 1 of the Health Act 2006 (Smoke-Free Premises, Places and Vehicles) and regulations made under it pursuant to Section 10(3) of the Health Act 2006.

1216. Power to authorise officers to act in matters arising under Chapter 1 of the Health Act 2006 (Smoke-Free Premises, Places and Vehicles) and regulations made under it pursuant to Section 10(5) of the Health Act 2006.

1317. To exercise the Council's functions relating to fixed penalty notices pursuant to Paragraphs 13, 15 and 16 of Schedule 1 to the Health Act 2006 and the Smoke-Free (Vehicle Operators and Penalty Notices) Regulations 2007.

- 1418.** Power to transfer enforcement functions to another enforcement authority pursuant to the Smoke-free (Premises and Enforcement) Regulations 2006.
- 1519.** To exercise the Council's powers to give notice to reduce the emission of dust etc. from building operations under Section 34 of the Greater Manchester Act 1981 ("the Local Act").
- 1620.** To exercise the Council's powers to order reduction of gas, vapour or fumes coming from chimneys under Section 36 of the Local Act.
- 1721.** To exercise the Council's powers to require the owner to provide adequate means of lighting in habitable rooms under Section 48 of the Local Act.
- 1822.** To exercise the Council's powers in relation to trees impeding natural light to houses, shops and offices under Section 49 of the Local Act.
- 1923.** Power to register and license premises for the preparation of food under Section 19 of the Food Safety Act 1990.

Markets

- 2024.** To require information to allow the Council to discharge its duties and powers in relation to markets.
- 2125.** To enter into a composition with any person with respect to Payment of Tolls under Section 117 of the Local Act.
- 2226.** To permit any market place or land used for market purposes to be used for public meetings, public services, exhibitions or entertainment purposes etc. under Section 119 of the Local Act (excluding any property matters which are to be exercised by the Strategic Director (Growth and Development)).

Highways

- 2327.** Powers relating to the removal of things so deposited on highways as to be a nuisance under Section 149 of the Highways Act 1980 ("the 1980 Act").
- 2428.** Power in relation to enforcement in relation to the making of openings into cellars etc. under streets, and pavement lights and ventilators under Section 180 of the 1980 Act.
- 2529.** Power in relation to enforcement regarding the deposit of builders' skips on highway under Section 139 of the 1980 Act.
- ~~25A. To consider and determine, in consultation with the Executive Member for Environment, Planning and Transport, objections and representations in respect of the proposed granting of licences under Section 115E of the Highways Act 1980.~~
- 25B30.** To consider and determine, in consultation with the Executive Member with portfolio responsibility for Highways~~the Environment, Planning and Transport,~~

objections and representations of proposed Orders concerning pay and display car parks.

Licensing

~~25C. To discharge the functions of the Council in relation to the suspension of licences under Section 55A (premises licence) and Section 92A (club premises licence) of the Licensing Act 2003.~~

Miscellaneous

2631. To exercise the powers of the Council to take enforcement action in relation to street trading under the Local Government (Miscellaneous Provisions) Act 1982 and the Manchester City Council Act 2010.

2732. To exercise powers in relation to the repair of walls etc. of yards under Section 43 of the Local Act.

2833. Power (subject to consultation with the Director of Planning, Building Control and Licensing) to require proper maintenance of land under Section 215(1) of the Town and Country Planning Act 1990 and to authorise the City Solicitor to prepare and serve notices under Section 215.

~~29. [...]~~

3034. To licence market trading under Part III of, and Schedule 4, to the Local Government (Miscellaneous Provisions) Act 1982.

3435. To discharge the Council's functions in relation to the prohibition of interference with bird traps under Section 53 of the Local Act.

EXECUTIVE FUNCTIONS

Crime and Disorder Strategy

3236. To implement the Crime and Disorder Strategy and to discharge or arrange for the discharge of the Council's functions in relation to reduction of crime and disorder and antisocial behaviour.

Without prejudice to the generality of the above:

3337. To discharge the functions of the Council under the Anti-~~Ss~~ocial Behaviour, Crime and Policing Act 2014 and specifically in relation to anti-social behaviour injunctions (and supervision and detention orders) ~~criminal behaviour orders~~, community protection notices, public spaces protection orders (in consultation with the Deputy Leader when considering and determining objections and representations in respect of proposed public spaces protection orders affecting highways), closure notices and closure orders under that Act.

38. To discharge the functions of the Council under the Sentencing Act 2020 in relation to criminal behaviour orders.

33A39. To be accountable for discharging the Council's functions in relation to domestic violence, the Manchester Multi Agency Risk Conference (MARAC) and the Greater Manchester Multi Agency Public Protection Arrangements (MAPPA).

3440. To discharge the functions of the Council in relation to Mediation Services.

Environmental Health

3541. To exercise the functions of the Council under Part II of the Environmental Protection Act 1990.

3642. To serve statutory notices in respect of the removal of waste from land.

3743. To discharge the functions of the Council in relation to the control of waste and litter generally and including under Section 2 of the Refuse Disposal (Amenity) Act 1978, Section 33(1)(a) of the Environmental Protection Act 1990 and Section 87 of the Environmental Protection Act 1990.

3844. To serve statutory notices in respect of the removal of litter from land.

3945. To exercise the Council's powers in relation to the control of the carriage and storage of waste food under Section 35 of the Local Act.

4046. To deal with applications relating to the control of noise on construction etc., sites.

4147. To exercise powers relating to the prior approval of new furnaces and to the height of chimneys.

4248. To exercise powers and regulations made relating to the control and measurement of grit and dust.

4349. To take action necessary for the removal of asbestos.

4450. To discharge the functions of the Council under the Environmental Permitting (England and Wales) Regulations 2016.

4551. To exercise the Council's functions in relation to Environmental Health, and as food authority under EU Food Hygiene Regulations **(as incorporated into UK law)**, the Food Safety Act 1990 and the Food Safety and Hygiene (England) Regulations 2013.

Without prejudice to the generality of the above:

4652. To exercise the Council's functions in relation to the grant of approvals to establishments handling, preparing or producing products of animal origin for which requirements are laid down in Regulation (EC) 853/2004.

4753. To requisition information in connection with environmental health functions generally and including under Section 93 of the Control of Pollution Act 1974, Section

19 of the Environmental Protection Act 1990 and Section 108 of the Environment Act 1995.

- 4854.** To exercise the Council's functions under The Cattle Identification Regulations 2007.
- 4955.** To exercise the Council's functions under the Pigs (Records, Identification and Movement) Order 2011.
- 5056.** To exercise the Council's functions under the Animal By-Products (Enforcement) (England) Regulations 20~~13~~**14**.
- 5157.** Powers of entry under Section 38 of the Local Act for enforcement under Prevention of Damage by Pests Act 1949.
- 5258.** To approve the Council's Annual Food **Safety Service** Plan in consultation with the Executive Member **with portfolio responsibility** for **Environmental Health Enforcement**~~Neighbourhoods~~.
- 5359.** Save where functions are reserved in legislation or by Regulations to the Director of Population Health and Wellbeing to exercise public health enforcement functions and powers, including in relation to the:
- a. Public Health (Control of Disease) Act 1984 and Regulations made thereunder
 - b. Public Health (Ships) Regulations 1979
 - c. Public Health (Aircraft) Regulations 1979
 - d. Public Health (Aircraft)(Amendment)(England) Regulations 2007
 - e. Public Health (Aircraft & Ships)(Amendment) Regulations 2007.
- 5460.** To consider and determine representations made under Part 4 of the Littering from Vehicles Outside London (Keepers: Civil Penalties) Regulations 2018.
- 54A61.** To discharge the functions of the Council under sections 59-61, 63 and 95-101 of the Building Act 1984 except, and insofar, as the function has been delegated to the Director of Planning, Building Control and Licensing.

Waste and Cleansing

- 5562.** To exercise the functions of the Council in relation to waste and cleansing.

Housing

- 5663.** To exercise the functions of the Council in relation to conditions associated with private sector and social residential accommodation and facilities (excluding accommodation owned by the Council), including but not limited to powers derived from the following legislation:
- a. Public Health Act 1936
 - b. Public Health Act 1961
 - c. Prevention of Damage by Pests Act 1949
 - d. Greater Manchester Act 1981
 - e. Local Government (Miscellaneous Provisions) Act 1976 and 1982

- f. Building Act 1984
- g. Environmental Protection Act 1990
- h. The Water Act 1989
- i. Health and Safety at Work Act 1974
- j. Food Safety Act 1990
- k. Protection from Eviction Act 1977
- l. Housing Act 1985
- m. Housing Act 2004
- n. Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014
- o. Smoke and Carbon Monoxide Alarm (England) Regulations 2015
- p. Anti-social Behaviour, Crime and Policing Act 2014

5764. To exercise the Council's powers in relation to the temporary repair of defective premises under Section 44 of the Local Act.

5865. To exercise the Council's powers in relation to urgent repairs to water, gas and electricity apparatus under Section 47 of the Local Act.

5966. To exercise powers relating to the cleansing and disinfection of premises and the temporary removal of occupants.

67. Discharge the functions of the Council as a Local Housing Authority (within the meaning of Section 1 of the Housing Act 1985) except those housing functions specifically delegated to the Strategic Director (Growth and Development) or the Executive Director of Adult Social Services.

Without prejudice to the generality of 59A above to:

68. Manage the Council's interest in any land and property acquired or held for the purpose of fulfilling the functions of the Council as Local Housing Authority (excluding acquisition and disposal of such interests), except the authorisation of common law notices to quit, and other notices required to terminate a tenancy which shall be exercised by the City Solicitor, and without prejudice to the estate management functions delegated to the Strategic Director (Growth and Development).

69. Exercise the functions of the Council in recovering money due to the Council as Local Housing Authority, as a result of the exercise of functions under 59B above.

70. To exercise the functions of the Council under Section 22 of the Housing Act 1996 (promotion of and assistance to Registered Social Landlords).

71. To exercise the functions of the Council under Part VII of the Housing Act 1996 (Homelessness).

Street Scene Services (including Grounds Maintenance)

6072. To discharge the functions of the Council relating to grounds maintenance (excluding schools), street cleansing, arboriculture services and the removal of graffiti etc.

6473. To arrange for sweeping of highways, streets and passages, the removal of fallen leaves, the removal of litter from landscaped areas, and the emptying of litter bins.

Sport and Leisure

6274. To determine applications for the concessionary use of recreational facilities.

6375. To determine applications for the letting of concessions in parks for special events that fall outside the regular events that are let following receipt of Sealed Tenders.

6476. To determine the use of recreational facilities for events under Pleasure Fairs.

6577. To determine applications for the hire of bands, concert parties and entertainments in recreational facilities.

6678. To approve Programmes of Events.

6779. To set tariffs and charges for use of Council controlled leisure facilities.

6880. Closure of parks under Section 12 of the Local Act.

6981. Provision of parking places in parks, etc. under Section 13 of the Local Act.

7082. Provision of vehicles in parks, etc. under Section 14 of the Local Act.

7483. Contribution towards provision of recreational facilities under Section 15 of the Local Act.

Libraries

7284. To discharge all operational functions of the Council relating to libraries.

Catering Services

7385. To manage the service delivery of **Catering Services and** Manchester Fayre including catering in parks and catering concessions, school meals services and catering for the Children's and Education Directorate and the Adult Social Services Directorate (e.g. Day Care Centres).

7486. To exercise or waive the rights to sole and exclusive catering rights within all Council establishments.

7587. To hire entertainments in Civic Catering establishments either for special promotional purposes or on behalf of a third party where this is subject to a full recharge.

Miscellaneous

- 7688.** To operate a Dog Control Service (including the control of stray dogs).
- 7789.** To exercise the Council's powers in relation to the control of stray dogs under Section 42 of the Local Act.
- 7890.** To take action for the seizure and retention, or destruction, or disposal of animals in circumstances where emergency action is warranted.
- 7991.** To exercise the functions of the Council relating to unauthorised encampments (such functions to include the exercise of the powers of the Council conferred by Sections 77 to 80 of the Criminal Justice and Public Order Act 1994).
- 8092.** To issue fixed penalty notices for offences under Section 224 of the Town and Country Planning Act 1990.
- 8493.** To authorise officers to serve suspension notices under the provisions of the Consumer Protection Act 1987.
- 8294.** To prepare where necessary statutory statements for works carried out by the Direct Labour Organisations ("DLOs") / Direct Service Organisations ("DSOs") within the directorate including street cleansing, grounds maintenance, fleet management, vehicle maintenance, street lighting, highways, building cleansing.
- 82A95.** To discharge the functions of the authority in relation to the youth service.

Highways

- 8396.** The Council's functions under the following provisions of the Highways Act 1980:
- Section 131 (Penalty for Damaging Highway etc.).
 - Section 131A (Disturbance of Surface of Certain Highways).
 - Section 132 (Unauthorised Marks on Highway).
 - Section 140 (Removal of Builders' Skips).
 - Section 143 (Power to Remove Structures from Highways).
 - Section 151 (Prevention of soil etc. being washed on to street).
 - Section 153 (Doors etc. in streets not to open outwards).
 - Section 154 (Cutting or felling etc. trees etc. that overhang or are a danger to roads or footpaths).
 - Section 163 (Prevention of water falling on or flowing on to highway).

- Section 164 (Power to require removal of barbed wire).
- Section 165 (Dangerous land adjoining street).
- Section 184 (Vehicle crossings over footways and verges), to the extent that it relates to enforcement activity.

8497. To consider and determine, in consultation with the Executive Member **with portfolio responsibility** for **Highways**~~Environment, Planning and Transport~~, objections and representations in respect of proposed traffic regulation orders, speed limits, on-street parking places orders and traffic calming measures; and disposal or appropriation of open spaces.

Bereavement Services

98. To discharge the functions of the Council relating to Bereavement Services.

8599. To arrange and undertake public and private burials and associated activities under the Local Government Act 1972 and Local Authorities' Cemeteries Order 1977 (as amended).

86100. To arrange and undertake cremations and associated activities under the Regulations as to Cremation 1930 (as amended) and the Environmental Protection Act 1990.

87101. To arrange for the provision of a municipal funeral service under the Local Government Act 1972.

88102. To maintain Closed Churchyards (where parochial church council has handed over responsibility to maintain to the Council) under Section 215 of the Local Government Act 1972.

Pest Control

89103. To be responsible for, **and discharge the Council's functions relating to**, the Council's pest control service, including the discharge of the Council's functions in relation to the control of rats and mice under Section 37 of the Local Act.

Manchester Markets

90104. To discharge the functions of the Council relating to Manchester Markets.

94105. To revoke and suspend market traders' licences.

Without prejudice to the generality of the above, to determine the following matters:-

92106. Allocation, letting or revocation of stalls and premises to traders; applications for occupants of markets to install equipment in connection with their business;

93107. Routine assignment of tenancies;

- 94108.** Minor variations in type of business and change of names;
- 95109.** Charity collections in markets;
- 96110.** Applications for licences for privately operated specialist markets and the level of licence fees;
- 97111.** Applications for licences for charity car boot sales; and
- 98112.** Legal action as necessary in order to protect the Council's market rights in consultation with the City Solicitor.

Fleet Management

- 99113.** To arrange for the maintenance and repair of Council and partner owned and operated vehicles and to be responsible for the testing of Hackney Carriages and Private Hire vehicles, and the M.O.T. testing of private motor vehicles.
- 400114.** To arrange for the management of the Council's vehicle fleet including the disposal of surplus vehicles.
- 401115.** To determine applications to advertise on Council vehicles.

CCTV Cameras

- 402116.** To operate or commission the operation of CCTV surveillance systems in connection with the functions of the Council on Bus Lanes and Public Open Spaces.

Agreements

- 403117.** Subject to consultation with the City Solicitor to enter into Agreements in relation to any of the above matters.

The STRATEGIC DIRECTOR (NEIGHBOURHOODS) is the Chair of the Channel Panel that has been established by the Council.

DIRECTOR OF POPULATION HEALTH AND WELLBEING

The holder of the post of Director of Population Health and Wellbeing shall be responsible for the discharge of the statutory responsibilities of the Director of Public Health under Section 73A(1) of the National Health Service Act 2006, and without prejudice to the foregoing, shall have power subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements, to:

1. Provide the public, elected Members of the Council and officers of the Council with expert, objective advice on health matters.
2. Discharge the Council's duty under Section 2B of the National Health Act 2006 and the Health and Social Care Act 2012 to take such steps as the Council considers appropriate for improving the health of the people in its area, including:
 - (a) providing information and advice;
 - (b) providing services or facilities designed to promote healthy living (whether by helping individuals to address behaviour that is detrimental to health or in any other way);
 - (c) providing services or facilities for the prevention, diagnosis or treatment of illness;
 - (d) providing financial incentives to encourage individuals to adopt healthier lifestyles;
 - (e) providing assistance (including financial assistance) to help individuals to minimise any risks to health arising from their accommodation or environment;
 - (f) providing or participating in the provision of training for persons working or seeking to work in the field of health improvement;
 - (g) making available the services of any person or any facilities; and
 - (h) providing grants or loans (on such terms as the Council considers appropriate).
3. Discharge any of the Secretary of State's public health protection or health improvement functions that s/he delegates to the Council, either by arrangement or under regulations, including those services mandated by regulations made under Section 6C of the Health and the National Health Service Act 2006.
4. Ensure that plans are in place to protect the health of the local population from threats to health and prevent, as far as possible, threats to health arising.
5. Exercise the Council's functions in planning for, and responding to emergencies that present a risk to public health.
6. Discharge the Council's functions in relation to dental public health under Section 111 of the National Health Service Act 2006.
7. Discharge any functions imposed on the Council in relation to joint working with the prison service under Section 249 of the National Health Service Act 2006.
8. Prepare an annual report on the health of the population of Manchester under Section 73(B) (5) of the Health Service Act 2006.

9. Commission mandatory public health services on behalf of the Secretary of State and other prevention and health improvement services that meet the needs of the population of Manchester, address the public health outcomes framework and tackle local priorities as set out in Manchester's Health and Wellbeing Strategy.
10. To ensure that public health and population health care advice is provided to the National Health Service.
11. To discharge the functions of the Council in co-operating with the police, the probation service and the prison service to assess the risks posed by violent or sexual offenders.
12. To ensure that plans are in place to tackle the causes of ill health and reduce health inequalities in Manchester.
13. To support the production of a Joint Strategic Needs Assessment that sets out the current health and wellbeing needs of the population of Manchester.
14. To support the Health and Wellbeing Board in its operation as a Committee of the Council and in meeting its statutory requirements under Section 194 of the Health and Social Care Act 2012 and its partnership aspirations.
15. To support the Health and Wellbeing Board to produce and implement a Joint Health and Wellbeing Strategy.
16. To be responsible for the Council's public health response as a responsible authority under the Licensing Act 2003.
17. To discharge the Council's function under the Healthy Start and Welfare Food Regulations 2005 (as amended) in relation to providing Healthy Start vitamins where the Council provides or commissions a maternity or child health clinic.
18. To authorise the Consultants in Communicable Disease Control of Public Health England and/or their deputies, to act on behalf of the Council as proper officer in the exercise of statutory functions relating to the control of infections and other disease and food poisoning.
19. To act on behalf of the Council as proper officer for the purposes of Section 47 of the National Assistance Act 1948, as amended.
20. To authorise on behalf of the Council appropriate port Medical Officers in the exercise of the statutory functions relating to the control of infectious and other diseases and food poisoning.
21. To discharge the functions of the Council under the Public Health (Control of Disease) Act 1984 and Regulations made under that Act, in consultation with the **Strategic Director (Neighbourhoods)**~~Chief Operating Officer – Neighbourhoods~~ where appropriate.
22. To authorise, in consultation with the Deputy Chief Executive and City Treasurer and (where more than £500) the Executive Member **with portfolio responsibility** for

Finance ~~and Human Resources~~, discretionary compensation to persons excluded from work because of infection or contamination.

23. To provide specific services or take particular steps set out in the Local Authorities (Public Health Functions and Entry to Premise by Local Healthwatch Representatives) Regulations 2013.
24. To exercise any of the public health functions of the Secretary of State (so far as relating to the health of the public in the Council's area) by taking such steps as may be prescribed by regulations made under Section 6C of the NHS Act 2006.
25. Subject to consultation with the City Solicitor to enter into Agreements in relation to any of the above matters.

ASSISTANT CHIEF EXECUTIVE

The holder of the post of Assistant Chief Executive shall be responsible for the management of the Policy and Strategy, Reform and Innovation, and Performance Research and Intelligence Departments.

CHAPTER 3A

DIRECTOR OF HIGHWAYS

The holder of the post of Director of Highways shall be responsible for the management of the Highways Division of the Neighbourhoods Directorate and without prejudice to the foregoing, shall have the powers set out below subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements:

General Functions

These functions can either be Executive or Non-Executive depending on the circumstances:

1. To enforce all relevant legislation relating to the Council's functions as local highway authority, including the authorisation of legal proceedings and the authorisation of officers to enter land and premises and exercise any powers in pursuance of the Council's functions as local highway authority.
2. Without prejudice to the specific delegations of other officers, to exercise a strategic overview of the Council's functions in relation to bus lanes/CCTV, community transport, Manchester Contracts and parking.

NON-EXECUTIVE FUNCTIONS

HIGHWAYS

3. Power to create footpath, bridleway or restricted byway by agreement (subject to consultation with the Chair of the Planning and Highways Committee) under Section 25 of the Highways Act 1980 ("the Act").
4. Power to create footpaths, bridleways and restricted byways (subject to consultation with the Chair of the Planning and Highways Committee) under Section 26 of the 1980 Act.
5. Duty to keep register of information with respect to maps, statements and declarations under Section 31A of the 1980 Act.
6. Power to stop up footpaths, bridleways and restricted byways (subject to consultation with the Chair of the Planning and Highways Committee) under Section 118 of the 1980 Act.
7. Power to make a rail crossing extinguishment order (subject to consultation with the Chair of the Planning and Highways Committee) under Section 118A of the 1980 Act.
8. Power to make a special extinguishment order (subject to consultation with the Chair of the Planning and Highways Committee) under Section 118B of the 1980 Act.

9. Power to divert footpaths, bridleways and restricted byways (subject to consultation with the Chair of the Planning and Highways Committee) under Section 119 of the 1980 Act
10. Power to make a rail crossing diversion order (subject to consultation with the Chair of the Planning and Highways Committee) under Section 119A of the 1980 Act.
11. Power to make a special diversion order (subject to consultation with the Chair of the Planning and Highways Committee) under Section 119B of the 1980 Act.
12. Power to require applicant for order to enter into agreement under Section 119C(3) of the 1980 Act.
13. Power to make Site of Special Scientific Interest (SSSI) diversion orders (subject to consultation with the Chair of the Planning and Highways Committee) under Section 119D of the 1980 Act.
14. Duty to assert and protect the rights of the public to use and enjoyment of highways under Section 130 of the 1980 Act.
15. Duty to serve notice of proposed action in relation to obstruction under Section 130A of the 1980 Act.
16. Power to apply for variation of order under Section 130B of the 1980 Act.
17. Power to authorise temporary disturbance of surface of footpath, bridleway or restricted byway under Section 135 of the 1980 Act.
18. Power to permit deposit of builders' skips under Section 139 of the 1980 Act.
19. Power to licence planting, retention and maintenance of trees etc. in part of highway under Section 142 of the 1980 Act and provision of trees and shrubs under Section 24 of the Greater Manchester Act 1981.
20. Power to authorise erection of stiles etc. on footpaths or bridleways under Section 147 of the 1980 Act.
21. Power to licence works in relation to buildings etc. which obstruct the highway under Section 169 of the 1980 Act.
22. Power to consent to temporary deposits or excavations in streets under Section 171 of the 1980 Act.
23. Power to dispense with obligation to erect hoarding or fence under Section 172 of the 1980 Act.
24. Power to restrict the placing of rails, beams etc. over streets under Section 178 of the 1980 Act.
25. Power to consent to construction of cellars etc. under streets under Section 179 of the 1980 Act.

26. Power to consent to the making of openings into cellars etc. under streets, and pavement lights and ventilators under Section 180 of the 1980 Act.
27. To extinguish certain public rights of way (subject to consultation with the Chair of the Planning and Highways Committee) under Section 32 of the Acquisition of Land Act 1981.
28. Duty to keep definitive map and statement under review under Section 53 of the Wildlife and Countryside Act 1981.
29. Power to include modifications in other orders under Section 53A of the Wildlife and Countryside Act 1981.
30. Duty under Section 53B of the Wildlife and Countryside Act 1981 to keep a register of prescribed information with respect to applications under Section 53(5) of the Wildlife and Countryside Act 1981.
31. Power to prepare map and statement by way of consolidation of definitive map and statement under Section 57A of the Wildlife and Countryside Act 1981.
32. Power to designate footpath as cycle track under Section 3 of the Cycle Tracks Act 1984.
33. Power to extinguish public right of way over land acquired for clearance under Section 294 of the Housing Act 1981
34. Power to consider and (subject to consultation with the Chair of the Planning and Highways Committee) to make applications for an Order to authorise stopping up or diversion of highway under Section 247 of the Town and Country Planning Act 1990.
35. Power to authorise stopping up or diversion of footpath, bridleway or restricted byway (subject to consultation with the Chair of the Planning and Highways Committee) under Section 257 of the Town and Country Planning Act 1990.
36. Power to extinguish public rights of way over land held for planning purposes (subject to consultation with the Chair of the Planning and Highways Committee) under Section 258 of the Town and Country Planning Act 1990.
37. Power to enter into agreements with respect to means of access under Section 35 of the Countryside and Rights of Way Act 2000.
38. Power to provide access in absence of agreement under Section 37 of the Countryside and Rights of Way Act 2000.
39. Power to grant a street works licence under Section 50 of the New Roads and Street Works Act 1991.
40. Power to grant permission under Sections 115E of the 1980 Act (except in relation to the provision of refreshment facilities on highway) ~~but subject to the referral of objections/representations to any such Section 115E proposals to the Strategic Director (Neighbourhoods)~~ and to take enforcement action under Section 115K in

respect of failure to comply with the terms of any such permission granted under Section 115E.

41. Duty under Section 115G of the 1980 Act to publish notice in respect of proposals to grant permission under Section 115E of the 1980 Act, insofar as it relates to the above delegation.

EXECUTIVE FUNCTIONS

42. In consultation with the Executive Member **with portfolio responsibility** for **Highways**~~the Environment, Planning and Transport~~, to:
- a. Approve the making of permanent and experimental traffic regulation orders, speed limits and on-street parking places orders and their implementation including associated engineering measures subject to the referral of objections/representations received in relation to proposed orders to the Strategic Director (Neighbourhoods);
 - b. Approve the constructions of road humps and other traffic calming measures subject to the referral of the objections/representations received in response to proposals for road humps to the Strategic Director (Neighbourhoods);
 - c. Approve the construction, alteration and removal of highway improvement schemes, including the making of agreements for the execution of works under Section 278 of the 1980 Act;
 - d. Approve the making of applications to the magistrates court under Section 116 of the 1980 Act for orders for stopping up and/or diverting highways and to take such steps considered appropriate to secure the making of such orders for which no further consultation with the Executive Member is required;
 - e. Approve the variation of charges for parking by notice under Section 46A of the Road Traffic Regulation Act 1984 (in respect of on street parking places) and under Section 35C (in respect of the off street car parks) and instruct the City Solicitor to carry out the necessary formalities to implement these changes.
43. Establish and appoint members to the Local Access Forum under Section 94 of the Countryside and Rights of Way Act 2000 in consultation with the Executive Member **with portfolio responsibility** for **Highways**~~Neighbourhoods~~.
44. In consultation with the Executive Member ~~for~~**designated as the Lead Member for** Children's Services to make arrangements for the provision of school crossing patrols.
45. Except as provided above or **where the functions are:**
- (a) ~~Where the functions are~~ non-executive; ~~or~~
 - (b) ~~Where they are~~ specifically delegated to other officers;
 - (c) ~~Where they are~~ delegated to the Greater Manchester Combined Authority; **or**

(d) ~~Where they are~~ delegated to a joint committee,

to discharge any of the Council's functions:

- (a) relating to highways including as the Highway Authority (including but not limited to functions under the Highways Act 1980);
- (b) as a Traffic Authority (including but not limited to functions under the Road Traffic Regulation Act 1984, the Traffic Management Act 2004);
- (c) in relation to highways and traffic under the Town and Police Clauses Act 1847;
- (d) as a Street Authority (including but not limited to functions under the new Roads and Street Works Act 1991);
- (e) under the Transport Act 2000;
- (f) as a Permit Authority, (including but not limited to functions under the Traffic Management Act 2004 in respect of the Greater Manchester Road Activity Permit Scheme);
- (g) under Sections 248, 249, 251, 253 to 256, 258, 259 and 261 of the Town and Country Planning Act 1990 and Section 48 of the Civil Aviation Act 1982 and to make orders under Section 294 of the Housing Act 1985;
- (h) under Sections 21, 26 to 28 and 164 of the Greater Manchester Act 1981; or
- (i) ~~And~~that are any other functions in relation to:
 - ~~_____vii)~~—Traffic Management
 - ~~_____viii)~~—Transportation
 - ~~_____ix)~~—Network management and maintenance
 - ~~_____x)~~—Street lighting
 - ~~_____xi)~~—Design and consultancy
 - ~~_____xii)~~—Traffic commissioners and heavy goods vehicle operators' licences
 - ~~_____xiii)~~—Consultations on the highway/traffic implications of planning proposals

FLOOD AND WATER MANAGEMENT

- 46. To discharge the functions of the Council as a “lead local flood authority” under the Flood and Water Management Act 2010 (“the Flood Act”) and under associated regulations.
- 47. Without prejudice to the generality of the above, to discharge the Council's functions in relation to:
 - (a) the “local flood risk management strategy” under Section 9 of the Flood Act;
 - (b) “investigations” under Section 19 of the Flood Act.

48. To perform the enforcement functions of the Council regarding reservoirs.
49. To exercise the Council's remedial and enforcement functions in relation to watercourses, non-main rivers classified as streams, brooks and ditches etc.
50. Establishing and maintaining a "register" of flood risk structures and features under Section 21 of the Flood Act.
51. To determine plans relating to schemes for culverting watercourses.

CCTV Cameras

52. To operate or commission (in consultation with the Strategic Director (Neighbourhoods)) the operation of CCTV surveillance systems in connection with the functions of the Council on Bus Lanes and Public Open Spaces.

Miscellaneous

53. Subject to consultation with the City Solicitor to enter into Agreements in relation to any of the above matters.

DIRECTOR OF HR and OD

The holder of the post of Director of HR and OD shall be responsible for the management of the HROD Department of the Corporate Core Directorate and without prejudice to the foregoing, shall have power subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements to:

1. Implement and adopt nationally negotiated decisions on conditions of service and pay awards.
2. Administer the car user and bicycle allowance scheme and to vary on an individual basis the bicycle allowance scheme to ensure that disabled people are able to participate.

DIRECTOR OF ICT

The holder of the post of Director of ICT shall be responsible for the management of the ICT Service operating from within the Corporate Core Directorate and without prejudice to the foregoing, shall have power subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements to:

1. Develop, implement and deliver an ICT Strategy;
2. Develop the Digital Strategy;
3. Approve information governance policies and guidance, where they relate specifically to Information and Communications Technology (ICT) matters.

DIRECTOR OF EDUCATION

The holder of the post of Director of Education shall be responsible for the management of the Education Department of the Children's and Education Services Directorate and without prejudice to the foregoing, shall have the powers set out below subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements.

Executive Functions

1. To discharge the functions conferred on or exercisable by the Council in relation to adult education and skills training.
2. Without prejudice to the generality of the above, to discharge:
 - a) Functions under Section 120(3) of the Education Reform Act 1988 (functions of LEAs with respect to higher and further education);
 - b) Functions under Section 85(2) and (3) of the Further and Higher Education Act 1992 (finance and government of locally funded further and higher education);
 - c) Functions under Section 15B of the Education Act 1996 (education for persons who have attained the age of 19);
 - d) Functions under Section 22 of the Teaching and Higher Education Act 1998 (financial support to students).

DEPUTY CITY TREASURER

The Deputy City Treasurer shall be responsible for the management of the **Financial Management, Commercial Governance and Procurement Departments within the Corporate Core Directorate**~~Commercial Unit~~ and for supporting the Deputy Chief Executive and City Treasurer in the exercise of statutory Chief Finance Officer functions.

The DEPUTY CITY TREASURER has been appointed as the DEPUTY CHIEF FINANCE OFFICER.

DIRECTOR OF PLANNING, BUILDING CONTROL AND LICENSING

The holder of the post of Director of Planning, Building Control and Licensing shall be responsible for the management of the Planning, **Building Control and Licensing** Division within the Growth and Development Directorate and without prejudice to the foregoing, shall have power subject to compliance with the Constitution, Standing Orders, any relevant provisions of the Financial Regulations and any legal requirements.

General Functions

These functions can be either Executive or Non-Executive depending on circumstances.

~~1. [...]~~

- 21.** To discharge the functions of the Council as Local Planning Authority (within the meaning of Section 1(2) of the Town and Country Planning Act 1990) and other functions of the Council under the Building Act 1984 and its regulations except where the matter is:
- reserved to full Council or the Executive by statute or this Constitution; or
 - delegated exclusively to the Planning and Highways Committee; or
 - delegated to the Joint Committee for the Joint Waste Development Plan Document; or
 - delegated to another Officer; or
 - the Council, the Executive or the Planning and Highways Committee or this Constitution has expressly limited the extent of this delegation.
- 32.** To exercise the Council's functions in relation to licensing.
- 3.** **To discharge the Council's functions as a "responsible authority" as defined by Section 13(4) (za) of the Licensing Act 2003.**
- 4.** **To discharge the Council's functions as a "responsible authority" as defined by Section 157(a) of the Gambling Act 2005.**
- 45.** To administer all relevant legislation relating to the Council's licensing functions within the remit of the Growth and Development Directorate, but not those licensing enforcement functions specifically delegated to the Strategic Director (Neighbourhoods).

Without prejudice to the generality of the above:

- 56.** To take any urgent action, that is not otherwise delegated to the Director of Planning, Building Control and Licensing, in relation to planning and building control matters after consultation with the appropriate Chair or Executive Member, subject to any such action taken under this power being reported to the next ordinary meeting of the Executive or appropriate committee.
- 67.** To authorise officers to enter land or premises, to inspect, to investigate and to exercise any other related powers in accordance with the Council's functions in

relation to licensing, as Local Planning Authority and the Council's functions under the Building Act 1984 and its Regulations and any other functions delegated to the Director of Planning, Building Control and Licensing.

~~7. [...].~~

~~8. [...].~~

~~9. [...].~~

- ~~10~~**8.** To issue decision notices in respect of any application for planning consent and for listed building consent upon receipt of an indication by the Secretary of State that he/she does not require that application to be referred to him/her, such notices to reflect the decision which the Council has already indicated that it is minded to take on the application concerned.
- ~~11~~**9.** To respond to consultations and all other requests relating to planning applications, listed building applications, nationally significant infrastructure projects and any other plans and proposals, and all other matters of a planning nature in accordance with approved planning policies of the Council.
- ~~12~~**10.** To take decisions on applications to determine whether planning permission is required, in consultation with the City Solicitor where appropriate.
- ~~13~~**11.** To exercise the powers of the Council in relation to access and egress to public and other buildings and means of escape in the case of fire.
- ~~14~~**12.** To exercise the powers of the Council as Local Planning Authority (within the meaning of Section 1(2) of the Town and Country Planning Act 1990) to carry out works in default under the Planning (Listed Building and Conservation Areas) Act 1990 and the Town and Country Planning Act 1990 ("the 1990 Act").
- ~~15~~**13.** To exercise the powers of the Council as Hazardous Substances Authority (within the meaning of Section 1 of the Planning (Hazardous Substances) Act 1990) to issue notices pursuant to Section 24 of that Act.
- ~~16~~**14.** To exercise the powers of the Council as Local Planning Authority (within the meaning of Section 1(2) of the Town and Country Planning Act 1990) to make a direction restricting permitted development pursuant to Article 4 of the Town and Country Planning (General Permitted Development) (England) Order 2015.

Non-Executive Functions

- ~~16A~~**15.** Duty to enter land in Part 2 of the brownfield land register pursuant to Regulations 3 and 5 of the Town & Country Planning (Brownfield Land Register) Regulations 2017.
- ~~17~~**16.** To obtain information under Section 330 of the 1990 Act as to interests in land.
- ~~18~~**17.** To exercise the Council's powers in relation to the weatherproofing of property under Section 50 of the Greater Manchester Act 1981 ("the Local Act).

- 1918.** To exercise the Council's powers in relation to the safety of ceilings in bingo halls under Section 55 of the Local Act.
- 2019.** To exercise the Council's powers in relation to the safety of stands under Section 58 of the Local Act.
- 2120.** To exercise the Council's powers in relation to fire precautions under Sections 63 and 66 of the Local Act.
- 2221.** To exercise the Council's powers in relation to the storage of flammable material under Sections 67 to 73 of the Local Act.
- 2322.** Power to decline to determine application for planning permission under Section 70A of the 1990 Act.
- 2423.** To refuse applications for planning consent, and for listed building consent where the proposal is clearly contrary to approved Council planning policies.
- 2524.** To approve (including approvals subject to conditions) applications for planning consent, for listed building consent and for development by other Council Committees and to determine applications to vary or delete conditions either where there is no objection from a third party of a planning nature or where there are objections of a planning nature from third parties but the proposal is clearly in accordance with approved Council planning policies.
- 2625.** Duties relating to the making of determinations of planning applications under Sections 69, ~~76~~ and 92 of the 1990 Act **and** Articles 15-27, 32-35 and 40-43 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 and directions made thereunder.
- 2726.** Power to determine applications for planning permission made by a local authority, alone or jointly with another person under Section 316 of the 1990 Act as well as the Town and Country Planning General Regulations 1992 (to approve (including approvals subject to conditions) applications for planning consent either where there is no objection of a planning nature from third parties or where there are objections of a planning nature from third parties but the proposal is clearly in accordance with approved Council planning policies).
- 27A.** To refuse applications for planning permission in principle, under Section 59A(1)(b) of the 1990 Act and Article 5A(1) of the Town and Country Planning (Permission in Principle) Order 2017, where the proposal is clearly contrary to approved Council planning policies.
- 27B28.** To approve (including approvals subject to conditions) applications for planning permission in principle, under Section 59A(1)(b) of the 1990 Act and Article 5A(1) of the Town and Country Planning (Permission in Principle) Order 2017, either where there is no objection of a planning nature from third parties or where there are objections of a planning nature from third parties but the proposal is clearly in accordance with approved Council planning policies.

- ~~2829~~. Power to make determinations, give approvals and agree certain other matters relating to the exercise of permitted development rights under Parts 6, 8, 9, 11, and 15 to 18 of schedule 2 to the Town and Country Planning (General Permitted Development) (England) Order 2015.
- ~~2930~~. Power to enter into agreements under Section 106 of the 1990 Act.
- ~~3031~~. Power to issue a certificate of existing or proposed lawful use or development under Section 191(4) and 192(2) of the 1990 Act.
- ~~3132~~. Power to serve a completion notice under Section 94(2) of the 1990 Act.
- ~~3233~~. Power to grant consent for the display of advertisements under Section 220 of the 1990 Act as well as Town and Country Planning (Control of Advertisements) (England) Regulations 2007.
- ~~3334~~. Power to authorise entry onto land under any relevant provision of the 1990 Act and the Planning (Listed Buildings and Conservation Areas) Act 1990 or Section 36 of the Planning (Hazardous Substances) Act 1990.
- ~~3435~~. Power to serve a planning contravention notice, breach of condition notice or stop notice under Sections 171C, 187A and 183(1) of the 1990 Act.
- ~~3536~~. Power to issue a temporary stop notice under Section 171E of the 1990 Act.
- ~~3637~~. Power to issue an enforcement notice under Section 172 of the 1990 Act.
- ~~3738~~. Power to apply for an injunction restraining a breach of planning control under Section 187B of the 1990 Act.
- ~~3839~~. Power to determine applications for hazardous substances consent, and related powers under the Planning (Hazardous Substances) Act 1990.
- ~~3940~~. Duty to determine conditions to which old mining permissions, relevant planning permissions relating to dormant sites or active Phase 1 or 2 sites, or mineral permissions relating to mining sites, as the case may be, are to be subject under Paragraph 2(6)(a) of Schedule 2 to the Planning and Compensation Act 1991, paragraph 9(6) of Schedule 13 to the Environment Act 1995 and paragraph 6(5) of Schedule 14 to that Act.
- ~~4041~~. Power (subject to consultation with the Strategic Director (Neighbourhoods)) to require proper maintenance of land under Section 215(1) of the 1990 Act.
- ~~41. [...]~~
42. Power to determine application for listed building consent, and related powers under Sections 16(1) and (2), 17, and 33(1) of the Planning (Listed Buildings in Conservation Areas) Act 1990 (to approve (including approvals subject to conditions) applications for planning consent either where there is no objection of a planning nature from third parties or where there are objections of a planning nature from third

parties but the proposal is clearly in accordance with approved Council planning policies).

43. Duties relating to applications for listed building consent and conservation area consent under Sections 13(1), 14(1) and (4) of the Planning (Listed Buildings and Conservation Areas) Act 1990 as well as Regulations 3 to 6 and 13 of the Planning (Listed Buildings and Buildings and Conservation Areas) Regulations 1990.
44. Power to issue enforcement notice in relation to a listed building under Section 38 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
45. Power to apply for an injunction in relation to a listed building under Section 44A of the Planning (Listed Buildings and Conservation Areas) Act 1990.
46. Powers to acquire a listed building in need of repair and to serve a repairs notice under Sections 47 and 48 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
47. Power to execute urgent works under Section 54 of the Planning (Listed Buildings and Conservation Areas) Act 1990 subject to consultation with the Chair of Planning and Highways Committee.
48. Powers relating to the preservation of trees under Sections 197, 198, 200, 202 and 206 to 214D of the 1990 Act as well as the Town and Country Planning (Tree Preservation) (England) Regulations 2012.
49. Powers relating to the protection of important hedgerows under the Hedgerows Regulations 1997.
50. Powers relating to complaints about high hedges under Part 8 of the Anti-social Behaviour Act 2003.
51. Power to issue amend or replace safety certificates (whether general or special) for sports grounds under the Safety of Sports Grounds Act 1975.
52. Power to issue, cancel, amend or replace safety certificates for regulated stands at sports grounds under Part 3 of the Fire Safety and Safety of Places of Sport Act 1987.
53. To administer and enforce the requirements in accordance with Articles 25 (d) (i) and (ii) of the Regulatory Reform (Fire Safety) Order 2005 at designated sports grounds requiring a general safety certificate, under Section 1(1) of the Safety at Sports Grounds Act 1975 and Regulated Stands within the meaning of Section 26(5) of the Fire Safety and Safety of Places of Sports Act 1987.
54. Power to grant permission under Section 115E of the Highways Act 1980 (“the 1980 Act”) for the provision of refreshment facilities on highways (table and chairs licences), and related powers under Sections 115E and 115F of the 1980 Act ~~(but subject to the referral of objections / representations to any such Section 115E proposals to the Strategic Director (Neighbourhoods))~~ and to take any enforcement action under

Section 115K in respect of failure to comply with the terms of any such permission granted under Section 115E.

55. Duty under Section 115G of the 1980 Act to publish notice in respect of proposals to grant permission under Section 115E of the 1980 Act, insofar as it relates to the above delegation.
56. In consultation with the Chair of the Planning and Highways Committee, to make arrangements with another local authority for the Council to discharge that other authority's non-executive functions relating to cross-boundary planning matters affecting the local authority areas of both the Council and that other authority.
57. Power to enter into agreements under Section 26A of the Planning (Listed Buildings and Conservation Areas) Act 1990 (Heritage Partnership Agreements), provided that (where the agreement grants listed building consent) either there is no objection from a third party of a planning nature or, where there are objections of a planning nature from third parties, the proposal is clearly in accordance with approved Council planning policies.

Licensing and Registration Functions

58. To exercise the functions of the Council relating to the administration of all relevant legislation relating to the Council's licensing functions.

Without prejudice to the generality of the above:

Under the Licensing Act 2003

59. To discharge the following Council functions under the Licensing Act 2003:
 - (a) To grant an application for personal licence (with or without spent convictions) where no police objection is made or where any police objection has been withdrawn.
 - (b) To reject an application for personal licence where it appears that the applicant fails to meet the condition in Section 120(2)(a), (aa), (b) or (c) of the Licensing Act 2003.
 - (c) To grant an application for premises licence/club premises certificate where no relevant representations have been made or where all relevant representations have been withdrawn.
 - (d) To grant an application for provisional statement where no relevant representations have been made or where all relevant representations have been withdrawn.
 - (e) To grant an application to vary premises licence/club premises certificate where no relevant representations have been made or where all relevant representations have been withdrawn.
 - (f) To grant or refuse an application for a minor variation to premises licence/club premises certificate (in consultation with the Chair of the Licensing Committee)
 - (g) To grant an application to vary designated premises supervisor where no police objection made or where any police objection has been withdrawn.
 - (h) To approve any request to be removed as designated premises supervisor.

- (i) To grant an application for transfer of premises licence only where no police objection made or where any police objection has been withdrawn.
 - (j) To grant or refuse an exemption to an applicant for the transfer of a premises licence from obtaining the holder's consent in accordance with Section 43(5) and (6) of the Licensing Act 2003
 - (k) To grant applications for interim authority only where no police objection made or where any police objection has been withdrawn.
 - (l) To make a decision as to whether a complaint/representation is irrelevant, frivolous, vexatious etc.
 - (m) To make a decision as to whether a ground for review is irrelevant, frivolous, vexatious etc.
 - (n) Determination of applications to vary premises licence at community premises to include alternative licence condition, where no police objection is made or where any police objection has been withdrawn.
 - (o) To make a decision as to whether or not to give consideration to revoke or suspend a personal licence, and to give notice to the licence holder following convictions or immigration **penalties** premises.
 - (p) To make a decision as to whether there has been a material change of circumstances in cases of representations against any interim steps taken pending review.
- (q) To discharge the functions of the Council in relation to the suspension of licences under Section 55A (premises licence) and Section 92A (club premises licence) of the Licensing Act 2003.**

Under the Gambling Act 2005

60. To discharge the following Council functions under the Gambling Act 2005:

- (a) To approve an application for premises licence where either no representations have been received or where any representations have been withdrawn.
- (b) To approve an application for a variation to a licence where no representations are received or any representations have been withdrawn.
- (c) To approve an application for a transfer of a licence where no representations are received from the Commission.
- (d) To approve an application for a provisional statement where either no representations are received or any representations have been withdrawn.
- (e) To approve an application for club gaming/club machine permits either where no objections are made or any objections have been withdrawn.
- (f) To approve applications for permits.
- (g) To cancel licensed premises gaming machine permits.
- (h) To consider Temporary Use Notice.

61. To discharge the Council's functions in relation to fee setting under the Gambling Act 2005 and the Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 in consultation with the Chair of the Licensing Committee and the Executive Member **with portfolio responsibility** for **Licensing**~~the Environment, Planning and Transport~~ and to produce a monitoring report for the information of the Licensing Committee.

62. [...]

General Licensing and Registration Functions

- 6362.** The registration of Hairdressers and Barbers under Section 30 of the Greater Manchester Act 1981 (“the Local Act”).
- 6463.** The registration of Acupuncturists, Tattooists, Ear Piercers, Electrolysis etc. under Section 32 of the Local Act.
- 6564.** The registration of dealings in Second Hand Goods under Section 54 of the Local Act.
- 6665.** The discharge of the functions under Section 60 of the Local Act relating to Touting, Hawking, Photographing etc.
- 6766.** The registration of Entertainment Clubs under Sections 74 to 79 and 81 of the Local Act and the power to enter upon, inspect and examine premises used as Entertainment Clubs under Section 80 of the Local Act.
- 6867.** Power to require information as to goods sold in any market carried on by the Council under Section 118 of the Local Act.
- 6968.** The registration of Night Cafes in Manchester under Sections 136 to 141 and 143 to 144 of the Local Act and the power to enter upon, inspect and examine premises used as Night Cafes under Section 142 of the Local Act.
- 7069.** Regulation of Signs on Vehicles (regarding signs that may only be used by hackney cabs and private hire vehicles) under Section 167 of the Local Act.
- 7470.** Power to issue licenses authorising the use of land as a caravan site (“site licences”) under Section 3(3) of the Caravan Sites and Control of Development Act 1960.
- 7271.** Power to license the use of moveable dwellings and camping sites under Section 269(1) of the Public Health Act 1936.
- 7372.** Power to license hackney carriages and private hire vehicles:-
- (a) as to hackney carriages, under the Town Police Clauses Act 1847, as extended by Section 171 of the Public Health Act 1875, and Section 15 of the Transport Act 1985; and Sections 47, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976;
 - (b) as to private hire vehicles, under Sections 48, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.
- 7473.** Power to license drivers of hackney carriages and private hire vehicles under Sections 51, 53, 54, 59, 61 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.
- 7574.** Power to license operators of hackney carriages and private hire vehicles under Sections 55 to 58, 62 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.

- ~~7675.~~ To exercise the functions of the Council relating to the enforcement of all relevant legislation relating to the Council's private hire and hackney carriage licensing functions including the authorisation of legal proceedings and the authorisation of officers to enter on to land and premises to carry out their duties.
- ~~77. [...]~~
- ~~7876.~~ Power to renew licences of sex shops, sex cinemas and sexual entertainment venues under Section 2 and Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982.
- ~~7977.~~ Power to license performances of hypnotism under the Hypnotism Act 1952.
- ~~8078.~~ Power to license premises for acupuncture, tattooing, ear-piercing and electrolysis under Sections 13 to 17 of the Local Government (Miscellaneous Provisions) Act 1982.
- ~~8479.~~ Power to license pleasure boats and pleasure vessels under Section 94 of the Public Health Acts Amendment Act 1907.
- ~~8280.~~ Power to license street trading under Part III of, and Schedule 4 to, the Local Government (Miscellaneous Provisions) Act 1982.
- ~~8381.~~ Power to license premises for the breeding of dogs under Section 1 of the Breeding of Dogs Act 1973 and Section 1 of the Breeding and Sale of Dogs (Welfare) Act 1999. Power to grant or renew a licence for a licensable activity under Regulation 4 of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 (selling animals as pets, providing or arranging for the provision of boarding for cats or dogs, hiring out horses, breeding dogs or keeping or training animals for exhibition).
- ~~84.~~ Power to license or register activities involving animals including pet shops and other establishments where animals are bred or kept for the purposes of carrying on a business under Section 1 of the Pet Animals Act 1951; Section 1 of the Animal Boarding Establishments Act 1963; the Riding Establishments Acts 1964 and 1970; Section 1 of the Breeding of Dogs Act 1973 and Sections 1 and 8 of the Breeding of Dogs (Welfare) Act 1999; and Section 13 of the Animal Welfare Act 2006.
- ~~85.~~ Power to register animal trainers and exhibitors under Section 1 of the Performing Animals (Regulation) Act 1925.
- ~~8682.~~ Power to license zoos under Section 1 of the Zoo Licensing Act 1981.
- ~~8783.~~ Power to license dangerous wild animals under Section 1 of the Dangerous Wild Animals Act 1976.
- ~~8884.~~ Power to license persons to collect for charitable and other causes under Section 5 of the Police, Factories etc. (Miscellaneous Provisions) Act 1916 and Section 2 of the House to House Collections Act 1939.

8985. Power to grant consent for the operation of a loudspeaker under Schedule 2 to the Noise and Statutory Nuisance Act 1993.

89A86. Power (subject to consultation with the Strategic Director (Children's and Education Services)) to licence the employment of children (Part II of the Children and Young Persons Act 1933 byelaws made under that Part, and Part II of the Children and Young Persons Act 1963).

89B87. To exercise the functions of the Council relating to pavement licences under Sections 1 to 7 of the Business and Planning Act 2020

Executive Functions

9088. After consultation with the City Solicitor, to issue certificates of alternative development under the Land Compensation Act 1961.

~~91. [...].~~

~~92. [...].~~

~~93. [...].~~

9489. To exercise the functions of the Council as a mineral planning authority as set out in the Environment Act 1995.

9590. To adopt screening and scoping opinions under the Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 2011.

9691. To exercise the functions set out in Parts I & II of the Building Act 1984 (Building Regulations and Supervision of Building Work, etc. Otherwise than by Local Authorities).

9792. To exercise the functions set out in Section 71 and Section 72 of the Building Act 1984 (Entrances, Exits, etc, to be required in certain cases and Means of Escape in case of Fire).

9893. To exercise the functions set out in Sections 77 to 83 of the Building Act 1984 (Dangerous, Ruinous and Dilapidated Buildings and Notices in respect of Intended Demolition).

9994. To exercise the functions set out in the Building (Local Authority Charges) Regulations 2010.

40095. In conjunction with the Deputy Chief Executive and City Treasurer, to enter into agreements for the purchase and supply of energy and water.

40496. To administer the Council's Disabled Access grants scheme.

40297. To progress environmental improvement schemes across the City through to final completion on site following approval of the schemes by the relevant Committees of the Council.

| ~~403~~98. To exercise the Council's powers in relation to the vesting of former highway land under Section 29 of the Greater Manchester Act 1981.

| ~~404~~99. To approve non material changes to planning permission under Section 96A of the Town and Country Planning Act 1990.

| ~~405~~100. Powers in respect of licences under the provisions of the Scrap Metal Dealers Act 2013.

Miscellaneous

| ~~406~~101. Subject to consultation with the City Solicitor to enter into Agreements in relation to any of the above matters.

CHAPTER 3B

DIRECTOR OF DEVELOPMENT ~~AND CORPORATE ESTATE~~

EXECUTIVE FUNCTION

To determine claims for compensation from owners or previous owners of land included in the Council's list of assets of community value under Section 99 of the Localism Act 2011.

DIRECTOR OF CAPITAL PROGRAMMES

EXECUTIVE FUNCTION

To review decisions made concerning compensation payable to owners or previous owners of land included in the Council's list of assets of community value under Section 99 of the Localism Act 2011 in consultation with the Executive Member **with portfolio responsibility** for ~~Housing and Regeneration~~**Planning** (provided that this Member has not taken part in the decision under review in which case an alternative Member of the Executive will be consulted).

HEAD OF WORK AND SKILLS DIRECTOR OF INCLUSIVE ECONOMY

EXECUTIVE FUNCTION

Assets of Community Value

To determine community nominations of land for inclusion in the Council's list of assets of community value under the Localism Act 2011 in consultation with the relevant Chief Officers/Heads of Service and the relevant ~~Directorate~~ Executive Member.

DIRECTOR OF COMMERCIAL AND OPERATIONS

EXECUTIVE FUNCTION

Markets

To determine appeals by market traders where the trader's licence has been revoked.

STRATEGIC LEAD (HEAD OF COMPLIANCE, ENFORCEMENT AND COMMUNITY SAFETY)

EXECUTIVE FUNCTION

To exercise the Council's functions under the Littering from Vehicles Outside London (Keepers: Civil Penalties) Regulations 2018 (except for functions under Part 4 of the Regulations concerning the consideration and determination of representations).

PREVENT AND COMMUNITY COHESION COORDINATOR

EXECUTIVE FUNCTION

To make referrals to the Channel Panel.